

## **MINUTES - February 6, 2012**

### **BOROUGH OF PALMYRA**

### **MINUTES-FEBRUARY 6, 2012**

#### **CALL TO ORDER**

#### **OPEN PUBLIC MEETINGS STATEMENT**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Borough Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 12, 2012.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 12, 2012.
- C. Notice to All Council Members.

#### **ROLL CALL:**

Present: Mayor Scheffler, President Brahl, Mrs. Dobbs, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

Absent: None.

#### **APPROVAL OF THE MINUTES.**

Mr. Dorworth made a motion to approve the minutes from December 22, 2011 and January 5, 2012, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Riener, Mr. Dorworth, Mr. Bostock and Mr. Norcross.

NAYES: None.

ABSTAIN: Mrs. Dobbs, Mrs. Riener abstained from January 5, 2012.

### **COORESPONDENCE.**

A. Correspondence from Igbal Ahmed re: 2 Memorial Avenue- Mr. Ahmed was requesting that the Borough forgive the taxes on 2 Memorial Avenue as it is vacant and being worked on. Borough Council has no legal authority to waive property taxes. Mr. Gural will send Mr. Ahmed a letter and explain council's position.

### **DISCUSSION ITEMS**

A. BURLCO JIF-Mr. Gural and Mr. Monaghan explained to council the need for the excess liability coverage for the borough from the JIF insurance. There is also a need to have additional resolutions approved with regulating signs and responsibility for the skate park at Legion Field. A resolution is required to appoint someone to access the EPL hotline. Council will review the resolutions for adoption at the next meeting.

B. War Memorial Committee. Mrs. Riener requested that research be done on the ownership of the war memorial for clarification on insurance and responsibility. Borough Council discussed increasing the amount given to the War Memorial Committee in the budget to help cover the cost of the insurance requirements. The War Memorial Committee will talk to an attorney about incorporating as a non-profit.

C. Police Department-Chief Pearlman expressed the need for more officers to be appointed due to retirements and an officer leaving the force. Mr. Dorworth discussed the excellent job that the Chief has done on the budget and that there is funding available for the new officers. Borough Council authorized the Chief to proceed with two full time officers and two part-time Class II officers; they will be formally appointment at the next meeting.

D. Stop signs at Garfield & Wallace, Charles & Columbia, Columbia at Garfield. Borough Council authorized Mr. Gural as the administrator to complete the necessary steps to have these signs placed.

E. Community Center-Mr. Fox, Land Engineering will have the cracked concrete floor and sidewalk fixed by the contractor.

a. YMCA proposal-The YMCA would like to run the Spring Programming again with the Borough at the community center. There will be activities for pre-school and also for youth. The Adults will also have programs, such as Zumba, Kick-boxing and Yoga in the evenings. Borough Council will review the resolution for adoption at the next meeting.

b. Real Results Basketball Training proposal-Michael McCarron, formerly of the Washington Generals, would like to operate a basketball training league at the community center. The league at the current time would be for men over 40 years of age. Mr. Gural informed council that all of the insurance requirements have been met. Borough Council will review the resolution for approval at the next meeting.

F. Roberts Rules Ordinance-Borough Council discussed the need for all Borough meetings including commission meetings to have the same set of structure. Borough Council will introduce the ordinance to require Roberts Rules of Order be followed at all borough meetings.

G. Concession Stand-Mr. Gural discussed the damages done to the concession stand and requested Borough Councils input on the repairs. The police department has reviewed the tape and that it is difficult to see clearly the faces of the juveniles. Mr. Norcross explained the options to having the windows secure on the stand. Borough Council agrees that it needs to be more secure and authorizes repairs to the concession stand.

H. Shade Tree Commission-Mayor Scheffler and Borough Council discussed the need to update the ordinance for the shade tree commission. Mr. Rosenberg will prepare two ordinances for adoption at the March 12th meeting-2012-2 Ordinance to repeal the current ordinance 2003-6 and 2012-3 Ordinance to Establishing and Regulate the Shade Tree Commission.

Ordinance 2012-2, Ordinance of the Borough of Palmyra Rescinding Ordinance 2003-6, An Ordinance Providing For The Creation Of A Shade Tree Commission Of The Borough Of Palmyra For The Purpose Of The Regulation, Planting Care and Control Of Shade And Ornamental Trees And Shrubbery In The Streets, Highways Public Places Of The Borough Palmyra And Providing for The Enforcement Thereof. Mr. Bostock made a motion to adopt the ordinance on first reading, Mr. Norcross second the motion. At the call of the roll, the vote

was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None.

The ordinance was adopted on first reading and will be heard on second and final reading at the council meeting of March 12, 2012 at 7pm after publication according to law.

Ordinance 2012-3, An Ordinance Providing For The Creation Of A Shade Tree Commission Of The Borough Of Palmyra For The Purpose Of The Regulation, Planting Care and Control Of Shade And Ornamental Trees And Shrubbery In The Streets, Highways Public Places Of The Borough Palmyra And Providing for The Enforcement Thereof. Mr. Bostock made a motion to adopt the ordinance on first reading, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None. The ordinance was adopted on first reading and will be heard on second and final reading at the council meeting of March 12, 2012 at 7 pm after publication according to law.

I. Sign Ordinance-the ordinance was referred to the Land Use Board for any additional comments or corrections.

J. Fire Department- the fire department is requesting the borough to waive the fee for the type 1 inspection for the Fisherman's Flea Market. President Brahl made a motion to approve the request, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Bostock, Mr. Norcross.

NAYES: None.

ABSTAIN: Mr. Dorworth.

Independence Fire Company #1 submitted approval of a bingo license for March 18th, 2012. President Brahl made a motion to approve the license, Mr. Norcross second the motion. All members present voted in favor of the motion, except Mr. Dorworth abstained.

K. Budget Meeting was approved for March 3, 2012 at 8:30am

L. ERI Street Map proposal- Environmental Resolutions submitted a proposal for engineering services for the preparation of a street map and also a condition inventory of the streets for the Borough. Council discussed having the street inventory completed by ERI for the amount of \$3,000. The resolution will be placed on the agenda for the next meeting.

M. BOE election date. Borough Council discussed the moving of the school board elections till the November general elections and also the cost savings to the taxpayers. Resolution 2012-33, Resolution Establishing The Election of Members of the Borough of Palmyra Board of Education As The First Tuesday After The First Monday in November. Mrs. Dobbs made a motion to approve the resolution, Mrs. Riener second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth.

NAYES: None

ABSTAIN: Mr. Bostock and Mr. Norcross.

N. Dunn Inc. re-appointment-this appointment will be considered at the next meeting.

O. Green Team / Environmental Commission-Borough Council will review the need for an environmental commission.

P. Ethel Hardy Park design-Police Storage Shed design-Environmental Resolutions will proceed with the designs for these two projects.

Q. LTC Consulting proposal (Carl Mayer)- Borough Council decided not to proceed with the use of the consulting firm.

R. Market St. update. There will be a pre-construction meeting for Market Street and the Borough is awaiting word from the Bridge Commission if they are going to repave the street this spring.

S. Revaluation update. Mr. Gural informed council that the tax assessor and solicitor were almost completed with the specs for proposals for the revaluation of the Borough.

## **RESOLUTIONS**

A. Resolution 2012-34, Resolution Authorizing A Change Order For Construction Of Handicapped Ramps For Bud Concrete Inc. In The Amount Of \$6,250.00 For A New Contract Amount Of \$357,200. The original specifications estimated the quantity of curb piece grating and inlet reconstructions required for the project. President Brahl made a motion to approve the resolution, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None.

## **PUBLIC COMMENT.**

President Brahl made a motion to open the public section, Mr. Norcross second the motion. All members present voted in favor of the motion. Mr. Fratto gave borough council an update on the progress and plans of the BID. No one else wishing to be heard, Mr. Dorworth made a motion to close the public comment, Mr. Norcross second the motion. All members present voted in favor of the motion.

## **CLOSED SESSION.**

Resolution 2012-35, Resolution Excluding the Public From Certain Meetings Pursuant To Section 8 Of the Open Public Meeting Act C. 231 P. L. 1975. Mr. Norcross made a motion to go into closed session for the discussion of contracts and personnel, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None. Council went into closed session.

Council returned to public session and took no further action.

## **Adjournment.**

Mr. Dorworth made a motion to adjourn at 11 pm, President Brahl second the motion. All members present voted in favor of the motion.