

MINUTES-FEBRUARY 7, 2011

BOROUGH OF PALMYRA

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CALL TO ORDER

SALUTE TO THE FLAG.

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Borough Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 5, 2011.
- B. Mailing written notice to the NewsWeekly, the Burlington County Times, and the Courier Post Newspaper on January 5, 2011.
- C. Notice to All Council Members.

ROLL CALL:

Present: Mayor Gural, President Scheffler, Mr. Brahl, Mr. Bostock,
Mr. Norcross, and Mr. Dorworth.

Absent: President Dobbs.

APPROVAL OF THE MINUTES.

President Scheffler made a motion to approve the minutes from December 13, 2010, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mr. Bostock, and Mr. Norcross.

NAYES: None.

ABSTAIN: Mr. Brahl and Mr. Dorworth.

CORRESPONDENCE.

A. Mayor Gural read a letter from Senator Diane Allen informing the Borough of receiving the grant from DOT for \$300,000 for road projects.

PROFESSIONAL UPDATES.

A. **Community center-furniture.** Mayor Gural discussed that some members of council tour the community center today and reviewed the furniture and prices. Mr. Brahl explained that a few of the items can wait until a later time for purchase which is a savings of about \$10,000 for a total of \$29,000. Mayor Gural requested that a resolution be passed for the purchase of the furniture not to exceed \$30,000.

Resolution 2011-33, Resolution Awarding To Fixtures Furniture For Furnishings For The Community Center. Mr. Brahl made a motion to approve the resolution, President Scheffler second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mr. Brahl, Mr. Bostock, Mr. Norcross,
and Mr. Dorworth.

NAYES: None.

Mr. Bostock requested that Mr. Fox contacted Mr. Mike Budden at the school about art work that the students have done for the center. Mr. Fox explained that there will be special hangers on the walls so that the art work can be interchanged without placing nails into the wall.

B. **Bombi Petroleum Bond**-Mr. Rosenberg reported that Mr. Fox and he had discussed this issue and the need for a maintenance guarantee. Mr. Fox explained that there is no need for additional work and that the improvements are complete. Mr. Rosenberg explained that council does not have to require the maintenance bond and that if no action is taken the bond will expire. Mayor Gural discussed that the Land Use Board has approved the site and that there are no issues to address.

C. **Security System**- Mr. Fox informed council that there needs to be a change order approved for the security system at the community center. The system will record on to a DVD and is wireless. The monitor is in the center and also one in the police department. Mr. Norcross explained the police are using one of their own computers as a monitor.

Resolution 2011-34, Resolution Approving A Change Order For Community Center. Mr. Bostock made a motion to approve the change order, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mr. Brahl, Mr. Bostock, Mr. Norcross,
and Mr. Dorworth.

NAYES: None.

Mr. Bostock inquired about the lights at the tennis walkway and that they are always on. Mr. Fox explained that Command Company has contacted their electrician and that it seems to

be a problem with the sensors. Mayor Gural inquired if there is still a performance bond in place for the work. Mr. Fox replied that all work will be corrected and reviewed before the bond expires. Mr. Fox inquired about the vacating of Hill Street and where the project stands. Mayor Gural replied that council gave the neighbors an opportunity to come up with a solution and that most wanted to split it down the middle, but a few want to put up fences. Mr. Rosenberg explained that the owners would have to have a cross easement so that they would have access to their land. Mayor Gural requested that the matter be kept on the agenda.

NEW BUSINESS:

A. **Mayer Law Group**-Carl Mayer-discussion with telephone bills. Mayor Gural requested that this be discussed in executive under contract negotiations.

B. **Call to Service Summit**. Mayor Gural discussed that he has been having conversation with Ms. Koubiadis about holding a meeting on April 13th to alert residents about volunteering for various boards and events in the Borough.

C. **Resolution 2011-31**, Resolution Appointing Tracy Kilmer As Acting Zoning Official. President Scheffler made a motion to approve the resolution, Mr. Dorworth second the motion. All members voted in favor of the resolution.

D. **Resolution 2011-32**, Resolution Awarding Contract To Fillit For 2010 Leave Removal. Mr. Norcross made a motion to approve the resolution, President Scheffler second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mr. Bostock, Mr. Norcross, and Mr. Dorworth.

NAYES: None.

ABSTAIN: Mr. Brahl.

E. **Mayor's Appointment of Chairman and Vice-Chairman of EDC**. Mayor Gural recommended the appointment of Bridget Elmes as Chairman of the EDC and Loretta Kelly as Vice-Chairman. Resolution 2011-35, Resolution Authorizing The Appointment Of Chairman and Vice-Chairman To The EDC. Mr. Norcross made a motion to approve the resolution, Mr. Bostock second the motion. All members present voted in favor of the motion.

DISCUSSION ITEMS

A. Discussion on Tax Assessor applications. Mayor Gural discussed that each Municipality has to have an assessor. The council has received resumes and will be interviewing in the next few weeks.

B. Discussion on payroll clerk. Hold on agenda.

C. Review of amendments to snow ordinance. Mr. Bostock discussed that many sidewalks are not shoveled and that the current penalty is \$5.00 and needs to be increase so that residents will shovel their walks. Mrs. Kilmer informed council that she had contacted other towns and requested a copy of their ordinance. Mr. Bostock suggested increasing the fine to \$100.00. Mr. Brahl inquired as to long a resident will have to clear their sidewalks after the snow stops and recommended 12 hours after the storm. President Scheffler recommended a \$200.00 fine. Mr. Rosenberg explained that the fine can also be left up to the Judge for a court appearance. Mr. Rosenberg will prepare an ordinance for the introduction for the next meeting. Mr. Bostock discussed that the fine could be \$100 for first offense and \$200.00 for second offense.

D. Discussion on sign ordinance. Mrs. Kilmer explained that the request for the ordinance came from the Land Use Board and that Ms. Beccia from Environmental Resolutions worked on the ordinance for the board. Mr. Rosenberg will review the ordinance and place it in the correct form for the next meeting.

E. Discussion on Drop Box for Construction Office. Mr. Bostock explained that due to Mrs. Kilmer's change of hours in the construction office that a drop box was recommended for applications and it could also be used for tax bills and court payments. The price of the box is \$370.00. Mayor Gural discussed that it is a good idea and inquired if the box would be large enough to handle the plans for the Land Use Board. Mrs. Kilmer explained that it would be large enough to hold extra envelopes and that it would be locate outside for after hours. Mr. Norcross recommended placing the box off to the side and securing it with a footing. Mr. Bostock made a motion to authorize the purchase of the drop box, Mr. Norcross second the motion. All members present voted in favor of the motion.

F. Discussion on trailer ordinance. Mr. Norcross discussed that this ordinance would help with the snow removal and that the borough is overrun with trailers parked on the street. Chief Pearlman would like to see a time frame placed in the ordinance so that contractors can park during the day for jobs. Mr. Norcross recommended that the ordinance read no trailers between 9pm to 7am. President Scheffler inquired if this ordinance would

apply to the storage pods also. Mayor Gural requested that the ordinance be placed on the agenda for the next meeting.

G. Discussion on Borough owned lots. Hold for next month.

H. Discussion on vacating Hill Street. Hold for next month.

I. Sidewalk repair ordinance. Remove from agenda.

J. Four day work week. Remove from agenda.

Mr. Norcross discussed that he would like to have the camera truck that was bought in 2002 listed for sale. The truck is sitting in the garage and that he has requested that the sewer engineer provide a value for the truck. The vehicle is no longer needed as the service is provided by the county. Mayor Gural requested that an ordinance be prepared to remove the vehicle from surplus and make it available for sale.

PUBLIC COMMENT.

President Scheffler made a motion to open the public section, Mr. Norcross second the motion. All members present voted in favor of the motion. Mr. Bostock-Memorial Avenue had complained about the snow removal and that it was a horrible job this year. Mr. Bostock recommended talking to Marva Jones and the other organizations about what furnishings are needed for the community center. Mayor Gural explained that council is discussing chairs and some standards tables, nothing specialized. Mr. Bostock explained that as a former owner of a recreational trailer he always parked in the driveway and that parking the vehicles on the street is a hazardous. Mr. Dorworth made a motion to close the public comment, Mr. Norcross second the motion. All members present voted in favor of the motion.

CLOSED SESSION.

Resolution 2011- 36, Resolution Excluding the Public From Certain Meetings Pursuant To Section 8 Of the Open Public Meeting Act C. 231 P. L. 1975. Mr. Norcross made a motion to go into closed session for the discussion of contracts and personnel, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mr. Brahl, Mr. Bostock, Mr. Norcross,
and Mr. Dorworth.

NAYES: None. Council went into closed session at 8:15pm.

Council returned to public session at 9:30pm

Adjournment. Mr. Dorworth made a motion to adjourn at 9:35 pm, President Scheffler second the motion. All members present voted in favor of the motion.