

MINUTES - February 13, 2012

BOROUGH OF PALMYRA

MINUTES-FEBRUARY 13, 2012

CALL TO ORDER

ROLL CALL:

Present: Mayor Scheffler, President Brahl, Ms. Dobbs, Mrs. Riener, Mr. Bostock, (arrived late) Mr. Norcross (arrived late) and Mr. Schwering (student representative).

Absent: None.

PLEDGE OF ALLEGIANCE.

MOMENT OF SILENCE.

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Borough Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 12, 2012.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 12, 2012.
- C. Notice to All Council Members.

CORESPONDENCE.

- A. Recognition and Swearing in of new officers. Mr. Dorworth read into the record the bio

of the officers, which is attached and made part of the minutes. Mayor Scheffler informed council that the Class II officers would be sworn in and the Patrol Officers would be appointed this evening. Chief Pearlman explained that he had over thirty applications and interviewed fifteen of the applicants with the public safety committee. The officers will start their FTO program on February 24th. Mr. Dorworth discussed that it has been a long time since the Borough has been able to hire four officers at one time.

Resolution 2012-51- Resolution Appointing Dominick Fabrizio and Jennifer Fratto to the Borough of Palmyra Police Department. Mr. Dorworth made a motion to approve the resolution, Ms. Dobbs second the motion. All members present voted in favor of the motion. The appointment will be effective February 24, 2012.

Resolution 2012-52, Resolution Appointing Kevin Branagan and Stephen Coveleski As Class II Officers For The Borough Of Palmyra. Mr. Dorworth made a motion to approve the resolution, Ms. Dobbs second the motion. All members present voted in favor of the motion. Mr. Rosenberg swore in the Class II officers.

B. War Memorial-Mayor Scheffler discussed the article that was in the Burlington County Times concerning the war memorial committee. Mayor Scheffler, Mr. Gural and Mrs. Riener had met with the war memorial committee to review some ownership issues and to stress that council is behind the war memorial committee completely. The committee has done an excellent job with the day to day operation of the war memorial. The Borough will retain ownership and contract maintenance to the war memorial committee, as well as increase the funding to the committee to help cover the insurance costs.

C. Resolution 2012-47, Resolution Authorizing The Hiring Of Nicole Chicone-Shively As Finance/Payroll Clerk. Mr. Gural informed council that the appointment will take effect February 21, 2012 not to exceed 28 hours a week at the rate of \$19.00 per hour. President Brahl made a motion to approve the resolution, Mr. Norcross second the motion. All members present voted in favor of the motion.

D. Recognition of Reverend Guy Campbell-Mayor Scheffler explained that the Reverend has served as Pastor to the Evergreen Baptist Church in Palmyra for forty-three years and that the church is holding events to celebrate. Mayor Scheffler read the proclamation for Reverend Guy Campbell Jr.

E. READ ACROSS AMERICA-March 2, 2012. Mayor Scheffler read the proclamation for

Read Across America into the record, expressing the need to read to a child.

ORDINANCES ON SECOND READING.(public hearing).

A. Ordinance 2012-1, An Ordinance Amending Ordinance 2011-18 Finally Adopted July 11, 211 Providing For Various Capital Improvements And Related Expenses In And For The Borough Appropriating \$566,500 Therefor And Authorizing The Issuance Of \$538,175 In General Improvements Bonds Or Notes Of The Borough To Finance The Same. President Brahl made a motion to open the ordinance for a public hearing, Mr. Dorworth second the motion. All members present voted in favor of the motion. No one wishing to be heard, President Brahl made a motion to close the public hearing, Mr. Dorworth second the motion. All members present voted in favor of the motion. President Brahl made a motion to adopt the ordinance on second and final reading, Mr. Dorworth second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None. The ordinance was adopted on second reading and will take effect after publication according to law.

ORDINANCES ON FIRST READING.

A. Ordinance 2012-4, An Ordinance Adopting The Robert's Rules Of Order As The Procedural Rules To Govern The Conducting Of Meetings Of The Governing Body And All Commissions, Committees and Boards Appointed By The Governing Body. Mrs. Dobbs made a motion to adopt the ordinance on first reading, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None. The ordinance was adopted on first reading and will be heard on second reading after a public hearing on March 12, 2012 and publication according to law.

B. Ordinance 2012-5, An Ordinance Amending Chapter 248 Taxicabs. Mr. Norcross made a motion to adopt the ordinance on first reading, Mr. Dorworth second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None. The ordinance was adopted on first reading and will be heard on second reading after a public hearing on March 12, 2012 and publication according to law.

C. Ordinance 2012-6, An Ordinance Amending The Land Development Code Of The Borough Of Palmyra Regarding Signs. Mr. Rosenberg informed council that this ordinance was sent to council from the Land Use Board and that it is to develop a new mechanism to regulate signs in the Borough, there are no major changes made by council. Mrs. Riener requested that the section for Route 73 be included in the amend ordinance as discussed. Mr. Rosenberg will add the required language to the ordinance. Mrs. Riener made a motion to adopt the ordinance on first reading, Mrs. Dobbs second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None. The ordinance was adopted on first reading and will be heard on second reading after a public hearing on March 12, 2012 and publication according to law.

D. Ordinance 2012-7, An Ordinance To Exceed Municipal Budget Appropriation Limits And To Establish A CAP Bank (N.J.S.A. 40A:4-45.14). Mrs. Dobbs made a motion to adopt the ordinance on first reading, President Brahl second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None. The ordinance was adopted on first reading and will be heard on second reading after a public hearing on March 12, 2012 and publication according to law.

RESOLUTIONS. Consent Agenda- Resolution 2012-36 to Resolution 2012-46 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately. Mayor Scheffler read the resolutions by title. Mrs. Dobbs made a motion to approve resolution 2012-36 to 2012-46, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None.

a. Resolution 2012-36 , Resolution Authorizing The Mayor To Sign An Agreement Between The Borough of Palmyra and the YMCA Subject To Solicitors Review.

b. Resolution 2012-37, Resolution Authorizing The Mayor To Sign An Agreement Between The Borough of Palmyra And The Real Results Basketball.

c. Resolution 2012-38 , Resolution Authorizing Environmental Resolutions Inc. To Prepare A Street Inventory Of All Borough Streets Within The Borough Of Palmyra Not To Exceed \$3,000.

d. Resolution 2012-39, Resolution Authorizing The Mayor To Sign The Agreement With Dunn Inc. As Unemployment Tax Cost Control Consultant.

e. Resolution 2012-40, Resolution Authorizing An Agreement With M & R Wildlife For Animal Control.

f. Resolution 2012-41 , Resolution Authorizing The Mayor To Sign An Agreement With The County of Burlington For Aerial Larval/Adult Mosquito Control.

g. Resolution 2012-42, Resolution Accepting And Adopting The Burlington County JIF Loss Control Program And Policy.

h. Resolution 2012-43, Resolution Approving The Final Plan/Specs For The Skateboard Park At Legion Field.

i. Resolution 2012-44, Resolution Authorizing The Posting Of Signs Requiring The Wearing Of Safety Equipment For The Skateboard Park At Legion Field.

j. Resolution 2012-45, Resolution Authorizing The Posting Of Signs That the Skateboard Park At Legion Field Is Unsupervised.

k. Resolution 2012-46, Resolution Appointing Contact Person For The EPL Helpline For Burlington County JIF.

l. Resolution 2012-48, Resolution Authorizing Transfer In 2011 Budget.

President Brahl made a motion to approve the resolution, Mrs. Riener second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None.

m. Resolution 2012-49, Resolution Authorizing Issuance Of Request For Proposals For Revaluation Of All Real Property For Assessment Purposes In The Borough Of Palmyra, Values Are For October 2, 2012 For Use In The Year 2013. Mr. Rosenberg informed council that the specs need to be reviewed by him and that council can pass the resolution tonight with that stipulation. President Brahl made a motion to approve the resolution, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None.

n. Resolution 2012-50, Resolution Authorizing The Payment Of Borough Bills. Mrs. Dobbs made a motion to approve the resolution, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None.

o. Approval of Treasurer's Report. Mrs. Riener made a motion to approve the report, Mr. Bostock seconds the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None.

p. Approval of Raffle License- Palmyra PTA. President Brahl made a motion to approve the license, Mr. Bostock second the motion. All members present voted in favor of the motion.

DISCUSSION ITEMS.

A. HVAC for Borough Hall. Mr. Gural discussed that a preliminary report was discussed last week and that he has had discussions with Mr. Kirchner of ERI. Mr. Gural discussed the problems began when the new addition to borough hall was built around 1995 and there was no upgrade to the HVAC system at that time. There are capital improvement funds available that have already been authorized. Mr. Kirchner explained that there was some good news about the system. The subcontractor after doing a valuation of the system, can make the repairs for less than the original million sought. The current system as design is the right system for the building. The issues go back to construction when things were not placed in the correct location. The units in the courtroom should be in a remote location and they are also are at the end of their shelf life. Mr. Kirchner recommend to council to replace the outdated equipment as it is moved into the correct location and if council is ready to proceed the project should be about a half a million. Mr. Kirchner also discussed with council that there could be additional demand on the electrical system. Mr. Rosenberg would like to review the proposal for the plans and specs. Mr. Kirchner requested to prepare the bid quotes. Mr. Gural explained that the report by Wick, Fisher White will serve as the consultant to ERI and that it will be a competitive bid. Mr. Kirchner explained that the plans will be very specific and technical so that the same problems will not happen again. Mr. Bostock inquired about the timeframe for the project? Mr. Kirchner replied that they would start work on the heater this summer for the next cold season. Resolution 2012-53, Resolution Authorizing Environmental Resolutions Inc. to prepare bid plans and specs for the HVAC system subject to review from the solicitor and certification of funds. President Brahl made a motion to approve the resolution, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Dorworth, Mr. Bostock, Mr.

Norcross.

NAYES: None.

B. MACC program-held till executive session for contracts.

C. Legion Field-Mr. Rosenberg informed council that he has spoken with some of the professionals to offer a \$1,000. reward for information and conviction for the damage to Legion Field. Mr. Norcross informed council that he has received a quote for the steel panels to go over the windows that can be locked from the inside. They will cost about \$700. each. Resolution 2012-54, Resolution Approving The Reward For Information and Conviction Pertaining To Legion Field. President Brahl made a motion to approve the resolution, Mrs. Dobbs second the motion. All members present voted in favor. Resolution 2012-55, Resolution Authorizing The Purchase Of Security Panels For The Concession Stand From Mozer. President Brahl made a motion to approve the resolution, Mr. Dorworth second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None.

ABSTAIN: Mrs. Riener.

Public Comment. President Brahl made a motion to open the public portion, Mrs. Dobbs second the motion. All members present voted in favor of the motion.

Mr. Flannery –Palmyra Condo Association inquired about a rumor that was discussed at the last homeowners association meeting about the council using eminent domain on the Harbour property. Mayor Scheffler explained that Community Grants, Planning and Housing was discussing at the last meeting with council about existing grants for around the river area. Mayor Scheffler explained that council would not and could not make any decisions about eminent domain without input from the residents. The Mayor will attend the next homeowner's association meeting for any questions on the issue.

Mr. Fratto-Broad Street-announced the grand opening of three businesses and that there will be more in the spring. The grand openings will be on Feb. 24th and 25th. There will be a ribbon cutting at noon for MUSE and Sherry's furniture. Mrs. Riener inquired if the BID is soliciting businesses or if they are coming to town on their own. Mr. Fratto explained that the BID has moved up the recruitment of businesses, but these two businesses were not recruited. Sherry's furniture opened in Palmyra because they had a BID. Mr. Fratto explained that there will be seminars for other businesses to teach them about housekeeping, opening a business and attracting customers.

No one else from the public wishing to be heard, President Brahl made a motion to close the public portion, Mr. Bostock second the motion. All members present voted in favor of the

motion.

COMMITTEE REPORTS.

Mr. Norcross announced that April will be clean up month for brush and leaves. The public works department will do the entire town and follow the normal course. Public Works has taken delivery of their truck.

Mr. Dorworth thanked the Chief and Governing Body for the new officers and that the Lieutants exam has been set for April 23rd. Mr. Dorworth discussed that 316 Berkley had a house fire and that it is under investigation. The home was vacant and no one was injured.

Mr. Dorworth informed council that Mrs. Betty Quigg had just passed away as well as Florence Bentzel.

Chief Pearlman informed council that they had arrested a criminal that was previously out on bail and that a letter to the prosecutor was sent about the issue. There also was some burglaries of copper, tools.

Mr. Bostock reported that the BID had their meeting last Wednesday and learned of the cost of their audit. All non-profits have to have audits completed.

Mr. Schwering- announced that the high school is holding their annual blood drive.

CLOSED SESSION. Resolution No. 2012-56 Resolution Excluding The Public From Certain Meetings Pursuant To Section 8 Of The Open Public Meeting Act C. 231 P.L. 1975.

(litigation and contracts). President Brahl made a motion to approve the resolution, Mrs.

Dobbs second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mrs. Riener, Mr. Bostock and Mr. Norcross.

NAYES: None. Council went into executive session at 8:20 pm.

Adjournment. Mr. Norcross made a motion to adjourn at 9pm, President Brahl second the motion. All members present voted in favor of the motion.