

# **MINUTES-FEBRUARY 15, 2011**

## **BOROUGH OF PALMYRA**

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CALL TO ORDER

SALUTE TO THE FLAG.

MOMENT OF SILENCE.

### **OPEN PUBLIC MEETINGS STATEMENT**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Borough Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 5, 2011.
- B. Mailing written notice to the NewsWeekly, the Burlington County Times, and the Courier Post Newspaper on January 5, 2011.
- C. Notice to All Council Members.

### **ROLL CALL:**

Present: Mayor Gural, President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock, Mr. Norcross, and Mr. Dorworth.

Absent: None.

### **CORRESPONDENCE.**

A. Letter from Robert Martin, Mayor of Riverton. Mayor Gural read the letter into the record.

### **ORDINANCE ON SECOND READING.**

A. **Ordinance No. 2011-1**, Ordinance Amending The Non-Uniformed Employees Handbook Regarding Health Benefits For Retired Employees, Longevity, Certification and Health Coverage For Employees On Disability. Mr. Bostock made a motion to open the ordinance for a public hearing, President Scheffler second the motion. All members present voted in favor of the motion. Mr. Rosenberg discussed that there is not a reference to part

time employees in the ordinance. Mayor Gural recommended adopting the ordinance this evening and the issue can be addressed in the future. No one from the public wishing to be heard on the ordinance, Mr. Dorworth made a motion to close the public section, President Scheffler second the motion. All members present voted in favor of the motion. Mr. Dorworth made a motion to adopt the ordinance on first reading, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None. The ordinance was adopted on second and final reading  
and will take effect after publication according to law.

**B. Ordinance No. 2011-2**, Ordinance Amending Ordinance 2009-26, Entitled “An Ordinance of the Borough of Palmyra Amending The Non-Uniformed Employees Handbook Regarding Health Benefits For Retired Employees And Bereavement Leave. Mr. Dorworth made a motion to open the ordinance for a public hearing, President Scheffler second the motion. All members present voted in favor of the motion. No one from the public wishing to be heard, President Scheffler made a motion to close the public hearing, Ms. Dobbs second the motion. President Scheffler made a motion to adopt the ordinance on second and final reading, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None. The ordinance was adopted on second and final reading  
and will take effect after publication according to law.

#### **ORDINANCE ON FIRST READING.**

**A. Ordinance No. 2011-3**, Ordinance Amending And Supplementing Chapter 237 (snow removal). Mr. Norcross explained that this ordinance would required vehicles to be removed during snow storm from certain streets and roads. Some of the roadways are county roads and the borough will have to receive permission from them. Mr. Norcross made a motion to adopt the ordinance on first reading, President Scheffler second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None, the ordinance will be heard on second and final reading  
at the council meeting of March 14, 2011.

**B. Ordinance No. 2011-4**, Ordinance Amending And Supplementing Chapter 237 (snow removal). Mr. Bostock explained that this will increase the fine for failure to remove snow or ice from sidewalks and require that it be done within 12 hours of the storm. President Scheffler made a motion to adopt the ordinance on first reading, Mr. Dorworth second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None, the ordinance will be heard on second and final reading  
at the council meeting of March 14, 2011.

**C. Ordinance No. 2011-5**, An Ordinance Amending Chapter To Restrict The Parking Of Trailers on the Streets of the Borough. Mr. Rosenberg explained that this ordinance would eliminate the parking of trailers on the public streets, the long term parking makes it unsightly and also interferes with the ability to see. Mr. Bostock made a motion to adopt the ordinance on first reading, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mr. Brahl, Mr. Bostock, Mr. Norcross,  
and Mr. Dorworth.

NAYES: None, the ordinance will be heard on second and final reading  
at the council meeting of March 14, 2011.

ABSTAIN: Ms. Dobbs.

Mr. Schwering inquired if the ordinance included recreational vehicles as well? Mayor Gural replied that it would be just for trailers.

## **PUBLIC COMMENT**

Ms. Dobbs made a motion to open the meeting to the public, Mr. Bostock second the motion. All members present voted in favor of the motion. Mr. Beurle-805 Lincoln Avenue discussed that he parks his trailer in the driveway but on occasion has had to pull it into the street. Mr. Rosenberg explained that the ordinance would prohibit the trailer being in the street after a certain time. Mr. Beurle will review the ordinance and come back when it is open for a public hearing. Mr. Beurle understands that there is not a tax assessor working for the Borough and that he purchased a property in November, 2010 and would like to have the assessment lower. The state had informed him that the tax assessor could change the amount. Mayor Gural explained that the last tax assessor resigned and that council is interviewing for another one. The new assessor should be in place by the March 14th meeting. No one else

from the public wishing to be heard, Mr. Norcross made a motion to close the public portion, President Scheffler second the motion. All members present voted in favor of the motion.

**CLOSED SESSION.**

**Resolution 2011- 45**, Resolution Excluding the Public From Certain Meetings Pursuant To Section 8 Of the Open Public Meeting Act C. 231 P. L. 1975. President Scheffler made a motion to go into closed session for the discussion of litigation and personnel, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None. Council went into closed session at 7:25 pm.

Council returned to public session at 8:40 pm

**NEW BUSINESS:**

A. **Resolution 2011- 36**, Resolution Awarding Contract for 2011 Collection System Repairs For The Sewerage Treatment Plant. Mr. Dorworth made a motion to approve the resolution, President Scheffler second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None.

B. **Resolution 2011-37**, Resolution Awarding Contract for 2011 Transportation and Disposal of Sludge For the Sewage Treatment Plant. President Scheffler made a motion to approve the resolution, Ms. Dobbs second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None

C. **Resolution 2011- 38**, Resolution Awarding Maintenance Contract 2011 For The Sewerage Plant. President Scheffler made a motion to approve the resolution, Ms. Dobbs second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,

Mr. Norcross, and Mr. Dorworth.

NAYES: None.

**D. Resolution 2011-39**, Resolution Awarding Contract For Care and Maintenance Of Trees. President Scheffler made a motion to approve the resolution, Ms. Dobbs second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None.

**E. Resolution 2011-40**, Resolution Awarding Amended Contract To Elite Landscaping. Mr. Dorworth made a motion to approve the resolution, President Scheffler second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None.

ABSTAIN: Mr. Brahl.

**F. Resolution 2011-41**, Resolution Approving A Change Order For Third and Race Street and Second Street. Ms. Dobbs made a motion to approve the resolution, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None.

ABSTAIN: Mr. Brahl.

**G. Resolution 2011- 42**, Resolution Authorizing The 2011 Solid Waster Service Agreement With County of Burlington. President Scheffler made a motion to approve the resolution, Ms. Dobbs second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None.

**H. Resolution 2011-43**, Resolution Authorizing The Payment Of Bills. Mr. Dorworth made a motion to approve the resolution, Ms. Dobbs second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,

Mr. Norcross, and Mr. Dorworth.

NAYES: None.

I. **Approval of a Bingo Licenses**, Independence Fire Co #1. President Scheffler made a motion to approve the application, Ms. Dobbs second the motion. All members present voted in favor of the motion. Mr. Dorworth abstain.

J. **Approval of Special Permit For Social Affair-** Riverton Free Library. President Scheffler made a motion to approve the application, Mr. Bostock second the motion. All members present voted in favor of the motion.

K. **Resolution 2011-44**, Resolution Authorizing Transfer In The 2010 Budget. Mrs. Lewis explained that the transfers are needed due to the vendors sending in late bills. President Scheffler made a motion to approve the resolution, Ms. Dobbs second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None

L. **Resolution 2011-46**, Resolution Reduce The Deputy Court Administrator Hours To Part Time. Mr. Norcross made a motion to approve the resolution, Mr. Dorworth second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock,  
Mr. Norcross, and Mr. Dorworth.

NAYES: None

#### **COMMITTEE REPORTS:**

Mr. Norcross reported on public works and the sewer department. Public Works had vehicles break down during the recent snow storms. The parts and labor will cost about \$5,000. The storm required overtime for the public works department and sewer department. Mr. Norcross discussed that he had attend a breakfast that was held by the YMCA for raising donations and that they would like to do a presentation at the next council meeting. Mr. Norcross requested that the camera truck for the sewer authority be released to surplus. Mr. Dorworth reported that the public safety report is on file and that the Chief had received six letters of thank you for police services. Chief Pearlman informed council that the detectives had conducted a raid in January and that two arrest were made at the flea market. Mayor Gural discussed consultation fees and that the Borough may not be able to do all of the

projects. Mayor Gural requested that all of the consultants finish their current projects. The budget meeting is scheduled for Saturday, February 26 at 8:30am. Mr. Brahl reported that he had met with Mrs. Lewis, CFO and Mrs. Sheipe to review some of the financial items. The revenues are down and there is a shortage in the surplus also. Mayor Gural explained that there was a reduction in state aid and that grants are not being received due to state and federal cuts.

**PAYROLL CLERK.**

Mayor Gural recommended that Christina Cortez be appointed as payroll clerk for a period of 30 days for the hourly fee of \$15.00 not to exceed 30 hours a month. Resolution 2011-47 Resolution Appointing A Payroll Clerk. President Scheffler made a motion to approve the resolution, Mr. Brahl second the motion. All members present voted in favor of the motion.

**Adjournment.** Mr. Dorworth made a motion to adjourn at 9:35 pm, President Scheffler second the motion. All members present voted in favor of the motion.