

## **MINUTES-November 1, 2010**

### **BOROUGH OF PALMYRA**

### **MINUTES-NOVEMBER 1, 2010**

#### **CALL TO ORDER**

#### **ROLL CALL:**

Present: Mayor Gural, Ms. Scheffler, Mr. Bostock, Mr. Norcross, Mr. Dorworth.

Absent: President Dobbs and Mr. Scott.

#### **OPEN PUBLIC MEETINGS STATEMENT**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Borough Clerk in the following manner:

- A.** Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 5, 2010.
- B.** Mailing written notice to the NewsWeekly, the Burlington County Times, and the Courier Post Newspaper on January 5, 2010.
- C.** Notice to All Council Members.

#### **APPROVAL OF MINUTES.**

Mr. Norcross made a motion to approve the minutes of October 12, 2010, Ms. Scheffler second the motion. At the call of the roll, the vote was:

AYES: Ms. Scheffler, Mr. Norcross and Mr. Dorworth.

NAYES: None.

ABSTAIN: Mr. Bostock.

#### **COORESPONDENCE.**

**A.** Letter of resignation from Mark Lavenberg. Mr. Dorworth made a motion to accept the resignation from the Borough's sewer department by Mr. Lavenberg, Mr. Norcross second the motion. All members present voted in favor of the motion.

**B.** Mr. Dorworth announced that Floyd Johnson would be retiring as of December 1st, 2010 from the Borough's police department. Mr. Norcross made a motion to accept the notice of retirement, Mr. Dorworth second the motion. All members present voted in favor of the motion.

#### **ORDINANCE ON FIRST READING.**

**A.** Ordinance No. 2010-18, An Ordinance of the Borough of Palmyra In The County Of Burlington New Jersey Appropriating \$10,500 For The Acquisition Of Computer Software For The Tax Office. (public hearing December 6, 2010). Mayor Gural explained that this ordinance was for introduction to pay for the upgrade to the tax billing system for the business improvement district. The funding will come from the capital improvement fund at no cost to the taxpayer. Mr. Bostock made a motion to adopt the ordinance on first reading, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: Ms. Scheffler, Mr. Bostock, Mr. Norcross and Mr. Dorworth.

NAYES: None. The ordinance was adopted on first reading and will be heard on second and final reading at the council meeting of December 6, 2010.

#### **DISCUSSION ITEMS**

**A.** Discussion on plumbing inspector's contract. Mayor Gural requested Mrs. Kilmer to update council on the position. Mrs. Kilmer introduced Pete Carbone to council as the applicant for the plumbing sub-code official. Mayor Gural inquired if BIU was notified of council's decision not to renew their contract. Mrs. Sheipe explained that she had sent a letter to them notifying them of council's decision. Mr. Norcross discussed that the contract that expired in September was never approved or signed by council. Mrs. Kilmer discussed that the position should be at a salary of \$9,000 for two days a week. Mr. Carbone informed council that he would like to work Monday and Wednesday from 8-8:30am to noon or until finished. Mayor Gural explained that he would like to have more defined hours and that with the time clock the council is working towards more accountability of hours. Mr. Carbone explained that he usually starts work in the field with inspections and then comes into the office for paperwork and meeting with the public. Mr. Dorworth discussed that Mr. Carbone is being hired as an employee, not a contractor and that he falls under the rules and

regulations of the handbook. Mr. Bostock discussed that the hours will be accountable through the time clock. Mr. Carbone discussed that he can clock in first and then go do his inspections and that he will be available for the residents in between his normal time if an emergency arises. Mr. Rosenberg explained that the resolution can list the hours of work as 8:30am to noon for two days a week for \$9,000 a year. Mayor Gural requested that Mr. Rosenberg prepare a resolution for the next meeting to appoint Mr. Carbone until the end of the year.

**B.** Discussion on leaf pick up. Mr. McCleary informed council that leaf pick up is starting tomorrow and that there is no place to dump the leaves. The company on Rt. 73 is willing to take the leaves for \$4.00 a yard. Mayor Gural explained that public works was informed that Campo would no longer take the leaves for free from the Borough and that they have leased the property to another company to manage. Mr. Rosenberg inquired if other quotes have been taken. Mayor Gural had contacted Cinnaminson Township about the leaves, but they just recently entered into an agreement with Riverton for 9 cubic yards at \$12,000 which is \$13.00 a yard. Mr. McCleary explained that he had contacted Pennsauken and Delran and that they could not take the leaves. Mr. Rosenberg requested that information concerning permits, licenses, etc. be obtained from the company. Mayor Gural discussed awarding the contract to the company and have Brian dump the leaves there for the rest of this week, until a formal resolution could be approved on Monday, 11/8/10. Mr. Norcross inquired if there is money in the budget. Mr. McCleary explained that the funds would come out of solid waste line item. Mayor Gural discussed that doing a shared service with Cinnaminson would be the solution, but at this time, it would take too long to finalize everything. Mr. McCleary will obtain all of the information needed from the company.

**C.** Discussion on rental of Legion Field. Mr. Norcross explained that Delran had contacted him about using the soccer field for practice. Mr. Norcross explained that he charged them \$100.00 an hour for the use of the field. Mayor Gural discussed that a lot of schools are willing to pay for the use of the fields. Mr. Rosenberg discussed that he is concerned about the borough's insurance coverage and that someone should contact the broker. Mr. Bostock informed council that the borough would have to be listed as an additional insured on their insurance. Mr. Norcross informed council that Delran had over a million dollars of insurance and listed the Borough. Ms. Scheffler inquired as to who would be responsible for cleaning up the trash and bottles. Mr. Rosenberg inquired if a bond would be required for use of the vehicle. Mr. Norcross would like to see an ordinance for the rental of the field prepared. Ms.

Scheffler discussed that there is a problem already with the parking and vehicles parking close to the stop signs. There is a lot of congestion on the streets during an event. Chief Pearlman discussed that practice is not a problem as there are few vehicles; it would be a game that will cause more problems. Mayor Gural requested that the item be left on the agenda and that Mr. Rosenberg contact other townships on their policies.

**D.** Discussion on Vendors and Business License. Leave on agenda.

**E** Sidewalk repair ordinance. Leave on agenda.

**F.** Four day work week. Leave on agenda.

Ms. Scheffler inquired about the opening of the community center. Mayor Gural explained that Mr. Fox will be at the next meeting with an update on the center, but it is hopefully December 1st. Mr. Norcross explained that the security system still has to be completed. Mr. Bostock informed council that the art teacher, Mr. Budden at the school would like to hang the student's art work on the walls in the center. Mr. Bostock explained that the artwork is very professional looking. Ms. Scheffler inquired about charging a fee for non-residents to use the center. Mr. Norcross will meet with the parks and recreation committee to discuss an operational plan.

Mr. Norcross thanked Melissa Cullipher, Tracy Kilmer and all the students who helped with the Halloween Parade. Mr. Norcross discussed having the BID or volunteer groups organize the parade next year.

#### **PUBLIC COMMENTS.**

Ms. Scheffler made a motion to open the meeting for public comments, Mr. Dorworth second the motion. All members present voted in favor of the motion.

Mr. Kobolak-213 West Broad Street explained that he is the owner of the laundry mat and that several months ago he had spoken to council about a few issues that were address, but that the ordinance to increase the fees for the sewer is too high for his business. Mr. Kobolak explained that it will cost him about 1/3 of this funds to pay a bill of \$19,000. Mr. Kobolak discussed with council that he is \$50.00 per thousand gallons. Mayor Gural explained that Mr. Scott and President Dobbs represent the sewer commission and since they are not present this evening, he would like to hold the discussion until the first meeting in December.

Mr. Fratto inquired if the BID committee would be able to take a tour of the community

center. Mayor Gural explained that the committee can take a tour since the center is just about completed. Mr. Fratto explained that the BID would like to be on the list to use the community center for January for a movie and slumber party.

No one else from the public wishing to be heard, Mr. Dorworth made a motion to close the public portion, Ms. Scheffler second the motion. All members present voted in favor of the motion.

Resolution 2010-160, Resolution Excluding The Public From Certain Meetings Pursuant To Section 8 Of The Open Public Meeting Act C. 231 P.L. 1975(negotiations, litigation, contracts). Mr. Norcross made a motion to approve the resolution, Ms. Scheffler second the motion. All members present voted in favor of the motion. Council went into executive session at 8:00 pm. Council returned to public session at 8:50pm.

#### **PUBLIC SESSION.**

Mrs. Sheipe read into the record the letter of resignation from Karen Davis the tax assessor. Letter is attached and made part of the minutes.

Resolution 2010-161, Resolution Accepting The Resignation Of Karen Davis As Tax Assessor. Ms. Scheffler made a motion to approve the resolution, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: Ms. Scheffler, Mr. Bostock, Mr. Norcross and Mr. Dorworth.

NAYES: None.

Resolution 2010-162, Resolution Excluding The Public From Certain Meetings Pursuant To Section 8 Of The Open Public Meeting Act C. 231 P.L. 1975(negotiations, litigation, contracts). Mr. Norcross made a motion to approve the resolution, Ms. Scheffler second the motion. All members present voted in favor of the motion. Council went into executive session at 8:55 pm. Council returned to public session at 9:15pm.

Resolution 2010-163- Resolution Awarding Chief Pearlman Retro Pay. Mr. Norcross made a motion to approve the resolution, Ms. Scheffler second the motion. At the call of the roll, the vote was:

AYES: Ms. Scheffler, Mr. Bostock, Mr. Norcross and Mr. Dorworth.

NAYES: None.

**Adjournment.**

Mr. Dorworth made a motion to adjourn at 9:25 pm, Mr. Norcross second the motion. All members present voted in favor of the motion.