BOROUGH OF PALMYRA
LAND USE BOARD[1]

APPLICATION PACKAGE

When completely filled out this application meets requirements as set forth in N.J.S.A. 40:55D-10.3, the Municipal Land Use Law. The applicant must complete this application submission. Applicants should read and thoroughly understand this package of information to assure they prepare and complete applications for the relief they desire.

Responsibility for the completeness and accuracy of applications, compliance with Borough ordinances and statutory requirements for notification, advertising, copies, maps details, etc., <u>are solely the responsibility of the Applicant</u>. Borough Officials will try to assist Applicants with answers and guidance but this is not a substitute for competent legal counsel which is also the sole responsibility of the Applicant, if deemed necessary.

Please note the following:

A determination of completeness does not relieve the applicant of the obligation to prove in the *application process* that the Applicant is entitled to approval. Nor does a determination of completeness of this application relieve the applicant to *prove to the Board* that they are entitled to approval.

It is the *<u>APPLICANT'S</u>* responsibility to <u>forward a copy</u> of this application including any supporting documentation <u>to the Board's solicitor and engineer for comment</u>. If you receive notice that additional information is needed you need to provide it to the Board Secretary.

All applications, notices and initial escrow fees for the Land Use Board **MUST** be submitted for review prior to being placed on the Agenda. Additional escrow fees shall be posted after the completeness review (as required).

CONDITION OF APPLICATION APPROVAL

Formal written application must be completed and submitted at least thirty (30) days prior to any expected meeting date.

Twelve (12) copies of the Application and supporting data must be submitted to the Board Secretary, who will check for paperwork completeness of the Application. This completeness, as appropriate includes the review letters from both the Board engineer and solicitor and posting of escrow fees.

If the Applicant needs to provide follow-up to questions from the Board professionals, this correspondence will be received by the Board secretary, if not that information WILL NOT be part of the Board packet for review.

After initial application and supporting documentation is received by the Board professionals, under NO circumstances shall any additional information be given to anyone other than the Board secretary. She will disseminate any pertinent information to the Board and its professionals.

Should you have any questions concerning the application process please contact the Land Use Board Secretary, Barbara A. Sheipe RMC at 856-829-6100.

The Palmyra Land Use Board meets the 3rd Wednesday of each month at 7pm.

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[1] ***– Joint Land Use Board includes combined powers of former Zoning Board of Adjustment and Planning Board.***

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Borough of PALMYRA New Jersey
A Place To Grow

SECTION I: LAND USE BOARD APPLICATION FORM

(THIS SECTION TO BE COMPLETED BY OFFICE ONLY)

Date Received:_____ Application No.:_____

The Zoning Officer of the Borough of Palmyra refused this request by reason of its being in violation of Section(s) _____ of the Palmyra Land Use Ordinance.

Forty-Five (45) Day Completeness Date:_____

Application Fees:_____

Escrow Deposit:_____

Review for Completeness:_____

Completeness Review Letter Sent:_____

Return of Review from:

Andrew Brewer: Date: _____
Attorney

Joseph Hirsh: Date: _____
Engineer

Scheduled Date of Hearing:_____

Date Deed/Sub-division is to filed:_____

Borough of PALMYRA New Jersey
A Place To Grow

SECTION II: APPLICANT TO COMPLETE

LOCATION: Street Address:_____

Block:_____ Lot(s):_____ Zone District(s):_____

APPLICANT: Name:_____

Address:_____

_____

Telephone:_____

E-Mail:_____

Date property acquired by owner:_____

Current Use of Property:_____

REPRSENTATION: (if applicable) **Name of Law Firm**:_____

Address:_____

_____

Telephone:_____ Fax:_____

E-Mail:_____

Name of Engineer:_____

Address:_____

_____

Telephone:_____ Fax:_____

E-Mail:_____

IMPORTANT NOTICE

A non-corporate applicant may represent his/her own matter. Corporate applicants must be represented by an attorney-at-law admitted to practice in the State of New Jersey. No case on behalf of any applicant may be presented by an engineer or an attorney not licensed to law practice in the State of New Jersey.

Applicants are cautioned that the burden of proof of showing justification for the requested development is upon the applicant under the Laws of the State of New Jersey. Applicants are further cautioned that particularly with applications involving requests for variances and conditional use permits, that there are specific legal requirements imposed by the Law of the State of New Jersey and applicants are, therefore, cautioned to consider seeking adequate legal advice.

Borough of PALMYRA
A Place To Grow
New Jersey

SECTION III: TYPE OF APPLICATION:

CHECK APPLICABLE SECTION(S)

List of maps, reports and other materials accompany the application:
NOTE: Pictures of the property *MUST* accompany every application.

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

(a): SUBDIVISION:

IN ORDER TO BE CLASSIFIED AS A MINOR SUBDIVISION, THE PROPOSED SUBDIVISION MUST MEET THE FOLLOWING CRITERIA:

1. Create no more than two lots (including the original tract).
2. Property in question has not been approved as a minor subdivision with the past year.
3. Not involving a planned development, any new streets or the extension of any off tract improvements, the cost of which would be pro-rated pursuant to Borough ordinances.

_____ Minor Subdivision Approval

_____ Subdivision Approval [Preliminary]

_____ Subdivision Approval [Final]

Number of lots to be created:_____ Number of proposed dwelling units:_____
(including remainder lot) (if applicable)

Have any proposed new lots been reviewed with the Tax Assessor:_____

Other approvals which may be requested. Enter the date if plans have been, or will be submitted to:

☐ Public Utilities (specify):_____

☐ Burlington County Soil Conservation Board:_____

☐ Burlington County Planning Board:_____

☐ New Jersey DEP (specify all permits required):_____

☐ Burlington County Health Department:_____

(b): SITE PLAN:

_____ Minor Site Plan Approval

_____ Site Plan Approval [Preliminary]

_____ Site Plan Approval [Final]

_____ Amendment or Revision to an Approved Site Plan

Area to be disturbed (square feet or acreage):_____

Number of proposed dwelling units (if applicable):_____

List all off-tract improvements:_____

_____

_____

_____

(c) : REQUEST FOR WAIVER(S) FROM SITE PLAN REVIEW AND/OR APPROVAL

Waivers requested of development standards and/or submission requirements. [Attach additional pages as needed].

Reason:_____

_____

_____

SECTION IV: VARIANCE RELIEF

Please check all that apply.

_____ Informal / Conceptional Review

_____ Request for Rezoning

_____ Appeal of an Administrative Officer [N.J.S.A. 40:55D-70a]*

_____ Map or Ordinance Interpretation or Special Question [N.J.S.A. 40:55D—70b]

_____ Variance Relief [1](hardship) [N.J.S.A. 40:55D-70c(1)]

_____ Variance Relief (substantial benefit) [N.J.S.A. 40:55D-70c(2)]

_____ Variance Relief [2] (use) [N.J.S.A. 40:55D-70d]

_____ Conditional Use Approval [N.J.S.A. 40:55D-67]

_____ Other Relief: [specify]:_____

_____

* If application is made for appeal from Zoning Officer's determination, state alleged error by Zoning Officer and basis of allegation: **(Attach all correspondence relating to such.)**

_____

_____

_____

[1] By reason of exceptional narrowness, shallow ness or shape of a specific piece of property, or by reason of exceptional topographic conditions or physical features uniquely affecting a specific piece of property, or by reason

of an extraordinary and exceptional situation uniquely affecting a specific piece of property, or the structures lawfully existing thereon, the strict application of the ordinance would result in peculiar and exceptional practical difficulties to or exceptional or undue hardship upon the developer.

[2] All D variance applicants must include the following: (a) "Special reasons" to justify granting the relief requested, as required by statue. These special reasons must be shown to be unique or peculiar to the property for which variance is requested, and not generally applicable to neighboring properties. (b) Reasons why strict application of the zoning prohibition of the requested use or development would deprive the applicant of reasonable use of the land or building involved. (c) Evidence that the requested relief may be granted without detriment to the public good or impairment of the intent of the zoning plan (Master Plan & Zoning Ordinance), i.e. "Negative Criteria".

SECTION V: ADDITIONAL PROPERTY INFORMATION

Describe nature of request and reason for same (Be specific). Explain in detail the exact nature of the application and the changes to be made to the premises including the proposed use of the premises:

_____

_____

_____

_____

_____

Existing Use:_____

_____

Proposed Use:_____

_____

Is proposed use a permitted principal/accessory/conditional use? _____YES _____NO

Date applicant acquired property:_____

Previous Action:
To the best of your knowledge has either the owner or the applicant have any other previous action been taken by the Borough of Palmyra Land Use Board. State the name, date and disposition of same:

_____

(a): BULK REQUIREMENTS

(A Variance is required for non-conformance)

	Required	Existing	Proposed	Variance (Y/N)
PRINCIPAL STRUCTURES				
Minimum Lot Area in SF				
Minimum Lot Width				
Minimum Lot Depth				
Minimum Lot Frontage				
Minimum Front Yard				
Minimum Side Yard (1)				
Minimum Side Yard (Total)				
Minimum Rear Yard				
Maximum Building Coverage				
Maximum Hard Surface Coverage				
Minimum Dwelling Unit in SF				
Maximum Number of Stories				
Maximum Height				
ACCESSORY STRUCTURES				
Area in SF				
Minimum Front Yard				
Minimum Side Yard				
Minimum Rear Yard				
Maximum Height				
Distance from Principal Structure				
Distance from other Principal Structures				
Total % Building Coverage on Lot				
Total % Hard Surface Coverage on Lot				

(b): OFF-STREET PARKING

(If applicable)

Off site parking spaces as required by Land Use Ordinance Section 503(E)(2).

Existing number of spaces: _____ Location:_____

Proposed number of spaces:_____ Location:_____

(c): SIGN(S)

(If applicable)
(List each sign separately indicating type, size and location)

Exisiting:_____

_____

_____

_____

Proposed:_____

_____

_____

_____

Borough of PALMYRA New Jersey
A Place To Grow

SECTION VI: FORMS

(a): DISCLOSURE STATEMENT:

Pursuant to NJSA 40:55D-48.1, the names and addresses of all persons owning 10% of the stock in a corporation, LLC or in any Partnership applicant must be disclosed. In accordance with NJSA 40:55D-48.2 that disclosure requirement applies to any corporation, LLC or partnership which owns more than 10% interest in the applicant followed up the chain of ownership until the names and addresses of the non-corporate stockholders, members and partners exceeding the 10% ownership criterion have been disclosed. (Attach pages as necessary to fully comply).

Name _____

Address _____

Interest _____

Name _____

Address _____

Interest _____

Name _____

Address _____

Interest _____

Borough of PALMYRA New Jersey
A Place To Grow

(b): CERTIFICATION OF REQUIRED SUBMISSION DOCUMENTS

The applicant hereby certifies that the list of Required Submission Documents and items set forth as Exhibit 409A of Ordinance 409 of the Borough of Palmyra Land Development Code has been reviewed by the applicant's professionals and that said check list items are, wherever applicable, duly incorporated in the plans and submissions filed herein. Plans which fail to meet the requirements of Ordinance 409 may be deemed incomplete resulting in postponement of the public hearing.

****

NJSA 40:55d-12c: the Tax Assessor shall within seven (7) days after receipt of a request therefore and upon receipt of a fee of $10.00 or $0.25 per name, whichever is greater, make and certify a list form the current tax duplicates of names and addresses of owners to whom the applicant is required to give Notice pursuant to Section 720 of the Land Development Code.

****

Attach a copy of the completed Notice to appear in the official newspaper of the Borough of Palmyra and to be mailed by Certified Mail to or served on the owners of all real property, as shown on the current tax duplicate, located within the State and within 200 feet in all directions of the property which is the subject of this application, including those in any adjacent municipality. The Notice must also be served on PSE&G, on Comcast Cable Co., Borough of Palmyra Sewer Department, New Jersey American Water Company and any other public utilities, the Clerk of any adjacent municipality within 200 feet and to the Burlington County Planning Board or other governmental bodies as required by law and also as set forth in Ordinance 719B. The Notice must specify the sections of the Ordinances from which relief is sought, if applicable.

The publication and the services on the affected owners, utilities and municipal clerk of any adjacent municipality must be accomplished at least 10 days prior to the date scheduled for the hearing.

An affidavit of service on all property owners and a proof of publication must be filed before the application will be complete and the hearing can proceed.

At the hearing, the Applicant may appear for her/himself, or be represented by an attorney at law of the State of New Jersey. It is recommended that all applicants seek legal

advice in preparation of complex applications or presentations. Corporations and Limited Liability Companies must be represented by an attorney.

The Zoning Office will furnish forms upon request and are prepared to give general advice concerning their use and submission. However, any information so provided shall not be construed as legal.

Regular conference meetings of the Planning Board of the Borough of Palmyra are normally held in the Borough Hall on the Third Wednesday of each month, at 7:00 P.M. An annual schedule of regular meeting dates is available in the land use office.

Borough of PALMYRA New Jersey
A Place To Grow

(c): OWNER CERTIFICATION(S)

Authorized Owner Certification

I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual Applicant or that I am a Member, Officer or General Partner of the LLC, the Corporate or Partnership Applicant, as the case may be, and that I am duly authorized by said entity to sign the application on its behalf. I agree to be bound by the application, the representations made and the decision. I also hereby authorize and permit zoning officers, other pertinent Borough of Palmyra officials and members of the Planning Board to inspect the property under consideration at reasonable times.

Sworn to and subscribed before me this

_____ day of _____, 20 ___.

_____ _____

Notary Public Signature of Applicant

Owner Authorizing an Agent

I certify that I am the Owner of the property which is the subject of this application, that I have authorized the Applicant to make this application and that I agree to be bound by the application, the representations made and the decision in the same manner as if I were the applicant. I hereby authorize and permit zoning officers, other pertinent Borough of Palmyra officials and members of the Planning Board to inspect the property under consideration at reasonable times. **[If the owner is an entity, this must be signed by a duly authorized Corporate Officer, Member or General Partner, as the case may be]**

Sworn to and subscribed before me this

_____ day of _____, 20 ___.

_____ _____

Notary Public Signature of Owner

Borough of PALMYRA New Jersey
A Place To Grow

(d): FEE COMPUTATION SHEET

I understand that the sum of $ _____ has been deposited in an escrow account. In accordance with the Borough of Palmyra Ordinance, I further understand that the escrow account is established to cover the cost of professional services including engineering, planning, legal and other expenses associated with the review of submitted materials, public hearing and the publication of the decision by the Board. Sums not utilized in the review process shall be returned. If additional sums are deemed necessary, I understand that I will be notified of the required additional amount and shall add that sum to the escrow account within fifteen (15) days.

_____ _____

Date Signature of Applicant

The fee calculation has been derived from the from the following fee schedule as adopted by the Palmyra Land Use Board, as contained in the Borough of Palmyra Land Use Ordinance Section 801 Fees:

A. Every application for development shall be accompanied by a check payable to the Borough of Palmyra in an amount required by the following schedule along with the number of copies of applications and plans per the following schedule, and by the deadlines listed in the following schedule:

Type of Application	Fee	Professional Escrow	Amount
1. Subdivisions **(Submit 12 copies)** **30 days prior to LUB** Mtg.**			
a. Conceptional **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$25.00	$300.00	
b. Minor **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$100.00	$600.00/lot	
c. Preliminary – Major **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$100.00 + $25.00/lot	$1500.00 + 200/lot	

d. Final – Major **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$100.00 + $25.00/lot	$1500.00 + 100.00/lot	
Type of Application	**Fee**	**Professional Escrow**	**Amount**
2. Site Plan Minor **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$200.00 $100.00 additional for each 500sq ft of new construction or portion thereof	$1600.00	
a. Site Plan Waiver **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$100.00	$800.00	
b. Site Plan Major, Preliminary **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$100.00	$2,500.00	
c. Site Plan Major, Final **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$150.00	$1500.00 + $200.00 per acre	
d. Amended, Final **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$100.00	$2,000.00	
e. Concept, Plan Review **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$25.00	$300.00	
3. Variances			
a. Appeals (N.J.S.A.40:55D-70a) **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$100.00	$0.00	
b. Interpretation (N.J.S.A.40:55D-70c) **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$50.00	$200.00	
c. Bulk (N.J.S.A.40:55D-70c) **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$50.00 *(Per Variance)*	$400.00	
d. Use (N.J.S.A.40:55D-70d) **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$50.00	$400.00	

e. Permit (N.J.A.C.40:55D-34&35) **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$200.00	$0.00	

Type of Application	Fee	Professional Escrow	Amount
4.Conditional Use Permit **(Submit 12 copies)** **30 days prior to LUB Mtg.**	$200.00	$0.00	
5. Appeals to Council of Approved Use Variances **(Submit 12 copies)** **Within 30 days of Notice of Decision published in legal newspaper**	$50.00	$0.00	
6. Signs **(Submit 12 copies)** **30 days before LUB Mtg.**	$25.00	$0.00	
7. Swimming Pools **(Submit 12 copies)** **14 days before issuance of construction permit.**	$50.00	$0.00	
8. Fences **(Submit 12 copies)** **5 days before issuance of construction permit.**	$46.00	$0.00	
9. Certified List of Property Owners **Submission Deadline: 7 days before list is needed (minimum 17 days before hearing).**	$0.25/name $10.00 whichever is greater	$0.00	

TOTAL FOR FEES: _____

TOTAL FOR ESCROWS: _____

TOTAL FOR LAND USE BOARD ATTORNEY: _____

TOTAL FOR LAND USE BOARD ENGINEER: _____

Borough of PALMYRA New Jersey
A Place To Grow

FORM (e): LAND USE BOARD CONSENT FORM

Application Number:_____ Date:_____

Applicant Name:_____ Received By:_____

Address:_____

I (we), as owner(s) of lot(s) _____ in block(s) _____ as shown on the Borough of Palmyra Tax Map, which is the subject of an application for development before the Borough of Palmyra Land Use Board under the referenced application number, do hereby consent to have said premises inspected by members of the Land Use Board, its consultants and other Borough Officials pertaining to this application. This shall include the privilege of entering into upon and over the premises.

Date:_____

_____
Owner (Print or Type)

_____
Owner (Signature)

_____
Owner (Print or Type)

_____
Owner (Signature)

Borough of PALMYRA New Jersey
A Place To Grow

FORM (f): TAX COLLECTOR'S CERTIFICATION

Property Owner's Name(s):_____

Property Address: _____

_____

Block: _____ Lot(s): _____

I, _____, Tax Collector of the Borough of Palmyra do hereby certify and affirm that no taxes or assessment for local improvements are due or delinquent* on above referenced block and lot(s) are paid thru _____.

Delinquent amount: $_____

Year: _____

Quarters: _____

Authorized Signature:_____

Title:_____

Date:_____

PLEASE RETURN TO: Barbara A. Sheipe RMC, Palmyra LUB Secretary

APPLICATION # _____

SECTION VII: PUBLICATION INFORMATION

Attach a copy of the completed Notice to appear in the official newspaper of the Borough of Palmyra and to be mailed by Certified Mail or served on the owners of all real property, as shown on the current tax duplicate, located within the State and within 200 feet in all directions of the property which is subject of this application, including those in any adjacent municipality, borough or township.

The Notice must also be served on PSE&G, Comcast Cable Co., Borough of Palmyra Sewer Department, New Jersey American Water and any other public utilities, the Clerk of any adjacent municipality, Borough or Township within 200 feet and to the Burlington County Planning Board or other governmental bodies as required by law and also as set forth in Ordinance 719B. The Notice must specify the sections of the Ordinances from which relief is sought, if applicable.

The Notice must be personally served or sent by certified or registered mail at least 10 days prior to the date scheduled for the hearing. Proof of service must be given to the Administrative Officer of the Board at least two (2) days before the day of the hearing

An affidavit of service on all property owners and a proof of publication must be filed before the application will be complete and the hearing can proceed.

At the hearing, the Applicant may appear for her/himself, or be represented by an attorney at law of the State of New Jersey. It is recommended that all applicants seek legal advice in preparation of complex applications or presentations. Corporations and Limited Liability Companies must be represented by an attorney.

Notice: List shall not be no more than ninety (90) days old.

Official Newspapers of the Borough of Palmyra:

The Burlington County Times
Courier Post

FORM (a): REQUEST FOR CERTIFIED LIST OF OWNERS

Date: _____

Borough of Palmyra
Attn: Tax Assessor
20 W. Broad Street
Palmyra, New Jersey 08065

To Whom It May Concern:

Please provide me with a 200 ft property owner listing surrounding:

Block _____,

Lot(s) _____, _____, _____ within the Borough of Palmyra.

I have enclosed a check # _____ in the amount of $10.00. Payable to the Borough of Palmyra.

Thank you for your immediate attention.

Sincerely,

_____
Signature

Property Owner: _____
(Please print)

Address: _____

_____

Phone # _____

The completed Certified List will be forwarded to the above named applicant within the statutory deadline of seven (7) working days from date request is received in the Assessor's Office.

FORM (b): NOTICE TO BE PUBLISHED IN OFFICIAL NEWSPAPER FOR BOROUGH OF PALMYRA PLANNING BOARD

Take notice that on the _____ day of _____.

A hearing will be heard before the Palmyra Land Use Board on the appeal or application of the undersigned for a variance or other relief so as to permit: _____

_____

_____

_____

On the premises located at_____

_____

On the Tax Map of the Borough of Palmyra located in a _____ zone or district.

The following described maps and papers are on file in the office of the Borough Planning and Zoning Office and are available for inspection your review. (Applicants information)

_____

_____

_____

Any interested party may appear at said hearing and participate therein accordance with the rules of the Land Use Board.

_____
Name of Applicant

Publication Date:_____

FORM (c): NOTICE OF HEARING ON APPEAL OR APPLICATION NOTICE SERVED ON OWNERS WITHIN 200 FEET

To: _____
Name of Owner

_____
Address

PLEASE TAKE NOTICE:

(Mr./Ms/Mrs.):_____

Address:_____

_____

Have filed an appeal or application for development with the Land Use Board of the Borough of Palmyra for: **(Check all that apply)**.

_____ Informal Review

_____ Request for Rezoning

_____ Appeal of an Administrative Officer [N.J.S.A. 40:55D-70a]

_____ Map or Ordinance Interpretation or Special Question [N.J.S.A. 40:55D—70b]

_____ Variance Relief [1](hardship) [N.J.S.A. 40:55D-70c(1)]

_____ Variance Relief [2](substantial benefit) [N.J.S.A. 40:55D-70c(2)]

_____ Variance Relief (use) {N.J.S.A. 40:55D-70d]

_____ Conditional Use Approval [N.J.S.A. 40:55D-67]

_____ Other Relief: [specify]:_____

_____

_____

In accordance with seeking this variance *and other variances as needed* from the requirements of the Land Use Ordinance they wish to do the following:

_____

_____

_____

_____

At the premises located at:_____

As designated by Block:_____, Lot(s):_____ on the Borough tax map, and this notice s sent to you as an owner of property located within 200 feet of said referenced property.

The applicant will appear before a public hearing on:

_____day of _____, at _____ pm.

The hearing will be held at the Borough Hall of Palmyra, 20 West Broad Street in Palmyra, New Jersey.

You may appear either in person, or by agent, or attorney to present any objections which you have to the granting of the relief sought.

You may view documents, including building plans, site plans pertaining to this application which are on file with Land Use Board Secretary. You may stop by Monday through Friday, from 8:30am to 4:30pm Monday through Friday.

This Notice is sent to you by the applicant by order of the Land Use Board.

Respectively,

_____

(applicant)

Borough of PALMYRA New Jersey
A Place To Grow

FORM (d): PROOF OF SERVICE
LIST OF PROPERTY OWNERS SERVED

The list of required names and addresses shall be obtained from the most recent tax lists of the Borough. This form shall be completed and attached to it shall be the white receipts stamped by the post office indicating date that Notice was sent. This form shall be typed or neatly hand written, clearly indicating the name and address of the person(s) served and type of service.

Name/Address	Type of Service
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19	
20.	
21.	
22.	
23.	
24.	
25.	

<u>If you need additional spaces please attachment</u>

SECTION (VIII): BOROUGH OF PALMYRA UTILITY MAILING LIST

CONTACTS: The following names, addresses and phone numbers are provided to assist you in your filing process.

PSE&G
300 Connecticut Drive
Burlington, NJ 08016
Office : (609) 239-2410

NEW JERSEY AMERICAN WATER
213 Carriage Lane
Delran, NJ 08075

COMCAST
Government & Community Affairs Dept.
1 Cable TV Lane
Sicklerville, New Jersey 08081
Office: (856) 740-4144
Fax: (856) 740-4104
www.comcast.com

VERIZON
540 Broad St.
Newark, NJ 07101

PALMYRA SEWER DEPT. PUBLIC WORKS
Attn: Thomas Ryan
20 W. Broad Street
Palmyra, New Jersey 08065
Office: (856) 829-1476

BURLINGTON COUNTY SOIL CONSERVATION DISTRICT
1971 Jacksonville ~ Jobstown Road
Columbus, NJ 08022
Office: 609-267-7410

Borough of PALMYRA New Jersey
A Place To Grow

PLANNING BOARD PROFESSIONALS

PLANNING BOARD ENGINEER
Joseph Hirsh, PE, PCME, CPWM
Environmental Resolutions, Inc.
525 Fellowship Rd., Suite 300
Mt. Laurel, New Jersey 08054
Office # 856-235-7170; Fax # 856-273-9239

PLANNING BOARD SOLICITOR
Andrew M. Brewer
Maraziti, Falcon & Healey, LLP
Attorneys At Law
150 John F. Kennedy Parkway
Short Hills, NJ 07078