

**BOROUGH OF PALMYRA
MINUTES-November 4, 2013**

CALL TO ORDER.

ROLL CALL:

Present: Mayor Scheffler, President Dorworth, Ms. Dobbs, Mrs. Riener, Mr. Bostock, Mrs. Ragomo Tait, Mr. Norcross, Ms. Kane (student representative).
Absent: None.

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Borough Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 7, 2013.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 7, 2013.
- C. Notice to All Council Members.

APPROVAL OF MINUTES. Mr. Norcross made a motion to approve the minutes from October 21, 2013, President Dorworth second the motion. At the call of the roll, the vote was:

AYES: President Dorworth, Mrs. Dobbs, Mrs. Riener, Mr. Bostock, Mrs. Ragomo Tait, Mr. Norcross.

NAYES: None.

CORRESPONDENCE.

Mayor Scheffler announced that Emily Kane, student representative to Borough Council has been selected to the National Honor Society.

PROFESSIONAL UPDATES.

Environmental Resolutions-William Kirchner reported that bids were received last week on the police car port and that the recommendation of award to CB Structures is on the agenda for Borough Council approvals. There is a resolution to amend the original resolution to Charles Marandino for Charles Street due to an error in the original resolution amount. Charles Street project will start in the spring due to concerns of the school children. Mr. Norcross inquired as to when the new doors and carpeting for Borough Hall will be completed. Mr. Kirchner explained

that the carpet is waiting till the doors are installed which should be in the next two weeks. Mrs. Riener inquired about the straw and debris on Parry Avenue from the construction. Mr. Kirchner replied that the straw has to stay in place as it helps the grass germinate and that the rest of the debris will be removed before the job is completed. Ms. Dobbs inquired if Market Street is completed. Mr. Kirchner explained that the speed limit markings still have to be placed on the street, the template has been ordered by the county and they are waiting for the contractor to finish the work. Mr. Rosenberg discussed the revised AOC order. Mr. Kirchner replied that he agrees with the changes.

ORDINANCES ON SECOND READING. (public hearing).

A. Ordinance 2013-28, An Ordinance Further Amending Ordinance 2013-17, An Ordinance Of The Borough Of Palmyra Requiring The Issuance Of A Certificate Of Occupancy Upon The Sale Of Any Residential Property And Ordinance 2013-25 Which Amended Same. Mayor Scheffler explained that the majority of the changes requested by the Burlington County Realtors Association were incorporated into the ordinance. Mr. Bostock made a motion to open the public hearing on the ordinance, Ms. Dobbs second the motion. All members present voted in favor of the motion.

Mr. Radar-Harbour Drive-inquired about the changes made since the ordinance was published and if council was required to reintroduce the ordinance. Mrs. Sheipe explained that the ordinance was published by title with a summary of the ordinance as required by law. Mr. Rosenberg explained that the changes made to the ordinance do not require the ordinance to be introduced. Mr. Radar discussed that if the ordinance is not published in full what opportunity does the public have to review the ordinance. Mayor Scheffler replied that the ordinance is available in the Borough's Clerk after introduction.

Ms. Veitenheimer-Rowland Street inquired as to how many days someone had to make the repairs for the sale of a home. Mayor Scheffler replied that the ordinance states that they are given a reasonable amount of time if a corrective action plan is submitted. Ms. Veitenheimer discussed that if a full rehab of a property was done, it could take over a year to complete. Mr. Gural explained that someone can purchase a property for rehabbing and not request it to be occupied till it is complete.

No one else from the public wishing to be heard, Mrs. Riener made a motion to close the public portion, Mr. Norcross second the motion. All members present voted in favor of the motion.

Mr. Norcross made a motion to adopt the ordinance on second and final reading, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Dorworth, Ms. Dobbs, Mrs. Riener, Mr. Bostock, Mrs. Ragomo Tait, Mr. Norcross.

NAYES: None. The ordinance was adopted on second and final reading and will take effective on February 1, 2014 as adopted in the ordinance.

NEW BUSINESS. Consent Agenda- Items A-E will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Mr. Norcross made a motion to approve Resolution 2013-235, 236,237 and 239, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Dorworth, Ms. Dobbs, Mrs. Riener, Mr. Bostock, Mrs. Ragomo Tait, Mr. Norcross.

NAYES: None.

President Dorworth made a motion to approve Resolution 2013-238, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Dorworth, Ms. Dobbs, Mr. Bostock, Mrs. Ragomo Tait, Mr. Norcross.

NAYES: None.

ABSTAIN: Mrs. Riener.

A. Resolution 2013-235, Resolution Authorizing Funding Of The MACCS Contract With AVR Resource Group Inc. In An Amount Not To Exceed \$9,249.60.

B. Resolution 2013-236, Resolution Authorizing Budget Transfers In The 2013 Budget.

C. Resolution 2013-237, Resolution Awarding Police Car Port Project To CB Structures Inc. In The Amount Of \$52,864.00. Mr. Rosenberg explained that a bid was actually received after the bidding date, so that bid is not part of the bidding process and cannot be accepted.

D. Resolution 2013-238, Resolution Amending Resolution 2013-197, Awarding Contract For The Charles Street Improvements To Charles Marandino LLC.

E. Resolution 2013-239, Resolution Appointing Linda Lewis As Financial Consultant and Acting Chief Financial Officer At An Hourly Rate Of \$50.00 Effective November 1, 2013.

DISCUSSION ITEMS.

A. Delinquent sewer and taxes –rental ordinance. This discussion was tabled for further information.

B. December council meetings. Mr. Gural informed council that the Bond Ordinance for the improvements to the sewer plant was going to be present to council for introduction on November 18, 2013 meeting. The next council meeting after that would be December 2 and there is not enough time for publication of the bond ordinance for second reading. Mr. Gural inquired if council would like to hold the December meeting on December 9th at 7pm. The bond ordinance requires a vote of four council members to adopt on first and second reading. The consensus of council was to schedule one meeting in December for the 9th at 7pm.

COMMITTEE REPORT.- Mrs. Ragomo Tait thanked everyone for their involvement in the Scavenger Hunt and Halloween Parade. The Rocky Horror Show was also a success.

PUBLIC COMMENTS. Mr. Norcross made a motion to open the meeting to the public, Mrs. Riener second the motion. All members present voted in favor of the motion.

Ms. Veitenheimer-Rowland Street thanked council for having the driveway work that the water company did inspect and repaired.

Mr. Radar-Harbour Drive- requested a consensus of council that if someone filed bankruptcy they were not competent to hold office. Mayor Scheffler replied that the comment was not pertained to the public meeting and was not going to be answered.

Mr. McElwee-Columbia Avenue-thanked Mrs. Ragomo Tait for getting the additional stone at the War Memorial for the Navy.

No one else from the public wishing to be heard, Norcross made a motion to close the public portion, Mr. Bostock second the motion. All members present voted in favor of the motion.

CLOSED SESSION. Resolution No. 2013-240, Resolution Excluding The Public From Certain Meetings Pursuant To Section 8 Of The Open Public Meeting Act C. 231 P.L. 1975. (Litigation, contracts, personnel) Mr. Norcross made a motion to approve the resolution, Ms. Dobbs second the motion. At the call of the roll, the vote was:

AYES: President Dorworth, Ms. Dobbs, Mrs. Riener, Mr. Bostock, Mrs. Ragomo Tait, Mr. Norcross

NAYES: None. Council went into executive session at 7:33 pm.

Council returned to public session at 8:18pm.

Resolution 2013-241, Resolution Accepting The Settlement Agreement Between The Borough Of Palmyra and Joseph Stoever. Mr. Bostock made a motion to approve the resolution, Mrs. Riener second the motion. At the call of the roll, the vote was:

AYES: President Dorworth, Ms. Dobbs, Mrs. Riener, Mr. Bostock, Mrs. Ragomo Tait.

NAYES: Mr. Norcross.

Adjournment. Mr. Bostock made a motion to adjourn at 8:20 pm, President Dorworth second the motion. All members present voted in favor of the motion.