

**BOROUGH OF PALMYRA
MINUTES-December 10, 2012**

CALL TO ORDER

ROLL CALL:

Present: Mayor Scheffler, President Brahl, Mrs. Dobbs, Mr. Dorworth, Mr. Bostock,
Mr. Norcross.

Absent: Mrs. Riener.

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Borough Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 12, 2012.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 12, 2012.
- C. Notice to All Council Members.

COORESPONDENCE.

APPROVAL OF MINUTES. Mr. Dorworth made a motion to approve the minutes from December 3, 2012, Mr. Norcross second the motion. All members present voted in favor of the motion.

RESOLUTIONS. Consent Agenda- Items A-D will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately. Mayor Scheffler read the titles of the resolutions into the minutes. Mr. Norcross made a motion to approve the consent agenda, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Ms. Dobbs, Mr. Dorworth, Mr. Bostock, Mr. Norcross.

NAYES: None.

A. Resolution 2012-246, Resolution Denying Request Of Lewandowski Construction For Release Of Performance Bond And Final Payment For Contract P-2011-3.

B. Resolution 2012-247, Resolution Authorizing Transfers In The 2012 Municipal Budget.

C. Resolution 2012-248, Resolution Authorizing The Chief Financial Officer To Pay The Required Debt Service In January 2013 And All Necessary Bills For The Borough Of Palmyra for January 2013.

D. Resolution 2012-249, Resolution Authorizing The Appointment Of Corey E. Ahart As Municipal Judge Until March 20, 2013.

E. Approval of Treasurer's Report.

PROFESSIONAL UPDATES.

A. Land Engineering-Mr. Gural reported that Land Engineering did receive the correct information from Lewandowski Construction about their maintenance bond. Mr. Rosenberg informed council that a subcontractor has informed the borough that they have not been paid by Lewandowski and that the contract should not be paid until the matter is settled. Mrs. Lewis discussed that she will discuss the issue with Mr. Rosenberg and Mr. Gural.

B. Environmental Resolutions-Mr. Gural informed council that he and Mrs. Lewis(CFO) met with William Kirchner about the improvements for Borough Hall besides the HVAC system. The front door is a priority for security reasons and handicapped accessibility. The front door area is not ADA compatible, the estimate is about \$12,000. The kitchen and copy room will be updated with new cabinets and paint by the public works department. Mr. Kirchner informed council that there will be four (4) change orders for the HVAC system two will be for building modifications that have been requested. The boiler room opens into a back door and also to the kitchen in the police department. The entrance from the police department will be eliminate and a new metal outside door will be installed for security and maintenance. The lobby between the tax office and the court office will have the wall removed and become one large lobby which will add more security for the court and tax office. The duct work in the police department ceiling is not connected and there is little ceiling room. The additional cost with council's approval will be roughly \$50,000 at this point in the contract. The formal change order will be presented to council at the February work session. Mr. Bostock inquired as to the total amount for the improvements to borough hall to date. Mr. Kirchner estimated the amount at about \$610,000. FEMA- Mr. Kirchner explained that there is an outfall near Firth Lane and Temple Blvd. that runs to the river. The ditch is clogged with branches and debris. The area was shown and identified to FEMA for storm control. The borough would have to obtain the permits and apply to the NJDEP for a pre-application meeting for the permit process. Mr. Gural informed council that it would be about \$2,000-\$3,000 for paperwork to handle the pre-application meeting. Mr. Norcross explained that some of the odors come from the ditch due to stagnant water that does not make it out to river. Mr. Kirchner informed council that they have contacted the Mosquito Control for help with the issue.

ORDINANCE ON SECOND READING.

A. Ordinance 2012-39, An Ordinance Amending Section 304(f) Of The Land Development Code Of The Borough Of Palmyra. (accessory buildings). Mayor Scheffler announced that this ordinance will be held until the February meeting in 2013.

COMMITTEE REPORTS.

Public Events- Mr. Norcross announced that the tree lighting and Santa will be on December 17, 2012. The fire company decorated the outside of Borough Hall with the lights.

Student Activities- Ms. Kane announced that the Interact Club is selling candy canes for Hurricane Sandy. The Youth Government went with Mr. Norcross to a Pearl Harbour memorial that was attended by Congressman Andrews as well. Mr. Norcross discussed that the event was well attended by other schools as well.

Board of Education Mr. Bostock reported that the board of education meeting last month was the same night as the council meeting and the next one is tomorrow night.

Police Report. Mr. Dorworth reported that the police report is on file and that he and the Chief attended career day at Gateway on Friday.

Public works and Sewer Department. - Ms. Dobbs reported that the report from Mr. Ryan is on file.

Tree Advisory Board-, Mayor Scheffler reported that the tree board has filed their report with Mrs. Riener.

Finance- President Brahl read a letter of resignation into the record. He is currently busy with going back to school and other commitments. President Brahl thanked the public and members of council for their support of his commitment to the borough. Mayor Scheffler thanked President Brahl for his time served and that he was helpful with the new additions to the handbook as well as the budget process. Mr. Norcross thanked President Brahl for all his efforts on behalf of the borough.

PUBLIC COMMENTS. Mr. Norcross made a motion to open the meeting to the public, President Brahl second the motion. All members present voted in favor of the motion.

Ms. Veitenheimer-Roland inquired if the council was going to discuss the Board of Health this meeting. Mayor Scheffler replied that they are still doing some additional research on the issue and have advertised on the website for anyone wishing to serve on the board of health or the Land Use Board.

Mr. May-Morgan Avenue inquired if any further information was available on Senator Weinstein's bill for the new year. Mr. May discussed that it would place an unfair burden on the various boards and raises the budgets of the boards. Mr. May explained that it is actually an unfunded mandate by the state and that he is for transparency in government. Mayor Scheffler explained that the League of Municipalities is in support of some of the changes to the bill and that she is working with Assemblyman Singleton. Mr. May discussed that the cost would be exorbitant for the municipalities.

No one else from the public wishing to be heard, President Brahl made a motion to close the public portion, Mr. Norcross second the motion. All members present voted in favor of the motion.

CLOSED SESSION. Resolution No. 2012-250, Resolution Excluding The Public From Certain Meetings Pursuant To Section 8 Of The Open Public Meeting Act C. 231 P.L. 1975. (Litigation and personnel). Ms. Dobbs made a motion to approve the resolution, President Brahl second the motion. At the call of the roll, the vote was:

AYES: President Brahl, Mrs. Dobbs, Mr. Dorworth, Mr. Norcross, Mr. Bostock.

NAYES: None. Council went into executive session at 8 pm

Two members of the general public enter the executive session at 8:29 pm. Mr. Gural explained to them that it was a close session and they could not attend the session.

Adjournment. Ms. Dobbs made a motion to adjourn at 9 pm, President Brahl second the motion. All members present voted in favor of the motion.