

**Borough of Palmyra**  
**Council Meeting, 7:00 PM**  
**May 20 2013 - Monday**

**A G E N D A**

**CALL TO ORDER-** Mayor for the Day-Emily Minimi.

**MOMENT OF SILENCE.**

**ROLL CALL**

**OPEN PUBLIC MEETINGS STATEMENT**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Borough Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 7, 2013.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 7, 2013.
- C. Notice to All Council Members.

**APPROVAL OF MINUTES** April 1, 2013(reg. and exec). (absent Ms. Dobbs) and April 15, 2013 (absent Riener).

**COORESPONDENCE.**

- A. **Louis Bay 2<sup>nd</sup> Future Municipal Leaders Scholarship** Donald Martocello.
- B. **NJDOT-** Letter of Award from Department of Transportation For Charles Street.
- C. **Letter of Retirement.-**Anthony Wright, Kris Hancock.

**PROFESSIONAL UPDATES.**

- A. ERI- Updates for HVAC, Eagle Construction Change Orders, Charles Street, And Award of Contracts For Municipal Maintenance and Allied.
  - 1. **Resolution 2013-82,** Resolution Awarding Engineering Services For The Police Carport And Driveway Paving To Environmental Resolutions Not To Exceed \$12,000.
  - 2. **Resolution 2013-83,** Resolution Awarding Engineering Services For The Borough Sign Retro reflectivity Improvements To Environmental Not To Exceed \$21,000.
- B. CGP & H-updates-County Parks Grant,

**ORDINANCES ON SECOND READING.(public hearing).**

- A. **Ordinances 2013-9,** Gold and Silver Licensing
- B. **Ordinance 2013-10,** An Ordinance Requiring All Businesses Operating In The Borough Of Palmyra To Register Annually With The Borough Clerk.
- C. **Ordinance 2013-11,** An Ordinance Of The Borough Of Palmyra To Provide For And Determine The Rates Of Compensation Of Each Officer And Employee Of The Borough Of Palmyra For The Years 2013 and 2014.

**ORDINANCES ON FIRST READING. (public hearing on June 17).**

- A. **Ordinance 2013-12**, An Ordinance Amending Chapter 90 Vehicles And Traffic Parking Prohibited Certain Hours (Broad Street).
- B. **Ordinance 2013-13**, An Ordinance Vacating The Paper Street In the Borough Of Palmyra That Is Located Between Block 156.01, Lots 1 and 1.03 And Block 158, Lot 2 On The Tax Map Of The Borough Of Palmyra.
- C. **Ordinance 2013-14**, An Ordinance Requiring The Inspection, Registration And Licensing Of Residential Rental Properties In The Borough Of Palmyra.
- D. **Ordinance 2013-15**, An Ordinance For Property Maintenance/Code Enforcement Rules.
- E. **Ordinance 2013-16**, An Ordinance Creating A Housing Department And The Positions Of Housing Official And Housing Inspectors.
- F. **Ordinance 2013-17**, An Ordinance Requiring A Certificate Of Occupancy For Residential Resales.
- G. **Ordinance 2013-18**, An Ordinance Amending Chapter 203-Property Maintenance For Liens And Recovery Costs.
- H. **Ordinance 2013-19**, An Ordinance Amending Chapter 43-Police Department, Section 43-10, Requirements.
- I. **Ordinance 2013-20**, An Ordinance Amending Chapter 195-Peace And Good Order, Section 195-8-Violations And Penalties.
- J. **Ordinance 2013-21**, An Ordinance To Regulate Vacant/Abandoned Properties.

**NEW BUSINESS. Consent Agenda-** Items A-S will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

- A. **Resolution 2013-112**, Resolution Approving A Shared Services Agreement Between The Borough of Palmyra And The Burlington County Board Of Chosen Freeholders For Flashing Pedestrian Assembly At Cinnaminson Avenue(CR 607) And Wet Charles Street.
- B. **Resolution 2013-113**, Resolution Certifying 2012 LOSAP Awards.
- C. **Resolution 2013-114**, Resolution Of Award To Municipal Maintenance For Borough Hall Electrical Improvements In The Amount Of \$7,280.
- D. **Resolution 2013-115**, Resolution Of Award To Allied Interior Contractors Inc For Borough Hall Lobby Improvements In The Amount Of \$27,300.
- E. **Resolution 2013-116**, Resolution Estimating Tax Bills.
- F. **Resolution 2013-117**, Resolution Amending Resolution 2013-105, Establishing The Rates And Compensation Of The Employees Of The Borough Of Palmyra.
- G. **Resolution 2013-118**, Resolution Of The Borough Of Palmyra Authorizing Acceptance Of A Grant From The NJ Department Of Law And Public Safety, Juvenile Justice Commission RE: Title II Formula Grant For Juvenile Justice And Delinquency Prevention In The Amount Of \$9900.00 for The Period May 1, 2013 To August 31, 2013.(YMCA).
- H. **Resolution 2013-119**, Resolution Authorizing The Mayor To Sign An Agreement With The YMCA For The YMCA Camp Palmyra At The Community Center.
- I. **Resolution 2013-120**, Resolution Endorsing And Supporting Efforts By The Burlington County Board Of Chosen Freeholders To Improve Pedestrian Safety Along US Highway Route 130.
- J. **Resolution 2013-121**, Resolution Authorizing Borough Of Palmyra To Enter Into A Shared Services Agreement For The "Burlington County Route 130 Task Force: Program.

- K. Resolution 2013-122, Resolution Authorizing A Change Order For Professional Services For Environmental Resolutions For Parry Avenue Improvement Project-Dr. Mattmuller Parking Lot In The Amount Of \$3,000.
- L. Resolution 2013-123, Resolution Authoring The Payment Of Bills.
- M. Resolution 2013-124 , Resolution Appointing Donna Browne As Deputy Court Administrator Effective ??? At An Annual Salary Of \$35,000.
- N. Resolution 2013-125, Resolution Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40A: 4-87 Department Of Community Affairs: Small Cities CDBG 2011(Chapter 159-Small Cities).
- O. Resolution 2013-126 , Resolution In Support Of NJ Community Stewardship Incentive Program Grant Application 2013.
- P. Resolution 2013-127, Resolution Authorizing Appointment Of Environment Resolutions For Engineering Services For Charles Street Improvements Not To Exceed \$63,500.
- Q. Resolution 2013-128, Resolution Awarding A Contract To Municipal Maintenance For Ceiling Work In Borough Hall In An Amount Not To Exceed \$8,000.00.
- R. Resolution 2013-129, Resolution Approving Change Order #1 for Allied Interior Contractors Inc. Borough Hall Lobby Improvements In The Amount Of \$2,545.00
- S. Resolution 2013-130, Resolution Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40A: 4-87 (Chapter 159-Clean Communities).
- T. Motion to Approve The Corrective Action Plan For The 2012 Audit.
- U. Approval of Treasurer's Report-March and April.

#### DISCUSSION ITEMS .

- A. Parry Avenue Phase I and Community Center-bonds.
- B. JIF-workers comp.
- C. Fire truck-proposals.
- D. Trash Collection.
- E. Community Center Organization-Non-Profit.
- F. Legion Field-usage.
- G. Cell Tower.
- H. Vision and Mission Statement for Borough update.
- I. 1006 Cinnaminson Avenue-demolition.
- J. COPS-SOR Grant.
- K. Riverton Police Department Support.
- L. BID ordinance.

#### COMMITTEE REPORTS.

#### ADMINISTRATOR REPORT.

PUBLIC COMMENT –This provides the general public the opportunity to discuss any item or concern with the Mayor and Borough Council.

Please state your name and address for the record.

CLOSED SESSION. Resolution No. 2013-, Resolution Excluding The Public From Certain Meetings Pursuant To Section 8 Of The Open Public Meeting Act C. 231 P.L. 1975.

#### ADJOURNMENT