

**BOROUGH OF PALMYRA  
MINUTES-June 16, 2014**

**CALL TO ORDER.**

**PLEDGE OF ALLEGIANCE.**

**ROLL CALL:**

**Present: Mayor Scheffler, President Riener, Mr. Nowicki, Ms. Arnold, Mr. Norcross.  
Absent: Mr. Bostock, Ms. Dobbs.**

**OPEN PUBLIC MEETINGS STATEMENT**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Borough Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 8, 2014.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 8, 2014.
- C. Notice to All Council Members.

**APPROVAL OF MINUTES.** President Riener made a motion to approve the minutes from June 2, 2014, Mr. Norcross second the motion. All members present voted in favor of the motion.

**AWARDS.**

A. **EAGLE SCOUT.**- Mayor Scheffler presented Timothy Ward with a Certificate for reaching the rank of EAGLE Scout. Timothy had help improve the outdoor lighting and garden area for the Riverview Estates Assisted Living Home in Riverton. He helped mulch the weeds and installed spot lighting along the side of the building to improve the visibility and enhance the appearance of the building.

B. **Resolution 2014-149,** Resolution Appointing Tyler Main As A Patrolman For The Borough Of Palmyra Effective June 16, 2014. President Riener made a motion to approve the resolutions, Mr. Norcross second the motion. At the call of the roll, the vote was:

**AYES:** President Riener, Mr. Nowicki, Ms. Arnold, Mr. Norcross.

**NAYES:** None

Mr. Rosenberg administer the Oath of Office to Patrolman Main.

D. **Police Awards.**-Chief Pearlman explained that the annual police awards are usually

**given during Police Week in May but do to scheduling of work and other police matters the awards were held till June.**

The Awards presented represent actions taken over the 2013 calendar year.

1. Sgt. Josiah Murphy, Ptlm. Omar Kendall, Det. Shawn Benedict, Det. Brian Johnson, Ptlm. Arek Arargil, Chief Scott Pearlman and Evesham K-9 Officer Matt Devitto – Honorable Service Award

On 9/27/2013 at approximately 12:46 pm Palmyra Officers were dispatched to a residence in the Palmyra Harbour Section of town for an activated alarm. On arrival officers found that a front window at the residence had been broken in. A witness told officers she heard the glass break and when she looked she saw a subject climbing out of the window. The witness was able to provide officers with a good description of the subject. Two other witnesses came forward and provided officers with a similar description of suspicious subject seen in the area.

Officers found Sean Pavlichko, 27 years old from Palmyra in the area. Sean matched the description and was identified by witnesses. Ptlm. Devitto and his K-9 partner tracked the from crime scene to Sean Pavlichko's grandmothers home.

Sean was charged with burglary and lodged in Burlington County Jail.

2. Ptlm. Stephen Coveleski, Sgt. Joseph Osinski, S/O Ryan Carr – Honorable Service Award

On 9/6/2013 at approximately 1:00 pm Ptlm. Coveleski attempted to stop a tan Chevrolet Trailblazer in the area of Rt. 73 South and West Fifth Street. The vehicle was coming back as reported stolen from the City of Philadelphia. The vehicle took off at a high rate of speed and before the Sergeant could terminate the pursuit the driver of the Trailblazer lost control and struck a light standard and a vehicle waiting to turn onto Rt. 73. Both the driver and passenger climbed out of the sunroof and fled on foot. With the assistance of Cinnaminson and the Burlington County Bridge Police both subjects were taken into custody. Both subjects were fugitives from justice and were lodged in Burlington County Jail.

3. Ptlm. Stephen Coveleski and Ptlm. Matt Lloyd, Burlington County Bridge Police – Honorable Service Award

On 7/17/2013 at 11:41 pm Ptlm. Coveleski conducted a motor vehicle stop on rt. 73 North by Souder Street. Ptlm. Lloyd assisted Ptlm Coveleski and observed open containers of alcohol in the vehicle. As Ptlm. Coveleski investigated the open containers of alcohol he observed a handgun magazine in a glass.

The magazine was loaded with hollow point bullets and after receiving consent to search the vehicle officers recovered two handguns and large amount of marijuana and drug paraphernalia.

4. Detectives Shawn Benedict and Brian Johnson – Drug Buster Award

On June 26, 2013 Palmyra Police with assistance of the NJ State Police teams Unit served a search warrant on an apartment on Berkley Ave. The search warrant had been approved after a lengthy investigation in the sale of illegal narcotics. Two subjects ultimately arrested and charged following the execution of the warrant.

Jason Greene, 31 years old of Palmyra was charged with two counts of endangering the welfare of a child, distribution of cocaine, distribution of a prescription legend drug, distribution of marijuana, possession with intent to distribute a controlled dangerous substance in a school zone, Jason was also wanted by the Burlington County Sheriff's Department for Child Support and was a fugitive from justice from the State of Pennsylvania.

5. Sgt. Robert Brown and Ptlm Dominic Fabrizio – Honorable Service Award

On 9/4/2013 at approximately 1:30 pm Palmyra officers were dispatched to 100 East Broad Street for a male who had just pointed a silver revolver in the faces of two females. The male was accompanied by a female and the two had left the location in a maroon Jeep.

A vehicle description was broadcast and stopped by the County Bridge Police. Officers were able to get consent to search and Ptlm. Fabrizio immediately observed the butt of a handgun sticking out of a brown purse in the vehicle. Both subjects were charged with numerous offenses and lodged in Burlington County Jail.

6. Det. Shawn Benedict, Det. Brian Johnson, Ptlm. Scott Snow, Cinnaminson Det. Joe Shaw, Cinnaminson Det. Andrew Johnson and Riverton Ptlm. Jeffrey Walker – Unit Citation

In the first couple months of 2013, Palmyra, Riverton, and Cinnaminson were hit hard with numerous burglaries in the tri-boro area which appeared to be linked. The detective bureau for Palmyra and Cinnaminson, and officers from Riverton, worked together to develop multiple suspects and a coordinated undercover surveillance unit was implemented. During surveillance, one of the suspects was followed to an area where one burglary was committed and he was observed immediately after pawning stolen jewelry from that particular burglary. Immediately after the pawn transaction, the suspect was followed to Delran, where he cased several residences before he committed a burglary. The suspect was immediately arrested leaving the front door of the residence. Pawn transactions in Delran, Cinnaminson, Palmyra, Pennsauken, and Camden from the suspects revealed stolen items from the victims of the burglaries in the tri-boro area. 3 search warrants for residences in Palmyra and Cinnaminson were conducted along with a search warrant for one of the suspect's motor vehicle. Multiple jewelry, clothing, accessories, and electronics were recovered, when an open house was conducted, where more victims came forward and multiple items were returned to the victims. This investigation led to approximately 5 arrests with a range of charges from the following jurisdictions: Palmyra, Riverton, Cinnaminson, Delran, Pennsauken, and Camden City.

7. Ptlm. Stephen Coveleski – Life Saving Award

On 11/02/2013 at 12:26 pm Ptlm. Coveleski responded to 206 West Sixth Street for a female not breathing. Ptlm. Coveleski found the woman in full cardiac arrest started CPR immediately. As further medical treatment was provided it was determined that quick actions of Ptlm. Coveleski made the lifesaving actions successful.

8. Ptlm. Omar Kendall, Ptlm. Scott Snow, Ptlm. Dominic Fabrizio, Cinnaminson Sergeant William Obuchowski and Bridge Police Officer Andrew Einstein – Honorable Service Award

On 3/26/2013 Palmyra Officers were dispatched to the Convenient Food Store on Market Street for a robbery in progress. The suspect had threatened the clerk with a knife and punched him in the face. The suspect made off with approximately \$560.00 from the register.

Officers from Palmyra, the County Bridge Police and Cinnaminson were quick to respond and

begin a search of the area. Officers located the suspect, Randall Fields, 49 years old of Palmyra. Mr. Fields resisted arrest and was charged with numerous offenses. He was lodged in Burlington County Jail.

9. Sgt. Brown, Det. Benedict and Bridge Police Officer Matthew Lloyd – Honorable Service

On 7/08/2013 Sgt. Brown observed a vehicle stopped on Rt. 73 South alongside the Rt. 73 Truck Stop. Investigating Sgt. Brown found that three (3) subjects were breaking into a trailer to a business at the Truck Stop. Sgt. Brown took one subject into custody and the other two fled.

Ptln. Lloyd found one subject hiding under the Bridge and the third avoided arrest. Both subjects were charged and placed in Burlington County Jail.

10. Ptln. Scott Snow – Honorable Service

On January 26, 2013 at 2:35am Palmyra Police were dispatched to the 7-11 on Rt. 73 for a robbery. As Ptln. Snow responded he observed a subject running across Market Street on to West Sixth Street. As Ptln. Snow turned on to West Sixth Street he observed the subject run into a residence on West Sixth Street. Additional officers arrived and surrounded the home.

Police made contact with the owner of the property and received permission to enter and search the home. The home was unoccupied at the time. Officers searching the home found the suspect hiding in the basement. The suspect was charged with numerous offenses and placed in Burlington County Jail.

11. Service Awards

Ptln. Stephen Coveleski – 1 Year Service Award

Det. Brian Johnson – 5 Year Service Award

Ptln. Michael Ludlow – 20 Year Service Award

Chief Scott Pearlman – 20 Year Service Award

12. Sgt. Timothy Leusner – Volunteer Service Award

Sgt. Leusner has worked tirelessly to help raise money for two very special organizations over the past two years, the Lupus Foundation and Special Olympics.

13. Citizen Award

Kevin Sutko of Cinnaminson NJ

On June 19, 2013 Kevin while at work at Copy Land on Broad Street heard cries for help. Kevin found the 2<sup>nd</sup> floor apartment at 517 Garfield Ave on Fire, Kevin entered the apartment and removed the female resident. After they exited the building the woman informed Kevin that her husband was still inside the building. Kevin entered the building a second time and rescue the male resident of the apartment.

14. Citizen Award

The Becker Family of Pennsylvania, Scott, Lisa, Ricky and Bianca Becker.

In 2013 the Becker's worked with the Police Department to take 25 kids and a parent to see a Phillies Game. The trip started as a community service project for Ricky Becker. The Becker's enjoyed the trip so much that they sponsored a second trip in 2014 and have decided to make

**CORRESPONDENCE.**

A. Mayor Scheffler read a letter from the Charles Street School 4<sup>th</sup> grade that was enclosed with thank you cards from the students for Tom Ryan, Superintendent of Public Works/Sewer for the performance dealing with recycling. Mayor Scheffler explained that the students at Charles Street School are also collecting plastic bottle cap lids.

#### PROFESSIONAL UPDATES.

A. Environmental Resolutions-Mr. Kirchner reported on the grant submission for the Tri-Boro-Veterans property. The draft concept would be to have a pocket park placed on the property after demolition with a gazebo, water fountain and benches. The Borough is applying for a grant from the Burlington County Parks Program. There is a change order on the agenda for Allied Interior Contractors for the Borough Hall lobby project, also a change order for Charles Street project related to the additional work on the roadway and cemetery behind Borough Hall. Mr. Kirchner updated council on the Charles Street project and the removal of some of the trees on Charles Street. The work at the sewer plant is underway and the DEP did an inspection of the site today. Mr. Kirchner present council with the new map showing the road conditions of the streets in the Borough ranking them. Mr. Norcross inquired about the work that NJ Water is doing in town and that they are not patching or repaving the streets correctly. Mr. Kirchner explained that NJ Water is doing the work in several stages and that they put a temporary patch on the openings till the old water service is disconnected and then they do a final patch. Environmental Resolutions will do the inspections of the openings when NJ Water is complete. Mr. Gural inquired about the outbound survey for the roadway for the cemetery? Mr. Kirchner replied that he will have it completed by the end of the week. Ms. Dobbs inquired if NJ Water was in town flushing hydrants. Mr. Kirchner replied that they will be doing it for the next several days.

B. CPG& H- Mr. Gural reported for CPG & H on the recent grant activity that they are working on. The tax lien on the Tri-Boro Vets property is on the bill list for council's approval.

C. Redevelopment-Mr. Nowicki stepped down from the dais. Mr. Gural report that Environmental Resources-John Hogue had received approval from the DEP on the MEC Remedial Investigation Work Plan and that he is working on other elements of the project. Mr. Nowicki returned to the dais.

#### ORDINANCE ON SECOND READING. (public hearing).

A. Ordinance 2014-5, An Ordinance Amending the Code Of The Borough Of Palmyra To Create The Position Of Purchasing Agent And Establish The Duties Thereof. Mr. Norcross made a motion to open the ordinance to the public, Ms. Dobbs second the motion. All members present voted in favor of the motion.

Mr. Rader-Harbour Drive inquired if this ordinance gives an increase of salary in the position. Mayor Scheffler explained that the ordinance does not include a salary and that the resolution is for the appointment of the purchasing agent so that the ordinance does not have to be amended with each appointment. The second aspect of the ordinance allows the bid threshold to be increased with the appointment of the purchasing agent. Mr. Gural explained that the borough had a previous purchasing agent but that the ordinance named the individual person and this ordinance allows the borough to create the position and the resolution names the person. Mr. Gural explained that the duties of the purchasing agent are included in the Chief Financial Officer salary. No one else from the public wishing to be heard, President Riener made a motion to close the public portion, Mr. Norcross second the motion. All members present voted in favor of the motion. President Riener made a motion to adopt the ordinance, Mr. Norcross second the motion. At the call of the roll, the vote was:

**AYES: President Riener, Ms. Dobbs, Mr. Nowicki, Ms. Arnold, Mr. Norcross.**

**NAYES: None, the ordinance was adopted on second and final reading and will take effect after publication according to law.**

**ORDINANCES ON FIRST READING. (public hearing-July 21, 2014).**

**A. Ordinance 2014-6, Ordinance Amending Chapter 237, Article VI Of The Code Repealing Chapter 60 Of the Code, Amending Section 503 Of The Land Development Code And Ordinance 2012-3. (sidewalk). Mayor Scheffler explained that this ordinance had gone to the committee for their input as well as input from the Land Use Board members. President Riener explained that the Land Use Board has not held a meeting in the last few months, but that the members have given by email their comments. Mr. Gural discussed that he had incorporated some of Mr. Hirsch, Land Use Board engineer's comments, but that it was council's decision if they want to incorporate the comments from the board members. President Riener explained that the committee of herself, Mr. Gural, Mrs. Kilmer and Mr. Rosenberg can review the comments before the final introduction of the ordinance. Ms. Dobbs discussed that she is having a difficult time with the ordinance as it leaves the burden of the tree with the resident. Ms. Dobbs explained that the Borough owns the trees and that many residents do not have the means to repair their sidewalk or take down a tree. Mayor Scheffler explained that many residents who walk around the Borough have come to council to complain about the condition of the sidewalks and that JIF as the Boroughs insurance carrier is also requesting that the Borough do something. Mr. Nowicki discussed that there is a lawsuit in Sayreville against the shade tree commission for a tree that had raised the sidewalk. The court did find that the shade tree was immune. President Riener explained that there is no financial burden on the homeowner for tree removals, there is limited amount of funds in the budget to cover tree removal and stump removal, and the homeowner would be responsible for the actual sidewalk. Mr. Gural explained that if the section of sidewalk is moved, the Borough can cut back the tree roots after the tree officer inspects the location to make sure that it will not damage the tree. Ms. Arnold inquired about the timeframe and that 90 days is insufficient if there is bad weather or a transfer of the property. President Riener explained that Mrs. Kilmer is very understanding if there are unique circumstances that require a longer period of time. Ms. Arnold inquired with the transfer of the property if something can be in place for the fixing of the sidewalk to be completed after transfer. Ms. Arnold also inquired about the need to have a survey of the property and that it can be expensive. Mr. Rosenberg explained that only a drawing of the area is required, not a formal survey. President Riener made a motion to adopt the ordinance on first reading, Mr. Norcross second the motion. At the call of the roll, the vote was:**

**AYES: President Riener, Mr. Norcross.**

**NAYES: Ms. Dobbs, Mr. Nowicki, Ms. Arnold, the motion was defeated.**

**President Riener requested that the ordinance be placed back on the next agenda for introduction and that the ordinance has to be adopted. Mayor Scheffler discussed that she is frustrated with the JIF and the mandatory requirements. Mr. Gural informed council that there is currently a lawsuit pertaining to a sidewalk in the Borough and that the person is suing everyone including the Borough and the homeowner. President Riener will reach out to council members about their concerns.**

**B. Ordinance 2014-7, An Ordinance Revising Schedule VII And Schedule XXIII To Chapter 90 Of The Borough Of Palmyra Code. (truck route). Chief Pearlman explained that this ordinance will clarify two separate ordinances in the code book. Ms. Dobbs inquired if the streets in the ordinance are all county roads? Chief Pearlman replied that they are county roads, but that the Borough can adopt an ordinance to regulate the roadway. Mr. Norcross made a motion to adopt the ordinance on first reading, Ms. Dobbs second the motion. At the call of the roll, the vote was:**

**AYES: President Riener, Ms. Dobbs, Mr. Nowicki, Ms. Arnold, Mr. Norcross.**

**NAYES: None. The ordinance was adopted on first reading and will be heard on second and final reading after a public hearing on July 21, 2014 and publication according to law.**

**C. Ordinance 2014-8, An Ordinance Accepting An Easement From The Owner Of Lot 4, Block 28 On The Borough Of Palmyra Tax Map To Provide Additional Land For The Roadway Connecting the Parking Lot At Borough Hall To Cinnaminson Avenue. Mr. Rosenberg recommended holding this ordinance till the title company gives clear title to the property. Mr. Rosenberg explained that the deed is not clear that the cemetery owns the property. Mr. Gural recommended that council adopt the ordinance on first reading and that the information on the owner be obtained before the July 21, 2014 meeting. Ms. Dobbs made a motion to adopt the ordinance on first reading, Mr. Norcross second the motion. At the call of the roll, the vote was:**

**AYES: President Riener, Ms. Dobbs, Mr. Nowicki, Ms. Arnold, Mr. Norcross.**

**NAYES: None. The ordinance will be heard on second and final reading at the council meeting of July 21, 2014 after publication according to law.**

**D. Ordinance 2014-9, An Ordinance Authorizing The Appropriation In The Amount Of \$15,000.00 From General Capital Fund Surplus for the Acquisition Of Property Block 127, Lot 10 And Lot 11 In The Borough Of Palmyra County Of Burlington, State of New Jersey. Mayor Scheffler explained that this is the ordinance to authorize funding for the Tri-Boro Veterans property. Mr. Norcross made a motion to adopt the ordinance on first reading, Ms. Dobbs second the motion. At the call of the roll, the vote was:**

**AYES: President Riener, Ms. Dobbs, Mr. Nowicki, Ms. Arnold, Mr. Norcross.**

**NAYES: None. The ordinance will be heard on second and final reading at the council meeting of July 21, 2014 after publication according to law.**

**E. Ordinance 2014-10, An Ordinance To Mandate Direct Deposit For Municipal Employees By The Borough Of Palmyra Pursuant To C. 52:14-15et.seq. Mayor Scheffler explained that all state employees are required to have their paychecks direct deposit and that the State is requesting that all municipalities do the same. Mr. Gural explained that there needs to be further discussion with the staff and that council can adopt the resolution before the July 1<sup>st</sup> deadline and consider the ordinance on July 21<sup>st</sup>. Ms. Dobbs made a motion to adopt the ordinance, Mr. Norcross second the motion. At the call of the roll, the vote was:**

**AYES: President Riener, Ms. Dobbs, Mr. Nowicki, Ms. Arnold, Mr. Norcross.**

**NAYES: None. The ordinance will be heard on second and final reading at the council meeting of July 21, 2014 after publication according to law.**

**RESOLUTIONS. Consent Agenda- Resolution 2014-132 to Resolution 2014-148 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately. Mr. Norcross discussed that there is a problem with 2014-146, the area is overgrown and the beavers will most likely return. Mr. Ryan explained that the whole ditch needs to be done, but there is no money in his current sewer budget. Ms. Dobbs will meet with Mr. Ryan to review the funding for next year's budget. Mr. Norcross made a motion to approve the consent agenda 2014-132 to 2014-148, Mr. Nowicki second the motion. At the call of the roll, the vote was:**

**AYES: President Riener, Ms. Dobbs, Mr. Nowicki, Ms. Arnold, Mr. Norcross.**

**NAYES: None.**

**A. Resolution 2014-132, Resolution Authorizing The Mayor To Execute Professional Services Agreement With CGP & H, LLC For The 2014 Burlington County Municipal Park Development Grant.**

**B. Resolution 2014-133, Resolution Authorizing A Grant Application To Burlington**

County For Municipal Parks And Authorizing The Mayor To Sign Any Required Documents, Agreements For Grant Application.

**C. Resolution 2014-134, Resolution Authorizing 2014-2015 Renewal Of Liquor Licenses In The Borough Of Palmyra.**

**D. Resolution 2014-135, Resolution Authorizing Change Order #1 In The Amount Of \$693.20 And Final Payment To Allied Interior Contractors Inc. In The Amount Of \$4,390.20.**

**E. Resolution 2014-136, Resolution Canceling Purchase Order #13-01136 In The Amount Of \$10,877.00 For Allied Interior Contractors Inc.**

**F. Resolution 2014-137, Resolution Authorizing The Execution Of A Contract Renewing Membership In The Burlington County Municipal Joint Insurance Fund.**

**G. Resolution 2014-138, Resolution Increasing Bid Threshold And Appointing Donna Condo As Qualified Purchasing Agent.**

**H. Resolution 2014-139, Resolution For Policy For The Payment Of Property Damage Claims.**

**I. Resolution 2014-140, Resolution Awarding Holmatro CORE Rescue System For The Firetruck To ESI Equipment In The Amount Of \$19,525.00.**

**J. Resolution 2014-141, Resolution Awarding A Contract For The Purchase Of A 2015 Ford Interceptor Utility Pursuant To New Jersey State Approved Contract In The Amount Of \$34,218.16.**

**K. Resolution 2014-142, Resolution Authorizing Change Order #1 For Charles Marandino LLC For Charles Street Improvements In The Amount Of \$21,250.00.**

**L. Resolution 2014-143, Resolution Awarding Contract To Thor Construction For Ethel B. Hardy Park And Legion Field Improvements In The Amount Of \$162,740.00.**

**M. Resolution 2014-144, Resolution For Borough Hall Door Project Indicating That The Proprietary Product DMP XR 350 Access Control Panel System Will Be Used And No Substitutions Will Be Permitted For The Door Security Key Fob System Component Of The Project.**

**N. Resolution 2014-145, Resolution Awarding Engineering Services To Environmental Resolutions For Specifications And Bidding Services For Single Axle Dump Truck In An Amount Not To Exceed \$5,000.00.**

**O. Resolution 2014-146, Resolution Awarding A Contract To RTW Construction Inc. For The Sewer Budget-funded Riverfront Drive Outfall Stabilization Project Improvements In The Amount Of \$14,187.00.**

**P. Resolution 2014-147, Resolution Authorizing And Directing The Tax Collector To Issue And Mail Estimated 3<sup>rd</sup> Quarter Tax Bills, Pursuant To NJSA 54:4-66.2 et seq.**

**Q. Resolution 2014-148, Resolution Authorizing Payment Of Bills For May, 2014.**

## **COMMITTEE REPORTS.**

**Shade Tree Advisory Board**-Mr. Nowicki reported that Mayor Scheffler had appointed Emma Melvin as a new member of the board. There are three outstanding issues that the board is working on and also three trees on the waiting list.

**Sewer/public works**- Ms. Dobbs reported that the sewer/public works department report is on file and that councilmembers received a copy of it. Also the specifications for the dump truck are moving along and that more vehicles are needed for the department.

**Board of Education**- Ms. Arnold reported that she attended the Board of Education meeting on June 19<sup>th</sup> and that 92% of the graduating students are going onto secondary education. Ms. Arnold also reported on the River Route Advisory Board and that they are working on a website survey.

**Public Safety**-Mr. Norcross reported that he had spoken with the Chief of the Fire Department and that the new firetruck would be delayed till the end of July. Mr. Norcross discussed that the police



department is one of the best in the state and that Chief Pearlman has the department getting more involved with the community. The monthly report is on file. There were 112 criminal cases assigned, 29 criminal complaints issued, 431 traffic summons, 22 Borough Ordinances issued, 3 burglaries, 73 adult arrests and 12 juvenile arrests.

Public Events- Mr. Norcross discussed that there will be a movie night on July 8<sup>th</sup> at the Community Center, also there will be several concerts at the band shell and a talent show is going to be held in August.

Student Activities- Ms. Kane reported that it is the last week of school and that graduation is on June 19<sup>th</sup> for the high school. Mr. Norcross reported that students at the high school held a fundraiser to be donated to the War Memorial. Mr. Nowicki explained that if the War Memorial Committee accepts any money, they will be over their limit of funds and if the donation could be held off till next year. Ms. Kane explained that they were going to wait till next year so that they could do another fundraiser and was not aware that it was going to be discussed at the Board of Education meeting.

Land Use Board/Construction- President Riener reported that there was no Land Use Board meeting this month. The construction office report is on file and was emailed to all councilmembers. President Riener discussed that she welcomes all comments about the sidewalk ordinance and fence ordinance.

Special Olympics- Mayor Scheffler thanked Chief Pearlman and the Police Department for the involvement in Special Olympics. The Torch Run came to Palmyra on June 12<sup>th</sup> and that it is an honor for Palmyra to be included in the fundraiser for Special Olympics.

Administrator Report. Mr. Gural informed council that the Borough will be changing payroll companies and that it should have no effect on the employees or Borough Council. There are several properties on the bill list for BID refunds. Mayor Scheffler discussed that there were discussion in the business community about the tax bills and the amount of refunds. There will be an information meeting with the business owners, tax collector and CFO to explain the refund process. Mr. Gural discussed that the position of tax collector is being readvertised for full time or part time. Mr. Rosenberg discussed that there is ongoing litigation with executive session minutes not being released and that the borough council needs to review the executive sessions from last year for the possibility to release the minutes. Mr. Gural explained that the ordinance for fences is also an ongoing discussion and needs to be looked at also. Mr. Gural discussed the disclaimer for the website. President Riener discussed that there are no direct disclaimers on other towns websites and that it is a total overkill and also that it makes it look like the fundraisers are shading. President Riener is opposed to the second paragraph of the draft disclaimer and is not going to support it. Mr. Norcross agreed with President Riener. Mr. Nowicki explained that he agrees with President Riener, but has a question on the potential liability if something is posted or liability if Borough does not post the fundraiser. President Riener explained that anything posted as to be approved by the Administrator. Mr. Nowicki inquired if the Borough could be sued for posting a fundraiser. Mr. Rosenberg replied that it is fact sensitive and anyone can sue the Borough. President Riener discussed that it is the individual's responsibility to participate in the fundraiser or not, the Borough is not requiring participation and that she does not want it to look like the fundraisers are doing anything wrong. Ms. Dobbs discussed that all of the fundraisers and announcements posted in the past have come from the community. Mr. Gural explained that all of the posts are completed by him and that the Facebook page and twitter are handled by Mrs. Nagle and Ms. Wiener. Ms. Arnold explained that the River Route website does not allow any personnel information to be posted on their site so they do not need a disclaimer. If something is posted on the website, most people think that it is validated by the Borough. President Riener inquired about posting things on a community bulletin board page. Mr. Norcross left the meeting at 9:09pm. Council took a ten minute break. Mr. Norcross returned to the meeting. Mr. Norcross made a

motion to approve the first paragraph of the disclaimer that was presented to council, Mr. Nowicki second the motion. At the call of the roll, the vote was:

**AYES:** President Riener, Ms. Dobbs, Mr. Nowicki, Mr. Norcross.

**NAYES:** Ms. Arnold.

President Riener inquired as to what needs to be done by Borough Council pertaining to the packet of information that Mr. Rosenberg handed out dealing with the Local Finance Board. Mayor Scheffler explained that she looked through the information and would like to have additional information. Mr. Rosenberg replied that it is a draft and that there are some gaps and that he is requesting if council wants him to proceed. Mayor Scheffler would like to have the information from the Burlington County Times. Mr. Rosenberg will request them to submit the information to him. Mayor Scheffler discussed that everyone should use their borough email address to conduct borough business and not their personal one. Ms. Arnold discussed that she used her Borough email. Mayor Scheffler explained that on the invoice from the newspaper it has her personal email. President Riener recommends that council allow Mr. Rosenberg to investigate further. Mr. Norcross agreed.

Mr. Gural informed council that the elevator in borough hall is broken down and that it is outdated as well. The repair company is having a hard time obtaining parts. The NJEIT installment is due in August. Mr. Gural also discussed that he has ordered a podium with microphones to use. Council may want to consider using it during the public comments so that the general public can be heard. Mr. Norcross explained that he has been requesting one for the council meetings so that the public can come to the podium and be heard.

**PUBLIC COMMENTS.** Mr. Nowicki made a motion to open the meeting to the public, President Riener second the motion. All members present voted in favor of the motion.

Ms. Veitenheimer-Rowland inquired about the reason for purchasing the Tri-Boro Veterans property for a park when there is one right down the block from the property. Mayor Scheffler explained that there are borough liens on the property for sewer and that the property is an eyesore and in bad shape. The council could resell the property or make it a park. Mayor Scheffler explained that the Borough is applying to the county for funding from the parks grant to help with the demolition of the building and a park. Ms. Veitenheimer inquired as to why the bill list was so high this month. Mr. Nowicki replied that the schools tax bill is included in this bill list in the amount of \$712, 861.00.

Amy-5<sup>th</sup> Street discussed that she is having a problem with feral cats and her neighbor feeding them. The cats are taking over the yard of her neighbor and that she called Animal Control and they told her to trap the cats, but she trapped a possum instead and does not want to trap anything. Mayor Scheffler explained that Animal Control will come get a cat if she traps it and that there is a program for trap, neuter and release in the county. Mr. Nowicki discussed that cats are a problem on Morgan Avenue also and that the ordinance requires a cat to be licensed by the Borough. Mayor Scheffler explained that it is hard to prove that someone is an owner of a feral cat and that the feral cat issues raise the question of rabies also. Cats are more likely to get rabies than dogs.

Mr. McElwee-Columbia presented council with a copy of the plaque that the Girl Scouts are going to place at the War Memorial to honor 911.

Mr. Rader-Harbour inquired if the Borough was still going to hold a meeting for citizens in regards to the water usage change for the sewer bills. Mayor Scheffler replied that the Borough is just waiting to schedule it closer to September.

Resident-not identified for record- discussed that Cinnaminson Township Code Enforcement Officer and Board of Health got involved with resident feeding feral cats and that she took them all

to the animal shelter. Mayor Scheffler explained that the Borough could also do that if they can proof who is the owner of the cats.

Mr. McElwee-Columbia discussed that the Special Olympics Torch Run had started in Wildwood on the Boardwalk.

No one else from the public wishing to be heard, Mr. Norcross made a motion to close the public portion, President Riener second the motion. All members present voted in favor of the motion.

**CLOSED SESSION. Resolution No. 2014-150, Resolution Excluding The Public From Certain Meetings Pursuant To Section 8 Of The Open Public Meeting Act C. 231 P.L. 1975. (Personnel and litigation)** Mr. Nowicki made a motion to approve the resolution, Mr. President Riener second the motion. At the call of the roll, the vote was:

AYES: President Riener, Ms. Dobbs, Mr. Nowicki, Ms. Arnold, Mr. Norcross.

NAYES: None. Council went into executive session at 9:42pm.

**Public Session.** Borough Council returned to public session at 10:36 pm.

**Resolution 2014-151, Resolution of the Borough of Palmyra Adopting Hearing Officer's Decision.** Ms. Dobbs made a motion to approve the resolution, President Riener second the motion. At the call of the roll, the vote was:

AYES: President Riener, Ms. Dobbs, Mr. Nowicki, Ms. Arnold.

NAYES: None.

ABSTAIN: Mr. Norcross.

**Adjournment.** Mr. Norcross made a motion to adjourn at 10:40 pm, Ms. Dobbs second the motion. All members present voted in favor of the motion.