

BOROUGH OF PALMYRA

AN ORDINANCE AMENDING THE CODE OF  
THE BOROUGH OF PALMYRA TO CREATE  
THE POSITION OF PURCHASING AGENT AND  
ESTABLISH THE DUTIES THEREOF

Ordinance No. 2014-5

BE IT ORDAINED by the Borough of Palmyra, in the County of Burlington, and State of New Jersey as follows:

Chapter 47 of the Code of the Borough of Palmyra is hereby supplemented to add a new Article III as follows:

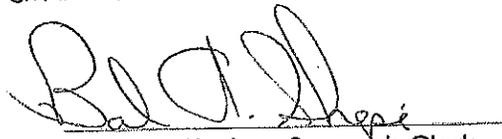
1. There is hereby created the position of Purchasing Agent for the Borough of Palmyra.
2. The Purchasing Agent shall be appointed by the Mayor upon the advice and consent council.
3. The Purchasing Agent is required to possess a valid Qualified Purchasing Agent certificate, as issued by the New Jersey Division of Local Government Services, Department of Community Affairs.
4. The Purchasing Agent shall have, on behalf of the Borough of Palmyra, the authority, responsibility and accountability for the purchasing activity pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); to prepare public advertising for and to receive bids and requests for proposal for the provision or performance of goods, services and construction contracts; to award contracts pursuant to New Jersey law in accordance with regulations, forms and procedures promulgated by state regulatory agencies; and conduct any activities as may be necessary or appropriate to the purchasing function of the Borough of Palmyra.
5. With a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9, the Borough will take advantage of the higher bid threshold [currently \$36,000 with a Quote Threshold of 15% or \$5,400] pursuant to N.J.S.A. 40A:11-3(a), as such threshold may be adjusted from time to time pursuant to N.J.S.A. 40A:11-3(c), but may at its discretion go to bid at a lower amount to encourage greater competition among bidders.
6. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.
7. If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section or provision shall be severable from

the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

8. This ordinance shall take effect immediately upon final passage and publication as required by law.

**CERTIFICATION OF CLERK**

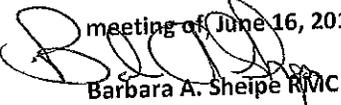
I, Barbara Sheipe, Borough Clerk of the Borough of Palmyra, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of an ordinance adopted/introduced by the Borough Council at a Regular Meeting of said Council held on May 19, 2014 and said ordinance to be adopted at a Regular Meeting to be held on June 16, 2014.

  
Barbara Sheipe, Borough Clerk

**BOROUGH OF PALMYRA**

**ORDINANCE 2014-5**

An Ordinance Amending the Code of the Borough Of Palmyra To Create The Position Of Purchasing Agent And Establish The Duties Thereof. This ordinance was adopted on second and final reading at the Borough Council meeting of June 16, 2014 and will take effect after publication according to law.

  
Barbara A. Sheipe RMC  
Borough Clerk