

Borough of Palmyra
Minutes-July 20, 2015

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

MOMENT OF SILENCE.

ROLL CALL.

**PRESENT: Mayor Scheffler, Mrs. Tait, Mr. Bostock, Ms. Arnold, Mr. Howard.
ABSENT: Mr. Nowicki**

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Borough Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 7, 2015.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 7, 2015.
- C. Notice to All Council Members.

APPROVAL OF MINUTES- Mrs. Tait made a motion to approve the minutes from July 6, 2015, Mr. Bostock second the motion. All members present voted in favor of the motion, President Dobbs abstain.

CORRESPONDENCE.

- A. Thank you card from Sandy Veitenheimer-Mayor Scheffler read the card into the record.
- B. Rededication of WWI Flagpole Memorial-Tom McElwee discussed that the old plaque is now on the flagpole at the War Memorial. Mr. McElwee discussed that he has been in contact with Mr. Mozer about the installation. Mrs. Tait will have the rededication recognized at the National Night Out on August 4.

APPOINTMENTS- Resolution 2015-131, Resolution Appointing Richard Dreby As Code Enforcement Officer For The Borough Of Palmyra At A Rate Of Twenty(20) Dollars Per Hour Not To Exceed Twenty-four Hours Per Week Effective July 24, 2015, Subject To Terms And Conditions Included In Offer Of Employment. President Dobbs made a motion to approve the resolution, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Dobbs, Mrs. Tait, Mr. Bostock, Ms. Arnold, Mr. Howard.

NAYES: None.

Mr. Dreby thanked council for the opportunity to help get the town cleaned up and is looking forward to working with the Borough.

PROFESSIONAL UPDATES.

A. Environmental Resolutions-William Kirchner gave an update on the generator project for the community center and that he is hoping to award the contract at the September meeting. Mr. Kirchner informed council that the meeting for the neighbors around the South Broad Street project is on Thursday at 6:00 in the community center. On the agenda tonight there is a resolution to award the on-call contractor service. The bid is by line items and that the Borough will be able to call Neri's Construction for a price to perform a service and to see if it is more practical for them to do the work, then the Borough. The contract is not for large projects like the road construction, it will be for smaller work, like storm gutters or holes in roadway, etc. Mr. Kirchner discussed that ERI will be doing inspections of the Borough's sidewalk for compliance with the JIF's standards. Mr. Gural informed council that he still has not received the report from the Senior Walkability Project. Mr. Kirchner advised council that he will be unable to attend the first meeting in August.

ORDINANCES ON FIRST READING. (public hearing Aug. 17).

A. Ordinance 2015-13, An Ordinance Of The Borough Of Palmyra In The County Of Burlington, New Jersey; Providing For Various Capital Improvements And Related Expenses In And For The Borough, Appropriating \$1,167,700 Therefor, Authorizing The Issuance Of \$1,109,315 In General Improvement Bonds Or Notes Of The Borough To Finance The Same. Mr. Gural explained that the ordinance authorizes the funding mechanism to encumber the debt. The ordinance does not approve any particular project and some projects may or may not be completed. Mr. Gural discussed that the smaller dollar amount projects are handled internally and that the large amount purchases are given to council for approval. Ms. Arnold discussed that she would like to see any purchase over \$15,000 go to council for approval before the purchase. Mr. Bostock made a motion to approve the ordinance on first reading, President Dobbs second the motion. At the call of the roll, the vote was:

AYES: President Dobbs, Mrs. Tait, Mr. Bostock, Ms. Arnold, Mr. Howard.

NAYES: None. The ordinance was adopted on first reading and will be heard on second and final reading after a public hearing on August 17th, 2015.

ORDINANCES ON SECOND READING.

A. Ordinance 2015-11, Ordinance Amending Chapter 215, Of The Code Of The Borough Of Palmyra Entitled Sewer. Mayor Scheffler explained that the main change is for mixed use commercial properties and that it also gives a credit if a property installs a separate water meter for each unit. Mrs. Tait made a motion to open the ordinance for the public hearing, President Dobbs second the motion. All members present voted in favor of the motion. No one from the public wishing to be heard, President Dobbs made a motion to close the public portion, Mrs. Tait second the motion. All members present voted in favor of the motion. President Dobbs made a motion to adopt the ordinance on second reading, Mrs. Tait second the motion. At the call of the roll, the vote was:

AYES: President Dobbs, Mrs. Tait, Mr. Bostock, Ms. Arnold, Mr. Howard.

NAYES: None. The ordinance was adopted on second reading and will take effect after publication according to law.

B. Ordinance 2015-12, An Ordinance Amending Chapter 40 Personnel. Mayor Scheffler explained that this will remove the mandatory retirement age from the Palmyra code. President Dobbs made a motion to open the public hearing on the ordinance, Mr. Bostock second the motion. All members present voted in favor of the motion. No one from the public wishing to be heard, President Dobbs made a motion to close the public portion, Mrs. Tait second the motion. All members present voted in favor of the motion. President Dobbs made a motion to adopt the ordinance on second reading, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Dobbs, Mrs. Tait, Mr. Bostock, Ms. Arnold, Mr. Howard.

NAYES: None. The ordinance was adopted on second reading and will take effect after publication according to law.

RESOLUTIONS. Consent Agenda- Resolution 2015-132-Resolution 2015-141 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately. Mayor Scheffler read the titles into the record. Ms. Arnold inquired if the bill for the NJ State Association for Sergeants means that the Borough is promoting an officer to Sergeant? Mayor Scheffler replied that the police department is short a sergeant due to retirements and that this will move one of the existing officers to that rank. The Borough is not hiring an additional officer for this position. Mr. Bostock made a motion to approve the consent agenda, Mrs. Tait second the motion. At the call of the roll, the vote was:

AYES: President Dobbs, Mrs. Tait, Mr. Bostock, Ms. Arnold, Mr. Howard.

NAYES: None.

A. Resolution 2015-132, Resolution Awarding On-Call Contractor Services To Neri's Construction & Rental Inc.

B. Resolution 2015-133, Resolution Of the Borough Of Palmyra, In The County Of Burlington, New Jersey, Authorizing The Sale Of \$11,675,000 Principal Amount Of General Obligation Bonds, Series 2015 Consisting Of \$9,830,000 General Capital Improvement Bonds And \$1,845,000 Sewer Utility Bonds; And Authorizing Other Matters Relating Thereto.

C. Resolution 2015-134, Resolution Authorizing The Mayor To Sign A Shared Service Agreement Between The Borough Of Palmyra And The Board Of Chosen Freeholders Of The County Of Burlington.(BC Central Communications).

D. Resolution 2015-135, Resolution Authorizing Liquor License Renewal For The 2015-2016 Year.

E. Resolution 2015-136, Resolution Awarding Contract To Eastern Environmental LLC For The 2015 Tree Maintenance Contract.

F. Resolution 2015-137, Resolution Approving The Grant Management Plan For A Small Cities Housing Rehabilitation Grant.

G. Resolution 2015-138, Resolution Adopting The Citizen Participation Plan Developed By The Small Cities CDBG Program.

H. Resolution 2015-139, Resolution Authorizing The Borough Of Palmyra To Apply To The NJ Department of Community Affairs (NJCA) For A Small Cities Housing Rehabilitation Grant Of Approximately \$100,000 To Carry Out A Program To Address Code Violations In Homes Of Low And Moderate Income Residents.

I. Resolution 2015-140, Resolution Adopting Rehabilitation Assistance Policy And Procedures Manual.

J. Resolution 2015-141, Resolution Authorizing The Payment Of Bills For The Month Of June-July, 2015 In The Amount Of \$1,510,563.35.

DISCUSSION ITEMS.

A. National Foundation For Women Legislators Annual Conference-Oklahoma City-9/11-9/15, 2015. Ms. Arnold discussed that she had received an email for the National Conference and that is a non-partisan event. Mayor Scheffler discussed that she has been invited and never attend the conference, due to work. Ms. Arnold discussed getting some help with the cost of the conference, but that you have to apply to attend before any assistance is given.

B. AGRIP Governance and Leadership Conference-Chicago-10/4-10/7, 2015-Mr. Gural explained that this conference is through the JIF program and that they will pay for him to attend.

C. Burlington County Municipal Parks Program. Mr. Gural informed council that the Parks grant is available again and that he is looking for suggestions for the grant. It has to be a park that is actively used for activities. The War Memorial may not qualified, but that he and Mr. Gerken are looking into it. The grant may cover improvement along the waterfront where there are two benches now. Mrs. Tait inquired if the grant funds could be used for the wall at the River

that needs dirt. Mr. Gural explained that it would require a waterfront permit that takes a long time to acquire and is very expensive. The grant will not cover the permit cost.

ADMINISTRATOR REPORT.

A. Landlord litigation-Mr. Gural reported that the dismissal has been filed with the Judge.

B. Community Center Fire Alarm Panel Replacement. Franklin alarms has been unresponsive to the Borough and the alarm in the center just goes off, the price to replace it could cost around \$20,000.

C. Real Property Assessment Demonstration Program. (Monmouth County)-Mr. Gural explained that there was strong support for not passing this project throughout the county. The tax assessors will vote on this in September, but right now it looks like a dead issue.

D. Stop Signs-there are several locations that have been reported that need a stop sign. Mr. Gural would like to have Mr. Kirchner of ERI start the process.

E. Tri-Boro Vets Property-Final Judgment has been recorded. Mr. Rosenberg discussed that he understands that it is the intention of council to consolidate the lots into one lot. Mr. Gural explained that the Land Use Board approved the necessary bulk variances for a buildable lot. Resolution 2015-142, Resolution Authorizing The Consolidation Of Lots 10 And 11 In Block 127 Into One Consolidated Parcel. President Dobbs made a motion to approve the resolution, Mrs. Tait second the motion. At the call of the roll, the vote was:

AYES: President Dobbs, Mrs. Tait, Mr. Bostock, Ms. Arnold, Mr. Howard.

NAYES: None.

F. Proposed Fence and Porch-setback Ordinances-Mr. Gural discussed that at the Land Use Board meeting the board agreed with the fence suggestions and that Mr. Hirsch, Land Use engineer has some comments that he would like to suggest before council does the ordinance.

G. Tony's Barbershop-held

H. Security Cameras-the bond ordinance from 2014 and also the ordinance introduced tonight have funds available for the purchase of security cameras for Borough Hall, Legion Field and the Community Center. Chief Pearlman is interviewing various companies. The cameras would only be available for view in the police department and administrator's office.

I. Cell Tower-RFP's-Mr. Gural will be issuing new RFP's requesting proposal from vendors for consultation on the tower and also for RFP's for rental inspectors.

K. FOB reader at Community Center-Mr. Gural explained that the key fobs will work on the Community Center doors shortly and that not everyone will have access to it. The key fobs can be programmed separately for each person. Mrs. Tait discussed that the panic bar on the key fob door at the center cannot be locked open and that organizations are propping it open. Mr. Gural explained that no one should be propping doors open and that the middle doors can be left unlocked. The system will give flexibility for the door to be open and closed at different times.

L. Fourth Street One Way request-there has been discussion from the school to make the section of the street a one way for better traffic flow. The school should make a formal request to the Borough.

M. Mr. Gural informed council that the county set the tax rate today and tax bills will be mailed by the end of the month.

COMMITTEE REPORTS.

Youth and Recreation. - Mr. Howard reported that so far 100 kids have express interest in a basketball league at the community center. There is also going to be a mini-camp for basketball. Mr. Howard explained that he is working with PAL-RIV on forming the basketball league. They are also working on getting the volunteers and coaches backgrounds checks.

Board of Education/Construction-Ms. Arnold reported that the school is interviewing for principals. She had attend a meeting about the Route 130 bike and pedestrian safety. Ms. Arnold discussed that the sign ordinance is being finalized.

Public Events-Mrs. Tait reported that the summer programs at the community center have started and that tomorrow night's movie will be inside at the center due to the high heat. National Night

Out is August 4th from 6-9 the band Friends will be playing and there will be refreshments. The Community Center Program Board has a lot of programs listed on their website and that the mosaic is almost completed. Mrs. Tait thanked Kate Johnson for her excellent job on getting the mosaic together and for involving so many people. There are cooking classes on Wednesdays for the children. Mrs. Tait explained that if anyone has an idea for a program, please email the Community Center Board. The Land Use Board met this month on the Borough's property, but there will be no meeting next month.

Public Works/Sewer- President Dobbs reported that the 1st Monday of the month is still bulk pick up and that public works is open on Saturdays for residents only from 7am-noon. President Dobbs thanked public works for getting the fence at Ethel Hardy Park repaired quickly.

PUBLIC COMMENT. President Dobbs made a motion to open the meeting for public comment, Mrs. Tait second the motion. All members present voted in favor of the motion.

Mr. Reed-Temple Blvd. discussed that the house that was on fire at 400 Arch Street has debris on the roof and that he is concerned that the wind is going to blow things down and someone will get injured. Mr. Gural explained that the problem is that the homeowner has no insurance to cover the damage.

Mr. Rader-Harbour Drive inquired what the meeting on Thursday was about. Mr. Gural replied that it is to explain the road project for South Broad and Public Road to the neighbors. Any one from the public can attend.

Mr. McElwee-Columbia Avenue inquired if the grants for the parks would cover the repair to the lights at the War Memorial. Mr. Gural explained that it has to be a certain dollar amount and that the grant is not really for passive recreation parks. Mr. McElwee informed council that he received a call from someone about the medals and that his brother is in a convalescent home and they can't locate his DD214 but he is on the memorial. Borough Council agreed that he should receive a medal because he is on the Memorial.

No one else wishing to be heard, Mr. Howard made a motion to close the public portion, President Dobbs second the motion. All members present voted in favor of the motion.

CLOSED SESSION.

Resolution 2015-143, Resolution Excluding the Public From Certain Meetings Pursuant To Section 8 Of the Open Public Meeting Act C. 231 P. L. 1975. (Litigation, personnel). President Dobbs made a motion to approve the resolution, Mr. Bostock second the motion. At the call of the roll, the vote was:

AYES: President Bostock, Mrs. Tait, Mr. Bostock, Ms. Arnold, Mr. Howard.

NAYES: None. Council went into executive session at 7:43 pm.

Council returned to public session at 8:06pm.

No further action was taken.

ADJOURNMENT. Mrs. Tait made a motion to adjourn at 8:08 pm, Mr. Bostock second the motion. All members present voted in favor of the motion.