

Borough of Palmyra
Regular Meeting, 7 PM
Tuesday-January 19, 2016

A G E N D A

CALL TO ORDER. The Regular Meeting of the Borough Council of the Borough Of Palmyra is hereby called to order.

ROLL CALL.

PLEDGE OF ALLEGIANCE.

MOMENT OF SILENCE.

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Borough Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2016.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2016.
- C. Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES- December 7, 2015(regular and exec.).

CORRESPONDENCE.

- A. Letter from the Republican Party submitting names for vacancy on Borough Council.
- B. Request for Leave of Absence-Crossing Guard.
- C. Letter from the Burlington County Prosecutors Office-Body Worn Camera Assistance Program.

APPOINTMENTS BY MAYOR MICHELLE ARNOLD.

- A. Appointments to the Public Safety Committee.
- B. Appointments to the Land Use Board.
- C. Appointments to the Shade Tree Committee.
- D. Volunteer opportunities for Public Events Committee.

PROFESSIONAL UPDATES.

- A. ERM-John Hogue.
- B. ERI-William Kirchner

PUBLIC PORTION- This public portion is for matters listed on the agenda only. Please state your name and address for the record. An opportunity for the public to comment on other matters is listed later in the agenda.

ORDINANCE ON FIRST READING. (public hearing on Feb. 16, 2016).

ORDINANCE 2016-1, An Ordinance of the Borough of Palmyra Amending Ordinance 2014-19, An Ordinance Amending Personnel Policies and Procedures Manual Regarding Health Benefits For Retired Employees By Allowing Retirees to Receive Paid Health Benefits.

RESOLUTIONS. Consent Agenda- Resolution 2016-46 Resolution 2016-58 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately

- A. **Resolution 2016-46,** Resolution Establishing Fees In Connection With The Tax Collector's Office For The Borough Of Palmyra. (tax liens and return checks).
- B. **Resolution 2016-47,** Resolution Authorizing Mayor Michelle Arnold To Sign The Agreement With Burlington County Department of Public Works-Division of Mosquito Control For Aerial Applications.
- C. **Resolution 2016-48,** Resolution Appointing Tracy Kilmer As Fire Official For A Three (3) Year Term Effective January 1, 2016.
- D. **Resolution 2016-49,** Resolution Authorizing The Mayor To Sign The Shared Service Agreement For The Provision Of Animal Control Services With Willingboro Township For 2016.
- E. **Resolution 2016-50,** Resolution Approving Contract Change Order #1 For Curb Con Inc. For The South Broad Street And 2015 Road Improvement Program In The Amount Of \$5,126.43 For A Total Contract Price Of \$516,518.92.
- F. **Resolution 2016-51,** Resolution Amending Personnel Policies And Procedures Manual By Authorizing Additional PTO Days In 2016 For Non-Uniformed Part-time And Full-time Employees Hired After January 1, 2007.
- G. **Resolution 2016-52,** Resolution Authorizing The Cancellation Of Taxes For A Totally Disabled Veteran Located At Block 134, Lot 6 For The Tax Year 2015 and Thereafter And Refunding Taxes Paid.
- H. **Resolution 2016-53,** Resolution To Confirm Mayor Michelle Arnold's Appointments.
- I. **Resolution 2016-54,** Resolution Authorizing Refund of Tax Overpayments for Block 87, Lot 3.
- J. **Resolution 2016-55,** Resolution Approving A Contract With Ransome Caterpillar Inc. For Generator Preventive Maintenance Contract For 2016 In The Amount Of \$4,200.00.
- K. **Resolution 2016-56,** Resolution Rejecting 2016 HVAC Maintenance Contract Bids Due To Documentation Absent From Bids.
- L. **Resolution 2016-57,** Resolution Authorizing The Release Of The Maintenance Bond Posted By F & P contractors Inc. for The Parry Avenue Improvements Phase II Project.

M. Resolution 2016-58, Resolution Authorizing The Payment Of Bills In The Amount Of \$1,545,510.68.

COMMUNITY SPOTLIGHT.

DISCUSSION ITEMS.

- A. HVAC Annual Maintenance Contract.
- B. Professional transitions.
- C. Northeast Professional and Housing Inspection Services-RFP.
- D. Educational Opportunities for Governing Body.
- E. Laptop Computers for Mayor and Borough Council proposal.
- F. Mayor and Borough Council webpage & phone extensions update.
- G. Downtown Revitalization Palmyra and Riverton Joint Venture.
- H. 4th Street one-way/traffic flow update
- I. Accordion wall at Community Center.
- J. Cell tower update.
- K. Mayor's Wellness Campaign

ADMINISTRATOR REPORT.

- A. COAH/Fair Share Obligation update.
- B. Tri-Boro Vets Property.
- C. Trash Collection-Palmyra Arms Apt.
- D. Budget update-Introduction of 2016 budget due by March 18, 2016.
- E. Shared Services with Riverside Township.

COMMITTEE REPORTS.

PUBLIC COMMENT. Please state your name and address for the record.

MAYOR AND COUNCIL COMMENTS.

A. Mayor Michelle Arnold will be available on January 26 from 4pm-6pm in her office at Borough Hall for anyone that would like to speak with her or has concerns.

CLOSED SESSION.

Resolution 2016-, Resolution Excluding the Public From Certain Meetings Pursuant To Section 8 Of the Open Public Meeting Act C. 231 P. L. 1975. (if needed).

ADJOURNMENT