

**BOROUGH OF PALMYRA  
LAND USE BOARD REORGANIZATION MEETING  
February 17, 2016  
MINUTES**

**CALL TO ORDER.**

**OPEN PUBLIC MEETINGS ACT.**

Public Notice of this meeting pursuant to the Open Public Meetings Act, has been given by the Board Secretary in the following matter:

- A. Posting written notice on the Official Bulletin Board at the Palmyra Borough Hall on February 3, 2016.
- B. Mailing written notice to the Burlington County Times and Courier Post on February 3, 2016
- C. Notice to all Board members.

**ROLL CALL.**

**PRESENT:** Chairwoman Locke, Vice-Chairman Beck, Mayor Arnold, Mr. King, Mr. Gural, Mr. Blaisdell, Mr. Yetter.

**ABSENT:** Mr. Stokes, Mr. O’Kane, Ms. Myers.

**SWEARING IN OF MEMBERS.** Mayor Arnold swore in all the members.

- A. Roberta Locke-Class IV-four year term.
- B. Andrew Blaisdell-Class IV-four year term.
- C. Norman King-Class IV-four year term.
- D. John Gural-Class II-one year term.

Open nomination for Chairperson of the Board. Nomination by Mr. Beck to appoint Roberta Locke, seconded by Mr. Blaisdell. All those present voted in favor of the motion.

Oath of Chairperson-Mayor Arnold swore in Roberta Locke as Chairperson of the Palmyra Land Use Board.

**Meeting turned over to 2016 Chairperson.**

Open nomination for Vice-Chairperson of the Board. Nomination by Chairwoman Locke to appoint Tim Beck, seconded by Mayor Arnold. All those present voted in favor of the motion.

Oath of Vice-Chairperson. Mayor Arnold swore in Tim Beck as Vice-Chairman of the Palmyra Land Use Board.

A. Open nomination for Land Use Board Solicitor-Mr. Gural informed the Board that there would be a conflict with appointing Capehart & Scatchard since they have been appointed the Borough's solicitor. This would disqualify them from the process and that he would like to get a legal opinion before the Board takes any action. Chairwoman Locke recommend that the appointment be held till the next meeting.

1. Proposal received from: Kelly Grant-Capehart Scatchard
2. Proposal received from: Samuel Reale-Helmer, Conley & Kasselmann.
3. Proposal received from: Joseph Threston, III.

B. Open nomination for Land Use Board Engineer-Mayor Arnold nominated James Winckowski of CME Associates, Mr. Gural second the motion. All members present voted in favor.

1. Proposal received from: Joseph Hirsch-Environmental Resolutions, Inc.
2. Proposal received from: CME Associates

C. Open nomination for Land Use Board Planner-Mayor Arnold nominated Heyer & Gruel, Mr. Gural second the motion. All members present voted in favor.

1. Proposal received from: Barbara Fegley-Environmental Resolutions, Inc.
2. Proposal received from: Jennifer C. Beahm-CME Associates.
3. Proposal received from: Heyer & Gruel

## **RESOLUTIONS.**

A. **Resolution 2016-2**, Resolution Appointing James Winckowski of CME Associates as Land Use Board Engineer. Chairwoman Locke made a motion to approve the resolution, Vice-Chairman Beck second the motion. At the call of the roll, the vote was:

AYES; Chairwoman Locke, Vice-Chairman Beck, Mayor Arnold, Mr. Gural, Mr. Blaisdell, Mr. Yetter, Mr. King.

NAYES: None.

B. **Resolution 2016-3**, Resolution Appointing Heyer & Gruel As Land Use Board Planner. Mayor Arnold made a motion to approve the resolution, Mr. Gural second the motion. At the call of the roll, the vote was:

AYES: Chairwoman Locke, Vice-Chairman Beck, Mayor Arnold, Mr. Gural, Mr. Blaisdell, Mr. Yetter, Mr. King.

NAYES: None.

C. **Resolution 2016-4**, Resolution Appointing Barbara Sheipe As Land Use Board Secretary. Chairwoman Locke made a motion to approve the resolution, Vice-Chairman Beck second the motion. At the call of the roll, the vote was:

AYES: Chairwoman Locke, Vice-Chairman Beck, Mayor Arnold, Mr. Gural, Mr. Blaisdell, Mr. Yetter, Mr. King.

NAYES: None.

D. **Resolution 2016-5**, Resolution Approving The Meeting Dates And Time For The Land Use Board For 2016. Vice-Chairman Beck made a motion to approve the resolution, Mr. Gural second the motion. At the call of the roll, the vote was:

**AYES: Chairwoman Locke, Vice-Chairman Beck, Mayor Arnold, Mr. Gural, Mr. Blaisdell, Mr. Yetter, Mr. King.**

**NAYES: None.**

**MATTERS TO BE PRESENT BY THE PUBLIC.** Please state your name and address for the record. Vice-Chairman Beck made a motion to open the public portion, Mr. King second the motion. All members present voted in favor of the motion.

Mr. Winckowski, CME Associates thanked the Board for the appointment and that he lives in Haddon Township and is always available by email. Chairwoman Locke explained that the application is sent to the engineer before the meeting and that the engineer and zoning officer work with the applicant.

Vice-Chairman Beck made a motion to close the public portion, Mr. Yetter second the motion. All members present voted in favor of the motion.

**BOROUGH COUNCIL UPDATES.** Vice-Chairman Beck inquired about 4<sup>th</sup> Street and the issue of it becoming a one-way. Mr. Gural replied that council is reviewing the matter. Chairwoman Locke explained that the Board will not have anything to with the process.

**ADJOURNMENT.** Vice-Chairman Beck made a motion to close the meeting, Mr. Yetter second the motion. All members present voted in favor of the motion.