

**BOROUGH OF PALMYRA
BOROUGH COUNCIL MINUTES
AUGUST 1ST, 2016**

CALL TO ORDER

ROLL CALL

Present: Mayor Michelle Arnold, President Bryan Norcross, Mrs. Gina Tait, Ms. Shelby Tucker, Mr. Edward Kearney, Mr. Tim Howard and Mr. Lewis Yetter

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETING STATEMENT

Public Notice of this meeting pursuant to the Open Public Meeting Act has been given by the Municipal Clerk in the following manner:

- A. Posting written notice on the Official Bulletin Board at the Palmyra Borough Hall on January 10, 2016.**
- B. Mailing written notice to the Burlington County Times, Courier Post newspaper on January 10, 2016.**
- C. Notice to all Council.**

INVOCATION

Mr. John Gural gave the invocation.

APPROVAL OF MINUTES

President Norcross made a motion to approve the minutes from July 18th, 2016, Mr. Yetter second the motion. All members present voted in favor of the motion.

PROFESSIONAL UPDATES

Mr. Gerald DeFilicis of Mazer Consulting presented an updated design for the riverfront project which included the handicap accessibility enhancements we wanted incorporated. He went into detail indicating some of the things we could expect to see for example, there would be flagpole with some lighting, bike racks, pet waste station and a gazebo. He indicated every 20 feet would have a 4 foot landing making it an interesting experience while still being handicap accessible. There would be no fencing, and we are not interfering with vegetation at river, we would be trimming it back a little, additionally the existing benches are staying and more benches will be included. Two benches donated by a resident

currently at public works will also be incorporated into the project. If we choose, signage indicating open/close times could be included at a later time.

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

President Norcross made a motion to open the public portion, Mrs. Tait second the motion. All members present voted in favor of the motion.

Mr. Rader-Harbour Drive- Will there be extra outlets available for electrical use and lighting? Will a surveillance system be installed? Mayor Arnold responded no surveillance system is currently planned, there will be electric and minimal lighting at the stage/gazebo area and the flag pole as we have to be mindful of the impact to the area. Mr. Gural also responded that the Burlington County Municipal Park Development Program does not provide for surveillance systems and it was not part of the original application. If the need is determined to be in the future we would have to go back and look at it then.

No one else from the public wishing to be heard, President Norcross made a motion to close the public portion, Mr. Howard second the motion. All members present voted in favor of the motion.

RESOLUTIONS

RESOLUTIONS- Consent Agenda

Resolution 2016-193 thru Resolution-2016-199, will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Mayor Arnold requested that because there may be additional discussion on various resolutions they be voted on separately. President Norcross made a motion to withdraw the consent agenda, Mr. Kearny second the motion. All members present voted in favor of the motion.

Resolution 2016-193, Resolution Awarding Green Scape Tree Service LLC of Glenside, Pa. Tree Service Contract effective August 1, 2016.

President Norcross made a motion to approve resolution 2016-193, Mr. Kearny second the motion. At the call of the roll, the vote was:

At the call of the roll, the vote was:

**AYES: President Norcross, Mrs. Tait, Ms. Tucker, Mr. Kearney, Mr. Howard,
Mr. Yetter
NAYES: None**

Resolution 2016-194, Resolution Extending The Due Date For 2016 3rd Quarter Property Taxes.

Mayor Arnold explained that because the county had just adopted its budget on July 13, 2016 and we just received our rate on July 22, 2016 there was not enough time to get the tax bills out so we are extending the payment due date to September 2, 2016.

President Norcross made a motion to approve resolution 2016-194, Mr. Kearny second the motion. At the call of the roll, the vote was:

At the call of the roll, the vote was:

AYES: President Norcross, Mrs. Tait, Ms. Tucker, Mr. Kearney, Mr. Howard,
Mr. Yetter

NAYES: None

Resolution 2016-195, Resolution Authorizing The Award Of A Non-Fair And Open Contract To Contarino Brothers, Inc. Woodbury Heights, New Jersey For Brick Step Reconstruction For Borough Hall Of The Borough Of Palmyra In An Amount Not To Exceed \$39,000.00.

President Norcross inquired if we would exceed the bid threshold of \$40,000.00? Mr. Gural explained no, as we are allowed to go over 20% of the original based contract cost, he further explained it was publicly advertised and we were not obligated to put out to bid we solicited quotes. Mayor stated the time frame would be 90 days start to completion, and the project should begin around the end of August.

President Norcross made a motion to approve resolution 2016-195, Mr. Kearny second the motion. At the call of the roll, the vote was:

At the call of the roll, the vote was:

AYES: President Norcross, Mrs. Tait, Ms. Tucker, Mr. Kearney, Mr. Howard,
Mr. Yetter

NAYES: None

Resolution 2016-196, Resolution Approving Contract Change Order #1 For CME Associates For The Above Ground Fueling Station Project In The Amount Of \$8000.00.

Mayor Arnold commented; council originally approved amount not to exceed 10,000.00, this change order came in at 8,000.00. Thanked John for all the hard work and keeping the cost down. President Norcross stated the change was due to some security concerns which was seen by the Superintendent of Public Works.

President Norcross made a motion to approve resolution 2016-196, Mr. Yetter second the motion. At the call of the roll, the vote was:

At the call of the roll, the vote was:

**AYES: President Norcross, Mrs. Tait, Ms. Tucker, Mr. Kearney, Mr. Howard,
Mr.Yetter**

NAYES: None

Resolution 2016-197, Resolution Approving Contract Change Order #1 For Maser Consulting For The W. Fourth Street One-Way Traffic Study/Project In The Amount Of \$7,013.50.

Mayor Arnold explained this cost was all inclusive for Mazer regarding all changes/updates from comments of residents, Board of Education, and Borough Council, regarding one way and two way-no parking on the W 4th Street Project. Additionally the project was completed ahead of schedule.

President Norcross made a motion to approve resolution 2016-197, Mr. Kearny second the motion. At the call of the roll, the vote was:

At the call of the roll, the vote was:

**AYES: President Norcross, Mrs. Tait, Ms. Tucker, Mr. Kearney, Mr. Howard,
Mr.Yetter**

NAYES: None

Resolution 2016-198, Resolution Approving Contract Change Order #1 To Maser Consulting For The Riverfront Park Project For UpLand Waterfront Project In An Amount Not To Exceed \$4,650.00.

Mayor Arnold explained this change is the cost of the DEP permit which is required for this project.

President Norcross made a motion to approve resolution 2016-198, Mr.Yetter second the motion. At the call of the roll, the vote was:

At the call of the roll, the vote was:

**AYES: President Norcross, Mrs. Tait, Ms. Tucker, Mr. Kearney, Mr. Howard,
Mr.Yetter**

NAYES: None

Resolution 2016-199, Resolution Appointing William Lunemann As Electrical Sub-Code Official, Effective August 1, 2016, Subject To Terms Of Offer Of Employment, To Expire December 31, 2016.

President Norcross made a motion to approve resolution 2016-199, Mr. Howard second the motion. At the call of the roll, the vote was:

At the call of the roll, the vote was:

**AYES: President Norcross, Mrs. Tait, Ms. Tucker, Mr. Kearney, Mr. Howard,
Mr.Yetter.**

NAYES: None

Resolution 2016-200, Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of The Open Public Meeting Act C. 231 P.L. 1975. Litigation, Contracts

President Norcross made a motion to approve resolution 2016-200, Mr. Yetter second the motion. At the call of the roll, the vote was:

At the call of the roll, the vote was:

AYES: President Norcross, Mrs. Tait, Ms. Tucker, Mr. Kearney, Mr. Howard, Mr. Yetter

NAYES: None

COMMUNITY SPOTLIGHT

Chief Pearlman reminded everyone about National Night Out tomorrow August 2nd, 2016, some activities include, The Car Show, Community Shredding Event, and local restaurants providing free food samples, additionally the Friends Band will be playing at the band shell. Also in attendance will be the Fire Department, CERT, and Palmyra EMS. The event is from 6:00 to 9:00 pm. and we will be giving away book bags with school supplies. The Mayor commented she wanted to thank the donators of the school supplies, Walmart, Sam's Club, Michelle Arnold Weichert Realty and Gene O'Conner.

Chief Pearlman stated the Youth Academy this year was attended by 13 children up from the previous year of 10. The children actually did PT with the Officers, took a tour of an emergency room, morgue, and lab, and participated in fire simulation. At the end of the classes the students had a graduation ceremony which was attended by many parents. Additionally the Senior Academy will be starting September 13th, 2016, applications will be handed out at National Night Out August 2nd, 2016, trying to keep the class to 20 people.

Mr. Yetter stated the Summer Concert Series is still under way, August 9th, 2016 we will be featuring High Noon Express, August 30th, 2016 The Hip Replacementz, August 23rd and August 16th will be finalized soon and all will be notified.

Mayor Arnold wanted to show the basket of vegetables she received from the Community Garden and let everyone know the Community Garden is thriving.

Ms. Tait again noted The Red Cross Blood Drive is also taking place on August 2nd, 2016 at the Community Center, starting at 4:30, in conjunction with National Night Out.

DISCUSSION ITEMS

- A. If you are attending the annual municipal conference please contact either John, Marie, or Rita and let them know so arrangements/ reservations may be made by weeks end.

- B. Mayor Arnold also announced that the South Broad street Project is almost complete; only a utility pole needs to be removed and relocated. After many conversations with NJ Transit and Public Service the disagreement has been worked out and permission has been granted. Crews will be out and the pole should be relocated within the next two weeks.

ADMINISTRATORS REPORT

- A. The community center rules and regulations committee met and are working on and gathering information, will have another meeting shortly, will keep everyone update as they proceed.
- B. Trash Committee met also and a lot of ideas are being circulated, however there are many people involved in this and we may have to continue the public hearing date as there are many issues we are trying to address. One of the issues bulk collections, many people need a better understanding of the rules. We are trying to find a way that works better for every. Electronic recycling another issue; the County Resource Recovery Center has raised its price they charge municipalities to drop off televisions, computer equipment from 30.00 per unit to 100.00 a unit; we just cannot afford to continue. We do not have a facility to house and collect these types on items, and we cannot take them to landfill. Mayor added today was bulk trash and there were 14 televisions out at the curbs. Mr. Gural added residents can take up to two electronic devices to the County Resource Recovery Center for no charge. Extensive conversation was had regarding exactly what is considered a bulk trash item. Our website has the criteria of exactly what a bulk trash item is. Mayor stated very important committee and thanked everyone for their hard work.
- C. Mr. Gural stated the explanation given earlier by the Mayor explained things very well. The tax rate graphs, breakdown and other explanations are on our website.
- D. Mr. Gural explained at the Community Center we are installing an additional two doors with key fob systems which will make it more convenient access for those needing to get into the building.
- E. Mr. Gural indicated the JIF reports you received are snapshots as to how the Borough is performing in the JIF with relationship to other municipalities. JIF is the Joint Insurance Fund.
- F. The four way stop at Cinnaminson Avenue and Temple Blvd has been installed, now everyone stops. A stop sign at the corner is partially obstructed by a tree, Chief Perlman is in contact with the county to see how they want to handle the sign. We will get the tree taken care of.
- G. Mr. Gural stated, the land use board at their last meeting adopted a resolution indicating the two lots on Highland Avenue, formally known as the PNC Bank Building were designated as an area in need of redevelopment, the Land Use Board also appointed Marie Nagle, Land Use Board Secretary.
- H. Mr. Gural indicated, we extended the application due date for the janitor position due to so technical issues as far as timing.

PUBLIC COMMENT. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

President Norcross made a motion to open the public comment, Mr. Howard second the motion. All members present voted in favor of the motion.

Mr. Rader – Harbour Drive – Could you clarify why the advertisement for Janitor indicates the person must be able to lift 75lbs., as that could disqualify some people. Does the position include health insurance? Mr. Gural responded the position does not include health insurance and the applicant must be able to pass the pre-employment physical, the ability to lift 75lbs may arise at some point and time during the job, so we want to know it can be done, it doesn't mean you have to lift 75lbs every day.

Mr. McElwee – Memorial Avenue – Wanted to note his grandson went to the police academy and he really enjoyed it. He noticed the blue and green receptacles by the War Memorial, thanked Chief Pearlman and the police department for continuing to check on and watch the War Memorial area, especially now with this Pokémon game and the increased traffic. Soon the statue should be here, as soon as it is in well let you know so we can get it installed.

No one else wishing to be heard, President Norcross made a motion to close the public portion, Mr. Kearny second the motion. All members present voted in favor of the motion.

MAYOR AND COUNCIL COMMENTS.

Mr. Yetter - no comments

Mr. Howard -Great Job by The Police Department with The Police Academy, it was really enjoyed by children.

Mr. Kearny - Still working on Trash Ordinance

Ms. Tucker – no comments

Mrs. Tait – no comments

President Norcross – Currently working with Tracy on the outside eating possibilities, we have a meeting scheduled for this coming Friday.

Mayor Arnold – Just a reminder Borough business should be conducted via borough issued items, phones, laptops, email. Bryan Norcross and Lew Yetter volunteered to help Mayor Arnold with putting together a committee to work on an information packet to be given to new residents at the time co inspections so they are better informed about The Borough Of Palmyra.

CLOSED SESSION

Resolution 2016-200, Resolution Excluding the Public From Certain Meetings Pursuant To Section 8 Of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Contracts.

President Norcross made a motion to approve the resolution, Mr. Yetter second the motion.

At the call of the roll, the vote was:

AYES: President Norcross, Mrs. Tait, Ms. Tucker, Mr. Kearney, Mr. Howard, Mr. Yetter.

NAYES: None

Council went into executive session at 8:09pm.

Council returned to public session at 8:58pm.

President Norcross made a motion to close Executive Session, Mr. Kearny second the motion.

At the call of the roll, the vote was:

AYES: President Norcross, Mrs. Tait, Ms. Tucker, Mr. Kearney, Mr. Howard, Mr. Yetter.

NAYES: None

ADJOURNMENT

President Norcross made a motion to adjourn, Mr. Howard second the motion. All members present voted in favor on the motion.

Council adjourned at 9:02 pm.