

Borough of Palmyra
Regular Meeting, 7:00 PM
Monday October 3rd, 2016

A G E N D A

CALL TO ORDER

The Regular Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given
By the Municipal Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall
on January 10, 2016.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper
on January 10, 2016.
- C. Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES September 19th, 2016 regular September 19th, 2016 Executive

CORRESPONDENCE

Thank You Note - Thomas Mozer and Family
Thank You Note - William Burns and Family

PROFESSIONAL UPDATES

David Gerkens, CGP & H
John Hogue, ERM
William Kirchner, ERI
Anthony LaRosa, Maser Consulting
Bonnie Ridolfino, Hardenbergh Insurance - Safety Presentation

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

ORDINANCES ON FIRST READING/ INTRODUCTION (Public hearing November 21st, 2016)

- A. Ordinance 2016-17 An Ordinance Of The Borough Of Palmyra, Burlington County, In The State of New Jersey Amending The Sewer Connection Fees.**

RESOLUTIONS Consent Agenda- Resolution 2016-229 thru Resolution 2016-231 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

- A. Resolution 2016-229** Resolution Awarding A Contract Change Order to Contarino Brothers For Installation of Glass Block Windows For The Borough Hall Brick Stair Repair Project In The Amount of \$2,300.00.
- B. Resolution 2016-230** Resolution Authorizing The Tax Collector To Cancel Sewer Service Charges For Sewer Account #1459 For 2016 2nd Half Sewer Billing.
- C. Resolution 2016-231** Resolution Awarding A Contract To Maser Consulting For Traffic Engineering Services For The Four-Way Stop At The Intersection Of West Charles Street and Park Avenue Project In The Amount of \$7,150.00.
- D. Resolution 2016-232** Resolution Requiring The Tax Assessor To Notify The Chief Financial Officer and The Governing Body Of All Tax Appeals No Later Than June 1st of Each Year.
- E. Resolution 2016-233** Resolution Authorizing Payment To Golden Equipment, of Mars, Pa. for the New Combo Jetter/Vac In The Amount Of \$310,000.00.

COMMUNITY SPOTLIGHT

- A. Ethel Hardy Park Meet & Greet – Wednesday, September 21st, 2016 5-7pm
B. Palmyra Alumni Soccer Game October 22nd, 2016
C. Palmyra Sun
D. Donation Drive For Burlington County Animal Shelter

DISCUSSION ITEMS

- A. Handicap Parking on Garfield Avenue
B. Operating Agreements with Non-profit organizations per Ordinance 2016-12
C. Industrial areas road repairs / dedication of roadways / TTF status
D. Habitat for Humanity update
E. Sewer connection fees - Bowman
F. Email Usage & Retention Policy update – William Burns
G. Trick or Treating Schedule for Borough Of Palmyra

ADMINISTRATOR'S REPORT

- A. Bid opening for Fuel Storage and Distribution System
- B. Fire Department life insurance update
- C. Statewide Insurance Fund assessment update
- D. Best Practices Checklist
- E. Personnel Policies and Procedures Manual distribution
- F. Safety and Anti-harassment training
- G. November 11th schedule
- H. Tri-Boro Vets property /LUB application update
- I. Tony's Barbershop
- J. 448 Delaware Avenue Housing Rehab Lien
- K. Municipal Park Development Program
- L. Report of Tax Sale

COMMITTEE REPORTS

PUBLIC COMMENT Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

MAYOR AND COUNCIL COMMENTS

CLOSED SESSION

Resolution 2016- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Contracts, Negotiations

ADJOURNMENT