

**Borough of Palmyra**  
**Caucus Meeting, 7:00 PM**  
**Monday April 3<sup>rd</sup>, 2017**

**A G E N D A**

**CALL TO ORDER**

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**OPEN PUBLIC MEETINGS STATEMENT**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given  
By the Municipal Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2017.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2017.
- C. Notice to All Council Members.

**INVOCATION**

**APPROVAL OF MINUTES**    March 6<sup>th</sup>, 2017 and March 20<sup>th</sup>, 2017 Regular Meeting Minutes

**CORRESPONDENCE**

**PROCLAMATION**

Proclamation Supporting the 2017 **U Drive U Text U Pay** Distracted Driving Crackdown  
Proclamation - April is Child Abuse Prevention Month

**PROFESSIONAL UPDATES**

David Gerkens, CGP & H  
Gerald DeFelicis, Maser Consulting  
James Winckowski, CME  
William Kirchner, ERI

## **PUBLIC PORTION**

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

## **RESOLUTIONS Consent Agenda**

Resolution 2017-101 to Resolution 2017-102 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

- **Resolution 2017-101**, Resolution Awarding the 2017 Riverfront Park Project Contract to Whirl Construction, Inc. in the amount of \$106,035.00, which includes the base bid in the amount of \$99,401.00 and Alternate #1 in the amount of \$6,925.00; subject to the solicitor's and CFO's review
- **Resolution 2017-102**, Resolution Appointing Ernest McGill as Code Enforcement Officer until December 31<sup>st</sup>, 2017

## **COMMUNITY SPOTLIGHT**

- Fire house Pancake Breakfast, April 9<sup>th</sup>, 2017
- International Good Deeds Day, April 2<sup>nd</sup>, 2017
- Women's History Month

## **DISCUSSION ITEMS**

- Public Works and Sewer Superintendent vacancy
- Reimbursement of Travel Expenses
- Vacations; credit for all full-time service
- Governing Body's Salaries
- Budget Hearing April 17<sup>th</sup>, 2017
- 2017-2018 Salary Ordinance (Introduction on April 17<sup>th</sup>, 2017)
- 2017 Salary Resolution (Adoption on April 17<sup>th</sup>, 2017)
- Peddlers & Solicitors Ordinance; no-knock door stickers
- YMCA Camp Palmyra Agreement
- Morgan Ave Traffic counts
- CME's proposal for security cameras
- Four-day work week
- Fire Dept. Life Insurance
- Life Insurance for employees
- Superintendent McBride; recognition of Dr. Clarence B. Jones
- Proposed Towing Ordinance
- County Mutual Aid Agreement; Police Chaplains

- Burlington County Community Development Block Grant Program/Home Investment Partnerships Program
- Cell/Radio Communications Tower Proposal; V-COMM
- On street parking during snow events
- Municipal Alliance
- PFFCU Moorestown, Select Employer Group
- Tri-Boro Vets Property/Habitat for Humanity
- Meeting Minutes
- Legion Field Maintenance

### **ADMINISTRATOR'S REPORT**

- Four-way stop at W. Charles St & Park Ave (striping/signage complete in May)
- Stop bars on Spring Garden St at Parry Ave
- Concession Stand restrooms
- Electrical improvements: additional circuits/outlets at CC; lighting at police car port/garage
- NJ Tree Recovery Campaign
- Fuel Tank Project update
- Donation requests/financial information update
- Computer password policy
- CERT Shared Service Agreement
- BURLCO JIF Quarterly reports

### **COMMITTEE REPORTS**

### **PUBLIC COMMENT**

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### **MAYOR AND COUNCIL COMMENTS**

**Resolution 2017-** Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Contracts, Negotiations

### **CLOSED SESSION**

### **ADJOURNMENT**