

Borough of Palmyra
Caucus Meeting, 7:00 PM
Monday April 3rd, 2017

A G E N D A

CALL TO ORDER

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given
By the Municipal Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2017.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2017.
- C. Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES March 6th, 2017 and March 20th, 2017 Regular Meeting Minutes

CORRESPONDENCE

PROCLAMATION

Proclamation Supporting the 2017 **U Drive U Text U Pay** Distracted Driving Crackdown
Proclamation - April is Child Abuse Prevention Month

PROFESSIONAL UPDATES

David Gerkens, CGP & H
Gerald DeFelicis, Maser Consulting
James Winckowski, CME
William Kirchner, ERI

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

RESOLUTIONS Consent Agenda

Resolution 2017-101 to Resolution 2017-102 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

- **Resolution 2017-101**, Resolution Awarding the 2017 Riverfront Park Project Contract to Whirl Construction, Inc. in the amount of \$106,035.00, which includes the base bid in the amount of \$99,401.00 and Alternate #1 in the amount of \$6,925.00; subject to the solicitor's and CFO's review
- **Resolution 2017-102**, Resolution Appointing Ernest McGill as Code Enforcement Officer until December 31st, 2017

COMMUNITY SPOTLIGHT

- Fire house Pancake Breakfast, April 9th, 2017
- International Good Deeds Day, April 2nd, 2017
- Women's History Month

DISCUSSION ITEMS

- Public Works and Sewer Superintendent vacancy
- Reimbursement of Travel Expenses
- Vacations; credit for all full-time service
- Governing Body's Salaries
- Budget Hearing April 17th, 2017
- 2017-2018 Salary Ordinance (Introduction on April 17th, 2017)
- 2017 Salary Resolution (Adoption on April 17th, 2017)
- Peddlers & Solicitors Ordinance; no-knock door stickers
- YMCA Camp Palmyra Agreement
- Morgan Ave Traffic counts
- CME's proposal for security cameras
- Four-day work week
- Fire Dept. Life Insurance
- Life Insurance for employees
- Superintendent McBride; recognition of Dr. Clarence B. Jones
- Proposed Towing Ordinance
- County Mutual Aid Agreement; Police Chaplains

- Burlington County Community Development Block Grant Program/Home Investment Partnerships Program
- Cell/Radio Communications Tower Proposal; V-COMM
- On street parking during snow events
- Municipal Alliance
- PFFCU Moorestown, Select Employer Group
- Tri-Boro Vets Property/Habitat for Humanity
- Meeting Minutes
- Legion Field Maintenance

ADMINISTRATOR'S REPORT

- Four-way stop at W. Charles St & Park Ave (striping/signage complete in May)
- Stop bars on Spring Garden St at Parry Ave
- Concession Stand restrooms
- Electrical improvements: additional circuits/outlets at CC; lighting at police car port/garage
- NJ Tree Recovery Campaign
- Fuel Tank Project update
- Donation requests/financial information update
- Computer password policy
- CERT Shared Service Agreement
- BURLCO JIF Quarterly reports

COMMITTEE REPORTS

PUBLIC COMMENT

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MAYOR AND COUNCIL COMMENTS

Resolution 2017- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Contracts, Negotiations

CLOSED SESSION

ADJOURNMENT