

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday November 6th, 2017

A G E N D A

CALL TO ORDER

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given
By the Municipal Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2017.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2017.
- C. Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

September 18th, 2017 Regular Council Meeting Minutes (absent Bernadette Russell- Late Frank Cosky)
October 2nd, 2017 Regular Council Meeting Minutes (absent Gina Tait)

CORRESPONDENCE

PRESENTATION

2017 Best Practices Inventory

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow

everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

RESOLUTIONS Consent Agenda

Resolution 2017-216 and Resolution 2017-223 to Resolution 2017-226 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

- **Resolution 2017-216**, Resolution Awarding a Contract to New Cingular Wireless PCS, LLC (Owned by AT&T Mobility II, LLC) for the Leasing of Space for Installation of Cellular Antenna Array and Ground Space for the Borough's Telecommunications Tower Bid Project in the Monthly Rental Amount of \$2,800.00 for Year One of the Initial Five Year Term for Location 1 Antennae RAD Center at 137'
- **Resolution 2017-223**, Resolution Approving Kaylee Wilson as an Active Member of the Palmyra Fire Department.
- **Resolution 2017-224**, Resolution Authorizing Refund of Sewer Overpayments for Block 58 Lot 15.01 and Block 43 Lot 11.01.
- **Resolution 2017-225**, Resolution Authorizing Purchase of 2018 Chevrolet Tahoe Vehicle thru Cranford Co-op #47-CPCPS in an amount not to exceed \$34,719.00 and Emergency Accessories and Installations for Upfit Under State Contract #81165 and #81336 in an amount not to exceed \$11,197.49.
- **Resolution 2017-226**, Resolution Authorizing a Shared Service Agreement Between Burlington County Board of Chosen Freeholders and Borough of Palmyra

COMMUNITY SPOTLIGHT

- Halloween Parade
- Veterans Day Celebration 11/11/2017
- Take a Veteran to Lunch – Saturday November 18th, 2017 at 12:00 pm
- Tony's Barber Shop Mural
- Santa Claus is Coming to Town

DISCUSSION ITEMS

NEW Business

- Code Enforcement Officer
- ERI proposal for On Call Contracting Services
- Community Center – potential use by Palmyra-based organizations only
- Burlington City RFP/ Shared Service for Zoning Official

OLD Business

- Master Plan Reexamination – potential CGP&H/BCBC Planning Services Request for Assistance
- Vacant Property Ordinance Amendment (2013-20)

- Key Lock Box Ordinance (2017-12)
- PCR EMS agreement & potential shared service
- Municipal Tax Lien properties (nine vacant lots)

ADMINISTRATOR'S REPORT

- Street & Welcome signs at Broad Street & Rt.73
- Legion Field Improvements Project –Bid results and misc. updates
- AST Fuel Tank project – potential re-appropriation of capital funding for Redevelopment
- Grove Park/ Band Shell area park improvements
- Professional RFPs – Due 12/1/2017
- PSEG & NJAW gas/water main projects – new paving & curbs – ERI
Horace, Leconey, Third, W. Second, Berkley, Maple, Fifth, Fourth
- 505 W 2nd Street demolition update
- Burlington County JIF Elected Officials Liability Seminar

COMMITTEE REPORTS

PUBLIC COMMENT

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MAYOR AND COUNCIL COMMENTS

Resolution 2017- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Contracts, Negotiations

CLOSED SESSION

ADJOURNMENT