

**Borough of Palmyra**  
**Council Caucus Meeting, 6:30 PM**  
**Monday June 4<sup>th</sup>, 2018**

**A G E N D A**

**CALL TO ORDER**

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**OPEN PUBLIC MEETINGS STATEMENT**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given  
By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2018.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2018.
- Notice to All Council Members.

**INVOCATION**

**APPROVAL OF MINUTES**

May 21<sup>st</sup>, 2018 Regular Council Meeting Minutes

May 21<sup>st</sup>, 2018 Executive Session Meeting Minutes

**CORRESPONDENCE**

Letter from Scott Coffina, Burlington County Prosecutor's Office

**PUBLIC PORTION**

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

## **RESOLUTIONS Consent Agenda**

Resolution 2018-142 and 2018-151 to Resolution 2018-155 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

- **Resolution 2018-142**, Resolution Authorizing the Funding of the Borough of Palmyra's Share of the MACCS Contract Administrator Agreement with AVR Resource Group, Inc.
- **Resolution 2018-151**, Resolution of the Borough of Palmyra Authorizing a Handicapped Parking Space for 324 Van Sant Drive
- **Resolution 2018-152**, Resolution Authorizing the Award of a Contract to Pluta Construction per their Proposals Dated 4/30/2018 in the total Amount of \$27,100.00 for Palmyra Housing Rehab Project PLRCAESC-314 Pursuant to CGP& H and CFO's Review and Approval
- **Resolution 2018-153**, Resolution Authorizing the Award of a Contract to NFC Contracting, LLC per their Proposals Dated 4/30/2018 in the total Amount of \$23,000.00 for Palmyra Housing Rehab Project PLRCAESC-315 Pursuant to CGP& H and CFO's Review and Approval
- **Resolution 2018-154**, Resolution Authorizing 2018-2019 Liquor License Renewal John P Gerew, Inc. T/A Park Tavern Plenary Retail Consumption License #0327-33-006-004
- **Resolution 2018-155**, Resolution Authorizing 2018-2019 Liquor License Renewal for Ashburn Corporation T/A Roger Wilco Liquor Store Plenary Retail Distribution License #0327-44-005-007
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## **DISCUSSION ITEMS**

### **NEW Business**

- Public Events
- Legion Field Improvements Update
- Donation requests:
  1. Palmyra Senior Citizen Program, Inc. -\$5,500.00
  2. Halloween Parade Committee - \$3,000.00
- YMCA Agreement/ Summer Camp
- 2017 Audit & Exit Conference Reports
- Youth athletic organizations and Palmyra School District payments to Borough of Riverton for field use
- Burlington County Rt.130 Corridor Study: Local and Final Meetings  
Monument-type Palmyra sign proposed for Broad Street & Rt. 73 at Rodger Wilco

### **Old Business**

- Orchard Avenue proposed improvements
- Smoke free ordinance update
- Referendum- proposed earlier hours for Sunday sales of Alcoholic beverages
- Outdoor furniture update

## **ADMINISTRATOR'S REPORT**

- Temple Blvd grant opportunities  
NJDOT Safe Routes to Schools Program – Student crosswalk & safety improvements at Delaware Avenue  
NJDOT Transportation Alternatives Program– drainage, garden and site improvements at proposed peninsula at Firth Lane, etc.
- Riverton shared service for Jetter usage
- Palmyra Firehouse parking lot paving update
- PCR EMS agreement update
- 703 Pennsylvania Avenue
- 400 Arch Street

## **COMMITTEE REPORTS**

### **COMMUNITY SPOTLIGHT**

Election Day tomorrow polls open from 6:00 am to 8:00 pm

### **PUBLIC COMMENT**

Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

## **MAYOR AND COUNCIL COMMENTS**

**Resolution 2018-** Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975.

### **CLOSED SESSION**

## **ADJOURNMENT**