

**Borough of Palmyra**  
**Regular Council Meeting, 7:00 PM**  
**Monday, July 16<sup>th</sup>, 2018**

**A G E N D A**

**CALL TO ORDER**

The Regular Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**OPEN PUBLIC MEETINGS STATEMENT**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2018.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2018.
- Notice to All Council Members.

**INVOCATION**

Holy Spirit Cathedral

**APPROVAL OF MINUTES**

June 18<sup>th</sup>, 2018 – Council Caucus Meeting Minutes

June 18<sup>th</sup>, 2018 – Executive Meeting Minutes

**PRESENTATION**

Joe Henry – Hardenberg Insurance Agency

**CORRESPONDENCE**

Thank-you note received from Carolyn VanArtsdalen

Thank-you note received from Madison Hartman

**PUBLIC PORTION**

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. **Please sign in at the podium, state your name and address for the record.** Council will give all

comments appropriate consideration. Each citizen will be allotted up to **five (5) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

#### **ORDINANCES ON FIRST READING (Public Hearing August 6<sup>th</sup>, 2018)**

**Ordinance 2018-09**, An Ordinance of the Borough of Palmyra, County of Burlington, State of New Jersey Providing for Various Capital Improvements and Related Expenses in and For the Borough Appropriating \$755,000.00 Therefore, Authorizing the Issuance of \$717,250.00 in General Improvement Bonds or Notes of the Borough to Finance the Same

**Ordinance 2018-10**, An Ordinance of the Borough of Palmyra, County Of Burlington, State Of New Jersey Providing for Various Capital Improvements for the Borough's Sewer Utility Appropriating \$374,000.00 Therefor, Authorizing the Issuance of \$355,250.00 in Sewer Utility Bonds or Notes of the Borough to Finance the Same.

**Ordinance 2018-11**, An Ordinance of the Borough of Palmyra, County of Burlington, State of New Jersey Adopting the Redevelopment Plan relating to Block 24, Lots 1 and 2 in the Borough of Palmyra, County of Burlington, State of New Jersey

#### **RESOLUTIONS Consent Agenda**

Resolution **2018-178** to Resolution **2018-193** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

**Resolution 2018-178**, Resolution Requesting Approval if Item of Revenue and Appropriation N.J.S.A. 40A:4-87 (Chapter 159) Alcohol Ed Rehab Fund DWI in the amount of \$1,464.65

**Resolution 2018-179**, Resolution Requesting Approval of the Proposed Grant Management Plan for Small Cities Housing Rehabilitation Grant

**Resolution 2018-180**, Resolution Adopting the Citizen Participation Plan Developed by NJ Department of Community Affairs Small Cities CDBG Program

**Resolution 2018-181**, Resolution Appointing Doretha Jackson as Fair Housing Officer for Small Cities CDBG Grant Application in the amount of \$100,000.00

**Resolution 2018-182**, Resolution Authorizing the Borough of Palmyra to Apply to the New Jersey Department of Community Affairs (NJDCA) for a Small Cities Housing Rehabilitation Grant of App \$100,000.00 to carry out Programs to Address Code Violations in Homes of Low to Moderate Income residents

**Resolution 2018-183**, Resolution Adopting the Citizen Participation Plan Developed By NJ Department of Community Affairs Small Cities CDBG Program

**Resolution 2018-184**, Resolution Appointing Doretha Jackson as Fair Housing Officer for Small Cities CDBG Grant Application in the amount of \$400,000.00

**Resolution 2018-185**, Resolution Requesting Approval of the Proposed Grant Management Plan for Small Cities Public Facilities

**Resolution 2018-186**, Resolution Authorizing the Borough of Palmyra to Apply to the New Jersey Department of Community Affairs NJDCA for a Small Cities Public Facilities Grant of Approximately \$400,000.00 to Make ADA Improvements Including Curb Cuts in the Northern Portion of the Borough

**Resolution 2018-187**, Resolution Approving Albert J Groff III as an Active Member of the Palmyra Fire Department

**Resolution 2018-188**, Resolution Endorsing Submittal and Certify Maintenance Commitment for the Borough of Palmyra's 2018 Transportation Alternatives Set- Aside Program (TAP) Application

**Resolution 2018-189**, Resolution Supporting Submission of the Application for New Jersey Department of Transportation Safe Routes to School Program

**Resolution 2018-190**, Resolution Appointing Allan E Berg to A Part-Time Public Works Laborer Position at \$16.38 per hour not to exceed twenty-eight Hours per Week.

**Resolution 2018-191**, Resolution Appointing Doretha Jackson as Municipal Clerk of the Borough of Palmyra for a Term of Three Year

**Resolution 2018-192**, Resolution Authorizing the Borough of Palmyra to Enter into a Cooperative Pricing Agreement

**Resolution 2018-193**, Resolution Authorizing the Payment of Bills for the Month of July 2018 In the Amount of \$1,572,536.34

#### **MOTION TO APPROVE TREASURERS REPORTS**

- June 2018

#### **COMMUNITY SPOTLIGHT**

##### **DISCUSSION ITEMS**

###### **NEW Business**

- Public Events
  - Town-wide Yard Sale
  - Summer Concerts
  - Dedicated Trust Fund
  - Volunteer's names to be provided
- Part-time/temporary/seasonal help for Public Works
- Outdoor Dining Ordinance
- Microsoft Office 365 migration project for proper email management
- Customized brick pavers for Bandshell/Grove Park Project

###### **OLD Business**

- Referendums – deadline for submission to the County is August 17<sup>th</sup> (81 days before General Election)
  - Earlier hours for Sunday sales of alcoholic beverages
- Outdoor Furniture Ordinance ( Outdoor Seating)

- Smoke-free and Tobacco Sales Ordinance
- Youth athletic organizations – use of fields
- PCR EMS agreement
- Vacant/abandoned properties ordinance
- 703 Pennsylvania Ave & 400 Arch St
- New phones & mailbox numbers
- Borough logos, use and potential trademarking
- Temple Blvd improvement project

#### **ADMINISTRATOR REPORT**

- Single Stream Recycling for multifamily complexes
- Philadelphia Freedom Valley YMCA allegations re: an employee
- PSEG gas main/service replacements project on Broad St.
- NJLM Conference – November 13-15<sup>th</sup>, 2018 in AC, NJ

#### **COMMITTEE REPORTS**

**PUBLIC COMMENT** Please sign in at the podium and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to **five (5) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

#### **MAYOR AND COUNCIL COMMENTS**

#### **Resolution 2018-**

Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Contracts, Personnel

#### **CLOSED SESSION**

#### **ADJOURNMENT**