

Borough of Palmyra
Council Caucus Meeting, 7:00 PM
Monday December 3rd, 2018

A G E N D A

CALL TO ORDER

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given
By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2018.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2018.
- Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

November 5th, 2018 Council Caucus Meeting Minutes
November 19th, 2018 Regular Council Meeting Minutes

CORRESPONDENCE

Thank you card received from Margaret La Cerra
Email received from Taquana Wright – Habitat for Humanity

PROFESSIONAL UPDATES

James Winckowski, CME
William Kirchner, ERI

GRADUATION

Citizens Police Academy

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

RESOLUTIONS Consent Agenda

Resolution **2018-272** to Resolution **2018-275** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2018-272, Resolution Authorizing the Award of a Contract to Park, Pumps & Controls, LLC for Installation of a Magnesium Feed System in the Amount Not-to-Exceed \$12,965.00

Resolution 2018-273, Resolution of the Borough of Palmyra cancelling Grant Reserves and Grant Receivables for completed projects to Surplus

Resolution 2018-274, Resolution of the Borough of Palmyra cancelling unexpended capital balances both funded (to Surplus) and unfunded.

Resolution 2018-275, Resolution Awarding a contract to ERI for the Temple Boulevard Improvement Project per their revised proposal dated November 27th, 2018 in the amount not-to-exceed \$198,750.00, which includes various optional fees.

COMMUNITY SPOTLIGHT

Tree Lighting – December 7th, 2018 at 7:00 pm

DISCUSSION ITEMS

NEW Business

- Public Events
 - Holiday Tree Lighting and Santa Claus – December 7th, 2018 at 7:00 PM
 - Holiday decorations, snowflake lights, red bows and rope lights
 - MLK Day of Service – January 21st, 2019
- HIF Delta Dental & Superior Vision employee benefits and proposed amendment to CBA with PPA
- Basement flooding throughout the community – proposed piezometer wells for measuring/monitoring ground water levels
- Outdoor alcoholic beverage consumption and BYOB establishments
- Recycling containers for PHCA
- Certified General Election results including referendum
- Proposed 2019 lease agreement with Fire Company

- Proposed banners for light poles including Market St.
- Volunteers for Boards – advertisement, etc.
- School Resource Officer – Shared Services Agreement with School District
- Business District parking
- Date for Reorganization Meeting January 2019
- Replacement of Plumbing Subcode Official – Steve Rickerhauser Retiring December 31st, 2018

Old Business

- 2018 Road Improvement Project- update
- Grove Park/Band Shell Improvement Project- update
- Grove Park paver block engraving/donation program
- Old Holiday decorations– standing displays on Rail Road Tracks

ADMINISTRATOR’S REPORT

- 400 Arch St - update
- Public Hearing: Reexamination of the Master Plan – December 19th,2018 at 7:00 PM
- Request for Proposals, Professional Services 2019 due in on December 5th, 2018
- 2018/2019 Budgets -- closeout and process
- Opportunity Zone seminar
- Legion Field lights
- On-line Cyber-Risk training
- Phishing emails – This is only a test!
- BANS renewal
- JIF Quarterly Reports

COMMITTEE REPORTS

PUBLIC COMMENT

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MAYOR AND COUNCIL COMMENTS

Resolution 2018- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to Litigation, Contracts, Personnel

CLOSED SESSION

ADJOURNMENT