

Borough of Palmyra
Regular Council Meeting, 7:00 PM
Monday, November 19th, 2018

A G E N D A

CALL TO ORDER

The Regular Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2018.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2018.
- Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

October 15th, 2018- Regular Council Meeting Minutes

November 5th, 2018- Council Caucus Meeting Minutes

November 5th, 2018 – Executive Meeting Minutes

CORRESPONDENCE

Letter – Boy Scout Troop 9

Thank you Note – Palmyra Halloween Parade Committee

Letter- Scott A. Coffina- Prosecutor’s Office of Burlington County

Letter- Senator Troy Singleton

PRESENTATION

David L. Wyche – Burlington County Dept of Economic Development – Small Business Loan Program

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. **Please sign in at the podium, state your name and address for the record.** Council will give all comments appropriate consideration. Each citizen will be allotted up to **five (5) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

ORDINANCE FOR INTRO – Public Hearing to be held December 17th, 2018

Ordinance 2018-18, An Ordinance of the Borough of Palmyra, County Of Burlington, State Of New Jersey, Creating a new Chapter 206 of the Code of the Borough of Palmyra Entitled “The Regulation of Vacant Properties”

Ordinance 2018-19, An Ordinance of the Borough of Palmyra, County of Burlington, Sate of New Jersey, Adopting the updated Drug-Free Zone Map dated July 12th, 2018 prepared by CME Associates

RESOLUTIONS Consent Agenda

Resolution 2018-260 to Resolution 2018-270 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2018-260, Resolution Appointing Emma Melvin to the Borough of Palmyra Shade Tree Advisory Board

Resolution 2018-261, Resolution of Support from Local Governing Body and Authorizing the Sustainable Jersey Grant Application

Resolution 2018-262, Resolution awarding a Contract to Environmental Resolutions, Inc. in the amount of \$88,500.00 for the Public Road Pump Station Elimination Project per their proposal dated November 5th, 2018

Resolution 2018-263, Resolution Appointing Jacquelyn Zimmer as a Substitute Crossing Guard for the Borough of Palmyra.

Resolution 2018-264, Resolution Approving the Model Information Technology Plan and the Cyber Security Response Plan for the Borough of Palmyra

Resolution 2018-265, Resolution Awarding a Contract to New Jersey Business Systems, Inc. for a three year Maintenance/Warranty Coverage Plan for the Video Surveillance Project in the amount no to exceed \$29,484.00 per their proposal dated August 2017, Coverage period shall be from February 1, 2019 to January 31st, 2022.

Resolution 2018-266, Resolution Authorizing the Promotion of Brian Johnson to Sergeant for the Borough of Palmyra Police Department effective 11/19/2018 with annual salary of \$96,597.75.

Resolution 2018-267, Resolution Authorizing the purchase of Body Worn Cameras for use by the Palmyra Police Department to AXON Enterprises, Inc. in their initial year amount of \$13, 854.00 and for years two thru five the cost of \$5,676.00 annual license and cloud storage, to be purchased using funds from the Mitchell Trust Account.

Resolution 2018-268, Resolution Authorizing the Chief Financial Officer to Make Budget Transfers to the 2018 Budget

Resolution 2018-269, Resolution to Cancel Property Taxes on Block 126 Lot 12 Due to Fire on January 13th, 2017

Resolution 2018-270, Resolution Authorizing the Payment of Bills for the Month of November 2018 In the Amount of \$2,314,785.26.

MOTION TO APPROVE TREASURERS REPORTS

- October 2018

COMMUNITY SPOTLIGHT

- Coffee with a Cop
- Clarence B. Jones Institute for Social Advocacy Youth Leadership Summit
- Military Service Medals and Veterans Ceremony
- Police Department – “Toys for Tots”

DISCUSSION ITEMS

NEW Business

- Public Events
 - Holiday Tree Lighting and Santa Claus – December 7th, 2018
- Flooding issues throughout community
- Grove Park – Stone Veneer
- Temple Blvd – engineering, design and construction observation fees

OLD Business

- Nominations for two Student Representatives to Borough Council
- Redevelopment update
- Grove Park paver block engraving/donation program
- Public Hearing: Reexamination of the Master Plan – December 19th, 2018 at 7:00 PM
- Textiles recycling program: American Recycling Solutions – update
- 400 Arch Street – update

ADMINISTRATOR REPORT

- Annual JIF Elected Officials Seminar
- Revised Personnel Policies & Procedures Manual – update
- MS Office365 – update

COMMITTEE REPORTS

PUBLIC COMMENT Please sign in at the podium and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to **five (5) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

MAYOR AND COUNCIL COMMENTS

Resolution 2018-

Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. **Litigation, Contracts, Personnel, Negotiations,**

CLOSED SESSION

ADJOURNMENT