

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday November 5th, 2018

A G E N D A

CALL TO ORDER

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given
By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2018.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2018.
- Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

October 1st, 2018 Council Caucus Meeting Minutes

CORRESPONDENCE

Letter from Sandra Huber, Executive Director NJ Clean Communities Council

Email from Mark Oberg, Currans

Email from Joe Tomarchio

PROFESSIONAL UPDATES

James Winckowski, CME

William Kirchner, ERI

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

RESOLUTIONS Consent Agenda

Resolution **2018-248** to Resolution **2018-257** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2018-248, Resolution Appointing Linda Yansick as part-time Public Works/ Sewer Administrative Assistant at the rate of \$14.00 per hour no-to-exceed 28 hours per week effective November 2nd, 2018.

Resolution 2018-249, Resolution Appointing Mark Allen as Clean Communities Coordinator for the Borough of Palmyra

Resolution 2018-250, Resolution Appointing Ernest McGill as Recycling Coordinator for the Borough of Palmyra

Resolution 2018-251, Resolution Appointing John Gural as Stormwater Coordinator for the Borough of Palmyra

Resolution 2018-252, Resolution Authorizing the settlement of Tax Court, Refunding \$486.98 to D.A.B. Properties LLC for Block 68 Lot 6

Resolution 2018-253, Resolution of the Borough of Palmyra Authorizing the Mayor to execute a Settlement Agreement and General Release with Skyliner Homes, LLC and Dunn Wright Properties, LLC.

Resolution 2018-254, Resolution Authorizing the purchase of and installation of Office 365 Migration Project by All Covered per their proposal dated 10/26/2018 in an amount not to exceed \$11,347.00

Resolution 2018-255, Resolution to Authorize the Execution of Amendment to the Redevelopment Agreement with Outlaw Investment Group Pursuant to the Local Redevelopment and Housing Law N.J.S.A. 40A:12A-1 ET. SEQ.

Resolution 2018-256, Resolution awarding a change order to ERI for additional engineering efforts associated with the 2017 NJAWC and PSE&G Road Restorations Project in the amount of \$16,000.00.

Resolution 2018-257, Resolution Awarding change order #1 to Charles Marandino, LLC for the 2018 Road Improvement Program Project in the Amount of \$31,554.00 for a new adjusted Contract price of \$764,652.00, per ERI's letter dated October 31, 2018

COMMUNITY SPOTLIGHT

Election Day is Tomorrow, Polls open at 6:00 am

Halloween Parade

Coffee with A Cop – Palmyra Police Dept. and NJ Transit Police – November 9th at Wawa

Clarence B Jones Institute for Social Advocacy

DISCUSSION ITEMS

NEW Business

- Public Events
 - Military Service Medals and Veterans Ceremony
 - Holiday Tree Lighting and Santa Claus
- Student Representative(s) to Borough Council – nominations update
- Grant opportunity: Roots for Rivers Reforestation Grant & Technical Assistance Program
- Borough Newsletter: November – December 2018 issue
- Rice Notice: Linda Yansick – prospective employee

Old Business

- 2018 Road Improvement Project- update
- Grove Park/Band Shell Improvement Project- update
- Grove Park paver block engraving/donation program
- Ordinance Regulating Vacant/Abandoned Properties
- Holiday decorations: snowflake lights & red bows update, and proposed new banners
- Revised Personnel Policies & Procedures Manual – update

ADMINISTRATOR'S REPORT

- 2018 Stormwater permit Compliance Training – reminder
- 400 Arch St – update
- Burl Co Freeholders Resolution opposing construction of proposed Hazardous Waste Incinerator/Thermal Oxidizer Facility
- Town Center designation – expires December 31st
- BURLCO JIF dividend check
- Intersection at Melrose & Garfield Aves, Cinnaminson
- Broad St striping
- Recent NJ Supreme Court ruling re: Redevelopment
- Public Hearing: Reexamination of the Master Plan – November 14th at 7:00 PM
- Employee Assistance Program
- Volunteer Accident Insurance Policy
- Request for Proposals, Professional Services 2019
- 2018/2019 Budgets -- closeout and process

COMMITTEE REPORTS

PUBLIC COMMENT

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everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

MAYOR AND COUNCIL COMMENTS

Resolution 2018- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to Litigation, Contracts, Personnel

CLOSED SESSION

ADJOURNMENT

DRAFT