

Borough of Palmyra
Regular Council Meeting, 7:00 PM
Monday, December 17th, 2018

A G E N D A

CALL TO ORDER

The Regular Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2018.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2018.
- Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

December 3rd, 2018- Council Caucus Meeting Minutes

CORRESPONDENCE

Letter – Melanie Willoughby, Executive Director NJ Business Action Center State of New Jersey

Letter of Retirement – Steve Rickershauser

Letter- Borough of Riverton, Michelle Hack, Planning Board Secretary

PRESENTATIONS

2018 Best Practices Inventory

PROFESSIONAL UPDATES

James Winckowski, CME

William Kirchner, ERI

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. **Please sign in at the podium, state your name and address for the record.** Council will give all comments appropriate consideration. Each citizen will be allotted up to **five (5) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

ORDINANCES ON SECOND READING – Public Hearing

Ordinance 2018-18, An Ordinance of the Borough of Palmyra, County Of Burlington, State Of New Jersey, Creating a new Chapter 206 of the Code of the Borough of Palmyra Entitled “The Regulation of Vacant Properties”

Ordinance 2018-19, An Ordinance of the Borough of Palmyra, County of Burlington, State of New Jersey, Adopting the updated Drug-Free Zone Map dated July 12th, 2018 prepared by CME Associates

RESOLUTIONS Consent Agenda

Resolution **2018-254** and Resolution **2018-277** to Resolution **2018-292** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2018-254, Resolution of the Borough of Palmyra, County of Burlington Authorizing the Purchase and Installation of Office 365 Migration Project by Networks Plus per their proposal dated 10/10/2018 in an amount not to exceed \$15,614.00.

Resolution 2018-277, Resolution Approving Dominic A. Belton as an Member of the Junior Firefighters’ Auxiliary to the Palmyra Fire Department

Resolution 2018-278, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be placed on Blk. 81 Lot 13.01 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2018-279, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be placed on Blk. 3 Lot 9.02 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2018-280, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be placed on Blk. 61 Lot 14 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2018-281, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be placed on Blk. 122 Lot 11 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2018-282, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be placed on Blk. 104 Lot 7 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2018-283, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be placed on Blk. 35 Lot 6 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2018-284, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be placed on Blk. 63 Lot 2 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2018-285, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be placed on Blk. 89 Lot 12 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2018-286, Resolution of the Borough of Palmyra, County of Burlington Authorizing a Lien be placed on Blk.

126 Lot 12 for Failure to Comply with Obnoxious Growth and Property Maintenance Violations

Resolution 2018-287, Resolution of the Borough of Palmyra amending the Revised Personnel Policies and Procedures Manual adopted on October 15, 2018 via Resolution 2018-245, with a new effective date of January 1, 2019.

Resolution 2018-288, Resolution Authorizing the Chief Financial Officer to Make Budget Transfers to the 2018 Budget

Resolution 2018-289, Resolution of the Borough of Palmyra to join the Southern New Jersey Regional Employee Benefits Fund and Authorizing the Mayor to execute the Indemnity and Trust Agreement.

Resolution 2018-290, Resolution appointing Donna Condo as Fund Commissioner for the Southern New Jersey Regional Employee Benefits Fund

Resolution 2018-291, Resolution of the Borough of Palmyra authorizing participation in the Superior Vision Group Plan for employee benefits pursuant to Hardenbergh Insurance Group's quote of \$17.31 per employee annually as provided on December 3, 2018.

Resolution 2017-292, Resolution Authorizing the Payment of Bills for the Month of December 2018 In the Amount of \$1,776,768.22

MOTION TO APPROVE TREASURERS REPORTS

- November 2018

COMMUNITY SPOTLIGHT

- Holiday Tree Lighting and Santa Claus
- Read Across America
- Home Holiday Decorating Contest

DISCUSSION ITEMS

NEW Business

- Public Events
 - MLK Day of Service
- Meeting Dates for 2019
- Attorney General/NJ DEP press conference/lawsuit re. Fillit

- Housing Inspector – Rice Notice
- Proposed 2019 lease agreement – Independence Fire Co. #1
- RTLS Holding Company request for Assignment of Municipal-held Tax Sale Certificate
- Opportunity Zone seminar
- Certified General Election Results – County Clerk

OLD Business

- Grove Park paver block engraving/donation program
- 400 Arch St – demolition update & Vacant Property Registration fee
- Redevelopment of old PNC Bank – update
- Replacement of Plumbing Sub-code Official – Steven Rickershauser retiring December 31st
- Medical marijuana and pending adult usage– update

ADMINISTRATOR REPORT

- BAN sale
- Holiday decorations and new banners for light poles – update
- Public Hearing: Re-examination of the Master Plan – December 19, 2018 at 7:00 PM
- American Recycling Resources Clothing Bin Program – update
- Legion Field lights
- Fire hydrants at Bridge Toll Plaza
- Mortgage Foreclosure –
- Report of Tax Sale
- Roots for Rivers Reforestation Grant – update
- Misc. Bid openings – update
- Bowman & Company – NJ Municipal Budget Process Seminar

COMMITTEE REPORTS

PUBLIC COMMENT Please sign in at the podium and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to **five (5) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

MAYOR AND COUNCIL COMMENTS

Resolution 2018-

Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. **Litigation, Contracts, Personnel, Negotiations,**

CLOSED SESSION

ADJOURNMENT