

Borough of Palmyra
Council Caucus Meeting, 7:00 PM
Monday, May 6th, 2019

A G E N D A

CALL TO ORDER

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given
By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 11th, 2019.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11, 2019.
- Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

Executive Session April 1st, 2019

Executive Session April 15th, 2019

CORRESPONDENCE

Letter – Michael J Darcy, Executive Director NJLM

Resignation Letter – Annely Gomez

Email – Mark Remsa, Director, Economic Development and Regional Planning – QOZ page on the BCBC website

Email – Qualified Opportunity Zones seminar – May 15th from 9:00 – 11:00 AM, Kennedy Center, Willingboro

Letter- Lisa Sabo- Palmyra High School Principal

Letter-Paul A Forlenza, Executive Director Burlington County Municipal Joint Insurance Fund

PROFESSIONAL UPDATES

William Kirchner, ERI

James Winckowski, CME

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

ORDINANCE ON SECOND READING (Public Hearing)

Ordinance 2019-03, An Ordinance Of The Borough of Palmyra Authorizing the Acquisition by Purchase or Condemnation of the Real Property Located at 620-622 Highland Avenue, Block 24, Lots 1 & 2 Palmyra, New Jersey now Owned by Active Realty Company Profit Sharing Plan

Ordinance 2019-04, An Ordinance Establishing as an Advisory Committee to the Governing Body, The Palmyra Green Team

RESOLUTIONS Consent Agenda

Resolution **2019-135** to Resolution **2019-138** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2019-135, Resolution Approving Gabe Young. as a Member of the Junior Firefighters Auxiliary to the Palmyra Fire Department

Resolution 2019-136, Resolution to increase tax/sewer Change Fund of the Borough of Palmyra Tax Office

Resolution 2019-137, Resolution Authorizing the release of Performance Bond Posted by Eastern Environmental, LLC for the 2017-2018 Tree Service Maintenance Contract in the amount of \$5,000.00

Resolution 2019-138, Resolution awarding a contract to ERI for Phase I of the Tax Map Digitizing project in the amount of \$3500 per their proposal dated April 9, 2019.

COMMUNITY SPOTLIGHT

Palmyra Fire Company – 2019 Golf Outing, July 22nd, 2019

31st Annual PROCOPS Awards Banquet – May 15th, 2019

Special Olympics Torch Run, June 7th

NFL Draft – Kelvin Harmon

Habitat for Humanity groundbreaking at former Tri-Boro Vets site

PUBLIC REMINDERS

DISCUSSION ITEMS

NEW Business

- Public Events
 - Memorial Day Celebration
 - Farmers Market guidelines
 - Arbor Day and 3rd Grade Tree Planting
- Grant opportunity - NJ Urban and Community Forestry Stewardship – NJUCF certification required
- Grant opportunity - USDA Farmers Market Promotion Grant - \$50,000 minimum award
- Municipal Recycling Coordinator
- Approval of Municipal Court Administrator's Assoc. Spring Conference attendance, AC, June 4th – 6th, two night's stay, (one room) for Tracey McGill & Donna Browne, \$510
- Municipal Energy Auction

Old Business

- Main Harbour Drive – update
- Legion Field and Chief Peyton I. Flournoy Park usage
- Digital sign – event posting guidelines
- Cannabis – medical distribution update
- Tour of South Side of Rt. 73 Redevelopment Area

ADMINISTRATOR'S REPORT

- Wastewater overflow issue at Sewer Plant
- PRC Lion's Club plaque
- 609B Broad St Sewer main issue
- Laptops for Community Center
- Mullen Coughlin/Kivu ransomware investigation and final memorandum
- Spotted Lanternfly & NJ Dept of Agriculture investigation – update
- JIF Quarterly reports

PUBLIC COMMENT

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MAYOR AND COUNCIL COMMENTS

Resolution 2019- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to Litigation, Contracts

CLOSED SESSION

OPEN SESSION

ADJOURNMENT