

Borough of Palmyra
Regular Council Meeting, 7:00 PM
Monday, July 15th, 2019

A G E N D A

CALL TO ORDER

The Regular Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 11, 2019.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11, 2019.
- Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

March 18th, 2019 – Regular Council Meeting Minutes

April 1st, 2019 – Council Caucus Meeting Minutes

April 15th, 2019 Regular Council Meeting Minutes

June 3rd, 2019 – Council Caucus Meeting Minutes

June 3rd, 2019 – Executive Session Meeting Minutes

CORRESPONDENCE

Letter –Diane Gutierrez- Scaccetti, Commissioner Department of Transportation

Letter- Barbara Casey, Ballard Spahr

Letter- Scott Coffina, Burlington County Prosecutor

Letter- Carol Murphy, Assemblywoman, 7th Legislative District

Thank-You Note – Vincent Pallotto

Thank-You Note- Julia Adams

Letter- Laine Rankin, Director Local Aid- Department of Transportation

Letter of Resignation – Theodore Scott, Land Use Board

Thank-you note – Karen Adams Palmyra High School Post Prom Committee

Email-Senator Troy Singleton, Burlington County Energy Aggregation Program Breakfast

Letter- Jerry Segal, Palmyra Halloween Parade Committee 1976 (The more things change, the more they stay the same!)

PROFESSIONAL UPDATES

William Kirchner, ERI

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. **Please sign in at the podium, state your name and address for the record.** Council will give all comments appropriate consideration. Each citizen will be allotted up to **five (5) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion

ORDINANCE ON SECOND READING – Public Hearing

Ordinance 2019-06, An Ordinance of the Borough of Palmyra in the County of Burlington, New Jersey, Providing for Various Capital Improvements and related expenses in and for the Borough Appropriating 1,496,700.00 therefore authorizing the Issuance of \$1,387,000.00 in General Improvement Bonds or Notes of the Borough to Finance the same.

Ordinance 2019-07, An Ordinance of the Borough of Palmyra, in the County of Burlington, New Jersey; Providing for Various Capital Improvements for the Borough's Sewer Utility, Appropriating \$132,500.00, Therefore Authorizing the Issuance of \$125,875.00 in Sewer Utility Bonds or Notes of the Borough to Finance the same.

RESOLUTIONS – Consent Agenda

Resolution **2019-169** to Resolution **2019-182** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2019-169, Resolution Authorizing the Payment of Bills for the Month of June 2019 In the Amount of \$1,255,621.27.

Resolution 2019-170, Resolution Awarding Change Order #4 to Charles Marandino LLC for the 2018 Road Improvement Program Project in the amount of \$14,807.00 for a new adjusted contract price of \$856,579.80 per ERI's letter Dated June 3rd, 2019.

Resolution 2019-171, Resolution Requesting Approval of Item of Revenue and Appropriation N.J.S.A. 40A: 4-87 (Chapter 159) 2018 TAP Program in the Amount of \$343,000.00.

Resolution 2019-172, Approval to submit grant application and execute a Grant Contract with the New Jersey Department of Transportation for the Fifth and Race Streets Resurfacing Project.

Resolution 2019-173, Resolution Awarding Change Order #1 to Pioneer General Contracting for the 2019 Misc. Concrete Construction Project in the amount of \$11,322.50 for a New Adjusted Contract Price of \$77,351.00 Per ERI's Letter Dated June 27th, 2019

Resolution 2019-174, Resolution Declaring the Conditional Redeveloper Designation and Interim Cost Agreement by and Between the Borough of Palmyra and P3 Jumbo Redeveloper, LLC and/or Richard

Forman Null and Void Except as to the Obligation of the Interim Redeveloper to Reimburse the Borough its Professional Costs as set Forth in the Agreement

Resolution 2019-175, Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Spring Garden Street Resurfacing Project.

Resolution 2019-176, Resolution Authorizing the Mayor to Execute an Interlocal Agreement between the Borough of Palmyra and the Palmyra Board of Education Providing for the Services of a School Resource Officer Assigned to the School District

Resolution 2019-177, Resolution appointing James Brett as a Seasonal Public Works Laborer for not-to-exceed 20 hours per week at \$14.50 per hour retroactive to June 24, 2019.

Resolution 2019-178, Resolution appointing John Yansick as a Part-time Public Works Laborer for not-to-exceed 28 hours per week at \$16.50 per hour retroactive to June 21, 2019.

Resolution 2019-179, Resolution amending the Personnel Policies and Procedures Manual by adopting the Borough's revised; 1) Alcohol and Drug-free Workplace Policy, and 2) Drug and Alcohol Testing Policy for Employees Performing Safety Sensitive Functions

Resolution 2019-180, Resolution Appointing a Municipal Prosecutor

Resolution 2019-181, Resolution Extending the Grace Period for 2019 Third Quarter Taxes

Resolution 2019-182, Resolution Authorizing the Payment of Bills for the Month of July 2019 In the Amount of \$1,514,077.85

MOTION TO APPROVE TREASURERS REPORTS

- May and June

MOTION FOR APPROVAL

Motion for Approval of Bingo License for Independence Fire Co #1 for Designer Bag Bingo on October 20st, 2019.

COMMUNITY SPOTLIGHT

Palmyra Fire Company – 2019 Golf Outing, July 22nd, 2019

Free Mammograms – Virtua for Life– July 18th, 2019 – Burlington, NJ 08016

Enda Washington Webb – 100 years young on August 2nd, 2019

PUBLIC REMINDERS

Public Works – open Wednesday from 3:00 to 7:00 PM

DISCUSSION ITEMS

NEW Business

Public Events

- Summer Concerts
- Farmers Market
- Town Wide Yard Sale– September 14th, 2019
- Dedication of Chief Payton I Flournoy, Sr. Park
- National Night Out – August 6th, 2019

- Green Team & PCCPB joint rain barrel program

Proposed merit increases- committee recommended

Electrical issues at the Band Shell

Bowman Exit Conference: Exit Conference Report and Audit's Discussion Only Items

Bat Boxes – STEAM Club/Green Team project

NJHMFA – potential lot purchase at 210 Arch

Borough landscaping

Sewer Plant Valve Maintenance issue

Riverfront request for salt/brine service in lieu of reimbursement

OLD Business

Engraved pavers for Chief Payton Flournoy Park

Tony's Barber Shop Mural

Light pole banners

Downtown Parking Questionnaires and update

New Jersey League of Municipalities Conference attendance

Sign Ordinance

Main Harbour Drive and Small Cities grant – update

NJDOT Municipal Aid Grant Applications – due July 19th

- 5th St from Delaware Ave to Arch St and Race St from 6th St to 4th St
- Spring Garden St from Park Ave to Walnut St.

Community Center laptops policy

Legalized Marijuana dispensary/distribution – update

Temple Blvd Improvement Project /2018 TAP Program – update

ADMINISTRATOR'S REPORT

Construction Office Technical Assistant -update

Public Works seasonal help -update

Rt. 73 South Redevelopment Area- update

MS Office 365 email- update

620-622 Highland Ave Redevelopment Project – update

Doretha "Rita" Jackson – 2019 Municipal Clerks Honor Roll!

GandCrab Ransomware shutting down

Stop the Bleed Training and Active Shooter Exercise for staff – July 16 (PD) and October 12 (OEM)

Spotted Lanternfly Information

PPPM – Updated Manuals

Stormwater Sign at Legion Field

COMMITTEE REPORTS

PUBLIC COMMENT Please sign in at the podium and state your name and address for the record.

Council will give all comments appropriate consideration. Each citizen will be allotted up to **five (5) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions

or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

MAYOR AND COUNCIL COMMENTS

Resolution 2019-

Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Contracts

CLOSED SESSION

OPEN SESSION

ADJOURNMENT