

**Borough of Palmyra**  
**Council Caucus Meeting, 7:00 PM**  
**Monday, August 5<sup>th</sup>, 2019**

**A G E N D A**

**CALL TO ORDER**

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**OPEN PUBLIC MEETINGS STATEMENT**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given  
By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 11<sup>th</sup>, 2019.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11, 2019.
- Notice to All Council Members.

**APPROVAL OF MINUTES**

July 15<sup>th</sup>, 2019 – Regular Council Meeting Minutes

**CORRESPONDENCE**

Letter- Timothy Leusner -Palmyra Police Association

Letter- Jennifer Coffey – Association of NJ Environmental Commissions

Letter- Jennifer Hiros- Division Head Community Development Program

Letter- Carolyn Furrer

Letter- Ted M. Rosenberg

**PROCLAMATION**

Supporting the Drive Sober or Get Pulled Over 2019 Statewide Crackdown

**PROFESSIONAL UPDATES**

William Kirchner, ERI

## **PUBLIC PORTION**

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

## **RESOLUTIONS Consent Agenda**

Resolution **2019-183** to Resolution **2019-188** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

**Resolution 2019-183**, Resolution Authorizing the Cancellation of Taxes for a Totally Disabled Veteran, John M Philbin located at 702 Walnut Street Block 36 Lot 13 Partial Tax Year Beginning June 1<sup>st</sup>, 2019 and Thereafter and Refunding Taxes Paid

**Resolution 2019-184**, Resolution Authorizing Final Payment for Grove Park Improvement Project and Authorizing Submission to the County of Burlington the documents necessary to receive final Reimbursement of Grant Funds

**Resolution 2019-185**, Resolution Appointing Danielle Lippincott as Alternate Registrar for the Borough of Palmyra

**Resolution 2019-186**, Authorizing purchase of a capital item exceeding \$15,000.00; three refrigerated samplers and appurtenances for Sewer Department from Hartco Environmental, LLC totaling \$16,590.00

**Resolution 2019-187**, Resolution to Cancel Taxes on Borough Owned Properties

**Resolution 2019-188**, Resolution authorizing payment to Denise Leflore for damages to fence at 600 W. Fourth St due to fallen Borough tree in the amount of \$1,028.93.

## **COMMUNITY SPOTLIGHT**

Police Department's Youth Academy – July 29<sup>th</sup> – August 2<sup>nd</sup>

Police Department's Citizens Police Academy – Wednesdays 9/18<sup>th</sup> – 11/6<sup>th</sup> or 13<sup>th</sup>

## **PUBLIC REMINDERS**

### **DISCUSSION ITEMS**

#### **NEW Business**

- Public Events
  - Farmers Market
  - Summer Concerts, 8/6, 8/13, 8/20, 8/27
  - Dedication of Chief Payton I Flournoy, Sr. Park – September 7<sup>th</sup>, 2019, 11:00 am
  - Town Wide Yard Sale – September 14<sup>th</sup>, 2019
  - National Night Out – August 6<sup>th</sup>, 2019 6:00 to 9:00 pm
  - PCCPB & Green Team joint Rain Barrel Make & Take Program – August 7<sup>th</sup>, 2019, 7:00 pm
- Borough Newsletter
- Proposed ordinance revision to Chapter 195 Peace & Good Order

- Consumption/possession of alcoholic beverages in public spaces
- 2019 ICMA Annual Conference, Nashville, TN October 19<sup>th</sup>-23<sup>rd</sup> approval required for John G.
- Did You Know...
- New Jersey's Forest Action Plan – survey completion requested
- Donation Request – Palmyra Senior Citizens program for \$6000

### **Old Business**

- Broad Street light pole banners – Phase II
- Engraved pavers for Chief Payton I. Flournoy, Sr. Park
- Tony's Barber Shop mural
- Downtown Parking & parking lot
- Electrical Issues on Band Shell
- Proposed merit increases – Committee recommendations
- Sign Ordinance – proposed amendments
- Borough intersection landscaping & ERI proposal
- Temple Blvd TAP grant additional requirements & ERI proposal
- Bat boxes – update
- NJLM Conference – Atlantic City, November 19-21
- Active Shooter Response Training

### **ADMINISTRATOR'S REPORT**

- Community Center laptops
- Tax Bills & grace period
- Time Trak – time management system upgrade
- Local Business Directory & website updates
- Knights of Columbus Zoning Permit Application
- Liquor license – pending sale
- Medical marijuana dispensary – comments in BCT
- Playground inspections – update
- 2020 Census information
- Tariff on goods made in China

### **PUBLIC COMMENT**

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### **MAYOR AND COUNCIL COMMENTS**

**Resolution 2019-** Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to Litigation, Contracts

CLOSED SESSION

OPEN SESSION

ADJOURNMENT