

## **Minutes - January 4, 2011**

### **BOROUGH OF PALMYRA**

### **MINUTES-JANUARY 4, 2011**

### **REORGANIZATION MEETING**

CALL TO ORDER

SALUTE TO THE FLAG.

### **OPEN PUBLIC MEETINGS STATEMENT**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Borough Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on December 30, 2010
- B. Mailing written notice to the NewsWeekly, the Burlington County Times, and the Courier Post Newspaper on December 30, 2010.
- C. Notice to All Council Members.

### **OATH OF OFFICE.**

- A. Mr. Rosenberg gave the oath of office to David Dorworth as a councilmember for a three year term.
- B. Mr. Rosenberg gave the oath of office to Kenneth Brahl as a councilmember for a three year term.

**CONVENE NEW COUNCIL.** Mayor Gural convened the new council.

### **ROLL CALL:**

Present: Mayor Gural, President Scheffler, Mrs. Dobbs, Mr. Brahl,  
Mr. Dorworth, Mr. Norcross, Mr. Bostock.

Absent: None.

### **COUNCIL PRESIDENT:**

Mayor Gural opened the nominations for council president. Mr. Norcross nominated Karen Scheffler as Council President, Mr. Bostock second the motion. Mayor Gural closed the nominations. At the call of the roll, the vote was:

AYES: Ms. Scheffler, Mr. Bostock, Mr. Dorworth, Mr. Norcross.

NAYES: None.

ABSTAIN: Mrs. Dobbs.

Mr. Kenneth Smith swore in Karen Scheffler as Council President.

**STATEMENT FROM THE MAYOR.** Mayor Gural thanked Mrs. Dobbs for her time and efforts as Council President. Mayor Gural discussed that the state is in a case of a budget crisis and that over the week end the newspaper reported that there is 11 billion dollar deficit in the state. The budget caps prohibit the raising of certain items in the budget more than 2% and that some items are outside of the cap. The Borough lost additional state aid last year and there will probably be more cuts this year. The health care cost for employees is increasing about 9.7% and the pension bills are increasing. The Borough is working having negotiation talks with the police for their contract. Mayor Gural explained that this evening there is discussions scheduled with several employees for budget cuts to personnel and that council's first responsibility is to the taxpayers even if it is unpleasant and difficult. Mayor Gural discussed that it is easy to be in government when there is funding to do the things everyone wants and make everyone happy, but these are difficult time and cuts have to be made. The employees have been given RICE notices and the outcome of those discussions affects the rest of the agenda. All but one employee wishes to have their positions discussed in the public session.

**NEW BUSINESS:**

A. Personnel/RICE notices. Mr. Rosenberg explained the RICE notice process and that if council is taking action on an employee they must notify the employee to hold the discussion either in public or executive session. Mayor Gural recommended handling each employee individually.

1. Melissa Cullipher-tax clerk. Mayor Gural explained the tax office has two tax clerks and that due to budget reasons, Mrs. Cullipher will be laid off effected this evening as to allow the budget reduction to start in the beginning of the year. Mrs. Cullipher had no comments.

2. Joseph Stover-sewer department. Mayor Gural informed Mr. Stover that he would be laid off effective this evening due to budget cuts being necessary. Mayor Gural explained that council is reviewing every department for lay offs. Mr. Stover discussed with council that he has been employed by the Borough for 16 years and that there are employees in the public works department with less employment time. Mr. Stover explained that he has the correct licenses that are needed for the sewer plant operation. Mr. Stover inquired as to why no one from council has spoken to the supervisors to allow them to look at the budget to save money and what is going to happen if the current supervisor takes a vacation. Mayor Gural explained that the legal questions will have to be researched by Mr. Rosenberg and that the sewer department has a separate budget from public works and that in the sewer department Mr. Stover has the lowest seniority. Mr. Stover discussed that he was hired for both departments and disagrees with council on the decision of seniority, it should be the most qualified and who has the license. Mayor Gural explained that council will do the best they can to bring employees as quickly as possible after the budget is adopted if there is funding available.

3. Pamela Scott-Forman-code enforcement, construction tech. Mayor Gural informed Mrs. Scott-Forman that he was recommending for her to be laid off from her positions of code enforcement and construction tech. Mrs. Scott-Forman's positions as Land Use Administrator and Planning Board Secretary will be addressed by the Land Use Board at their meeting. Mrs. Scott-Forman informed council that she disagreed with council's decision and that she understands that the construction office revenue is not as high as previous years, but in 2005 the construction official was made full time and that she has survey surrounding towns and that Riverside, Shamong, Beverly have part time inspectors and no fire marshal. Tabernacle uses the state fire marshal. Most towns have a full time tech and use part time inspectors. Mrs. Scott-Forman stated that if the tech was kept at full time and the construction official and fire was made part time, there would be adequate funding. Mrs. Scott-Forman explained that building and fire have consistently lost money since 2003. Mayor Gural discussed that he understands Mrs. Scott-Forman's point, but that he does not have the luxury of discussing other personnel in public. The revenue in the department is down about \$20,000 total and that the sources of the revenue are also lost. Mayor Gural explained that these cuts will probably not be the last cuts made in the budget. Mrs. Scott-Forman inquired if council is attempting to eliminate the land use administrator and secretary. Mayor Gural is not recommending the land use board secretary be eliminated and that the construction tech position will not be eliminated, it will just remain vacant for now.

4. Doretha Jackson-payroll clerk. Mayor Gural thanked Mrs. Jackson for her hard work and efforts on the Neighborhood Preservation grant and that she is a victim of state cuts. Mrs. Jackson works on the grant for over five years and the Borough was reimbursed from the state for her salary. The only position left with Mrs. Jackson employment is part time payroll clerk. Mrs. Jackson thanked council for the opportunity to work on the grant for the NPP. She discussed that it was a real experience and a great program for the neighborhood. Mrs. Jackson explained that it also gave her experience in construction and permits. Mayor Gural explained that council can not afford a full time payroll clerk and will keep the position at part time.

5. Tracey McGill-court administrator. Mayor Gural recommend appointing Mrs. McGill until July 1st. Mayor Gural explained that Judge Bookbinder and Judge McCloskey have been consultant. Mrs. McGill had no comments.

6. Donne Browne-deputy court administrator. Mayor Gural informed Mrs. Browne that he was recommending that deputy court administrator be reduced to 20 hours a week. Mayor Gural explained that this action will be delayed until Judge Bookbinder reviews the matter, but that Mrs. Browne will be in a hold over position as full time until a decision is made. Mrs. Browne inquired if there will be another meeting to discuss the issue? Mayor Gural explained that she would receive a RICE notice to attend another meeting.

7. Tracy Kilmer-zoning officer. Mayor Gural is recommending that Mrs. Kilmer not be reappointed as the zoning officer and that she will keep her other positions. Mayor Gural explained that Mrs. Kilmer will have too much responsibility in the construction office. Mrs. Kilmer inquired as to whom would answer questions about zoning. Mayor Gural explained that they would currently have to wait for the land use board.

8. Gerry Bright-crossing guard. Mayor Gural informed Mrs. Bright that he is recommending that she be reappointed as crossing guard for only the morning post so that it does not interfere with her hours working as police secretary during the day. Mrs. Bright discussed that council is considering laying off the other police secretary tonight and who will cover the office when she is at lunch. Chief Pearlman requested that the Mayor leave Mrs. Bright as appointed and that the department will take care of the hours and abides by the schedule in the handbook.

**Resolution 2011-2, Resolution Ordering a Reduction in Force Due To Budget Constraints.**

Mayor Gural announced that this resolution would include Melissa Cullipher, Pam Scott-Forman, Linda Wilson, Joseph Stover, Doretha Jackson are laid off effective 1/4/11. Mr. Norcross made a motion to approve the resolution, Mr. Dorworth second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mr. Brahl, Mr. Bostock, Mr. Norcross, Mr. Dorworth.

NAYES: Ms. Dobbs.

**Resolution 2011-1**, Resolution Ordering A Change In Status From Full Time To Part Time For Various Employees Due To Budgetary Constraints. Mayor Gural explained that this resolution will have the deputy court administrator, Donna Browne be reduced to part time of 20 hours pursuant to Judge Bookbinders recommendations. Mr. Norcross made a motion to approve the resolution, President Scheffler second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock, Mr. Norcross, Mr. Dorworth.

NAYES: None.

**Resolution 2011-3**, Resolution Eliminating Various Positions Due To Budgetary Constraints. Mayor Gural explained that this resolution pertains to the elimination of the position for the NPP grant program. Ms. Dobbs made a motion to approve the resolution, President Scheffler second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock, Mr. Norcross, Mr. Dorworth.

NAYES: None.

**Resolution 2011-4**, Resolution Not Re-Appointing Tracy Kilmer As Zoning Officer and Declaring The Position To Be Vacant Due To Budgetary Constraints. Mrs. Dobbs inquired if this was a full time position or part time? Mayor Gural replied that Mrs. Kilmer holds a number of positions including construction/building official, fire official and zoning officer. The Mayor is just vacating the zoning officer position. Mayor Gural explained that the zoning officer will be discussed at the next land use meeting. President Scheffler made a motion to approve the resolution, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mr. Brahl, Mr. Norcross, Mr. Dorworth.

NAYES: Mrs. Dobbs and Mr. Bostock.

**Resolution 2011-29**, Resolution Authorizing Council To Hold A Closed Session For The Discussion of Personnel. Mr. Norcross made a motion to approve the resolution, Mr. Bostock

second the motion. All members present voted in favor of the motion.

Council went into executive session at 8:30pm.

Council returned to public session at 8:48pm.

Council Committee Appointments-Mayor Gural discussed that an additional committee was formed for the community center. The committee will be looking at shared services and a management company. Those appointed to the committee are Mayor Gural, Mr. Brahl, Mr. Norcross, Mr. Fox, Mr. Benson and Ms. Bileo. Mrs. Sheipe read the council appointments.

### **COUNCIL COMMITTEE APPOINTMENTS**

ADMIN & FINANCE - BRAHL, SCHEFFLER AND GURAL

PUBLIC EVENTS - NORCROSS AND DOBBS

COMMUNICATIONS - CHEFFLER

CONSTRUCTION - BOSTOCK, NORCROSS AND GURAL

PUBLIC BUILDINGS

PUBLIC SAFETY - DORWORTH, NORCROSS AND GURAL

MUNICIPAL COURT

PUBLIC WORKS - NORCROSS AND BOSTOCK

SEWER ADVISORY

COMMISSION - DOBBS AND GURAL

PARKS & PLAYGROUNDS - NORCROSS, DOBBS AND BRHAL

HEALTH AND SENIOR - DOBBS

SERVICES

NEGOTIATIONS - GURAL, SCHEFFLER AND BOSTOCK

LIASONS:

BD. OF EDUCATION - BOSTOCK

EDC/BUS & COM ALLIANCE - SCHEFFLER, DORWORTH AND BOSTOCK

(GURAL TO SERVE EX-OFFICIO)

PLANNING BOARD - BOSTOCK, GURAL

HOMEOWNERS ASSOC. - SCHEFFLER

MUNICIPAL ALLIANCE - DOBBS

SHADE TREE - SCHEFFLER

BID/BOARD OF DIRECTORS - BOSTOCK

B. Mayor's Annual Appointments: Mrs. Sheipe read the list of appointments.

## **2011 MAYOR'S ANNUAL APPOINTMENTS**

### **1 YEAR TERM UNLESS STATED**

Borough Administrator (Acting) - Barbara A. Sheipe (60 days)

Superintendent of Sewer (Acting) - Thomas Ryan (60 days)

Deputy Tax Collector - Susan Doerr

Tax Search Officer

Payroll Clerk - vacant

Municipal Lien Search Officer - Barbara A. Sheipe

Construction/Building Official - Tracy Kilmer (4yr. term).

Plumbing Inspector - Pete Carbone

Zoning Official - vacant

Municipal Alliance Coordinator - vacant

Secretary to EDC - Sandy Veitenheimer

Secretary to Shade Tree Commission - Sandy Veitenheimer

Secretary to Board of Health - Sandy Veitenheimer

Fire Chief - John Miller

Deputy Fire Chief - Howard Dreby, Jr.

1st Battalion Chief - Eric Austin

2nd Battalion Chief - Howard Roun, Jr.

Captain - Michael Stokes

Deputy Municipal Court Administrator - vacant

Municipal Court Administrator - Tracey McGill

Police Matron - Geraldine Bright

Emergency Management Coordinator - Richard K. Dreby (Expires 12/31/2011)1st Deputy

Emergency Mgmt - Tracy Kilmer

2nd Deputy Emergency Mgmt - Howard Norcross

3rd Deputy Emergency Mgmt - John Skowronski

Class 2 Officers - Odise Carr, John Quigg, Jr. Taylor Holba

C. Annual Citizen Appointments:

### **2011 Citizen Committee Appointments**

**\*reappts.**

### **BOARD OF HEALTH**

Michele Dobbs (Council Rep) \* - 1 year (01/04/11 12/31/11)

James May - 3 years (01/04/10 12/31/12)

Sandy Veitenheimer \* - 3 years (01/04/11 12/31/13)

William Crowther \* - 3 years (01/04/11 12/31/13)

Janice McCleary - 3 years (01/04/09 12/31/11)

Margaret A. Primavera - 3 years (01/04/10 12/31/12)

#### **EXPANDED BOARD OF HEALTH - MEMBERS FOR HEALTH & SENIOR SERVICES**

Florence Bentzel

Jo McGill

Marva Jones

Doris Jennings

Elmer Bostock

Katherine Pratt

Tharnell McLeod

#### **PLANNING BOARD**

John Gural, Mayor - 4 years (01/12/08 12/31/11)

Robert Bostock (Council Rep)\* - 1 year (01/04/11 12/31/11)

vacant Borough Official \* - 4 years (01/04/11 12/31/14)

Timothy Beck - 4 years (01/04/10 12/31/13)

Steve Neely - 4 years (01/04/09 12/31/12)

Carol Riener - 4 years (01/12/08 12/31/11)

Michael Stokes - 4 years (01/04/11 12/31/14)

Brian O' Kane \* - 4 years (01/04/11 12/31/14)

Roberta Locke - 4 years (01/12/08 12/31/11)

Carol Dunn Sanders (alternate #1) \* - 1 year (01/04/11 12/31/11)

Bridget Elmes (alternate #2)(EDC) \* - 1 year (01/04/11 12/31/11)  
(alternate #3)

#### **ECONOMIC DEVELOPMENT COMMITTEE**

Scott Santos \* - 2 years (01/04/11 12/31/12)

Ward Welsh \* - 2 years (01/04/11 12/31/12)

Joe Tomarchio \* - 2 years (01/04/11 12/31/12)



Anthony Fratto - 3 years (01/04/10 12/31/12)  
Bridget Elmes - 3 years (01/04/10 12/31/12)  
Suzanne Schwering - 3 years (01/04/10 12/31/12)  
Loretta Kelly - 3 years (01/04/10 12/31/12)  
\*\*\*\*Ann Boulais-alternate #1 - 2 year (July appt). (ordinance 2007-12)  
Sandy Veitenheimer (Secretary)

### **SHADE TREE COMMISSION**

Karen Scheffler (Council Rep) - 1 year (01/04/11-12/31/11)  
Bill Mills \* - 1 year (01/04/11-12/31/11)  
Steve Schwering - 2 years (01/12/10-12/31/11)  
Joseph J. Howard - 2 years (01/12/10-12/31/11)  
Tom Ryan - 3 years (01/04/10-12/31/12)  
Dave Austi - 3 years (01/04/10-12/31/12)  
Tim Kaluhiokalani - 4 years (01/2008-12/31/11)  
William Crowther(alternate) - 1 year (01/04/11-12/31/11)  
Sandy Veitenheimer (Secretary)

### **BROWNFIELD STEERING COMMITTEE**

#### **Councilmembers**

John Gural, Mayor  
T. Ward Welsh  
David Dorworth, Council  
Joseph Tomarchio  
Karen Scheffler, Council  
Anthony Fratto  
Bridget Elmes  
Patty Basta  
Suzanne Schwering  
Sandy Veitenheimer  
Rita Jackson  
Michael Stokes  
Sgt. Robert Brown

### **SEWER ADVISORY COMMISSION**

Allison Yannick

**AD-HOC COMMITTEE (Palmyra Housing Code Advisory Committee)**

Howard Norcross-council

Robert Bostock-council

Carol Riener-LUB

Bobbie Locke-LUB

Jim May-Landlord

Paul Ciarocchi-Realtor

BID member-??

The purpose of the Ad Hoc will be to:

Advise the Land Use Board and Borough Council as to the following:

1. The condition of the housing stock in Palmyra
2. Recommend standards for the housing stock in Palmyra
3. Recommend procedures for Code Enforcement for the housing stock in Palmyra
4. Recommend changes to the existing ordinances with regard to the housing stock in Palmyra

D. Notice of Annual Scheduled Meetings, Work Sessions, Economic Development Committee, Shade Tree Committee and Board of Health.

**REGULAR MONTHLY PUBLIC WORK SESSIONS**

All such meetings to be held on the first Monday of each month at 7:00 P.M. and ending no later than 10:30 P.M. at the Borough Hall, Palmyra, New Jersey. Any and all business involving the Borough may be discussed. Formal official action may be taken at such meetings:

February 7th, May 2nd, August 1st, November 7th, March 7th, June 6th, September 6th (Tues), December 5th, April 4th, July 5th (Tues), and October 3rd

**REGULAR MONTHLY OFFICIAL PUBLIC MEETINGS**

Regular meetings to be held on the second Monday of each month at 7:00 P.M. and ending no later than 10:30 P.M. at the Borough Hall, Palmyra, New Jersey. Formal official action will be taken at the regular meetings on the following dates.

April 11th, July 11th, October 11th (Tues), February 15th (Tues), May 9th, August 8th, November 14th, March 14th, June 13th, September 12th, and December 12th

**BOROUGH OF PALMYRA  
SHADE TREE COMMISSION**

**ANNUAL MEETING NOTICE**

January 5, 2011  
February 2, 2011  
March 2, 2011  
April 6, 2011  
May 4, 2011  
June 1, 2011  
July 6, 2011  
August 3, 2011  
September 7, 2011  
October 5, 2011  
November 2, 2011  
December 7, 2011

**ECONOMIC DEVELOPMENT COMMITTEE  
ANNUAL MEETING NOTICE**

January 25, 2011  
February 22, 2011  
March 22, 2011  
April 26, 2011  
May 24, 2011  
June 28, 2011  
July 26, 2011  
August 23, 2011  
September 27, 2011  
October 25, 2011  
November 22, 2011  
December 27, 2011

**BOROUGH OF PALMYRA  
BOARD OF HEALTH**

**ANNUAL MEETING NOTICE**

January 24, 2011

February 28, 2011

March 28, 2011

April 25, 2011

May 23, 2011

June 27, 2011

September 26, 2011

October 24, 2011

November 28, 2011

**RESOLUTIONS.**

A. **Resolution 2011-5**, Resolution Not Re-Appointing Crossing Guard Due To Budgetary Constraints. This resolution was held.

B. **Resolution 2011-6**, Resolution To Confirm Mayor's Appointments. President Scheffler made a motion to approve the resolution, Mr. Brahl second the motion. All members present voted in favor of the motion.

**Consent Agenda-** Resolution 2011-7 to Resolution 2011-21 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately. Mr. Bostock requested that resolution 2011-9 be pulled from the consent agenda for discussion.

C. **Resolution 2011-7**, Resolution Authorizing The Appointment of Robert Stewart of Inverso & Stewart As Auditor.

D. **Resolution 2011-8**, Resolution Authorizing The Appointment of Ted Rosenberg As Solicitor.

F. **Resolution 2011-10**, Resolution Authorizing The Appointment of Dave Gerken of Community Grant, Planning and Housing Services as The Borough Grant Coordinator and Planner.

G. **Resolution 2011-11**, Resolution Authorizing The Appointment of Maraziti, Falcon & Healey L.L.P. as Redevelopment Council.

H. **Resolution 2011-12**, Resolution Authorizing The Appointment of Mark Tarantino, Esquire as Prosecutor.

I. **Resolution 2011-13**, Resolution Authorizing The Appointment of any/all other Municipal Prosecutors in Burlington County as the Substitute Prosecutor.

J. **Resolution 2011-14**, Resolution Authorizing Appointment of Roger A. Barbour, Esquire as Public Defender.

K. **Resolution 2011-15**, Resolution Appointing John Hogue, Environmental Resources Management as Environmental Engineers/Consultant.

L. **Resolution 2011-16**, Resolution Appointing Barclay Insurance as Risk Management Consultant.

M. **Resolution 2011-17**, Resolution Authorizing The Appointment of William Kirchner, Environmental Resolutions, Inc. as Sewer Engineer and Special Project Engineer.

N. **Resolution 2011-18**, Resolution Authorizing The Appointment Of Mark S. Ruderman as Labor Counsel.

O. **Resolution 2011-19**, Resolution Authorizing The Appointment Of Brian Kowalski Esq. of Capehart and Scatchard as Bond Counsel.

P. **Resolution 2011-20**, Resolution Designating The Burlington County Times, the Courier Post and the Town News as the legal newspaper.

Q. **Resolution 2011-21**, Resolution Authorizing The Mayor to Execute Contracts With All Appointed Professionals after review and approval of the Solicitor and Chief Financial Officer.

President Scheffler made a motion to approve the consent agenda, Mr. Dorworth second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Bostock, Mr. Norcross  
and Mr. Dorworth.

NAYES: None.

ABSTAIN: Mrs. Dobbs abstain on Resolution 2011-16.

R. **Resolution 2011-9**, Resolution Authorizing The Appointment of Land Engineering As Municipal Engineer. Mr. Bostock discussed that he did not like the way the community center construction with the firm was handled and that it raises concerns about the center and that is why he requested that the resolution be pulled. President Scheffler made a motion to approve the resolution, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Ms. Dobbs, Mr. Brahl, Mr. Norcross  
and Mr. Dorworth.

NAYES: Mr. Bostock.

S. **Resolution 2011-22**, Resolution Appointing Crossing Guards For The Borough of Palmyra For 2011. President Scheffler made a motion to approve the appointments, Mr. Dorworth second the motion. All members present voted in favor of the motion.

T. **Resolution 2011-23**, Resolution Authorizing The 2011 Temporary Budget Appropriations. President Scheffler made a motion to approve the resolution, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mrs. Dobbs, Mr. Brahl, Mr. Bostock, Mr. Norcross  
and Mr. Dorworth.

NAYES: None.

U. **Resolution 2011-24**, Resolution Approving A Cash Management Plan. Mr. Dorworth made a motion to approve the plan, President Scheffler second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mrs. Dobbs, Mr. Brahl, Mr. Bostock, Mr. Norcross  
and Mr. Dorworth.

NAYES: None.

V. **Resolution 2011-25**, Resolution Fixing The Rate Of Interest To Be Charged On Delinquent Taxes and Sewer Payments and Assessments. Mr. Norcross made a motion to approve the resolution, Mr. Dorworth second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mrs. Dobbs, Mr. Brahl, Mr. Bostock, Mr. Norcross  
and Mr. Dorworth.

NAYES: None.

W. **Resolution 2011-26**, Resolution Authorizing Transfers In The 2010 Budget.

Mrs. Lewis explained that the transfers are for the 2010 budget for services or money that was not encumbered at the time. Mr. Dorworth made a motion to approve the resolution, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mrs. Dobbs, Mr. Brahl, Mr. Bostock, Mr. Norcross  
and Mr. Dorworth.

NAYES: None.

X. **Resolution 2011-27**, Resolution Authorizing the Payment of Bills. Mr.

Dorworth made a motion to approve the resolution, Mr. Norcross second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mrs. Dobbs, Mr. Bostock, Mr. Norcross  
and Mr. Dorworth.

NAYES: None.

ABSTAIN: Mr. Brahl.

Y. **Resolution 2011-28**, Resolution Authorizing Execution Of Shared Services

Agreement With Cinnaminson For The Purchase of Fuel. President Scheffler made a motion to approve the resolution, Mr. Norcross second the motion. At the call of the roll the vote was:

AYES: President Scheffler, Mrs. Dobbs, Mr. Brahl, Mr. Bostock, Mr. Norcross  
and Mr. Dorworth.

NAYES: None.

**ORDINANCES ON FIRST READING.**

A. **Ordinance No. 2011-1**, Ordinance Amending The Non-Uniformed Employees Handbook Regarding Health Benefits For Retired Employees, Longevity, Certification and Health Coverage For Employees On Disability. Mayor Gural explained that this ordinance will revise the handbook to reflect that employees must have 20 years of service to the Borough, 25 years of service in the NJ Public Employees Retirement System and be sixty-two years of age to receive health care benefits and also the employees spouse will no longer be covered by the Borough upon retirement. The ordinance also eliminates longevity and changes the payment of certification to a one time payment of \$500.00. Mr. Rosenberg will report to council at the next meeting about the disability health coverage under the FMLA law. Mr. Norcross made a motion to adopt the ordinance on first reading, President Scheffler second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mrs. Dobbs, Mr. Brahl, Mr. Bostock, Mr. Norcross and Mr. Dorworth.

NAYES: None. The ordinance was adopted on first reading and will be heard on second and final reading at the council meeting of February 15, 2011.

**B. Ordinance No. 2011-2**, Ordinance Amending Ordinance 2009-26, Entitled "An Ordinance of the Borough of Palmyra Amending The Non-Uniformed Employees Handbook Regarding Health Benefits For Retired Employees And Bereavement Leave. Mr. Rosenberg explained that this ordinance reinforces ordinance 2011-1 by amending a section of previous ordinances and the handbook. Mr. Norcross made a motion to adopt the ordinance on first reading, President Scheffler second the motion. At the call of the roll, the vote was:

AYES: President Scheffler, Mrs. Dobbs, Mr. Brahl, Mr. Bostock, Mr. Norcross and Mr. Dorworth.

NAYES: None. The ordinance was adopted on first reading and will be heard on second and final reading at the council meeting of February 15, 2011.

**PUBLIC COMMENT.**

Mrs. Dobbs made a motion to open the public comment, Council President Scheffler second the motion. All members voted in favor of the motion.

Mrs. Butler-inquired if the Boroughs lack of commitment to Rt. 73 is causing some of the budget restraints. Mayor Gural explained that the community center was authorized due to the proposed redevelopment and that funding would be obtained from the developer. A lot of the funding for the center was obtained from the redeveloper before the project was delayed on Rt. 73. Mrs. Butler inquired after the lay-offs how many employees are left. Mayor Gural replied that not counting the police department or public works there will be one person in each department working full time. Mrs. Butler inquired as to what the plan is for the sewer department with only two employees if there is a break down or major problem. Mrs. Butler inquired that several employees were paid for working on public events and she would like to know who was paid and what the pay was. Mr. Norcross explained that three employees were given compensation time for their work and that he had no volunteers to work with the parade. Mrs. Butler replied that no one is asked anymore to help and that it is not fair to allow employees to get paid when there are many volunteers who would do it for free. Mrs. Butler expressed that the appointments by council are not reflective of the entire town. Mayor Gural explained that council members and board members need to be available several nights during the month and that it is hard to get volunteers. Mrs. Butler requested that a newsletter



be sent out to let the residents know what help is needed. Mrs. Butler discussed the municipal court and inquired why Judge McCloskey is still working for the Borough after his recent publicity. Mayor Gural explained that he was appointed to a term of four years last year and that no legal decision has been made about the incident involving the Judge. Mr. Bostock requested that council members use their microphones and speak louder so that the audience can hear the conversations. Ms. Veitenheimer-Walnut Street informed council that she is the President of the Board of Health. Mrs. Scott-Front Street discussed that Mrs. Jones is interested in the community center and has not been invited to any meetings. Mayor Gural explained that Mrs. Jones is interested in the center for senior programs and that they will be the first organization to use the center. Mayor Gural discussed that Mrs. Jones will be included as an organization looking to use the center and that other organizations are interested in the center too. Mrs. Scott inquired if Legion Field was available for non-residents to use. Mr. Norcross replied that residents are given the first opportunity before non-residents. Mr. Bostock discussed that Mrs. Jones should be involved in the meetings for the center as she had a lot of experience in administration of programs. Mayor Gural explained that other groups wanting to use the center have not been asked to be on the committee, because it is not fair to have a user of a group on the decision making for scheduling. Mr. Bostock inquired as to what type of activity the other groups want to hold at the center. Mayor Gural explained that the committee is looking for a group to manage the center and that the center will be rented to non-residents but not over the residents programs. Mrs. Scott-Forman inquired to why the Mayor did not make the appointment for land use administrator or land use secretary? Mayor Gural explained that after doing research with Mr. Rosenberg on the appointment, it was realized that the land use board makes the appointments. Mr. Rosenberg explained that the code book states that the land use board appoints its own secretary and professional and the Borough provides the funds. Mrs. Scott discussed that tenure does not mean that they need to be full time. No one else from the public wishing to be heard, Council President Scheffler made a motion to close the public comment, Mr. Brahl second the motion. All members voted in favor of the motion.

**MOTIONS.** There were no motions.

**COMMENTS FROM THE GOVERNING BODY.**

Mr. Bostock discussed the Mayors comments about the finances of the Borough and that the Governor talks about a tool kit for helping towns and it was not available until October after the budget was adopted. Mr. Bostock acknowledge Theodore Scott for his service to the community and commitment of time.

**Adjournment.**

Mrs. Dobbs made a motion to adjourn at 9:52 pm, Mr. Bostock second the motion. All members present voted in favor of the motion.

Submitted by,

Barbara A. Sheipe RMC