

**BOROUGH OF PALMYRA
COUNTY OF BURLINGTON**

**REPORT OF AUDIT
FOR THE YEAR ENDED
DECEMBER 31, 2015**



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BOROUGH OF PALMYRA

PART 1

REPORT OF AUDIT OF FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2015

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Borough Council
Borough of Palmyra
Palmyra, New Jersey 08065

Report on the Financial Statements

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Borough of Palmyra, in the County of Burlington, State of New Jersey, as of December 31, 2015 and 2014, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis, statement of expenditures - regulatory basis, and statement of general fixed assets group of accounts - regulatory basis for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Borough's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

As described in note 1 to the financial statements, the financial statements are prepared by the Borough on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

In our opinion, because of the significance of the matter discussed in the “*Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Borough of Palmyra, in the County of Burlington, State of New Jersey, as of December 31, 2015 and 2014, or the results of its operations and changes in fund balance for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to previously present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Borough of Palmyra, in the County of Burlington, State of New Jersey, as of December 31, 2015 and 2014, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the revenues - regulatory basis and expenditures - regulatory basis of the various funds, and general fixed assets group of accounts - regulatory basis, for the year ended December 31, 2015 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in note 1.

Emphasis of Matter

Adoption of New Accounting Principles

As discussed in note 1 to the financial statements, during the year ended December 31, 2015, the Borough adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27*, and GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68*. As a result of the regulatory basis of accounting, described in the previous paragraph, the implementation of these Statements only required financial statement disclosures. Our opinions are not modified with respect to this matter.

Prior Period Adjustment – Correction of a Material Misstatement

As described in Note 22 to the financial statements, the Borough restated its General Fixed Assets Account Group for the year ended December 31, 2014, to correct a misstatement in its previously issued financial statements. Our opinion is not modified with respect to this matter.

Other Matters*Other Information*

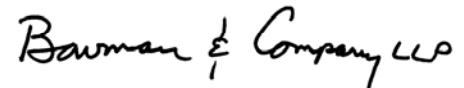
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough's basic financial statements. The supplemental statements and schedules presented for the various funds, as listed in the table of contents, are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by State of New Jersey Circular 15-08-OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, and is also not a required part of the financial statements.

The supplemental statements and schedules presented for the various funds and the schedule of expenditures of state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental statements and schedules described in the previous paragraph are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 10, 2016 on our consideration of the Borough of Palmyra's, in the County of Burlington, State of New Jersey, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Palmyra's internal control over financial reporting and compliance.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Robert P. Nehila, Jr.
Certified Public Accountant
Registered Municipal Accountant

Voorhees, New Jersey
June 10, 2016

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Borough Council
Borough of Palmyra
Palmyra, New Jersey 08065

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, of the Borough of Palmyra, in the County of Burlington, State of New Jersey, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements, and have issued our report thereon dated June 10, 2016. That report indicated that the Borough of Palmyra's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America, but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. In addition, our report on the financial statements also included an emphasis of matter paragraph describing the adoption of new accounting principles and a prior period adjustment – correction of a material misstatement.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Borough of Palmyra's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Palmyra's internal control. Accordingly, we do not express an opinion on the effectiveness of Borough of Palmyra's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

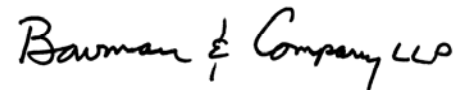
Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough of Palmyra's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Robert P. Nehila, Jr.
Certified Public Accountant
Registered Municipal Accountant

Voorhees, New Jersey
June 10, 2016

BOROUGH OF PALMYRA
CURRENT FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis
 As of December 31, 2015 and 2014

	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
ASSETS:			
Regular Fund:			
Cash	SA-1	\$ 3,844,112.09	\$ 3,294,704.98
Cash - Change Fund	SA-2	250.00	250.00
		<u>3,844,362.09</u>	<u>3,294,954.98</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	SA-4	333,092.98	290,551.71
Tax Title Lien Receivable	SA-5	79,759.46	65,673.39
Property Acquired for Taxes - Assessed Valuation	SA-10	402,650.00	166,150.00
Revenue Accounts Receivable	SA-6	13,955.05	12,218.21
Due from Sewer Operating Fund	SA-1		138,204.04
Due from Animal Control Trust Fund	SB-2	5.23	
Due from Trust Other - Other Trust Funds	SB-5		47,958.91
Due General Capital Fund	SC-1	84.30	
		<u>829,547.02</u>	<u>720,756.26</u>
Deferred Charges:			
Special Emergency Authorizations N.J.S.A. 40A:4-55	SA-7	117,760.00	174,700.00
		<u>117,760.00</u>	<u>174,700.00</u>
		<u>4,791,669.11</u>	<u>4,190,411.24</u>
Federal and State Grant Fund:			
Cash	SA-1	1,868,749.07	407,416.61
Federal, State and Other Grants Receivable	SA-16	290,657.32	42,005.32
		<u>2,159,406.39</u>	<u>449,421.93</u>
		<u>\$ 6,951,075.50</u>	<u>\$ 4,639,833.17</u>

(Continued)

BOROUGH OF PALMYRA
CURRENT FUND

Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis
As of December 31, 2015 and 2014

	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
LIABILITIES, RESERVES AND FUND BALANCE:			
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3,SA-8	\$ 383,577.64	\$ 423,252.87
Reserve for Encumbrances	SA-9	226,550.58	218,290.90
Accounts Payable	SA-1,SA-8	34,197.82	7,115.59
Reserve for Cost of Revaluation	A	38,492.50	38,492.50
Local School District Taxes Payable	SA-15	715,580.98	476,279.46
Due State of New Jersey			
Seniors and Veterans Deductions	SA-3	44,975.76	42,332.63
Due Animal Control Trust Fund	SB-2		3,157.93
Due to Trust Other Fund:			
Unemployment Compensation Insurance Trust Fund	B	10,000.00	10,000.00
Developer's Site Improvements	B	45,765.00	45,765.00
Other Trust Funds	SB-5	3,935.82	
Due to General Capital Fund	SC-1		352,730.88
Prepaid Taxes	SA-11	93,722.38	71,352.77
Tax Overpayments	SA-12	1,564.52	4,124.06
Due County for Added and Omitted Taxes	SA-14	513.84	753.08
Due State - Marriage Licenses	SA-1	375.00	525.00
Due State - DCA Fees	SA-1	1,672.00	1,511.00
Special Emergency Note	SA-1		165,000.00
Reserve for Codification of Ordinances	SA-1	4,850.00	9,700.00
		<u>1,605,773.84</u>	<u>1,870,383.67</u>
Reserves for Receivables and Other Assets	A	829,547.02	720,756.26
Fund Balance	A-1	<u>2,356,348.25</u>	<u>1,599,271.31</u>
		<u>4,791,669.11</u>	<u>4,190,411.24</u>
Federal and State Grant Fund:			
Due General Capital Fund	A	89,267.26	89,267.26
Unappropriated Reserves	SA-17	9,547.60	17,537.77
Appropriated Reserves	SA-18	343,293.62	336,542.19
Reserve for Encumbrances	SA-18	1,717,297.91	6,074.71
		<u>2,159,406.39</u>	<u>449,421.93</u>
		<u>\$ 6,951,075.50</u>	<u>\$ 4,639,833.17</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF PALMYRA
CURRENT FUND
 Statements of Operations and Changes in Fund Balance - Regulatory Basis
 For the Years Ended December 31, 2015 and 2014

	<u>2015</u>	<u>2014</u>
REVENUE AND OTHER INCOME REALIZED:		
Fund Balance Utilized	\$ 665,000.00	\$ 715,000.00
Miscellaneous Revenues Anticipated	3,155,938.50	1,128,214.78
Receipts from Delinquent Taxes and Tax Title Liens	291,293.82	331,133.12
Receipts from Current Taxes	17,113,693.02	16,407,234.95
Non-Budget Revenue	223,189.16	360,387.44
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	425,291.01	376,706.82
Interfunds Liquidated	186,162.95	
	<hr/>	<hr/>
Total Income	22,060,568.46	19,318,677.11
	<hr/>	<hr/>
EXPENDITURES:		
Budget Appropriations:		
Within "CAPS":		
Operations:		
Salaries and Wages	2,451,503.98	2,240,652.10
Other Expenses	3,081,606.02	3,029,418.90
Deferred Charges and Statutory Expenditures	477,943.00	472,517.00
Excluded from "CAPS":		
Operations:		
Salaries and Wages	4,885.51	2,970.49
Other Expenses	2,082,608.51	61,330.34
Capital Improvements	100,000.00	50,000.00
Municipal Debt Service	559,927.41	1,193,907.72
Deferred Charges and Statutory Expenditures	56,940.00	55,000.00
County Taxes	2,240,526.72	2,027,228.90
Due County for Added and Omitted Taxes	513.84	753.08
Local District School Tax	9,581,947.00	9,103,320.00
Refund of Prior Year Revenue		44,667.31
Interfund Created	89.53	41,386.69
Added Tax Overpayments		6,459.06
	<hr/>	<hr/>
Total Expenditures	20,638,491.52	18,329,611.59
	<hr/>	<hr/>
Excess in Revenue	1,422,076.94	989,065.52
Adjustment to Income Before Fund Balance:		
Expenditures Included Above which are by Statute Deferred		
Charges to Budget of Succeeding Year		9,700.00
	<hr/>	<hr/>
Statutory Excess to Fund Balance	1,422,076.94	998,765.52
FUND BALANCE:		
Balance January 1,	1,599,271.31	1,315,505.79
	<hr/>	<hr/>
	3,021,348.25	2,314,271.31
Decreased by:		
Utilized as Revenue	665,000.00	715,000.00
	<hr/>	<hr/>
Balance December 31,	<u>\$ 2,356,348.25</u>	<u>\$ 1,599,271.31</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF PALMYRA
CURRENT FUND
Statement of Revenues - Regulatory Basis
For the Year Ended December 31, 2015

	<u>Budget</u>	<u>Anticipated Special N.J.S. 40A: 4-87</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Fund Balance Anticipated	\$ 665,000.00		\$ 665,000.00	
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages	10,000.00		10,150.00	\$ 150.00
Other	2,000.00		1,863.00	(137.00)
Fees and Permits	11,000.00		12,718.42	1,718.42
Fines and Costs:				
Municipal Court	220,000.00		195,623.66	(24,376.34)
Interest and Costs on Taxes	65,000.00		69,484.65	4,484.65
Interest on Investments and Deposits	2,000.00		8,591.13	6,591.13
Burlington County Bride Commission in Lieu of Taxes	34,238.00		34,238.43	0.43
Consolidated Municipal Property Tax Relief Aid	23,082.00		23,082.00	
Energy Receipts Tax	535,173.00		535,173.00	
Special Franchise Tax - PSE&G	39,407.00		39,533.22	126.22
Dedicated Uniform Construction Code Fees Offset				
With Appropriations (N.J.S.40A:4-36 and N.J.A.C.5:23-4.17):				
Uniform Construction Code Fees	55,000.00		52,733.00	(2,267.00)
Public and Private Revenues - Offset With Appropriations:				
Municipal Alliance on Alcoholism and Drug Abuse		\$ 7,461.00	7,461.00	
NJDEP - Clean Communities Program		16,642.00	16,642.00	
FEMA - Community Center Generator		196,500.00	196,500.00	
Hazardous Discharge Site Remediation Fund		1,601,784.00	1,601,784.00	
NJ Department of Transportation - 2015 Municipal				
Aid Program - South Broad Street Improvements		196,000.00	196,000.00	
Recycling Tonnage Grant	9,660.84		9,660.84	
Body Armor Grant	1,849.62		1,849.62	
Bulletproof Vest	1,141.80		1,141.80	
Drunk Driving	4,885.51		4,885.51	
Other Special Items of Revenues:				
Uniform Fire Safety Act	10,000.00		22,954.63	12,954.63
Rental Property Inspection Fees	15,000.00		17,420.00	2,420.00
Municipal Services Act - Street Lighting Reimbursements	17,000.00		17,604.48	604.48
Vacant Property Registrations Fees	50,000.00		78,692.11	28,692.11
Police Yard Sign Fees	800.00		152.00	(648.00)
	<u>1,107,237.77</u>	<u>2,018,387.00</u>	<u>3,155,938.50</u>	<u>30,313.73</u>
Receipts from Delinquent Taxes	250,000.00		291,293.82	41,293.82
Amount to be Raised by Taxes for				
Support of Municipal Budget:				
Local Tax for Municipal Purposes				
including Reserve for Uncollected Taxes	5,638,564.50		5,892,502.71	253,938.21
Budget Totals	<u>7,660,802.27</u>	<u>2,018,387.00</u>	<u>10,004,735.03</u>	<u>325,545.76</u>
Non-Budget Revenue			<u>223,189.16</u>	<u>223,189.16</u>
	<u>\$ 7,660,802.27</u>	<u>\$ 2,018,387.00</u>	<u>\$ 10,227,924.19</u>	<u>\$ 548,734.92</u>

(Continued)

BOROUGH OF PALMYRA
CURRENT FUND
Statement of Revenues - Regulatory Basis
For the Year Ended December 31, 2015

Analysis of Realized Revenue

Allocation of Current Tax Collections:

Revenue from Collections	\$ 17,113,693.02
Allocated to:	
County and School Taxes	<u>11,822,987.56</u>

Amount for Support of Municipal Budget Appropriations	5,290,705.46
Add: Appropriation "Reserve for Uncollected Taxes"	<u>601,797.25</u>

Amount for Support of Municipal Budget Appropriations	<u><u>\$ 5,892,502.71</u></u>
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Receipts from Delinquent Taxes:

Delinquent Tax Collections	\$ 281,373.47
Tax Title Lien Collections	<u>9,920.35</u>

Delinquent Tax Collections	<u><u>\$ 291,293.82</u></u>
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Analysis of Non-Budget Revenues

Miscellaneous Revenue not Anticipated:

Receipts:

Cable TV Franchise Fee	\$ 27,672.22
Rental of Tower Space	82,483.92
Use of Vehicle Fees	38,525.00
Administrative Fees	14,034.76
Senior and Vet Admin Fee	1,931.96
Community Center Rent	6,975.00
Notary Fee	60.50
Property Liens Fees	2,024.93
Business Registration Fee	2,889.00
Trash Carts	1,585.00
Prior Year Refunds	4,623.31
Miscellaneous	<u>40,383.56</u>

\$ 223,189.16

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF PALMYRA
Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2015

	Appropriations		Budget After Modification	Paid or Charged	Expended		Unexpended Balance Canceled
	Budget				Encumbered	Reserved	
OPERATIONS - WITHIN "CAPS"							
GOVERNMENTAL GOVERNMENT:							
General Administration							
Salaries and Wages	\$ 75,443.00	\$	79,643.00	\$ 79,349.96		\$ 293.04	
Other Expenses	123,750.00		118,750.00	90,638.32	\$ 11,910.92	16,200.76	
Mayor and Council							
Salaries and Wages	15,048.00		14,428.98	14,289.68		139.30	
Other Expenses	4,300.00		5,300.00	4,596.16	379.56	324.28	
Public Relations	7,500.00		7,500.00	1,749.00	175.00	5,576.00	
Borough Clerk							
Salaries and Wages	53,574.00		56,674.00	56,393.61		280.39	
Other Expenses	7,850.00		7,850.00	4,284.65	74.50	3,490.85	
Election Costs	4,000.00		4,000.00	2,843.80		1,156.20	
Financial Administration							
Salaries and Wages	68,795.00		70,795.00	70,728.00		67.00	
Other Expenses	14,300.00		14,300.00	8,931.11	717.92	4,650.97	
Audit Services							
Other Expenses	23,100.00		20,100.00	18,066.60		2,033.40	
Collection of Taxes							
Salaries and Wages	50,954.00		57,454.00	51,693.70		5,760.30	
Other Expenses	13,150.00		13,150.00	3,829.99	398.92	8,921.09	
Assessment of Taxes							
Salaries and Wages	12,926.00		12,926.00	12,925.38		0.62	
Other Expenses	10,875.00		10,875.00	3,097.05	150.00	7,627.95	
Legal Services and Costs							
Other Expenses	105,000.00		100,000.00	84,610.99	5,334.05	10,054.96	
Engineering Services							
Other Expenses	73,500.00		66,000.00	46,184.80	12,931.70	6,883.50	
Grants and Planning							
Other Expenses	35,000.00		23,000.00	5,854.45	6,500.00	10,645.55	
Land Use Administrative Planning Board							
Salaries and Wages	4,141.00		4,641.00	4,299.64		341.36	
Other Expenses	3,770.00		3,770.00	1,059.17	31.04	2,679.79	
Code Enforcement / Zoning Officer							
Salaries and Wages	21,924.00		22,924.00	22,219.25		704.75	
Other Expenses	5,600.00		5,600.00	5,330.42		269.58	
Municipal Court							
Salaries and Wages	114,674.00		119,674.00	115,239.43		4,434.57	
Other Expenses	13,600.00		13,600.00	10,100.32	459.00	3,040.68	
Insurance							
Surety Bond Premiums	3,500.00		3,500.00	2,319.00		1,181.00	
Liability Insurance	128,720.00		128,720.00	125,220.00		3,500.00	
Employees Group Insurance	894,296.00		894,296.00	866,085.11		28,210.89	
Unemployment Insurance	3,500.00		3,500.00			3,500.00	
PUBLIC SAFETY:							
Police							
Salaries and Wages	1,434,101.00		1,494,101.00	1,482,462.62		11,638.38	
Other Expenses	121,650.00		121,650.00	92,743.93	15,821.27	13,084.80	
School Crossing Guards							
Salaries and Wages	77,572.00		80,972.00	77,765.24		3,206.76	
Other Expenses	3,160.00		3,160.00	1,491.31	788.00	880.69	

(Continued)

BOROUGH OF PALMYRA
Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2015

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Budget After Modification		Encumbered	Reserved	
PUBLIC SAFETY (CONTD):						
Police and Radio Communications	\$ 20,718.00	\$ 20,718.00	\$ 19,348.92	\$ 661.69	\$ 707.39	
Other Expenses						
Office of Emergency Management	3,000.00	3,000.00	778.27	51.83	2,169.90	
Other Expenses						
Aid to Volunteer Fire Company	15,000.00	15,000.00	15,000.00			
Other Expenses						
Fire Department	38,800.00	38,800.00	28,840.65	2,799.17	7,160.18	
Other Expenses						
Uniform Fire Safety Act	50,214.00	52,214.00	51,097.76		1,116.24	
Salaries and Wages	5,300.00	5,300.00	3,947.08	171.83	1,181.09	
Other Expenses						
Borough Prosecutor	12,000.00	12,000.00	8,125.00		3,875.00	
Other Expenses						
PUBLIC WORKS FUNCTIONS:						
Streets and Roads Maintenance						
Salaries and Wages	223,528.00	238,528.00	210,349.42		28,178.58	
Other Expenses	49,050.00	49,050.00	34,059.96	2,044.23	12,945.81	
Railroad Landscaping	1,000.00	1,000.00	640.00		360.00	
Shade Tree						
Salaries and Wages	16,685.00	17,685.00	16,244.96		1,440.04	
Other Expenses	69,300.00	69,300.00	56,109.76	10,600.00	2,590.24	
Solid Waste Collection						
Other Expenses	235,318.00	225,318.00	202,938.50	2,803.50	19,576.00	
Public Buildings and Grounds						
Salaries and Wages	21,954.00	21,954.00	14,970.10		6,983.90	
Other Expenses	76,200.00	76,200.00	59,804.93	12,937.12	3,457.95	
Vehicle Maintenance						
Other Expenses	65,500.00	69,500.00	38,297.85	22,735.60	8,466.55	
Condominium Services Law (C.299, P.L.1989)						
Other Expenses	120,000.00	120,000.00	99,047.70	8,434.54	12,517.76	
HEALTH AND HUMAN SERVICES:						
Board of Health						
Salaries and Wages	203.00	203.00			203.00	
Other Expenses	425.00	425.00	95.00		330.00	
Animal Control Services						
Other Expenses	15,000.00	15,000.00	10,491.81		4,508.19	
PARKS AND RECREATION FUNCTIONS:						
Other Expenses	41,000.00	41,000.00	36,873.71	3,382.29	744.00	
Education Functions						
Community Youth Program						
Other Expenses	14,765.00	15,384.02	10,919.02		4,465.00	
Contribution to Tri-Boro Senior Citizen Club						
Other Expenses	5,500.00	5,500.00	5,500.00			
Celebration of Public Events						
Other Expenses	15,650.00	15,650.00	10,852.91	819.98	3,977.11	
STATE UNIFORM CONSTRUCTION CODE:						
Construction Code Official						
Salaries and Wages	73,887.00	76,687.00	76,417.93		269.07	
Other Expenses	37,800.00	37,800.00	22,198.15	944.38	14,657.47	
ACCUMULATED SICK LEAVE COMPENSATION:						
Salaries and Wages	30,000.00	30,000.00	30,000.00			

(Continued)

BOROUGH OF PALMYRA
Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2015

	<u>Appropriations</u>		<u>Expended</u>		<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>
<u>DEFERRED CHARGES AND STATUTORY</u>					
<u>EXPENDITURES - MUNICIPAL WITHIN "CAPS":</u>					
UNCLASSIFIED:					
Utilities	\$ 130,000.00	\$ 110,000.00	\$ 86,386.77	\$ 18,000.00	\$ 5,613.23
Electricity					
Utilities - Other	115,000.00	105,000.00	83,526.88	18,000.00	3,473.12
Street Lighting	35,000.00	40,000.00	37,469.42	1,249.00	1,281.58
Telephone	23,000.00	18,000.00	8,994.05	2,000.00	7,005.95
Water	86,500.00	76,500.00	31,097.70	15,630.01	29,772.29
Gasoline	89,000.00	89,000.00	73,132.95	14,703.30	1,163.75
Fire Hydrant Services	14,250.00	14,250.00	13,656.77		593.23
Printing and Postage					
Landfill and Solid Waste Disposal Costs					
Landfill Fees	259,290.00	224,290.00	181,687.44	32,910.23	9,692.33
Total Operations - Within "CAPS"	5,539,110.00	5,533,110.00	4,945,304.06	226,550.58	361,255.36
Detail:					
Salaries and Wages	2,345,623.00	2,451,503.98	2,386,446.68		65,057.30
Other Expenses (Including Contingent)	3,193,487.00	3,081,606.02	2,558,857.38	226,550.58	296,198.06
Statutory Expenditures:					
Contribution to					
Public Employee Retirement System	116,607.00	116,607.00	116,607.00		
Police and Firemen's Retirement System	252,336.00	252,336.00	252,336.00		
Social Security System (O.A.S.I.)	100,000.00	105,000.00	89,238.79		15,761.21
Define Contribution Retirement System	3,000.00	4,000.00	3,308.19		691.81
TOTAL DEFERRED CHARGES AND STATUTORY	471,943.00	477,943.00	461,489.98	-	-
EXPENDITURES - MUNICIPAL WITHIN "CAPS"					
TOTAL GENERAL APPROPRIATIONS FOR	6,011,053.00	6,011,053.00	5,406,794.04	226,550.58	377,708.38
MUNICIPAL PURPOSES WITHIN "CAPS"					
<u>OPERATIONS - EXCLUDED FROM "CAPS"</u>					
Aid to Library	1,500.00	1,500.00	1,500.00		
Length of Service Award Program	23,000.00	23,000.00	17,130.74		
Insurance (N.J.S.A. 40A:4-45.3(00)) - Employee Group Health	25,204.00	25,204.00	25,204.00		5,869.26
Public and Private Programs Offset by Revenue:					
Bulletproof Vest	1,141.80	1,141.80	1,141.80		
Drunk Driving	4,885.51	4,885.51	4,885.51		
Recycling Tonnage Grant	9,660.84	9,660.84	9,660.84		
Body Armor Grant	1,849.62	1,849.62	1,849.62		
Municipal Alliance on Alcoholism and Drug Abuse (Matching Share)	1,865.25	1,865.25	1,865.25		
Municipal Alliance on Alcoholism and Drug Abuse (N.J.S. 40A:4-87; \$7,461.00)		7,461.00	7,461.00		
NJDEP - Clean Communities Program (N.J.S. 40A:4-87 \$16,642.00)		16,642.00	16,642.00		
FEMA - Community Center Generator (N.J.S. 40A:4-87; \$196,500.00)		196,500.00	196,500.00		
Hazardous Discharge Site Remediation Fund (N.J.S. 40A:4-87; \$1,601,784.00)		1,601,784.00	1,601,784.00		
NJ Department of Transportation - 2015 Municipal					
Aid Program - South Broad Street Improvements (N.J.S. 40A:4-87; \$196,000.00)		196,000.00	196,000.00		
TOTAL OPERATIONS - EXCLUDED FROM "CAPS"	69,107.02	2,087,494.02	2,081,624.76	-	5,869.26
Detail:					
Salaries and Wages	4,885.51	4,885.51	4,885.51		
Other Expenses	64,221.51	2,082,608.51	2,076,739.25		5,869.26

(Continued)

BOROUGH OF PALMYRA
Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2015

	Appropriations		Expended		Unexpended Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	
<u>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</u>					
Capital Improvement Fund	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00		
<u>MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"</u>					
Payment of Bond Principal	100,000.00	100,000.00	100,000.00		
Payment of Bond Anticipation Notes	554,900.00	542,900.00	286,000.00		\$ 256,900.00
Interest on Bonds	24,975.00	24,975.00	24,975.00		
Interest on Notes	132,701.00	144,701.00	139,624.94		5,076.06
Loan Repayments for Principal and Interest					
Principal	8,572.00	8,572.00	8,571.12		0.88
Interest	757.00	757.00	756.35		0.65
TOTAL MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"	821,905.00	821,905.00	559,927.41	-	261,977.59
<u>DEFERRED CHARGES - EXCLUDED FROM "CAPS"</u>					
Special Emergency Authorizations 5 Years (N.J.S. 40A:4-55)	56,940.00	56,940.00	56,940.00		
TOTAL DEFERRED CHARGES - EXCLUDED FROM "CAPS"	56,940.00	56,940.00	56,940.00	-	-
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"	1,047,952.02	3,086,339.02	2,798,492.17	\$ 5,869.26	261,977.59
SUBTOTAL GENERAL APPROPRIATIONS RESERVE FOR UNCOLLECTED TAXES	7,059,005.02	9,077,392.02	8,205,286.21	\$ 226,550.58	261,977.59
	601,797.25	601,797.25	601,797.25		
TOTAL GENERAL APPROPRIATIONS	\$ 7,660,802.27	\$ 9,679,189.27	\$ 8,807,083.46	\$ 226,550.58	\$ 261,977.59
Original Budget		\$ 7,660,802.27			
Appropriation by 40A:4-87		2,018,387.00			
		<u>\$ 9,679,189.27</u>			
Federal, State and Other Grants Appropriated		\$ 2,037,790.02			
Deferred Charge:					
Special Emergency (N.J.S. 40A: 4-55)		56,940.00			
Reserve for Uncollected Taxes		601,797.25			
Reimbursements		(607,983.85)			
Disbursed		<u>6,718,540.04</u>			
		<u>\$ 8,807,083.46</u>			

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF PALMYRA
TRUST OTHER FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2015 and 2014

	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
ASSETS:			
Animal Control Fund:			
Cash	SB-1	\$ 3,424.08	\$ 2,037.77
Due from Bank	B	0.40	0.40
Due from Current Fund	SB-2		3,157.93
		<u>3,424.48</u>	<u>5,196.10</u>
Other Funds:			
Cash	SB-1	1,046,234.09	1,119,045.96
Due from Current Fund:			
Unemployment Compensation Insurance Trust Fund	B	10,000.00	10,000.00
Developer's Site Improvements	B	45,765.00	45,765.00
Other Trust Funds	SB-5	<u>3,935.82</u>	
		<u>1,105,934.91</u>	<u>1,174,810.96</u>
		<u>\$ 1,109,359.39</u>	<u>\$ 1,180,007.06</u>
LIABILITIES, RESERVES AND FUND BALANCE:			
Animal Control Fund:			
Due to State Department of Health	SB-3	\$ 4.20	\$ 1.00
Reserve for Animal Control Expenditures	SB-4	3,415.05	4,628.10
Reserve for Encumbrances	SB-4		567.00
Due to Current Fund	SB-2	<u>5.23</u>	
		<u>3,424.48</u>	<u>5,196.10</u>
Other Funds:			
Due to Current Fund - Other Trust Funds	SB-5		47,958.91
Reserve for Encumbrances	SB-7		19,994.69
Due to Violent Crime Compensation Board	SB-8	47,863.50	47,559.00
Payroll Deductions Payable	SB-6	2,906.69	4,006.27
Reserve for Unemployment Compensation Insurance	SB-6	143,799.80	140,715.39
Reserve for Parking Offenses Adjudication Act	SB-6	297.00	241.00
Reserve for Public Defender	SB-6	6,562.50	7,500.00
Reserve for Developer's Escrow Deposits	SB-6	49,312.41	43,211.92
Reserve for Developer's Site Improvements	SB-6	175,441.44	152,876.01
Reserve for Regional Contribution - Delanco	SB-6	66,643.48	68,040.95
Reserve for Regional Contribution - Evesham	SB-6	123,243.28	168,471.26
Reserve for Special Law Enforcement	SB-6	18,459.29	21,284.13
Reserve for Community Center Deposits	SB-6	700.00	800.00
Reserve for Flexible Spending Account	SB-6	8,583.57	3,861.43
Reserve for Compensated Absences	SB-6	123,238.82	93,238.82
Reserve for Tax Title Lien Premiums	SB-6	329,600.00	343,000.00
Reserve for Tax Title Lien Redemptions	SB-6	<u>9,283.13</u>	<u>12,051.18</u>
		<u>1,105,934.91</u>	<u>1,174,810.96</u>
		<u>\$ 1,109,359.39</u>	<u>\$ 1,180,007.06</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND

Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis
As of December 31, 2015 and 2014

ASSETS:	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
Cash and Investments	SC-1	\$ 1,838,162.78	\$ 706,239.41
Due from Current Fund	SC-1		352,730.88
Due from Federal and State Grant Fund	A	89,267.26	89,267.26
Deferred Charges to Future Taxation:			
Funded	SC-3	10,361,378.55	639,949.67
Unfunded	SC-4	1,169,419.69	10,273,637.00
		<u>\$ 13,458,228.28</u>	<u>\$ 12,061,824.22</u>
LIABILITIES, RESERVES AND FUND BALANCE:			
General Serial Bonds	SC-10	\$ 10,330,000.00	\$ 600,000.00
Green Acres Loan Payable	SC-8	31,378.55	39,949.67
Bond Anticipation Notes	SC-9		9,361,900.00
Due to Current Fund	SC-1	84.30	
Due to Sewer Capital Fund	SC-1	36,893.00	
Capital Improvement Fund	SC-11	119,129.16	77,514.16
Encumbrances	SC-6, SC-7	507,878.43	249,759.60
Improvement Authorizations:			
Funded	SC-7	621,797.08	66,838.83
Unfunded	SC-7	823,088.86	1,156,926.62
Reserve for Payment of Debt Service	SC-5	911,422.46	507,202.55
Fund Balance	C-1	76,556.44	1,732.79
		<u>\$ 13,458,228.28</u>	<u>\$ 12,061,824.22</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of Fund Balance - Regulatory Basis
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 1,732.79
Increased by:	
Cancellation of Funded Improvement Authorizations	<u>74,823.65</u>
Balance December 31, 2015	<u><u>\$ 76,556.44</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF PALMYRA
SEWER UTILITY FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2015 and 2014

	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
ASSETS:			
Operating Fund:			
Cash - Treasurer	SD-1	\$ 932,557.26	\$ 1,219,097.54
		<u>932,557.26</u>	<u>1,219,097.54</u>
Receivables with Full Reserves:			
Sewer Rents Receivable	SD-3	172,160.99	162,993.69
Sewer Liens Receivable	SD-4	<u>365.00</u>	<u>14,386.71</u>
		<u>172,525.99</u>	<u>177,380.40</u>
Total Operating Fund		<u>1,105,083.25</u>	<u>1,396,477.94</u>
Capital Fund:			
Cash - Treasurer	SD-1	892,842.61	739,636.17
Due from Sewer Operating	SD-1	6,763.49	5,973.25
Due General Capital Fund	SD-17	36,893.00	
Due New Jersey Infrastructure Trust Loans	SD-14		1,750,178.00
Fixed Capital	SD-6	6,545,945.41	6,545,945.41
Fixed Capital Authorized and Uncompleted	SD-7	<u>5,679,000.00</u>	<u>5,679,000.00</u>
Total Capital Fund		<u>13,161,444.51</u>	<u>14,720,732.83</u>
		<u>\$ 14,266,527.76</u>	<u>\$ 16,117,210.77</u>

(Continued)

BOROUGH OF PALMYRA
SEWER UTILITY FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2015 and 2014

	<u>Ref.</u>	<u>2015</u>	<u>2014</u>
LIABILITIES, RESERVES AND FUND BALANCE:			
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-3,SD-8	\$ 154,365.72	\$ 163,681.61
Accounts Payable	SD-1		1,460.00
Reserves for Encumbrances	D-3,SD-8	95,008.75	70,954.38
Due Current Fund	SD-1		138,204.04
Due Sewer Capital	SD-1	6,763.49	5,973.25
Prepaid Sewer Service Charges	SD-1,SD-3	8,025.86	472.23
Overpaid Sewer Service Charges	SD-5	2,120.17	2,879.45
Accrued Interest on Bonds and Notes	SD-9	34,019.34	19,346.94
		<u>300,303.33</u>	<u>402,971.90</u>
Reserve for Receivables	D	172,525.99	177,380.40
Fund Balance	D-1	<u>632,253.93</u>	<u>816,125.64</u>
Total Operating Fund		<u>1,105,083.25</u>	<u>1,396,477.94</u>
Capital Fund:			
Serial Bond Payable	SD-15	2,445,000.00	720,000.00
Loans Payable	SD-16	3,271,177.98	3,436,521.19
Bond Anticipation Notes	SD-13		1,200,000.00
Improvement Authorizations:			
Funded	SD-10	648,436.33	
Unfunded	SD-10		875,697.13
Encumbrances	SD-10	155,393.38	2,192,463.90
Capital Improvement Fund	D	30,000.00	30,000.00
Reserve for Amortization	SD-11	6,208,767.43	5,922,524.22
Reserve for Deferred Amortization	SD-12	300,000.00	300,000.00
Reserve for Payment of Debt Service	SD-17	59,143.00	
Fund Balance	D	<u>43,526.39</u>	<u>43,526.39</u>
Total Capital Fund		<u>13,161,444.51</u>	<u>14,720,732.83</u>
		<u>\$ 14,266,527.76</u>	<u>\$ 16,117,210.77</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF PALMYRA
SEWER UTILITY OPERATING FUND
 Statements of Operations and Changes in Operating Fund Balance -- Regulatory Basis
 For the Years Ended December 31, 2015 and 2014

	<u>2015</u>	<u>2014</u>
REVENUE AND OTHER INCOME REALIZED:		
Fund Balance Utilized	\$ 312,226.00	\$ 150,000.00
Rents	1,447,315.35	1,487,034.65
Miscellaneous	21,285.99	17,087.65
Other Credits to Income:		
Cancellation of Prior Year Accounts Payable		9,286.53
Unexpended Balance of Appropriation Reserves	138,768.13	241,436.72
	<u>1,919,595.47</u>	<u>1,904,845.55</u>
Total Income		
	<u>1,919,595.47</u>	<u>1,904,845.55</u>
EXPENDITURES:		
Operating	1,366,424.00	1,245,634.00
Debt Service	374,636.22	282,746.70
Deferred Charges and Statutory Expenditures	50,000.00	50,000.00
Refund of Prior Year Revenue	180.96	250.00
	<u>1,791,241.18</u>	<u>1,578,630.70</u>
Total Expenditures		
	<u>1,791,241.18</u>	<u>1,578,630.70</u>
Statutory Excess to Fund Balance	128,354.29	326,214.85
FUND BALANCE:		
Balance January 1	816,125.64	639,910.79
	944,479.93	966,125.64
Decreased by:		
Utilized as Revenue	312,226.00	150,000.00
	<u>632,253.93</u>	<u>816,125.64</u>
Balance December 31		
	<u>\$ 632,253.93</u>	<u>\$ 816,125.64</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF PALMYRA
SEWER UTILITY OPERATING FUND
Statement of Revenues -- Regulatory Basis
For the Year Ended December 31, 2015

	Anticipated <u>Budget</u>	<u>Realized</u>	Excess/ <u>(Deficit)</u>
Operating Surplus Anticipated	\$ 312,226.00	\$ 312,226.00	
Rents	1,487,000.00	1,447,315.35	\$ (39,684.65)
Miscellaneous		21,285.99	21,285.99
	<u>\$ 1,799,226.00</u>	<u>\$ 1,780,827.34</u>	<u>\$ (18,398.66)</u>

Analysis of Realized Revenues

Miscellaneous:

Receipts:

Interest on Deposits

\$ 2,192.40

Interest and Costs on Delinquent Sewer Charges

18,983.83

\$ 21,176.23

Due Sewer Capital Fund:

Interest on Deposits

109.76

\$ 21,285.99

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF PALMYRA
SEWER UTILITY OPERATING FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2015

	<u>Appropriations</u>		<u>Expended</u>		<u>Unexpended Balance Canceled</u>
	<u>Original Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbrances</u>	
Operating:					
Salaries and Wages	\$ 322,489.00	\$ 352,489.00	\$ 329,058.96	\$ 23,430.04	
Other Expenses	1,043,935.00	1,013,935.00	813,204.02	95,008.75	105,722.23
Total Operating	1,366,424.00	1,366,424.00	1,142,262.98	95,008.75	129,152.27
Debt Service:					-
Payment of Bond Principal	120,000.00	120,000.00	120,000.00		
Payment of Note Principal	900.00	900.00	900.00		
Interest on Bonds	49,558.00	49,558.00	48,377.26		\$ 1,180.74
Interest on Notes	15,000.00	15,000.00	8,015.75		6,984.25
NJEIT Loan Principal	165,344.00	165,344.00	165,343.21		0.79
NJEIT Loan Interest	32,000.00	32,000.00	32,000.00		
Total Debt Service	382,802.00	382,802.00	374,636.22	-	8,165.78
Deferred Charges and Statutory Expenditures:					
Statutory Expenditures:					
Contributions to Social Security System (O.A.S.I.)	25,000.00	25,000.00	24,786.55		213.45
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	25,000.00	25,000.00			25,000.00
Total Deferred Charges and Statutory Expenditures	50,000.00	50,000.00	24,786.55	-	25,213.45
	\$ 1,799,226.00	\$ 1,799,226.00	\$ 1,541,685.75	\$ 95,008.75	\$ 154,365.72
Accrued Interest on Bonds and Notes			\$ 88,393.01		\$ 8,165.78
Due to Sewer Capital Fund:					
Payment of Note Principal			900.00		
Disbursed			1,452,392.74		
			\$ 1,541,685.75		

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF PALMYRA
GENERAL FIXED ASSET ACCOUNT GROUP
Statement of General Fixed Asset Group of Accounts
For Year Ended December 31, 2015

	<u>Balance</u> <u>Dec. 31, 2014</u>	<u>Prior Year</u> <u>Restatement</u>	<u>Restated</u> <u>Balance</u> <u>Dec. 31, 2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>Dec. 31, 2015</u>
General Fixed Assets:						
Land and Land Improvements	\$ 4,552,455.75		\$ 4,552,455.75			\$ 4,552,455.75
Buildings and Improvements	7,688,698.44		7,688,698.44			7,688,698.44
Vehicles	1,142,549.69	\$ 1,011,862.00	2,154,411.69	\$ 127,950.00	\$ 126,249.00	2,156,112.69
Equipment	410,095.72		410,095.72	105,572.00	18,000.00	497,667.72
	<u>\$ 13,793,799.60</u>	<u>\$ 1,011,862.00</u>	<u>\$ 14,805,661.60</u>	<u>\$ 233,522.00</u>	<u>\$ 144,249.00</u>	<u>\$ 14,894,934.60</u>
Investment in General Fixed Assets	<u>\$ 13,793,799.60</u>	<u>\$ 1,011,862.00</u>	<u>\$ 14,805,661.60</u>	<u>\$ 233,522.00</u>	<u>\$ 144,249.00</u>	<u>\$ 14,894,934.60</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF PALMYRA
Notes to Financial Statements
For the Year Ended December 31, 2015

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Description of Financial Reporting Entity - The Borough of Palmyra (hereafter referred to as the "Borough") was incorporated as a Township by an act of the New Jersey legislature on April 19, 1894 from portions of Cinnaminson Township and Riverton Borough. On February 20, 1923, Palmyra was reincorporated as a Borough. The Borough is located in Burlington County, New Jersey, and is located approximately ten miles northeast of the City of Philadelphia. The Borough borders the Delaware River, Riverton Borough, Cinnaminson Township, and Pennsauken Township. According to the 2000 census, the population is 7,091.

The Borough is governed by a Mayor/Council form of government which consists of seven members elected at large by the voters. The Mayor is elected by the voters to a four-year term and acts as the Chief Executive Officer of the Borough. Each of the six members of the Borough Council is elected to serve three year terms that are staggered. The legislative powers rest with the Borough Council. The Borough Administrator, Borough Clerk, and Borough Chief Financial Officer are appointed by the Borough Council and monitor the daily administrative and financial responsibilities, including but not limited to, staffing and personnel issues and budget preparation and implementation.

Component Units - The Borough had no component units as defined by Governmental Accounting Standards Board Statement No. 14, as amended by GASB Statements No. 39 and No. 61.

Measurement Focus, Basis of Accounting and Financial Statement Presentation - The financial statements of the Borough contain all funds and account groups in accordance with the "Requirements of Audit" as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the Requirements of Audit are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these "Requirements". In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this note.

In accordance with the "Requirements", the Borough accounts for its financial transactions through the use of separate funds which are described as follows:

Current Fund - The current fund accounts for resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Funds - The various trust funds account for receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - The general capital fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund.

Sewer Utility Operating and Capital Funds - The sewer utility operating and capital funds account for the operations and acquisition of capital facilities of the municipally owned sewer operations.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**Measurement Focus, Basis of Accounting and Financial Statement Presentation (Cont'd)**

General Fixed Asset Group of Accounts - The general fixed asset group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other governmental funds.

Budgets and Budgetary Accounting - The Borough must adopt an annual budget for its current and sewer utility funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval, and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Borough's financial statements.

Cash, Cash Equivalents and Investments - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Borough requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

General Fixed Assets - Accounting for governmental fixed assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and *Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Part 200, §200.12), except that the useful life of such property is at least five years. The Borough has adopted a capitalization threshold of \$5,000.00, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at their estimated fair market value on the acquisition date. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The Borough is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed assets, reflecting the activity for the year, must be included in the Borough's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that includes accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

Utility Fixed Assets - Property and equipment purchased by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not represent replacement cost or current value. The reserve for amortization and deferred reserve for amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property and equipment and improvements and contributed capital.

Foreclosed Property - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the general fixed assets account group. If such property is converted to a municipal use, it will be recorded in the general fixed assets account group.

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Liens Sold for Other Governmental Units - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

Fund Balance - Fund balances included in the current fund and sewer utility operating fund represent amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

Revenues - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from federal and state grants is realized when anticipated as such in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Borough's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Borough which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Property Tax Revenues - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Borough's annual budget, but also the amounts required in support of the budgets of the County of Burlington and the Borough of Palmyra School District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

School Taxes - The Borough is responsible for levying, collecting, and remitting school taxes for the Borough of Palmyra School District. Operations is charged for the Borough's share of the amount required to be raised by taxation for the period from July 1 to June 30, increased by the amount deferred at December 31, 2014 and decreased by the amount deferred at December 31, 2015.

County Taxes - The municipality is responsible for levying, collecting, and remitting county taxes for the County of Burlington. County taxes are determined on a calendar year by the County Board of Taxation based upon the ratables required to be certified to them on January 10 of each year. Operations is charged for the amount due to the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year, and due to be paid to the County by February 15 of the following year.

Reserve for Uncollected Taxes - The inclusion of the "reserve for uncollected taxes" appropriation in the Borough's annual budget protects the Borough from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

Expenditures - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis; whereas interest on utility indebtedness is on the accrual basis.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Appropriation Reserves - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as income.

Long-Term Debt - Long-term debt, relative to the acquisition of capital assets, is recorded as a liability in the general capital and utility capital funds. Where an improvement is a "local improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the trust fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

Compensated Absences and Postemployment Benefits - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

Impact of Recently Issued Accounting Principles**Recently Issued and Adopted Accounting Pronouncements**

For the year ended December 31, 2015, the Borough adopted GASB 68, *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27*, and GASB 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68*. As a result of adopting such Statements, the Borough was required to measure and disclose liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures related to their defined benefit pensions. As a result of the regulatory basis of accounting previously described in note 1, the implementation of these Statements only required financial statement disclosures. There exists no impact on the financial statements of the Borough.

Note 2: CASH AND CASH EQUIVALENTS

Custodial Credit Risk Related to Deposits - Custodial credit risk is the risk that, in the event of a bank failure, the Borough's deposits might not be recovered. Although the Borough does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled agency funds such as salary withholdings, bail funds, or funds that may pass to the municipality relative to the happening of a future condition. Such funds are classified as uninsured and uncollateralized.

As of December 31, 2015, the Borough's bank balances of \$10,499,910.04 were exposed to custodial credit risk as follows:

Insured by FDIC and GUDPA	\$ 9,988,978.71
Uninsured and Uncollateralized	<u>510,931.33</u>
Total	<u><u>\$ 10,499,910.04</u></u>

Note 3: PROPERTY TAXES

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years:

	<u>Year Ended</u>				
	<u>2015</u>	<u>2014</u>	<u>2013*</u>	<u>2012</u>	<u>2011</u>
Tax Rate	\$ 3.648	\$ 3.487	\$ 3.340	\$ 5.021	\$ 5.028
Tax Rate with Business Improvement District A				5.240	5.460
Tax Rate with Business Improvement District B				5.062	5.110
Apportionment of Tax Rate:					
Municipal	\$ 1.177	\$ 1.165	\$ 1.142	\$ 1.729	\$ 1.700
County	.470	.424	.420	.681	.726
Local School	2.001	1.898	1.778	2.611	2.602
Business Improvement Tax:					
District A				.219	.432
District B				.041	.082

*Revaluation Year

Assessed Valuation

<u>Year</u>	<u>Amount</u>
2015	\$ 478,745,221.00
2014	479,413,048.00
2013*	481,138,005.00
2012	312,077,623.00
2011	313,548,862.00

Comparison of Tax Levies and Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2015	\$ 17,469,023.71	\$ 17,113,693.02	97.97%
2014	16,723,447.29	16,407,234.95	98.11%
2013	16,072,956.62	15,704,142.58	97.71%
2012	15,718,684.00	15,362,056.00	97.73%
2011	15,831,027.00	15,364,971.00	97.06%

Note 3: PROPERTY TAXES (CONT'D)

Five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years (cont'd):

Delinquent Taxes and Tax Title Liens

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2015	\$ 79,759.46	\$ 333,092.98	\$ 412,852.44	2.36%
2014	65,673.39	290,551.71	356,225.10	2.13%
2013	51,623.12	330,909.28	382,532.40	2.38%
2012	66,637.00	305,008.00	371,645.00	2.36%
2011	87,135.00	397,322.00	484,457.00	3.06%

The following comparison is made of the number of tax title liens receivable on December 31 for the current and previous four calendar years:

<u>Year</u>	<u>Number</u>
2015	20
2014	17
2013	21
2012	19
2011	17

Note 4: PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous four years was as follows:

<u>Year</u>	<u>Amount</u>
2015	\$ 402,650.00
2014	166,150.00
2013	166,150.00
2012	166,150.00
2011	173,200.00

Note 5: SEWER UTILITY SERVICE CHARGES

The following is a five-year comparison of sewer utility service charges (rents) for the current and previous four years:

<u>Year</u>	<u>Balance Beginning of Year</u> <u>Receivable</u>	<u>Liens</u>	<u>Levy</u>	<u>Total</u>	<u>Cash</u> <u>Collections</u>
2015	\$ 162,993.69	\$ 14,386.71	\$ 1,406,466.35	\$ 1,583,846.75	\$ 1,447,315.35
2014	148,788.38	5,648.10	1,504,165.15	1,658,601.63	1,487,034.65
2013	178,787.59	5,588.33	1,493,970.40	1,678,346.32	1,508,308.04
2012	151,043.00	7,595.00	1,477,408.00	1,636,046.00	1,451,670.00
2011	176,904.00	-	1,488,509.00	1,665,413.00	1,513,773.00

Note 6: FUND BALANCES APPROPRIATED

The following schedules detail the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

Current Fund

<u>Year</u>	<u>Balance</u> <u>December 31,</u>	<u>Utilized in</u> <u>Budget of</u> <u>Succeeding Year</u>	<u>Percentage</u> <u>of Fund</u> <u>Balance Used</u>
2015	\$ 2,356,348.25	\$ 1,275,000.00	54.11%
2014	1,599,271.31	665,000.00	41.58%
2013	1,315,505.79	715,000.00	54.35%
2012	1,077,428.00	790,000.00	73.32%
2011	1,077,428.00	758,000.00	70.35%

Sewer Utility Fund

<u>Year</u>	<u>Balance</u> <u>December 31,</u>	<u>Utilized in</u> <u>Budget of</u> <u>Succeeding Year</u>	<u>Percentage</u> <u>of Fund</u> <u>Balance Used</u>
2015	\$ 632,253.93	\$ 155,000.00	24.52%
2014	816,125.64	312,226.00	38.26%
2013	639,910.79	150,000.00	23.44%
2012	489,678.00	173,720.00	35.48%
2011	489,678.00	135,186.00	27.61%

Note 7: INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2015:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current	\$ 89.53	\$ 59,700.82
Federal and State Grant		89,267.26
Trust - Animal Control		5.23
Trust - Other	59,700.82	
General Capital	89,267.26	36,977.30
Sewer Utility - Operating		6,763.49
Sewer Utility - Capital	43,656.49	
	<u>\$ 192,714.10</u>	<u>\$ 192,714.10</u>

The interfund receivables and payables above predominately resulted from collections and payments made by certain funds on behalf of other funds. During the year 2016, the Borough expects to liquidate such interfunds, depending upon the availability of cash flow.

Note 8: PENSION PLANS

A substantial number of the Borough's employees participate in one of the following defined benefit pension plans: the Public Employees' Retirement System ("PERS") and the Police and Firemen's Retirement System ("PFRS"), which are administered by the New Jersey Division of Pensions and Benefits. In addition, several Borough employees participate in the Defined Contribution Retirement Program ("DCRP"), which is a defined contribution pension plan. This plan is administered by Prudential Financial for the New Jersey Division of Pensions and Benefits. Each plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to:

State of New Jersey
Division of Pensions and Benefits
P.O. Box 295
Trenton, New Jersey 08625-0295
<http://www.state.nj.us/treasury/pensions>

General Information about the Pension Plans**Plan Descriptions**

Public Employees' Retirement System - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A. The PERS's designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PERS is mandatory for substantially all full-time employees of the Borough, provided the employee is not required to be a member of another state-administered retirement system or other state pensions fund or local jurisdiction's pension fund. The PERS's Board of Trustees is primarily responsible for the administration of the PERS.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Plan Descriptions (Cont'd)**

Police and Firemen's Retirement System - The Police and Firemen's Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A. The PFRS's designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PFRS is mandatory for substantially all full-time police and firemen of the Borough. The PFRS's Board of Trustees is primarily responsible for the administration of the PFRS.

Defined Contribution Retirement Program - The Defined Contribution Retirement Program is a multiple-employer defined contribution pension fund established on July 1, 2007 under the provisions of Chapter 92, P.L. 2007, and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.). The DCRP is a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) § 401(a) et seq., and is a "governmental plan" within the meaning of IRC § 414(d). The DCRP provides retirement benefits for eligible employees and their beneficiaries. Individuals covered under DCRP are employees enrolled in PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees enrolled in PFRS after May 21, 2010, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000.00 annually; and employees otherwise eligible to enroll in PERS after May 21, 2010 who do not work the minimum number of hours per week required for tiers 4 or 5 enrollment, but who earn salary of at least \$5,000.00 annually.

Vesting and Benefit Provisions

Public Employees' Retirement System - The vesting and benefit provisions are set by N.J.S.A. 43:15A. The PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of the PERS.

The following represents the membership tiers for PERS:

Tier Definition

- 1 Members who were enrolled prior to July 1, 2007
- 2 Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3 Members who were eligible to enroll on or after November 2, 2008 and prior to May 21, 2010
- 4 Members who were eligible to enroll after May 21, 2010 and prior to June 28, 2011
- 5 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 before age 62 with 25 or more years of service credit and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least ten years of service credit and have not reached the service retirement age for the respective tier.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions (Cont'd)**

Police and Firemen's Retirement System - The vesting and benefit provisions are set by N.J.S.A. 43:16A. The PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except disability benefits, which vest after four years of service.

The following represents the membership tiers for PFRS:

Tier Definition

- 1 Members who were enrolled prior to May 22, 2010
- 2 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 3 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Defined Contribution Retirement Program - Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and nonforfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and nonforfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

Contributions

Public Employees' Retirement System - The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Members contribute at a uniform rate. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over seven years beginning in July 2012. The member contribution rate was 6.92% in State fiscal year 2015. The phase-in of the additional incremental member contribution rate takes place in July of each subsequent State fiscal year. The rate for members who are eligible for the Prosecutors Part of PERS (Chapter 366, P.L. 2001) increased from 8.5% of base salary to 10%. Employers' contributions are based on an actuarially determined amount which includes the normal cost and unfunded accrued liability.

The Borough's contractually required contribution rate for the year ended December 31, 2015 was 11.07% of the Borough's covered-employee payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

Public Employees' Retirement System (Cont'd) – Based on the most recent PERS measurement date of June 30, 2015, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2015 is \$107,889.00, and is payable by April 1, 2016. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PERS measurement date of June 30, 2014, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2014 was \$96,990.00, which was paid on April 1, 2015. Employee contributions to the plan during the year ended December 31, 2015 were \$69,363.02.

Police and Firemen's Retirement System - The contribution policy is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 8.5% to 10.0% in October 2011. Employers' contributions are based on an actuarially determined amount which includes the normal cost and unfunded accrued liability.

Special Funding Situation Component - Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a *special funding situation* as defined by GASB Statement No. 68, and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the local participating employers related to this legislation.

The Borough's contractually required contribution rate for the year ended December 31, 2015 was 24.89% of the Borough's covered-employee payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Based on the most recent PFRS measurement date of June 30, 2015, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2015 is \$296,400.00, and is payable by April 1, 2016. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PFRS measurement date of June 30, 2014, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2014 was \$252,336.00, which was paid on April 1, 2015. Employee contributions to the plan during the year ended December 31, 2015 were \$120,108.00.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the Borough, for the year ended December 31, 2015 was 2.33% of the Borough's covered-employee payroll.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

Police and Firemen's Retirement System (Cont'd) - Based on the most recent PFRS measurement date of June 30, 2015, the State's contractually required contribution, on-behalf of the Borough, to the pension plan for the year ended December 31, 2015 is \$27,727.00, and is payable by April 1, 2016. Based on the PFRS measurement date of June 30, 2014, the State's contractually required contribution, on-behalf of the Borough, to the pension plan for the year ended December 31, 2014 was \$18,478.00, which was paid on April 1, 2015.

Defined Contribution Retirement Program - The contribution policy is set by N.J.S.A. 43:15C-3 and requires contributions by active members and contributing employers. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Borough contributes 3% of the employees' base salary, for each pay period, to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

For the year ended December 31, 2015, employee contributions totaled \$6,457.25, and the Borough's contributions were \$3,308.19. There were no forfeitures during the year.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

Public Employees' Retirement System - At December 31, 2015, the Borough's proportionate share of the PERS net pension liability was \$2,817,032.00. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2014. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2015. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2015 measurement date, the Borough's proportion was .0125491461%, which was an increase of .000784203% from its proportion measured as of June 30, 2014.

At December 31, 2015, the Borough's proportionate share of the PERS pension expense, calculated by the plan as of the June 30, 2015 measurement date is \$229,543.00. This expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2015, the Borough's contributions to PERS were \$96,990.00, and were paid on April 1, 2015.

Police and Firemen's Retirement System - At December 31, 2015, the Borough's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Borough's Proportionate Share of Net Pension Liability	\$ 6,073,674.00
State of New Jersey's Proportionate Share of Net Pension Liability Associated with the Borough	532,641.00
	<u>\$ 6,606,315.00</u>

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

Police and Firemen's Retirement System (Cont'd) - The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2014. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2015. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers and the State of New Jersey, actuarially determined. For the June 30, 2015 measurement date, the Borough's proportion was .0364642544%, which was an increase of .0036109589% from its proportion measured as of June 30, 2014. Likewise, at June 30, 2015, the State of New Jersey's proportion, on-behalf of the Borough, was .0364642544%, which was an increase of .0036109589% from its proportion, on-behalf of the Borough, measured as of June 30, 2014.

At December 31, 2015, the Borough's proportionate share of the PFRS pension expense, calculated by the plan as of the June 30, 2015 measurement date is \$615,131.00. This expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2015, the Borough's contributions to PFRS were \$252,336.00, and were paid on April 1, 2015.

At December 31, 2015, the State's proportionate share of the PFRS pension expense, associated with the Borough, calculated by the plan as of the June 30, 2015 measurement date is \$66,439.00. This on-behalf expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1.

Deferred Outflows of Resources and Deferred Inflows of Resources - At December 31, 2015, the Borough had deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>			<u>Deferred Inflows of Resources</u>		
	<u>PERS</u>	<u>PFRS</u>	<u>Total</u>	<u>PERS</u>	<u>PFRS</u>	<u>Total</u>
Differences between Expected and Actual Experience	\$ 67,204.00	\$ -	\$ 67,204.00	\$ -	\$ 53,387.00	\$ 53,387.00
Changes of Assumptions	302,527.00	1,121,351.00	1,423,878.00	-	-	-
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	-	-	45,292.00	105,707.00	150,999.00
Changes in Proportion and Differences between Borough Contributions and Proportionate Share of Contributions	206,060.00	411,141.00	617,201.00	-	-	-
Borough Contributions Subsequent to the Measurement Date	53,945.00	148,200.00	202,145.00	-	-	-
	<u>\$ 629,736.00</u>	<u>\$ 1,680,692.00</u>	<u>\$ 2,310,428.00</u>	<u>\$ 45,292.00</u>	<u>\$ 159,094.00</u>	<u>\$ 204,386.00</u>

\$53,945.00 and \$148,200.00 for PERS and PFRS, respectively, included in deferred outflows of resources, will be included as a reduction of the net pension liability in the year ending December 31, 2016. These amounts were based on an estimated April 1, 2017 contractually required contribution, prorated from the pension plans measurement date of June 30, 2015 to the Borough's year end of December 31, 2015.

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd) - The Borough will amortize the above other deferred outflow of resources and deferred inflows of resources related to pensions over the following number of years:

	PERS		PFRS	
	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between Expected and Actual Experience				
Year of Pension Plan Deferral:				
June 30, 2014	-	-	-	-
June 30, 2015	5.72	-	-	5.53
Changes of Assumptions				
Year of Pension Plan Deferral:				
June 30, 2014	6.44	-	6.17	-
June 30, 2015	5.72	-	5.53	-
Net Difference between Projected and Actual Earnings on Pension Plan Investments				
Year of Pension Plan Deferral:				
June 30, 2014	-	5.00	-	5.00
June 30, 2015	-	5.00	-	5.00
Changes in Proportion and Differences between Borough Contributions and Proportionate Share of Contributions				
Year of Pension Plan Deferral:				
June 30, 2014	6.44	6.44	6.17	6.17
June 30, 2015	5.72	5.72	5.53	5.53

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd) - Other amounts included as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in future periods as follows:

<u>Year Ending Dec 31,</u>	<u>PERS</u>	<u>PFRS</u>	<u>Total</u>
2016	\$ 103,509.00	\$ 273,584.00	\$ 377,093.00
2017	103,509.00	273,584.00	377,093.00
2018	103,509.00	273,586.00	377,095.00
2019	136,325.00	379,015.00	515,340.00
2020	83,647.00	173,629.00	257,276.00
	<u>\$ 530,499.00</u>	<u>\$ 1,373,398.00</u>	<u>\$ 1,903,897.00</u>

Actuarial Assumptions

The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2014. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2015. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

For PERS, mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirement and beneficiaries of former members with adjustments for mortality improvements from the base year of 2012 based on Projection Scale AA. The RP-2000 Disabled Mortality Tables (setback 3 years for males and setback 1 year for females) are used to value disabled retirees.

	<u>PERS</u>	<u>PFRS</u>
Inflation	3.04%	3.04%
Salary Increases:		
2012-2021	2.15% - 4.40% Based on Age	2.60% - 9.48% Based on Age
Thereafter	3.15% - 5.40% Based on Age	3.60% - 10.48% Based on Age
Investment Rate of Return	7.90%	7.90%
Mortality Rate Table	RP-2000	RP-2000
Period of Actuarial Experience		
Study upon which Actuarial Assumptions were Based	July 1, 2008 - June 30, 2011	July 1, 2010 - June 30, 2013

Note 8: PENSION PLANS (CONT'D)**Actuarial Assumptions (Cont'd)**

For PFRS, mortality rates were based on the RP-2000 Combined Healthy Mortality Tables projected one year using Projection Scale AA and one year using Projection Scale BB for male service retirements with adjustments for mortality improvements from the base year based on Projection Scale BB. Mortality rates were based on the RP-2000 Combined Healthy Mortality Tables projected fourteen years using Projection Scale BB for female service retirements and beneficiaries with adjustments for mortality improvements from the base year of 2014 based on Projection Scale BB.

For PERS and PFRS, in accordance with State statute, the long-term expected rate of return on plan investments (7.90% at June 30, 2015) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's and PFRS's target asset allocation as of June 30, 2015 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	1.04%
U.S. Treasuries	1.75%	1.64%
Investment Grade Credit	10.00%	1.79%
Mortgages	2.10%	1.62%
High Yield Bonds	2.00%	4.03%
Inflation-Indexed Bonds	1.50%	3.25%
Broad U.S. Equities	27.25%	8.52%
Developed Foreign Equities	12.00%	6.88%
Emerging Market Equities	6.40%	10.00%
Private Equity	9.25%	12.41%
Hedge Funds / Absolute Return	12.00%	4.72%
Real Estate (Property)	2.00%	6.83%
Commodities	1.00%	5.32%
Global Debt ex U.S.	3.50%	-0.40%
REIT	4.25%	5.12%
	<u>100.00%</u>	

Note 8: PENSION PLANS (CONT'D)**Actuarial Assumptions (Cont'd)**

Discount Rate - The discount rate used to measure the total pension liability at June 30, 2015 was 4.90% for PERS and 5.79% for PFRS. For both PERS and PFRS, the respective single blended discount rates were based on the long-term expected rate of return on pension plan investments of 7.90%, and a municipal bond rate of 3.80% as of June 30, 2015, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rates assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and for PFRS, the non-employer contributing entity, will be made based on the average of the last five years of contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2033 for PERS and through 2045 for PFRS. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2033 for PERS and through 2045 for PFRS, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liabilities.

Sensitivity of Borough's Proportionate Share of Net Pension Liability to Changes in the Discount Rate

Public Employees' Retirement System (PERS) - The following presents the Borough's proportionate share of the net pension liability at June 30, 2015, the plans measurement date, calculated using a discount rate of 4.90%, as well as what the Borough's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

	1% Decrease (3.90%)	Current Discount Rate (4.90%)	1% Increase (5.90%)
Borough's Proportionate Share of the Net Pension Liability	\$ 3,501,226.00	\$ 2,817,032.00	\$ 2,243,408.00

Police and Firemen's Retirement System (PFRS) - As previously mentioned, PFRS has a special funding situation, where the State of New Jersey pays a portion of the Borough's annual required contribution. As such, the net pension liability as of June 30, 2015, the plans measurement date, for the Borough and the State of New Jersey, calculated using a discount rate of 5.79%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used is as follows:

	1% Decrease (4.79%)	Current Discount Rate (5.79%)	1% Increase (6.79%)
Borough's Proportionate Share of the Net Pension Liability	\$ 8,007,031.00	\$ 6,073,674.00	\$ 4,497,194.00
State of New Jersey's Proportionate Share of Net Pension Liability associated with the Borough	702,190.00	532,641.00	394,389.00
	<u>\$ 8,709,221.00</u>	<u>\$ 6,606,315.00</u>	<u>\$ 4,891,583.00</u>

Note 8: PENSION PLANS (CONT'D)**Pension Plan Fiduciary Net Position**

Detailed information about each pension plan's fiduciary net position is available in the separately issued New Jersey Division of Pension and Benefits financial report. Information on where to obtain the report is indicated at the beginning of this note.

Supplementary Pension Information

In accordance with GASB 68, the following information is also presented for the PERS and PFRS Pension Plans. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

Schedule of the Borough's Proportionate Share of the Net Pension Liability - Public Employees' Retirement System (PERS) (Last Three Years)

	<u>2015</u>	<u>2014</u>	<u>2013</u>
Borough's Proportion of the Net Pension Liability	0.0125491461%	0.0117651258%	0.0111464203%
Borough's Proportionate Share of the Net Pension Liability	\$ 2,817,032.00	\$ 2,202,753.00	\$ 2,130,302.00
Borough's Covered-Employee Payroll	815,400.00	819,512.00	768,916.00
Borough's Proportionate Share of the Net Pension Liability as a Percentage of it's Covered-Employee Payroll	345.48%	268.79%	277.05%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	47.93%	52.08%	48.72%

Schedule of the Borough's Contributions - Public Employees' Retirement System (PERS) (Last Three Years)

	<u>2015</u>	<u>2014</u>	<u>2013</u>
Borough's Contractually Required Contribution	\$ 107,889.00	\$ 96,990.00	\$ 83,986.00
Borough's Contribution in Relation to the Contractually Required Contribution	<u>(107,889.00)</u>	<u>(96,990.00)</u>	<u>(83,986.00)</u>
Borough's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Borough's Covered-Employee Payroll	\$ 975,024.00	\$ 829,481.00	796,077.00
Borough's Contributions as a Percentage of it's Covered-Employee Payroll	11.07%	11.69%	10.55%

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)*****Schedule of the Borough's Proportionate Share of the Net Pension Liability - Police and Firemen's Retirement System (PFRS) (Last Three Years)***

	<u>2015</u>	<u>2014</u>	<u>2013</u>
Borough's Proportion of the Net Pension Liability	0.0364642544%	0.0328532955%	0.0326857557%
Borough's Proportionate Share of the Net Pension Liability	\$ 6,073,674.00	\$ 4,132,640.00	\$ 4,345,276.00
State's Proportionate Share of the Net Pension Liability associated with the Borough	532,641.00	445,016.00	405,033.00
Total	<u>\$ 6,606,315.00</u>	<u>\$ 4,577,656.00</u>	<u>\$ 4,750,309.00</u>
Borough's Covered-Employee Payroll	\$ 1,127,212.00	\$ 1,023,832.00	\$ 1,086,020.00
Borough's Proportionate Share of the Net Pension Liability as a Percentage of it's Covered-Employee Payroll	538.82%	403.64%	400.11%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	56.31%	62.41%	58.70%

Schedule of the Borough's Contributions - Police and Firemen's Retirement System (PFRS) (Last Three Years)

	<u>2015</u>	<u>2014</u>	<u>2013</u>
Borough's Contractually Required Contribution	\$ 296,400.00	\$ 252,336.00	\$ 238,468.00
Borough's Contribution in Relation to the Contractually Required Contribution	(296,400.00)	(252,336.00)	(238,468.00)
Borough's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Borough's Covered-Employee Payroll	\$ 1,190,751.00	\$ 1,138,016.00	\$ 1,029,661.00
Borough's Contributions as a Percentage of it's Covered-Employee Payroll	24.89%	22.17%	23.16%

Note 8: PENSION PLANS (CONT'D)**Other Notes to Supplementary Pension Information*****Public Employees' Retirement System (PERS)***

Changes in Benefit Terms - None

Changes in Assumptions - The discount rate changed from 5.39% as of June 30, 2014, to 4.90% as of June 30, 2015, in accordance with Paragraph 44 of GASB Statement No. 67.

Other Changes in Assumptions – New assumptions related to future increases on Social Security Wage Base and the 401(a)(17) compensation limit have been added as follows:

401(a)(17) Pay Limit – 3.00 per annum
Social Security Wage Base – 4.00 per annum

Police and Firemen's Retirement System (PFRS)

Changes in Benefit Terms - None

Changes in Assumptions - The discount rate changed from 6.32% as of June 30, 2014, to 5.79% as of June 30, 2015, in accordance with Paragraph 44 of GASB Statement No. 67.

Other Changes in Assumptions – Demographic assumptions with respect to no-vested withdrawal, disability, service retirement, active death, salary increases rates and inactive mortality were revised in accordance with the results of the July 1, 2010 – June 30, 2013 experience study and approved by the Board of Trustees of the PERS Pension Plan at its February 9, 2015 Board Meeting.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS

Plan Description - The Borough contributes to the State Health Benefits Program ("SHBP"), a cost-sharing, multiple-employer defined benefit post-employment healthcare plan, administered by the State of New Jersey Division of Pensions and Benefits. SHBP was established in 1961 under N.J.S.A. 52:14-17.25 et seq., to provide health benefits to State employees, retirees, and their dependents. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. SHBP provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to retirees and their covered dependents.

The SHBP was extended to employees, retirees, and dependents of participating local public employers in 1964. Local employers must adopt a resolution to participate in the SHBP. The Borough provides postemployment health care benefits, at its cost, to all Borough retirees who at the date of retirement have not less than twenty-five (25) years of service credit in a State locally administered retirement system and have served at least twenty (20) years as an employee of the Borough. Benefits provided include health insurance, dental coverage, and prescription coverage for retirees and their dependents only during the retired employees' life.

The State Health Benefits Commission is the executive body established by statute to be responsible for the operation of the SHBP. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the SHBP. That report may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295 or by visiting their website at www.state.nj.us/treasury/pensions/.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)

Funding Policy - Participating employers are contractually required to contribute based on the amount of premiums attributable to their retirees. Post-retirement medical benefits under the plan have been funded on a pay-as-you-go basis since 1994. Prior to 1994, medical benefits were funded on an actuarial basis.

Contributions to pay for the health premiums of participating retirees in the SHBP are billed to the Borough on a monthly basis. The Borough funds these benefits on a pay-as-you-go basis and, therefore, does not record accrued expenses related to these benefits. The Borough's contributions to SHBP for the years ended December 31, 2015, 2014, and 2013, were \$325,382.36, \$325,282.54, and \$320,185.00, respectively, which equaled the required contributions each year. There were approximately 22 retired participants eligible at December 31, 2015.

Note 10: COMPENSATED ABSENCES

Under the existing policy of the Borough, full-time employees, except for the police department, are entitled to paid sick leave and personal days each year in varying amounts as outlined in the employee handbook. Unused sick leave may be accumulated and carried forward to the subsequent year. Personal days cannot be carried forward to the subsequent year. Vacation days are earned based on years of service. Unused vacation days may not be carried forward to the subsequent year, unless specifically approved by the Borough Administrator. Vacations days carried forward must be used in the next succeeding year or be forfeited.

Borough employees, who have at least 20 years of employment with the Borough and retire from the Borough, will be compensated for any accumulated unused sick leave at 60% of their final pay rate. The maximum benefit payable under this provision shall be fifteen thousand dollars (\$15,000.00).

Police department employees, regardless of the number of years serving the Borough and upon retirement from the Borough, will be compensated for any accumulated unused sick leave at 60% of their final pay rate. The maximum benefit payable under this provision shall be fifteen thousand dollars (\$15,000.00).

The Borough does not record accrued expenses related to compensated absences. It is estimated that as of December 31, 2015, Borough employees who have met the above criteria, have accrued benefits for compensated absences valued at \$393,756.58.

The Borough has established a Compensated Absence Trust Fund to set aside funds for the future payments of compensated absences. At December 31, 2015 the balance of the trust fund is \$123,238.82.

Note 11: DEFERRED COMPENSATION SALARY ACCOUNT

The Borough offers its employees a deferred compensation plan in accordance with Internal Revenue Code Section 457, which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death, or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Borough or its creditors. Since the Borough does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Borough's financial statements.

Note 12: LENGTH OF SERVICE AWARDS PROGRAM

The Borough's Length of Service Awards Program (LOSAP) was created by a Borough Ordinance adopted on December 3, 2001 pursuant to Section 457 (e)(11)(13) of the Internal Service Code of 1986, as amended, except for provisions added by reason of the Length of Service Award Program as enacted into federal law in 1997. The voters of the Borough approved the adoption of the LOSAP at the general election held on November 5, 2002, and the first year of eligibility for entrance into the LOSAP by qualified volunteers was calendar year 2003. The LOSAP provides tax deferred income benefits to active volunteer firefighters and emergency medical personnel.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Borough or its creditors. Since the Borough does not have a fiduciary relationship with the LOSAP, the balances and activities of the LOSAP are not reported in the Borough's financial statements.

As required by N.J.A.C. 5:30-14.49, the Borough must have an annual review of its LOSAP performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Note 13: LEASE OBLIGATIONS

At December 31, 2015, the Borough had lease agreements in effect for the following:

Capital:

Two (2) Ford Interceptor Police Vehicles

The following is an analysis of the Borough's capital leases:

<u>Description</u>	<u>Balance at December 31,</u>	
	<u>2015</u>	<u>2014</u>
Interceptor Police Vehicles	\$ 29,829.05	\$ 52,877.06

Lease payments made during the year ended December 31, 2015 were \$23,048.01.

Future minimum lease payments remaining under capital lease agreements are \$29,829.05 for the year ending December 31, 2016.

Note 14: CAPITAL DEBT**General Improvement Bonds**

General Improvement Bonds, Series 2005 - On December 1, 2005, the Borough issued \$1,474,000.00 of general improvement bonds, with interest rates ranging from 3.0% - 4.5%. The bonds were issued for the purpose of funding various capital projects in the Borough. The final maturity of the bonds is December 1, 2020.

General Improvement Bonds, Series 2015 - On September 8, 2015, the Borough issued \$9,830,000.00 of general improvement bonds, with interest rates ranging from 3.0% - 4.0%. The purpose of the bonds is to various fund capital ordinances. The final maturity of the bonds is March 1, 2028.

The following schedule represents the remaining debt service, through maturity, for the general improvement bonds.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 610,000.00	\$ 312,563.61	\$ 922,563.61
2017	610,000.00	299,075.00	909,075.00
2018	610,000.00	279,650.00	889,650.00
2019	620,000.00	257,400.00	877,400.00
2020	620,000.00	232,400.00	852,400.00
2021-2025	4,320,000.00	772,650.00	5,092,650.00
2026-2030	2,940,000.00	134,400.00	3,074,400.00
	<u>\$ 10,330,000.00</u>	<u>\$ 2,288,138.61</u>	<u>\$ 12,618,138.61</u>

General Debt - New Jersey Green Acres Loans

The Borough entered into a loan agreement with the New Jersey Department of Environmental Protection. The proceeds were used to fund a Legion Park Project.

The following schedule represents the remaining debt service, through maturity, for the New Jersey Green Acres loan:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 8,743.41	\$ 584.04	\$ 9,327.45
2017	8,919.15	408.33	9,327.48
2018	9,098.43	229.05	9,327.48
2019	4,617.56	46.18	4,663.74
	<u>\$ 31,378.55</u>	<u>\$ 1,267.60</u>	<u>\$ 32,646.15</u>

Note 14: CAPITAL DEBT (CONT'D)**Sewer Utility Debt – Utility Improvement Bonds**

Sewer Utility Improvement Bonds, Series 2005 - On December 1, 2005, the Borough issued \$1,615,000.00 of general improvement bonds, with interest rates ranging from 3.0% - 4.5%. The bonds were issued for the purpose of funding various capital projects in the Borough. The final maturity of the bonds is December 1, 2020.

Sewer Utility Improvement Bonds, Series 2015 - On September 8, 2015, the Borough issued \$1,845,000.00 of general improvement bonds, with interest rates ranging from 3.0% - 4.0%. The purpose of the bonds is to various fund capital ordinances. The final maturity of the bonds is March 1, 2035.

The following schedule represents the remaining debt service, through maturity, for the sewer utility improvement bonds.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 190,000.00	\$ 81,571.52	\$ 271,571.52
2017	190,000.00	75,663.76	265,663.76
2018	195,000.00	68,538.76	263,538.76
2019	195,000.00	60,873.76	255,873.76
2020	195,000.00	52,833.76	247,833.76
2021-2025	415,000.00	201,093.80	616,093.80
2026-2030	485,000.00	133,828.17	618,828.17
2031-2035	580,000.00	49,831.25	629,831.25
	<u>\$ 2,445,000.00</u>	<u>\$ 724,234.78</u>	<u>\$ 3,169,234.78</u>

Sewer Utility Debt – New Jersey Environmental Infrastructure Loans

On May 21, 2014, the Borough entered into a loan agreement with the New Jersey Environmental Infrastructure Trust to provide \$2,661,750.00, at no interest, from the fund loan, and \$865,000.00 with interest ranging from 3.0% - 5.0% from the trust loan. The proceeds were used to finance various capital ordinances. Semiannual debt payments are due February 1st and August 1st through 2021.

The following schedule represents the remaining debt service, through maturity, for the New Jersey Environmental Infrastructure loans:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 165,343.21	\$ 31,475.00	\$ 196,818.21
2017	165,343.21	30,575.00	195,918.21
2018	170,343.21	29,075.00	199,418.21
2019	170,343.21	27,325.00	197,668.21
2020	175,343.21	25,575.00	200,918.21
2021-2025	896,716.05	97,125.00	993,841.05
2026-2030	941,716.05	52,425.00	994,141.05
2031-2033	586,029.83	11,400.00	597,429.83
	<u>\$ 3,271,177.98</u>	<u>\$ 304,975.00</u>	<u>\$ 3,576,152.98</u>

Note 14: CAPITAL DEBT (CONT'D)

The following schedule represents the Borough's summary of debt for the current and two previous years:

	<u>2015</u>	<u>2014</u>	<u>2013</u>
<u>Issued</u>			
General:			
Bonds, Loans and Notes	\$ 10,361,378.55	\$ 10,001,849.67	\$ 10,479,126.92
Sewer Utility:			
Bonds, Loans and Notes	<u>5,716,177.98</u>	<u>5,356,521.19</u>	<u>1,690,000.00</u>
Total Issued	<u>16,077,556.53</u>	<u>15,358,370.86</u>	<u>12,169,126.92</u>
<u>Authorized but not Issued</u>			
General:			
Bonds, Loans and Notes	1,169,419.69	911,737.00	880,987.00
Sewer Utility:			
Bonds, Loans and Notes	<u> </u>	<u>645,900.00</u>	<u> </u>
Total Authorized but not Issued	<u>1,169,419.69</u>	<u>1,557,637.00</u>	<u>880,987.00</u>
Total Issued and Authorized but not Issued	<u>17,246,976.22</u>	<u>16,916,007.86</u>	<u>13,050,113.92</u>
<u>Deductions</u>			
General:			
Reserve for Payment of Debt	911,422.46	507,202.55	37,099.06
Sewer Utility:			
Self-Liquidating	<u>5,570,663.38</u>	<u>6,002,421.19</u>	<u>1,690,000.00</u>
Total Deductions	<u>6,482,085.84</u>	<u>6,509,623.74</u>	<u>1,727,099.06</u>
Net Debt	<u>\$ 10,764,890.38</u>	<u>\$ 10,406,384.12</u>	<u>\$ 11,323,014.86</u>

Note 14: CAPITAL DEBT (CONT'D)**Summary of Statutory Debt Condition - Annual Debt Statement**

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the annual debt statement and indicated a statutory net debt of 2.030%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
School Purposes	\$ 11,220,000.00	\$ 11,220,000.00	
Self-Liquidating	5,716,177.98	5,570,663.38	\$ 145,514.60
General	11,530,798.24	911,422.46	10,619,375.78
	<u>\$ 28,466,976.22</u>	<u>\$ 17,702,085.84</u>	<u>\$ 10,764,890.38</u>

Net debt \$10,764,890.38 divided by the equalized valuation basis per N.J.S.A.40A:2-2, as amended, \$530,233,709.33, equals 2.030%.

Borrowing Power Under N.J.S.A. 40A:2-6 as Amended

3 1/2% of Equalized Valuation Basis (Municipal)	\$ 18,558,179.83
Less: Net Debt	<u>10,764,890.38</u>
Remaining Borrowing Power	<u>\$ 7,793,289.45</u>

**Calculation of "Self-Liquidating Purpose,"
Sewer Utility Per N.J.S.A. 40:2-45**

Cash Receipts from Fees, Rents, Fund Balance Anticipated, Interest and Other Investment Income, and Other Charges for the Year	\$ 1,780,827.34
Deductions:	
Operating and Maintenance Costs	\$ 1,416,424.00
Debt Service	<u>374,636.22</u>
Total Deductions	<u>1,791,060.22</u>
Deficit in Revenue	<u>\$ (10,232.88)</u>

Note 15: ARBITRAGE REBATE

The Tax Reform Act of 1986 placed restriction on investments of the proceeds of certain tax-exempt bonds issued after December 31, 1986. Specifically, investment earnings which are above arbitrage bond yield are required to be rebated to the United States Treasury Department within sixty days of the end of the fifth bond year. A bond year is defined, at the option of the issuing entity, as either the date of the first anniversary of bond settlement or the issuing entity's year end.

<u>Issue Date</u>	<u>Settlement Date</u>	<u>Amount</u>	<u>Liability</u>
March 1, 2015	September 8, 2015	\$ 11,675,000.00	(1)

- (1) The rebate calculations on these bonds are required to be made at least once every five years. However, the Borough has not prepared the rebate calculation for purposes of determining any contingent liability for rebate. It is anticipated that when such calculation is made, the liability, if any, will be appropriated in that year's general budget.

Note 16: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2015, the following deferred charges are shown on the statement of assets, liabilities, reserves and fund balance of the following fund:

<u>Description</u>	<u>Balance December 31, 2015</u>	<u>2016 Budget Appropriation</u>
Current Fund:		
Special Emergency Authorization	\$ 117,760.00	\$ 56,940.00

The appropriations in the 2016 Budget as adopted are not less than that required by the statutes.

Note 17: SCHOOL TAXES

Palmyra School tax has been raised and the liability deferred by statutes, resulting in the school tax payable set forth in the current fund liabilities as follows:

	<u>Balance December 31, 2015</u>	<u>2014</u>
Balance of Tax	\$ 4,779,095.98	\$ 4,539,794.49
Deferred	<u>4,063,515.00</u>	<u>4,063,515.00</u>
	<u>\$ 715,580.98</u>	<u>\$ 476,279.49</u>

Note 18: RISK MANAGEMENT

The Borough is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

New Jersey Unemployment Compensation Insurance - The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Borough is billed quarterly for amounts due to the State.

The following is a summary of Borough contributions, reimbursements to the State for benefits paid and the ending balance of the Borough's trust fund for the current and previous two years::

<u>Year</u>	<u>Borough Contributions</u>	<u>Employee Contributions</u>	<u>Interest Earnings</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2015		\$ 3,474.66	\$ 130.39	\$ 520.64	\$ 143,799.80
2014		795.92	13.10	1,961.89	140,715.39
2013	\$ 55,000.00	126.58	12.11	16,993.99	141,868.26

There were no unreimbursed payments on behalf of the Borough at December 31, 2015.

Joint Insurance Pool - The Borough is a member of the Burlington County Insurance Pool Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund. The Fund provides its members with the following coverage:

Public Officials Bonds in excess of amounts statutorily required
 Public Employees Dishonesty Bonds
 Automobile Liability
 Workers' Compensation and Employer's Liability
 Commercial Property
 General Liability
 Public Officials Liability
 Employment Practices Liability
 Environmental Liability

Contributions to the JIF and MEL, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by each of the fund's actuaries. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations.

The Funds publish their own financial reports which can be obtained from:

Burlington County Municipal Joint Insurance Fund
 P.O. Box 325
 Hammonton, New Jersey 08037

Municipal Excess Liability Joint Insurance Fund
 Park 80 West Plaza I
 Saddle Brook, New Jersey 07663

Note 19: CONTINGENCIES

Grantor Agencies - Amounts received or receivable from grantor agencies could be subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Borough expects such amount, if any, to be immaterial.

Litigation - The Borough is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Borough, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

Note 20: CONCENTRATIONS

The Borough depends on financial resources flowing from, or associated with, both the federal government and the State of New Jersey. As a result of this dependency, the Borough is subject to changes in specific flows of intergovernmental revenues based on modifications to federal and State laws and federal and State appropriations.

Note 21: SUBSEQUENT EVENTS

Tax Appeals - As of December 31, 2015, one tax appeal was on file against the Borough. Based upon information provided by the tax assessor, if such appeal is not settled in favor of the Borough, the estimated impact of the tax refunds could be material.

Authorization of Debt - Subsequent to December 31, the Borough authorized additional bonds and notes as follows:

<u>Purpose</u>	<u>Adoption</u>	<u>Authorization</u>
General Improvements:		
Various Capital Improvements	05/16/16	\$ 1,048,515.00
Sewer Improvements:		
Acquisition of Jetter/Vacuum Truck	05/16/16	361,000.00

Note 22: PRIOR PERIOD ADJUSTMENT

In prior years the Borough omitted vehicles previously purchased from the General Fixed Assets Account Group. The Borough researched the amounts expended and as a result the following prior period adjustment is required.

	<u>As Reported Dec. 31, 2014</u>	<u>Prior Period Adjustment</u>	<u>Restated Dec. 31, 2014</u>
General Fixed Assets:			
Vehicles	<u>\$ 1,142,549.69</u>	<u>\$ 1,011,862.00</u>	<u>\$ 2,154,411.69</u>
Investment in General Fixed Assets	<u>\$ 1,142,549.69</u>	<u>\$ 1,011,862.00</u>	<u>\$ 2,154,411.69</u>

SUPPLEMENTAL EXHIBITS

SUPPLEMENTAL EXHIBITS

CURRENT FUND

BOROUGH OF PALMYRA**CURRENT FUND**

Statement of Current Cash - Treasurer
For the Year Ended December 31, 2015

	<u>Current Fund</u>	<u>Federal and State Grant Fund</u>
Balance December 31, 2014	\$	\$
Increased by Receipts:		
Taxes Receivable	17,229,758.90	
Tax Overpayments	9,754.37	
Tax Title Lien Receivable	9,920.35	
Prepaid Taxes	93,722.38	
Revenue Accounts Receivable	1,119,924.20	
Miscellaneous Revenue Not Anticipated	223,189.16	
Refunds of Current Year Appropriations	607,983.85	
Refunds of Appropriation Reserves	446.27	
Due State of New Jersey - Veterans' and Senior Citizens' Deductions	96,597.95	
Due State of New Jersey - Marriage Licenses	775.00	
Due State of New Jersey - DCA Fees	3,489.00	
Due Sewer Operating Fund	138,204.04	
Due Trust Other Fund:		
Interfund Received	45,894.73	
TTL Premiums Collected on-behalf of Contra	6,000.00	
	187,445.05	
Due from Current Fund - Matching Funds		\$ 1,865.25
Refunds of Appropriated Grant Reserves		1,993.79
Unappropriated Grants Received		9,547.60
Federal, State and Other Grants Receivable		1,769,735.00
	<u>19,773,105.25</u>	<u>1,783,141.64</u>
Decreased by Disbursements:		
2015 Appropriations	6,718,540.04	
2014 Appropriation Reserves	189,541.80	
County Taxes Payable	2,240,526.72	
Due County for Added and Omitted Taxes	753.08	
Local School Taxes Payable	9,342,645.48	
Special Emergency Note Payable	165,000.00	
Tax Overpayments	12,313.91	
Reserve for Codification of Ordinances	4,850.00	
Due State of New Jersey - Marriage Licenses	925.00	
Due State of New Jersey - DCA Fees	3,328.00	
Accounts Payable	75.00	
Due to Federal and State Grant Fund	1,865.25	
Due to Animal Control	3,157.93	
Due to General Capital Account	352,730.88	
Contra	187,445.05	
Reserve for Federal, State and Other Grants - Appropriated		321,809.18
	<u>19,223,698.14</u>	<u>321,809.18</u>
Balance December 31, 2015	\$	\$
	<u>3,844,112.09</u>	<u>1,868,749.07</u>

BOROUGH OF PALMYRA
CURRENT FUND
Schedule of Change Funds
For the Year Ended December 31, 2015

<u>Office</u>	<u>Amount</u>
Administration / Tax Office	\$ 150.00
Municipal Court	<u>100.00</u>
	<u>\$ 250.00</u>

BOROUGH OF PALMYRA
CURRENT FUND
Statement of Due to State of New Jersey
Veterans' and Senior Citizens' Deductions
For the Year Ended December 31, 2015

Balance December 31, 2014		\$	42,332.63
Increased by:			
Receipts			<u>96,597.95</u>
			138,930.58
Decreased by:			
Deductions per Tax Billing	\$	93,250.00	
2015 Deductions Allowed by Collector		<u>5,250.00</u>	
		98,500.00	
Less: 2015 Deductions Disallowed by Collector		<u>(4,545.18)</u>	
			<u>93,954.82</u>
Balance December 31, 2015		\$	<u><u>44,975.76</u></u>

BOROUGH OF PALMYRA
CURRENT FUND
 Statement of Taxes Receivable and Analysis of Property Tax Levy
 For the Year Ended December 31, 2015

	Balance Dec. 31, 2014	2015 Levy	2014 Collected	2015	Due from State of New Jersey	Cancelled	Transferred to Tax Title Liens	Transferred to/from Arrears	Balance Dec. 31, 2015
Prior 2014	\$ 2,517.54 288,034.17			\$ 1,419.11 279,954.36			\$ 5,160.57	\$ 6,963.70 (2,919.24)	\$ 8,062.13
2015	290,551.71	-	-	281,373.47	-	-	5,160.57	4,044.46	8,062.13
		\$ 17,469,023.71	\$ 71,352.77	16,948,385.43	\$ 93,954.82	\$ 8,553.33	17,702.05	(4,044.46)	325,030.85
	\$ 290,551.71	\$ 17,469,023.71	\$ 71,352.77	\$ 17,229,758.90	\$ 93,954.82	\$ 8,553.33	\$ 22,862.62	\$ -	\$ 333,092.98
<u>Analysis of 2015 Property Tax Levy</u>									
<u>Tax Yield:</u>									
General Purpose				\$ 17,461,038.22					
Added / Omitted Taxes				7,985.49					
									\$ 17,469,023.71
<u>Tax Levy:</u>									
Local District School Tax				\$ 9,581,947.00					
County Taxes:									
County Tax			\$ 1,851,034.84						
County Library Tax			172,459.52						
County Open Space Preservation			217,032.36						
Due County for Added and Omitted Taxes			513.84						
				2,241,040.56					
Local Tax for Municipal Purposes			5,638,564.50						
Add: Additional Tax Levied			7,471.65						
				5,646,036.15					
									\$ 17,469,023.71

BOROUGH OF PALMYRA
CURRENT FUND
Statement of Tax Title Liens
For the Year Ended December 31, 2015

Balance December 31, 2014		\$	65,673.39
Increased by:			
Transfers from Taxes Receivable	\$	22,862.62	
I/C on Tax Sale		<u>1,143.80</u>	
			<u>24,006.42</u>
			89,679.81
Decreased by:			
Collections			<u>9,920.35</u>
Balance December 31, 2015		\$	<u><u>79,759.46</u></u>

BOROUGH OF PALMYRA**CURRENT FUND**Statement of Revenue Accounts Receivable
For the Year Ended December 31, 2015

	<u>Balance</u> <u>Dec. 31, 2014</u>	<u>Accrued in</u> <u>2015</u>	<u>Realized</u>	<u>Balance</u> <u>Dec. 31, 2015</u>
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages		\$ 10,150.00	\$ 10,150.00	
Other		1,863.00	1,863.00	
Fees and Permits		12,718.42	12,718.42	
Fines and Costs:				
Municipal Court				
Interest and Costs on Taxes	\$ 12,218.21	197,360.50	195,623.66	\$ 13,955.05
Interest on Investments and Deposits		69,484.65	69,484.65	
Burlington County Bridge Commission in Lieu of Taxes		8,591.13	8,591.13	
Consolidated Municipal Property Tax Relief Aid		34,238.43	34,238.43	
Energy Receipts Tax		23,082.00	23,082.00	
Dedicated Uniform Construction Code Fees Offset		535,173.00	535,173.00	
With Appropriations (N.J.S.40A:4-36 and N.J.A.C.5:23-4.17):				
Uniform Construction Code Fees		52,733.00	52,733.00	
Special Franchise Tax - PSE&G		39,533.22	39,533.22	
Other Special Items:				
Uniform Fire Safety Act		22,954.63	22,954.63	
Rental Property Inspection Fees		7,195.00	17,420.00	
Municipal Services Act - Street Lighting Reimbursements		17,604.48	17,604.48	
Vacant Property Registration Fees		78,692.11	78,692.11	
Police Yard Sign Fees		152.00	152.00	
	<u>\$ 12,218.21</u>	<u>\$ 1,111,525.57</u>	<u>\$ 1,120,013.73</u>	<u>\$ 13,955.05</u>
Cash Receipts				
Interest Earnings Due From:				
Animal Control Fund		\$ 1,119,924.20		
General Capital Fund		5.23		
		<u>84.30</u>		
		<u>\$ 1,120,013.73</u>		

BOROUGH OF PALMYRA**CURRENT FUND**

Statement of Special Emergency Authorizations N.J.S. 40A:4-55
For the Year Ended December 31, 2015

<u>Date Authorized</u>	<u>Purpose</u>	<u>Original Amount Authorized</u>	<u>1/5 of Amount Authorized</u>	<u>Balance Dec. 31, 2014</u>	<u>Budget Appropriation</u>	<u>Balance Dec. 31, 2015</u>
05/14/12	Cost of Revaluation	\$ 275,000.00	\$ 55,000.00	\$ 165,000.00	\$ 55,000.00	\$ 110,000.00
12/01/14	Codification of Ordinances	9,700.00	1,940.00	9,700.00	1,940.00	7,760.00
				<u>\$ 174,700.00</u>	<u>\$ 56,940.00</u>	<u>\$ 117,760.00</u>

BOROUGH OF PALMYRA
CURRENT FUND
Statement of Appropriation Reserves
For the Year Ended December 31, 2015

	Balance December 31, 2014					
	<u>Encumbered</u>	<u>Reserved</u>	<u>Balance After Modification</u>	<u>Paid or Charged</u>	<u>Transfer to Accounts Payable</u>	<u>Lapsed to Fund Balance</u>
OPERATIONS WITHIN "CAPS"						
GENERAL GOVERNMENT:						
General Administration						
Salaries and Wages		\$ 748.14	\$ 748.14			\$ 748.14
Other Expenses	\$ 10,924.40	5,801.63	16,726.03	\$ 7,087.12	\$ 5,557.98	4,080.93
Mayor and Council						
Salaries and Wages		24.20	24.2			24.20
Other Expenses	225.00	136.41	361.41	300.00		61.41
Public Relations	64.00	21,121.50	21,185.50		64.00	21,121.50
Borough Clerk						
Salaries and Wages		770.09	770.09			770.09
Other Expenses	194.08	1,260.59	1,454.67	268.58		1,186.09
Election Costs	80.00	373.61	453.61	80.00		373.61
Financial Administration						
Salaries and Wages		3,872.00	3,872.00			3,872.00
Other Expenses	358.00	841.53	1,199.53	638.25		561.28
Collection of Taxes						
Salaries and Wages		321.49	321.49			321.49
Other Expenses	349.46	551.73	901.19	349.46		551.73
Assessment of Taxes						
Other Expenses	461.68	3,745.25	4,206.93	461.68		3,745.25
Legal Services and Costs						
Other Expenses	12,500.00	20,160.14	32,660.14	8,218.37	8,232.75	16,209.02
Engineering Services						
Other Expenses	11,002.50	8,660.39	19,662.89	7,336.25	10,802.50	1,524.14
Grants and Planning						
Other Expenses	2,500.00	11,593.39	14,093.39	507.00	2,500.00	11,086.39
Land Use Administrative Planning Board						
Salaries and Wages		7.80	7.80			7.80
Other Expenses	40.70	534.53	575.23	71.74		503.49
Code Enforcement						
Salaries and Wages		4,367.37	4,367.37			4,367.37
Other Expenses		584.00	584.00			584.00
Municipal Court						
Salaries and Wages		924.44	924.44			924.44
Other Expenses	357.12	971.92	1,329.04	1,289.12		39.92
Insurance:						
Surety Bond Premiums		3,500.00	3,500.00			3,500.00
Liability Insurance		3,674.86	3,674.86			3,674.86
Employee Group Insurance		30,665.49	30,665.49	5,390.54		25,274.95
Unemployment Insurance		5,000.00	5,000.00			5,000.00
PUBLIC SAFETY:						
Police						
Salaries and Wages		12,655.42	12,655.42	1,993.79		10,661.63
Other Expenses	14,272.74	11,422.84	25,695.58	12,712.33		12,983.25
School Crossing Guard						
Salaries and Wages		24.79	24.79			24.79
Other Expenses		137.00	137.00			137.00
Police and Radio Communications						
Other Expenses	508.13	2,971.55	3,479.68	523.98		2,955.70
Office of Emergency Management						
Other Expenses	54.07	1,112.08	1,166.15	54.07		1,112.08
Fire Department						
Other Expenses	6,832.22	5,119.38	11,951.60	7,350.60		4,601.00
Uniform Fire Safety Act (P.L. 1983, CH. 383)						
Salaries and Wages		378.51	378.51			378.51
Other Expenses	51.47	843.15	894.62	81.47		813.15
Borough Prosecutor						
Other Expenses		3,650.00	3,650.00			3,650.00
PUBLIC WORKS FUNCTIONS:						
Streets and Roads Maintenance						
Salaries and Wages		19,935.78	19,935.78			19,935.78
Other Expenses	12,414.04	10,858.02	23,272.06	7,141.39		16,130.67
Railroad Landscaping		1,000.00	1,000.00			1,000.00
Shade Tree						
Salaries and Wages		403.60	403.60			403.60
Other Expenses	780.00	377.50	1,157.50			1,157.50
Solid Waste Collection						
Other Expenses	9,025.50	25,394.58	34,420.08	2,268.30		32,151.78

(Continued)

BOROUGH OF PALMYRA
CURRENT FUND
Statement of Appropriation Reserves
For the Year Ended December 31, 2015

	Balance December 31, 2014					
	<u>Encumbered</u>	<u>Reserved</u>	<u>Balance After Modification</u>	<u>Paid or Charged</u>	<u>Transfer to Accounts Payable</u>	<u>Lapsed to Fund Balance</u>
PUBLIC WORKS FUNCTIONS (CONT'D):						
Public Buildings and Grounds						
Salaries and Wages		\$ 4,364.97	\$ 4,364.97	\$ 444.80		\$ 3,920.17
Other Expenses	\$ 18,222.74	11,812.01	30,034.75	19,505.61		10,529.14
Vehicle Maintenance						
Other Expenses	9,606.57	6,797.76	16,404.33	7,019.19		9,385.14
Condominium Services Law						
Other Expenses	9,718.39	12,071.85	21,790.24	10,910.97		10,879.27
HEALTH AND HUMAN SERVICES:						
Board of Health						
Salaries and Wages		200.00	200.00			200.00
Other Expenses		580.00	580.00			580.00
Animal Control Services						
Other Expenses		2,492.47	2,492.47			2,492.47
PARKS AND RECREATION FUNCTIONS:						
Parks and Playgrounds						
Other Expenses		4,446.75	4,446.75			4,446.75
EDUCATION FUNCTIONS:						
Community Youth Program						
Other Expenses		500.00	500.00			500.00
Celebration of Public Events						
Other Expenses	1,712.93	2,182.46	3,895.39	1,755.00		2,140.39
STATE UNIFORM CONSTRUCTION CODE:						
Construction Code Official						
Salaries and Wages		2,466.00	2,466.00			2,466.00
Other Expenses	2,750.00	5,940.73	8,690.73	5,055.18		3,635.55
DEFERRED CHARGES AND STATUTORY EXPENDITURES - MUNICIPAL WITHIN "CAPS":						
UNCLASSIFIED:						
Utilities:						
Electricity	10,000.00	26,634.40	36,634.40	15,808.81		20,825.59
Street Lighting	20,000.00	20,860.07	40,860.07	19,709.19		21,150.88
Telephone	269.70	4,852.48	5,122.18	1,913.35		3,208.83
Water/Sewer	1,500.00	8,802.27	10,302.27	572.40		9,729.87
Gasoline	20,719.96	808.72	21,528.68	9,000.43		12,528.25
Fire-Hydrant Services	7,281.20	1,125.60	8,406.80	7,281.20		1,125.60
Printing and Postage		893.62	893.62	762.50		131.12
Landfill and Solid Waste Disposal Costs:						
Landfill Fees	30,645.54	16,574.97	47,220.51	25,232.86		21,987.65
Statutory Expenditures:						
Contribution to:						
Public Employee Retirement System		9,534.00	9,534.00			9,534.00
Police and Fireman's Retirement System		16,483.00	16,483.00			16,483.00
Social Security System (O.A.S.I)		12,358.94	12,358.94			12,358.94
Defined Contribution Retirement System		3,245.04	3,245.04			3,245.04
Length of Service Awards	2,868.76	6,108.06	8,976.82			8,976.82
Insurance (NJSA 40A:4-45.3(00))						
Employee Group Health		14,620.00	14,620.00			14,620.00
Total	<u>\$ 218,290.90</u>	<u>\$ 423,252.87</u>	<u>\$ 641,543.77</u>	<u>\$ 189,095.53</u>	<u>\$ 27,157.23</u>	<u>\$ 425,291.01</u>
Disbursed				\$ 189,541.80		
Receipts				(446.27)		
				<u>\$ 189,095.53</u>		

BOROUGH OF PALMYRA
CURRENT FUND
Statement of Reserve for Encumbrances
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 218,290.90
Increased by:	
Current Year Encumbrances:	
Current Fund Appropriations	<u>226,550.58</u>
	444,841.48
Decreased by:	
Prior Year Encumbrances Reclassified:	
Current Fund Appropriations	<u>218,290.90</u>
Balance December 31, 2015	<u><u>\$ 226,550.58</u></u>

Exhibit SA-10

CURRENT FUND
Statement of Property Acquired for Taxes (Assessed Valuation)
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 166,150.00
Increased by:	
Foreclosed - Transferred from Sewer Utility Liens	\$ 14,021.71
Increased to 2015 Assessed Valuation	<u>222,478.29</u>
	<u>236,500.00</u>
Balance December 31, 2015	<u><u>\$ 402,650.00</u></u>

BOROUGH OF PALMYRA
CURRENT FUND
Statement of Prepaid Taxes
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 71,352.77
Increased by:	
Receipts	<u>93,722.38</u>
	165,075.15
Decreased by:	
Application to 2015 Taxes	<u>71,352.77</u>
Balance December 31, 2015	<u><u>\$ 93,722.38</u></u>

Exhibit SA-12

CURRENT FUND
Statement of Tax Overpayments
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 4,124.06
Increased by:	
Receipts	<u>9,754.37</u>
	13,878.43
Decreased by:	
Refunds	<u>12,313.91</u>
Balance December 31, 2015	<u><u>\$ 1,564.52</u></u>

BOROUGH OF PALMYRA
CURRENT FUND
Statement of County Taxes
For the Year Ended December 31, 2015

Increased by:

2015 Levy:

General County	\$ 1,851,034.84
County Library Tax	172,459.52
County Open Space Tax	<u>217,032.36</u>

\$ 2,240,526.72

Decreased by:

Disbursements

\$ 2,240,526.72

Exhibit SA-14

CURRENT FUND
Statement of Amount Due to County for Added Taxes
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 753.08
Increased by:	
County Share of 2015 Added Assessments	<u>513.84</u>
	1,266.92
Decreased by:	
Disbursements	<u>753.08</u>
Balance December 31, 2015	<u>\$ 513.84</u>

BOROUGH OF PALMYRA
CURRENT FUND
Statement of Local District School Tax
For the Year Ended December 31, 2015

Balance December 31, 2014		
School Tax Payable	\$ 476,279.46	
School Tax Deferred	<u>4,063,515.00</u>	
		\$ 4,539,794.46
Increased by:		
Levy - School Year July 1, 2015 to June 30, 2016		<u>9,581,947.00</u>
		14,121,741.46
Decreased by:		
Disbursements		<u>9,342,645.48</u>
Balance December 31, 2015		
School Tax Payable	715,580.98	
School Tax Deferred	<u>4,063,515.00</u>	
		<u>\$ 4,779,095.98</u>
2015 Liability for Local District School Tax:		
Tax Paid		\$ 9,342,645.48
Add: Tax Payable December 31, 2015		<u>715,580.98</u>
		10,058,226.46
Less: Tax Payable December 31, 2014		<u>476,279.46</u>
Amount Charged to 2015 Operations		<u>\$ 9,581,947.00</u>

BOROUGH OF PALMYRA
FEDERAL AND STATE GRANT FUND
Statement of Federal and State Grants Receivable
For the Year Ended December 31, 2015

<u>Program</u>	<u>Balance Dec. 31, 2014</u>	<u>Anticipated Revenue</u>	<u>Received</u>	<u>Balance Dec. 31, 2015</u>
Federal Grants:				
Transportation Trust Fund:				
2008 Allotment - Morgan Avenue	\$ 10,432.02		\$	10,432.02
ARRA - Transportation Enhancement:				
Market Street Gateway Improvement	27,164.30	\$ 196,500.00		27,164.30
FEMA - Community Center Generator		1,141.80	\$ 1,141.80	196,500.00
Bulletproof Vest Partnership Grant				
Total Federal Grants	37,596.32	197,641.80	1,141.80	234,096.32
State Grants:				
NJ Department of Transportation - 2015 Municipal				
Aid Program - South Broad Street Improvements		196,000.00	147,000.00	49,000.00
Drunk Driving Enforcement Fund		4,885.51	4,885.51	
NJDEP - Clean Communities Program		16,642.00	16,542.00	100.00
Municipal Alliance on Alcoholism and Drug Abuse		7,461.00		7,461.00
Hazardous Discharge Site Remediation Fund		1,601,784.00	1,601,784.00	
Recycling Tonnage		9,660.84	9,660.84	
Body Armor Grant		1,849.62	1,849.62	
Total State Grants	-	1,838,282.97	1,781,721.97	56,561.00
Local Grants:				
Burlington County Park Improvement	4,409.00		4,409.00	
Total Federal State and Local Grants	\$ 42,005.32	\$ 2,035,924.77	\$ 1,787,272.77	\$ 290,657.32
Original Budget		\$ 17,537.77		
Appropriation by NJS 40A:4-87 (Chapter 159's)		2,018,387.00	\$ 17,537.77	
Unappropriated Grants Realized as Revenue			1,769,735.00	
Receipts		\$ 2,035,924.77	\$ 1,787,272.77	

BOROUGH OF PALMYRA
FEDERAL AND STATE GRANT FUND
Statement of Reserve for Federal and State Grants - Unappropriated
For the Year Ended December 31, 2015

<u>Program</u>	<u>Balance</u> <u>Dec. 31, 2014</u>	<u>Grants</u> <u>Received</u>	<u>Realized as</u> <u>Misc. Revenue</u> <u>in 2015 Budget</u>	<u>Balance</u> <u>Dec. 31, 2015</u>
Federal Grants:				
Department of Justice - Bulletproof Vest	\$ 1,141.80	\$ 785.95	\$ 1,141.80	\$ 785.95
State Grants:				
Recycling Tonnage Grant	9,660.84		9,660.84	
Drunk Driving Enforcement Grant	4,885.51	4,826.62	4,885.51	4,826.62
Alcoholic Education Rehabilitation Fund		2,003.73		2,003.73
Tactical Body Armor Grant	1,849.62	1,931.30	1,849.62	1,931.30
	16,395.97	8,761.65	16,395.97	8,761.65
Total Federal and State Unappropriated Grants	\$ 17,537.77	\$ 9,547.60	\$ 17,537.77	\$ 9,547.60

BOROUGH OF PALMYRA
FEDERAL AND STATE GRANT FUND
Statement of Reserve for Federal and State Grants - Appropriated
For the Year Ended December 31, 2015

<u>Program</u>	<u>Balance</u> <u>Dec. 31, 2014</u>	<u>Transferred</u> <u>from 2015</u> <u>Budget</u> <u>Appropriation</u>	<u>Prior Year</u> <u>Encumbrances</u> <u>Reclassified</u>	<u>Expended</u>	<u>Balance</u> <u>Dec. 31, 2015</u>
Federal Grants:					
Department of Justice - Bulletproof Vest	\$ 3,849.22	\$ 1,141.80		\$ 834.90	\$ 4,156.12
ARRA - Transportation Enhancement	27,164.30				27,164.30
FEMA - Community Center Generator		196,500.00		196,500.00	32,000.00
DVRPC - Traffic Calming	32,000.00				36,147.46
Transportation Trust Fund	36,147.46				2,787.64
Over the Limit	2,787.64				1,525.00
Forestry Grant	1,525.00				
Total Federal Grants	103,473.62	197,641.80	-	197,334.90	103,780.52
State Grants:					
NJ Department of Transportation - 2015 Municipal					
Aid Program - South Broad Street Improvements		196,000.00		196,000.00	11,040.52
Drunk Driving Enforcement Grant	4,654.22	4,885.51		(1,500.79)	8,414.58
Alcoholic Education Rehabilitation Fund	9,264.58			850.00	6,531.88
NJDEP - Clean Communities Program	8,378.52	16,642.00	\$ 1,409.62	19,898.26	29,205.98
Municipal Alliance on Alcoholism and Drug Abuse	19,879.73	9,326.25	30.99	30.99	4,891.04
Tactical Body Armor Grant	3,876.32	1,849.62		834.90	4,073.62
Recycling Tonnage Grant	11,153.72	9,660.84	4,634.10	21,375.04	1,546.36
Exercise Program Improvement Grant	2,052.36			506.00	126,120.87
Hazardous Discharge Site Remediation Fund	126,120.87	1,601,784.00		1,601,784.00	24,825.00
Centers of Place	24,825.00				10,446.75
Clean Shores	10,446.75				9,900.00
Juvenile Justice Commission	9,900.00				
Total State Grants	230,552.07	1,840,148.22	6,074.71	1,839,778.40	236,996.60
Local Grants:					
Burlington County Park Improvement	2,516.50				2,516.50
Total Federal State and Local Grants	\$ 336,542.19	\$ 2,037,790.02	\$ 6,074.71	\$ 2,037,113.30	\$ 343,293.62
Original Budget	\$ 19,403.02				
Appropriation by 40A:4-87	2,018,387.00				
Encumbered				\$ 1,717,297.91	
Refunds				(1,993.79)	
Disbursed				321,809.18	
	\$ 2,037,790.02			\$ 2,037,113.30	

SUPPLEMENTAL EXHIBITS

TRUST FUND

BOROUGH OF PALMYRA
TRUST OTHER FUND
Statement of Trust Cash - Treasurer
For the Year Ended December 31, 2015

	<u>Animal Control</u>	<u>Other</u>
Balance December 31, 2014	\$ 2,037.77	\$ 1,119,045.96
Increased by Receipts:		
Reserve for Animal Control Fund	\$ 4,424.80	
Due State - Registration Fees	622.40	
Due Current Fund:		
Current Year Interest Earnings	5.23	
Prior Year Interfund Liquidated	3,157.93	
Reserve for Payroll Deductions Payable		\$ 3,323,750.22
Reserve for Unemployment Compensation Insurance		3,605.05
Reserve for Parking Offenses Adjudication Act		56.00
Reserve for Public Defender		8,442.00
Reserve for Developer's Escrow Deposits		10,545.49
Reserve for Developer's Site Improvements		225,755.06
Reserve for Regional Contribution - Delanco		77.53
Reserve for Regional Contribution - Evesham		19,506.32
Reserve for Special Law Enforcement		1,500.03
Reserve for Flexible Spending		9,107.10
Reserve for Community Center Deposits		300.00
Reserve for Compensated Absences		30,000.00
Reserve for Tax Title Lien Premiums		186,100.00
Reserve for Tax Title Lien Redemption		665,112.77
	<u>8,210.36</u>	<u>4,483,857.57</u>
	10,248.13	5,602,903.53
Decreased by Disbursements:		
Reserve for Animal Control Fund	6,204.85	
Due State - Registration Fees	619.20	
Due Current Fund		45,894.73
Reserve for Payroll Deductions Payable		3,324,849.80
Reserve for Unemployment Compensation Insurance		520.64
Reserve for Flexible Spending		4,384.96
Reserve for Public Defender		9,075.00
Reserve for Developer's Escrow Deposits		4,445.00
Reserve for Community Center Deposits		400.00
Reserve for Developer's Site Improvements		203,189.63
Reserve for Regional Contribution - Delanco		1,800.00
Reserve for Regional Contribution - Evesham		65,059.30
Reserve for Special Law Enforcement		9,381.03
Reserve for Tax Title Lien Premiums		205,500.00
Reserve for Tax Title Lien Redemption		682,169.35
	<u>6,824.05</u>	<u>4,556,669.44</u>
Balance December 31, 2015	<u>\$ 3,424.08</u>	<u>\$ 1,046,234.09</u>

BOROUGH OF PALMYRA
ANIMAL CONTROL FUND
Statement of Due (To) From Current Fund
For the Year Ended December 31, 2015

Balance December 31, 2014 - Due From		\$ 3,157.93
Decreased by Receipts:		
Current Year Interest Earnings	\$ 5.23	
Prior Year Interfund Liquidated	<u>3,157.93</u>	
		<u>3,163.16</u>
Balance December 31, 2015 - (Due To)		<u><u>\$ (5.23)</u></u>

Exhibit SB-3

ANIMAL CONTROL FUND
Statement of Due to State of New Jersey
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 1.00
Increased by:	
Receipts	<u>622.40</u>
	623.40
Decreased by:	
Disbursements	<u>619.20</u>
Balance December 31, 2015	<u><u>\$ 4.20</u></u>

BOROUGH OF PALMYRA
ANIMAL CONTROL FUND
Statement of Reserve for Animal Control Fund Expenditures
For the Year Ended December 31, 2015

Balance December 31, 2014		\$ 4,628.10
Increased by:		
Cancellation of Prior Year Encumbrances	\$ 567.00	
Receipts - Animal License Fees	<u>4,424.80</u>	
		<u>4,991.80</u>
		9,619.90
Decreased by:		
Expenditures Under R.S.4:19.11		<u>6,204.85</u>
Balance December 31, 2015		<u><u>\$ 3,415.05</u></u>
<u>License Fees Collected</u>		<u>Amount</u>
<u>Year</u>		
2013		\$ 2,301.20
2014		<u>3,307.00</u>
		<u><u>\$ 5,608.20</u></u>

BOROUGH OF PALMYRA
TRUST OTHER FUND
Statement of Due (To) / From Current Fund
For the Year Ended December 31, 2015

Balance December 31, 2014 - (Due To)		\$ (47,958.91)
Increased by:		
Interfund Liquidated	\$ 45,894.73	
Collected by Current Fund on-behalf of		
Tax Title Lien Premium Trust Fund	<u>6,000.00</u>	<u>51,894.73</u>
Balance December 31, 2015 - Due From		<u><u>\$ 3,935.82</u></u>
Trust Other Fund		\$ (1.22)
Professional Escrow Trust Fund		(4.51)
Performance Trust Fund		(1,109.68)
Flexible Spending Advance Trust Fund		(903.74)
Payroll Trust Fund		(8.91)
Tax Title Lien Premiums Trust Fund		6,000.00
Tax Title Lien Redemption Trust Fund		<u>(36.12)</u>
		<u><u>\$ 3,935.82</u></u>

BOROUGH OF PALMYRA
TRUST OTHER FUND
Statement of Miscellaneous Trust Reserves
For the Year Ended December 31, 2015

	Increased by				Decreased by				
	Balance Dec. 31, 2014	Interest Earnings	Due from Current Fund	Prior Year Encumbrances Reclassified	Other Receipts	Budget Appropriation	Disbursements	Due to VOCOB	Balance Dec. 31, 2015
Reserve for Payroll Deductions Payable	\$ 4,006.27				\$ 3,323,750.22		\$ 3,324,849.80		\$ 2,906.69
Reserve for Unemployment Compensation Insurance	140,715.39	\$ 130.39			3,474.66		520.64		143,799.80
Reserve for Parking Offenses Adjudication Act	241.00				56.00				297.00
Reserve for Public Defender	7,500.00				8,442.00		9,075.00	\$ 304.50	6,562.50
Reserve for Developer's Escrow Deposits	43,211.92				10,545.49		4,445.00		49,312.41
Reserve for Developer's Site Improvements	152,876.01				225,755.06		203,189.63		175,441.44
Reserve for Regional Contribution - Delanco	68,040.95	77.53		\$ 325.00	19,367.67		1,800.00		66,643.48
Reserve for Regional Contribution - Evesham	168,471.26	138.65		325.00	1,467.67		65,059.30		123,243.28
Reserve for Special Law Enforcement	21,284.13	32.36		5,056.16	300.00		9,381.03		18,459.29
Reserve for Community Center Deposits	800.00				9,107.10		400.00		700.00
Reserve for Flexible Spending Account	3,861.43					\$ 30,000.00	4,384.96		8,583.57
Reserve for Compensated Absences	93,238.82				186,100.00		205,500.00		123,238.82
Reserve for Tax Title Lien Premiums	343,000.00		\$ 6,000.00		685,112.77		682,169.35		329,600.00
Reserve for Tax Title Lien Redemption	12,051.18			14,288.53					9,283.13
	\$ 1,059,298.36	\$ 378.93	\$ 6,000.00	\$ 19,994.69	\$ 4,453,478.64	\$ 30,000.00	\$ 4,510,774.71	\$ 304.50	\$ 1,058,071.41

BOROUGH OF PALMYRA
TRUST OTHER FUND
Statement of Reserve for Encumbrances
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 19,994.69
Decreased by:	
Prior Year Encumbrances Reclassified	<u>\$ 19,994.69</u>

Exhibit SB-8

TRUST OTHER FUND
Statement of Due Violent Crime Compensation Board
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 47,559.00
Increased by:	
Due from Public Defender Trust Fund	<u>304.50</u>
Balance December 31, 2015	<u>\$ 47,863.50</u>

SUPPLEMENTAL EXHIBITS

GENERAL CAPITAL FUND

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of General Capital Cash - Treasurer
For the Year Ended December 31, 2015

Balance December 31, 2014		\$ 706,239.41
Increased by Receipts:		
Due Current Fund:		
Interest Earnings	\$ 84.42	
Interfund Received	352,730.88	
Due Sewer Capital Fund:		
Premiums Received on Sewer Capital Notes	36,893.00	
Capital Improvement Fund	100,000.00	
Reserve for Payment of Debt Service:		
Ethel B. Hardy County Grant	185,000.00	
Premiums Received on Notes Issued	22,612.91	
Premiums Received on Bond Issued	196,607.00	
Serial Bonds Issued	<u>9,830,000.00</u>	
		<u>10,723,928.21</u>
		11,430,167.62
Decreased by Disbursements:		
Due to Current Fund - Interest Earnings	0.12	
Pay down of Bond Anticipation Notes	9,075,900.00	
Improvement Authorizations	<u>516,104.72</u>	
		<u>9,592,004.84</u>
Balance December 31, 2015		<u><u>\$ 1,838,162.78</u></u>

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of General Capital Cash and Investments
For the Year Ended December 31, 2015

	Receipts			Disbursements		Transfers		Balance (Deficit) Dec. 31, 2015
	Balance (Deficit) Dec. 31, 2014	2015 Bonds Issued	Miscellaneous	Improvement Authorizations	Miscellaneous	From	To	
Fund Balance	\$ 1,732.79							\$ 76,556.44
Capital Improvement Fund	77,514.16		\$ 100,000.00			\$ 58,385.00	\$ 74,823.65	\$ 119,129.16
Due Current Fund	(352,730.88)		352,815.30					84.30
Due Federal and State Grant Fund	(89,267.26)							(89,267.26)
Due Sewer Capital Fund			36,893.00					36,893.00
Reserve for Payment of Debt Service	507,202.55		404,219.91					911,422.46
Encumbrances	249,759.60					249,759.60	507,878.43	507,878.43
Contra			13,114,586.78		13,114,586.78			
Improvement Authorizations:								
Ordinance								
Number								
2006-18	Purchase of Land	220.00				220.00		
2007-08	Various Improvements:							
	Acquisition of Fire Dept. Equipment	203.44				203.44		
	Renovations to Courtroom	6,830.02				6,830.02		
2007-10	Improvement to Legion Field	18,476.79				9,143.25	9,143.25	18,476.79
2008-10	Various Improvements:							
	Construction of Community Center	446.62				446.62		
	2008 Road Program	7,687.75				7,687.75		
	Acquisition of Road Department Equipment							
	Acquisition of Police Department Equipment	546.71				546.71	110.00	110.00
2009-27	Various Improvements:							
	Improvements to HVAC System	996.80				268.98	2,868.98	2,600.00
	Acquisition of Police Department Equipment	3,938.64				996.80		
	2009 Road Program	18,011.88				3,938.64		
	Improvements to Municipal Building	7,221.12				35.00	1,470.83	19,412.71
2011-17	Construction of Police Storage Unit			\$ 35.00		7,221.12		
2011-18	Various Improvements:							
	2011 Road Program	(44,000.00)	\$ 44,000.00			2,608.15	4,954.81	2,346.66
	Acquisition of Police Department Equipment	1,763.49		6,710.39		1,763.49	6,710.39	
	Acquisition of Data Processing Equipment	784.70				784.70		
	Various Infrastructure and Handicapped Improvements	69,072.12		2,400.00			1,852.99	68,525.11
2012-16	Various Improvements:							
	Acquisition of Four Wheel Drive Vehicle	1,587.95		52,289.61			52,289.61	
	Improvements to Community Center			3,842.14			2,254.19	
	Improvements to Borough Hall							
2013-07	2012 Road Program	65,693.08		46,670.00		21,155.00	2,852.00	720.08
2013-21	Wheeled Refuse Containers	4,020.27		786.65		3,283.62		(50.00)
	Various Capital Improvements:							
	Acquisition of New Fire Engine and Related Apparatus	(1,057.69)		10,651.47				(1,057.69)
	Acquisition of Conductive Energy Devices (Tasers)	11,000.00						348.53
	Mobile Communication Equipment	103.10						
	Installation of Pedestrian and Traffic Safety Devices							
	Cinnaminson Avenue and East Charles Street	30,000.00		7,772.49		103.10		
	Public Works Equipment	(8,639.94)	8,650.00			22,227.51		
	Installation of Pedestrian and Traffic Safety Improvements	6,906.95		10,501.53		10.06	10,836.53	7,241.95
	Interior and Exterior Improvements to Borough Hall	43,892.35	85,550.00	87,845.68			8,337.50	49,934.17
	Construction of Car Port for Police Department	7,224.00		2,300.00		4,924.00		
	Improvements to Legion Field and Ethel Hardy Grounds	(33,571.18)	158,750.00	100,148.64		2,345.00	64,454.80	87,139.98
	2013 Road Program	31,388.41				86,248.41		(54,860.00)
								(Continued)

(Continued)

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of General Capital Cash and Investments
For the Year Ended December 31, 2015

Improvement Authorizations (Continued): Ordinance Number	Receipts			Disbursements		Transfers		Balance (Deficit) Dec. 31, 2015
	Balance (Deficit) Dec. 31, 2014	2015 Bonds Issued	Miscellaneous	Improvement Authorizations	Miscellaneous	From	To	
2014-09 Acquisition of Property	\$ 2,000.00							\$ 2,000.00
2014-14 Various Capital Improvements:								
New Four Wheel Drive SUV for the Police Department	7,518.25			\$ 38,759.75		\$ 7,518.25	\$ 38,759.75	
Speed Monitor Matrix for the Police Department	3,500.00			18,895.00		3,105.00	18,500.00	
Automated Fingerprint System for Police Department	1,636.03			23,763.97		2,236.03	24,363.97	
Carbon Dioxide Meter for Fire Department	776.79					776.79		
Security Cameras for Borough Property	10,000.00	\$ 190,000.00						200,000.00
2014 Road Program	3,600.00	152,000.00		56,233.90		75,000.00		24,366.10
Installation of Accordion Wall at Community Center	26,000.00			13,183.00		32,317.00		26,000.00
Gasoline and Diesel Storage Tanks	6,250.00	115,150.00						75,900.00
2015-13 Various Capital Improvements:								
Borough Hall Improvements				250.00				4,750.00
Community Center Improvements				12,312.50		6,700.00		(16,512.50)
Acquisition of Security System / Cameras								7,500.00
Promotional and Devi. Activities Brownfield Devel. Area								5,000.00
Install. and Upgrade for Gasoline / Diesel Fuel Tank Sys.								9,250.00
Acquisition of Computer System Hardware / Software						2,135.62		1,250.00
Police Four Wheel Drive Vehicle				5,312.00		35,208.62		(885.62)
Police Body Cameras and Server								2,075.00
Police Handgun Replacement				8,500.00				1,625.00
Police Acquisition and Installation of Lights for Car Port								425.00
Police Recording Equipment								(8,075.00)
Police Scheduling System								500.00
Police Server Replacement						8,445.00		750.00
Fire Department Sidewinder Stabilization Jack Kits				2,000.00				(7,985.00)
New Fire Chief Vehicle						33,124.32		925.00
Fire Department Personal Protective Gear				4,941.00				(1,900.00)
Fire Department Grounds Radios								(31,424.32)
Legion Field Improvements								(4,491.00)
Road Improvements						193,144.08		450.00
								125.00
								6,250.00
								(180,644.08)
	<u>\$ 706,239.41</u>	<u>\$ 754,100.00</u>	<u>\$ 14,008,514.99</u>	<u>\$ 516,104.72</u>	<u>\$ 13,114,586.90</u>	<u>\$ 890,846.68</u>	<u>\$ 890,846.68</u>	<u>\$ 1,838,162.78</u>

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of Deferred Charges to Future Taxation - Funded
For the Year Ended December 31, 2015

Balance December 31, 2014		\$ 639,949.67
Increased by:		
2015 Bond Issue		<u>9,830,000.00</u>
		10,469,949.67
Decreased by:		
2015 Budget Appropriations:		
Green Acres Loan Payable	\$ 8,571.12	
Serial Bonds	<u>100,000.00</u>	
		<u>108,571.12</u>
Balance December 31, 2015		<u><u>\$ 10,361,378.55</u></u>

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of Deferred Charges to Future Taxation - Unfunded
For the Year Ended December 31, 2015

Ordinance Number	Improvement Description	Increased by			Decreased by			Analysis of Balance Dec. 31, 2015	
		Balance Dec. 31, 2014	2015 Authorizations	Budget Appropriation Payment of Notes	2015 Bond Issue	Cancellation of Appropriations	Balance Dec. 31, 2015	Expended	Unexpended Improvement Authorizations
2006-18	Purchase of Land	\$ 47,500.00				\$ 47,500.00			
2007-08	Various Improvements:								
	Improvements to Legion Field	118,500.00			\$ 118,500.00				
	2007 Road Program	285,000.00			285,000.00				
	Construction of New Salt Dome Roof	14,706.19			14,706.19				
	Acquisition of Siren	11,500.00			11,500.00				
	Renovations to Courtroom	19,000.00			19,000.00				
	Acquisition of Siren	7,600.00			7,600.00				
2007-10	Improvement to Legion Field	62,000.00			62,000.00				
2008-10	Various Improvements:								
	Construction of Community Center/Redevelopment	2,671,000.00		\$ 256,500.00	2,414,500.00				
	Improvements to Legion Field	2,280,000.00			2,280,000.00				
	2008 Road Program	403,380.00			403,000.00	380.00			
2009-27	Various Improvements:								
	Improvements to HVAC System	677,500.00		16,500.00	661,000.00				
	Acquisition of Police Department Equipment	35,910.00			35,900.00	10.00			
	2009 Road Program	280,000.00			280,000.00				
	Improvements to Municipal Building	123,500.00			123,500.00		\$ 500.00	\$ 500.00	500.00
2011-17	Construction of Police Storage Unit	53,693.81			53,693.81				
2011-18	Various Improvements:								
	2011 Road Program	175,000.00			175,000.00				
	Acquisition of Police Department Equipment	35,125.00			35,100.00	25.00			
	Acquisition of Data Processing Equipment	18,050.00			18,000.00	50.00			
	Various Infrastructure and Handicapped Improvements	5,000.00			5,000.00				
2012-16	Various Improvements:								
	Improvements to Community Center	109,000.00			109,000.00				
	Improvements to Borough Hall	128,000.00		13,000.00	115,000.00		37.00	37.00	37.00
2013-07	2012 Road Program	355,437.00			355,400.00		50.00	\$ 50.00	
2013-21	Wheeled Refuse Containers	147,250.00			147,200.00				
	Various Capital Improvements:								
	Acquisition of New Fire Engine and Related Apparatus	503,500.00			500,000.00	2,442.31	1,057.69	1,057.69	
	Acquisition of Conductive Energy Devices (Tasers)	10,450.00			10,450.00				
	Mobile Communication Equipment	25,650.00			25,650.00				
	Installation of Pedestrian and Traffic Safety Devices	28,500.00			28,500.00				
	Cinnaminson Avenue and East Charles Street	25,650.00			25,650.00				
	Public Works Equipment	62,700.00			62,700.00				
	Installation of Pedestrian and Traffic Safety Improvements	166,250.00			166,250.00				
	Interior and Exterior Improvements to Borough Hall	102,125.00			55,000.00				
	Construction of Car Port for Police Department	308,750.00			308,750.00	47,125.00			
	Improvements to Legion Field and Ethel Hardy Grounds	394,535.00			339,675.00		54,860.00	54,860.00	
2014-14	2013 Road Program								
	Various Capital Improvements:								
	New Four Wheel Drive SUV for the Police Department	48,925.00			48,925.00				
	Speed Monitor Matrix for the Police Department	20,900.00			20,900.00				
	Automated Fingerprint System for Police Department	24,700.00			24,700.00				
	Carbon Dioxide Meter for Fire Department	1,900.00			1,900.00				
	Security Cameras for Borough Property	190,000.00			190,000.00				
	2014 Road Program	152,000.00			152,000.00				
	Installation of Accordion Wall at Community Center	24,700.00			24,700.00				
	Gasoline and Diesel Storage Tanks	118,750.00			115,150.00		3,600.00	3,600.00	3,600.00

(Continued)

(Continued)

**BOROUGH OF PALMYRA
GENERAL CAPITAL FUND**

Improvement Authorizations - Unfunded

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of Reserve for Payment of Debt Service
For the Year Ended December 31, 2015

Balance December 31, 2014			\$ 507,202.55
Increased by:			
Premiums Received On:			
Bond Anticipation Notes Issued	\$	22,612.91	
Serial Bonds Issued		196,607.00	
Ethel B. Hardy County Grant Receipt		185,000.00	
			<u>404,219.91</u>
Balance December 31, 2015			<u><u>\$ 911,422.46</u></u>

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of Reserve for Encumbrances
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 249,759.60
Increased by:	
Charges to Improvement Authorizations	<u>507,878.43</u>
	757,638.03
Decreased by:	
Prior Year Balance Reappropriated	<u>249,759.60</u>
Balance December 31, 2015	<u><u>\$ 507,878.43</u></u>

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of Improvement Authorizations
For the Year Ended December 31, 2015

Ordinance Number	Improvement Description	Date	Ordinance Amount	Balance Dec. 31, 2014		2015 Authorizations	Prior Year Encumbrances/ Contracts Payable Reclassified	Paid or Charged	Cancelled	Balance Dec. 31, 2015		
				Funded	Unfunded					Funded	Unfunded	
General Improvements:												
2006-18	Purchase of Land	08/14/06	\$ 50,000.00	\$	220.00	\$ 47,500.00			\$ 47,720.00			
2007-08	Various Improvements: Acquisition of Fire Department Equipment Renovations to Courtroom Improvements to Legion Field	06/11/07	32,000.00			203.44			203.44			
		06/11/07	20,000.00			6,830.02			6,830.02			
		08/13/07	750,000.00			18,476.79				\$ 18,476.79		
2007-10	Various Improvements:						\$ 9,143.25	\$	9,143.25			
2008-10	Construction of Community Center/Redevelopment 2008 Road Program Acquisition of Police Department Equipment Acquisition of Fire Department Equipment	06/09/08	4,000,000.00			446.62			446.62			
		06/09/08	500,000.00			8,067.75			8,067.75			
		06/09/08	52,400.00		546.71							
2009-27	Various Improvements: Improvements to HVAC System Acquisition of Police Department Equipment 2009 Road Program	06/09/08	40,000.00							110.00		
		12/14/09	760,000.00					2,868.98	268.98		2,600.00	
		12/14/09	37,800.00			1,006.80			1,006.80			
2011-18	Improvements to Municipal Building Various Improvements: 2011 Road Program Acquisition of Police Department Equipment Acquisition of Data Processing Equipment	12/14/09	300,000.00			3,938.64			3,938.64			
		12/14/09	130,000.00			18,511.88		1,470.83	70.00		19,412.71	\$ 500.00
		08/08/11	300,000.00					4,954.81	2,608.15		2,346.66	
2011-17	Various Infrastructure & Handicapped Improvements Construction of Police Storage Unit Various Improvements:	08/08/11	47,500.00			1,788.49			1,788.49			
		08/08/11	19,000.00			834.70			834.70			
		08/08/11	600,000.00		64,072.12	5,000.00		1,852.99	2,400.00		68,525.11	
2012-16	Acquisition of Police Storage Unit	08/08/11	53,693.00			7,221.12			7,221.12			
2013-07	Various Improvements: Acquisition of Four Wheel Drive Vehicle Improvements to Community Center 2012 Road Program	06/11/12	131,000.00						52,289.61			
		06/11/12	120,000.00			1,587.95		3,842.14	3,842.14			
		06/11/12	375,000.00			65,730.08		67,825.00	67,825.00		720.08	37.00
2013-21	Wheeled Refuse Containers	04/01/13	155,000.00			4,070.27			3,283.62			
2013-21	Various Capital Improvements: Acquisition of New Fire Engine and Related Apparatus Acquisition of Conductive Energy Devices (Tasers) Mobile Communication Equipment Installation of Pedestrian and Traffic Safety Devices	07/15/13	530,000.00			2,442.31			2,442.31			
		07/15/13	11,000.00			11,000.00		10,651.47			348.53	
		07/15/13	27,000.00			103.10			103.10			
2014-09	Cinnaminson Avenue and East Charles Street Public Works Equipment Installation of Pedestrian and Traffic Safety Improvements	07/15/13	30,000.00			30,000.00			22,227.51			
		07/15/13	27,000.00			10.06			10.06			
		07/15/13	66,000.00			6,906.95		10,501.53			7,241.95	
2014-09	Interior and Exterior Improvements to Borough Hall Construction of Car Port for Police Department Improvements to Legion Field and Ethel Hardy Grounds 2013 Road Program Acquisition of Property	07/15/13	175,000.00			129,442.35			87,845.68			
		07/15/13	107,500.00			54,349.00		2,300.00		52,049.00		
		07/15/13	325,000.00			125,178.82		102,493.64			87,139.98	
2014-09	2013 Road Program	07/15/13	415,300.00			86,248.41			86,248.41			
2014-14	Acquisition of Property	07/21/14	15,000.00		2,000.00					2,000.00		
2014-14	Various Capital Improvements: New Four Wheel Drive SUV for the Police Department Speed Monitor Matrix for the Police Department Automated Fingerprint System for Police Department	09/15/14	51,500.00			7,518.25			7,518.25			
		09/15/14	22,000.00			3,500.00		38,759.75			18,500.00	
		09/15/14	26,000.00			1,636.03		18,895.00			18,895.00	
2014-14	Carbon Dioxide Meter for Fire Department Security Cameras for Borough Property 2014 Road Program	09/15/14	2,000.00			776.79			23,763.97			
		09/15/14	200,000.00			200,000.00		776.79			200,000.00	
		09/15/14	160,000.00			155,600.00					24,363.97	
2014-14	Installation of Accordion Wall at Community Center Gasoline and Diesel Storage Tanks	09/15/14	26,000.00			26,000.00			131,233.90			
		09/15/14	125,000.00			125,000.00					200,000.00	
		09/15/14	125,000.00			125,000.00					24,366.10	
		09/15/14	125,000.00			125,000.00			26,000.00			
		09/15/14	125,000.00			125,000.00			75,900.00			
		09/15/14	125,000.00			125,000.00			45,500.00			
		09/15/14	125,000.00			125,000.00				3,600.00		

(Continued)

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of Improvement Authorizations
For the Year Ended December 31, 2015

Ordinance Number	Improvement Description	Ordinance Date	Balance Dec. 31, 2014		2015 Authorizations	Prior Year Encumbrances/ Contracts Payable Reclassified	Paid or Charged	Cancelled	Balance Dec. 31, 2015	
			Funded	Unfunded					Funded	Unfunded
2015-13	Various Capital Improvements:	08/17/15	\$ 100,000.00		\$ 100,000.00		\$ 250.00		\$ 4,750.00	\$ 95,000.00
	Borough Hall Improvements	08/17/15	50,000.00		50,000.00		19,012.50		7,500.00	30,987.50
	Community Center Improvements	08/17/15	150,000.00		150,000.00				5,000.00	142,500.00
	Acquisition of Security System / Cameras	08/17/15	100,000.00		100,000.00				9,250.00	95,000.00
	Promotional and Development Activities Brownfield Devl. Area	08/17/15	185,000.00		185,000.00		2,135.62			175,750.00
	Installation and Upgrade for Gasoline / Diesel Fuel Tank System	08/17/15	25,000.00		25,000.00		40,520.62			22,864.38
	Acquisition of Computer System Hardware / Software	08/17/15	41,500.00		41,500.00		8,500.00		1,625.00	979.38
	Police Four Wheel Drive Vehicle	08/17/15	32,500.00		32,500.00					30,875.00
	Police Body Cameras and Server	08/17/15	8,500.00		8,500.00					
	Police Handgun Replacement	08/17/15	10,000.00		10,000.00					
	Police Acquisition and Installation of Lights for Car Port	08/17/15	15,000.00		15,000.00					
	Police Recording Equipment	08/17/15	9,200.00		9,200.00					
	Police Scheduling System	08/17/15	18,500.00		18,500.00		8,445.00		750.00	14,250.00
	Police Server Replacement	08/17/15	2,000.00		2,000.00		2,000.00		925.00	755.00
	Fire Department Sidewinder Stabilization Jack Kits	08/17/15	34,000.00		34,000.00		33,124.32			17,575.00
	New Fire Chief Vehicle	08/17/15	9,000.00		9,000.00		4,941.00			875.68
	Fire Department Personal Protective Gear	08/17/15	2,500.00		2,500.00				125.00	4,059.00
	Fire Department Grounds Radios	08/17/15	125,000.00		125,000.00				6,250.00	2,375.00
	Legion Field Improvements	08/17/15								118,750.00
	Road Improvements	08/17/15	250,000.00		250,000.00		193,144.08			56,855.92
			\$ 66,838.83	\$ 1,156,926.62	\$ 1,167,700.00	\$ 249,759.60	\$ 1,023,983.15	\$ 172,355.96	\$ 621,797.08	\$ 823,088.86
	Deferred Charges to Future Taxation Unfunded				\$ 1,109,315.00		\$ 516,104.72			
	Capital Improvement Fund				58,385.00		507,878.43	\$ 74,723.65		
	Disbursed							97,632.31		
	Encumbered									
	Cancelled to Capital Surplus									
	Cancelled to Deferred Charges to Future Taxation - Unfunded				\$ 1,167,700.00		\$ 1,023,983.15	\$ 172,355.96		

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of Green Acres Loan Payable
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 39,949.67
Decreased by:	
Paid by Budget Appropriation	<u>8,571.12</u>
Balance December 31, 2015	<u><u>\$ 31,378.55</u></u>

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of Bond Anticipation Notes
For the Year Ended December 31, 2015

<u>Number</u>	<u>Improvement Description</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Dec. 31, 2014</u>	<u>Increased</u>	<u>Decreased</u>
2007-08	Various Improvements	12/20/07	12/08/14	12/07/15	0.90%	\$ 510,000.00		\$ 510,000.00
2007-10	Improvement to Legion Field	12/13/11	12/08/14	12/07/15	0.90%	62,000.00		62,000.00
2008-10	Various Improvements	06/11/09	05/06/14	05/05/15	1.00%	5,354,000.00		5,354,000.00
2008-10	Various Improvements	06/11/09	05/05/15	10/06/15	1.50%		\$ 5,097,500.00	5,097,500.00
2009-27	Various Improvements	06/07/11	05/06/14	05/05/15	1.00%	961,400.00		961,400.00
2009-27	Various Improvements	06/07/11	05/05/15	10/06/15	1.50%		944,900.00	944,900.00
2009-27	Various Improvements	12/12/12	12/08/14	12/07/15	0.90%	155,000.00		155,000.00
2011-18	Various Improvements	12/13/11	12/08/14	12/07/15	0.90%	154,000.00		154,000.00
2011-18	Various Improvements	05/07/13	05/06/14	05/05/15	1.00%	35,100.00		35,100.00
2011-18	Various Improvements	05/07/13	05/05/15	10/06/15	1.50%		22,100.00	22,100.00
2012-16	Various Improvements	09/12/12	05/06/14	05/05/15	1.00%	237,000.00		237,000.00
2012-16	Various Improvements	09/12/12	05/05/15	10/06/15	1.50%		237,000.00	237,000.00
2012-16	Various Improvements	05/07/13	09/09/14	09/08/15	1.00%	355,400.00		355,400.00
2013-07	Various Improvements	05/07/13	05/06/14	05/05/15	1.00%	147,200.00		147,200.00
2013-07	Various Improvements	05/07/13	05/05/15	10/06/15	1.50%		147,200.00	147,200.00
2013-21	Various Improvements	09/11/13	09/09/14	09/08/15	1.00%	839,675.00		839,675.00
2013-21	Various Improvements	05/06/14	05/06/14	05/05/15	1.00%	430,000.00		430,000.00
2013-21	Various Improvements	05/06/14	05/05/15	10/06/15	1.50%		430,000.00	430,000.00
2014-14	Various Improvements	12/08/14	12/08/14	12/07/15	0.90%	121,125.00		121,125.00
						<u>\$ 9,361,900.00</u>	<u>\$ 6,878,700.00</u>	<u>\$ 16,240,600.00</u>
Renewed							\$ 6,878,700.00	\$ 6,878,700.00
Paid by:								
Serial Bonds Issued								9,075,900.00
Budget Appropriation								286,000.00
							<u>\$ 6,878,700.00</u>	<u>\$ 16,240,600.00</u>

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of General Serial Bonds
For the Year Ended December 31, 2015

<u>Purpose</u>	<u>Date of Original Issue</u>	<u>Amount of Original Issue</u>	<u>Maturities of Bonds Outstanding Dec. 31, 2015 Date</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Issued</u>	<u>Paid by Budget Appropriation</u>	<u>Balance Dec. 31, 2015</u>
General Bonds 2005	12/01/05	\$ 1,474,000.00	12/01/16	4.125%				
			12/01/17	4.125%				
			12/01/18	4.200%				
			12/01/19	4.200%				
			12/01/20	4.200%	\$ 600,000.00		\$ 100,000.00	\$ 500,000.00
General Bonds 2015	09/08/15	9,830,000.00	03/01/16	3.000%				
			03/01/17	3.000%				
			03/01/18	3.000%				
			03/01/19	4.000%				
			03/01/20	4.000%				
			03/01/21	3.000%				
			03/01/22	3.000%				
			03/01/23	3.000%				
			03/01/24	3.000%				
			03/01/25	3.000%				
			03/01/26	3.000%				
			03/01/27	3.000%				
			03/01/28	3.000%				
						\$ 9,830,000.00		9,830,000.00
					\$ 600,000.00	\$ 9,830,000.00	\$ 100,000.00	\$10,330,000.00

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of Capital Improvement Fund
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 77,514.16
Increased by:	
Current Fund Budget Appropriation	<u>100,000.00</u>
	177,514.16
Decreased by:	
Appropriated to Finance Improvement Authorizations	<u>58,385.00</u>
Balance December 31, 2015	<u><u>\$ 119,129.16</u></u>

BOROUGH OF PALMYRA
GENERAL CAPITAL FUND
Statement of Bonds and Notes Authorized But Not Issued
For the Year Ended December 31, 2015

Ordinance Number	Improvement Description	Increased by		Decreased by		Balance Dec. 31, 2015
		Balance Dec. 31, 2014	2015 Authorizations	Bonds Issued	Improvement Authorizations Cancelled	
2006-18	Purchase of Land	\$ 47,500.00			\$ 47,500.00	
2008-10	2008 Road Program	380.00			380.00	
2009-27	Various Improvements:					
	Acquisition of Police Department Equipment	10.00			10.00	
	Improvements to Municipal Building	500.00				500.00
2011-18	Various Improvements:					
	2011 Road Program	44,000.00		\$ 44,000.00		
	Acquisition of Police Department Equipment	25.00			25.00	
	Acquisition of Data Processing Equipment	50.00			50.00	
2012-16	2012 Road Program	37.00				37.00
2013-07	Wheeled Refuse Containers	50.00				50.00
2013-21	Various Capital Improvements:					
	Acquisition of New Fire Engine and Related Apparatus	3,500.00			2,442.31	1,057.69
	Public Works Equipment	8,650.00		8,650.00		
	Interior and Exterior Improvements to Borough Hall	85,550.00		85,550.00		
	Construction of Car Port for Police Department	47,125.00			47,125.00	
	Improvements to Legion Field and Ethel Hardy Grounds	158,750.00		158,750.00		
	2013 Road Program	54,860.00				54,860.00
2014-14	Various Capital Improvements:					
	Security Cameras for Borough Property	190,000.00		190,000.00		
	2014 Road Program	152,000.00		152,000.00		
	Gasoline and Diesel Storage Tanks	118,750.00		115,150.00		3,600.00
2015-13	Various Capital Improvements:					
	Borough Hall Improvements		\$ 95,000.00			95,000.00
	Community Center Improvements		47,500.00			47,500.00
	Acquisition of Security System / Cameras		142,500.00			142,500.00
	Promotional and Development Activities Brownfield Development Area		95,000.00			95,000.00
	Installation and Upgrade for Gasoline / Diesel Fuel Tank System		175,750.00			175,750.00
	Acquisition of Computer System Hardware / Software		23,750.00			23,750.00
	Police Four Wheel Drive Vehicle		39,425.00			39,425.00
	Police Body Cameras and Server		30,875.00			30,875.00
	Police Handgun Replacement		8,075.00			8,075.00
	Police Acquisition and Installation of Lights for Car Port		9,500.00			9,500.00
	Police Recording Equipment		14,250.00			14,250.00
	Police Scheduling System		8,740.00			8,740.00
	Police Server Replacement		17,575.00			17,575.00
	Fire Department Sidewinder Stabilization Jack Kits		1,900.00			1,900.00
	New Fire Chief Vehicle		32,300.00			32,300.00
	Fire Department Personal Protective Gear		8,550.00			8,550.00
	Fire Department Grounds Radios		2,375.00			2,375.00
	Legion Field Improvements		118,750.00			118,750.00
	Road Improvements		237,500.00			237,500.00
		<u>\$ 911,737.00</u>	<u>\$ 1,109,315.00</u>	<u>\$ 754,100.00</u>	<u>\$ 97,532.31</u>	<u>\$ 1,169,419.69</u>

SUPPLEMENTAL EXHIBITS

SEWER UTILITY FUND

BOROUGH OF PALMYRA
SEWER UTILITY FUND
Statement of Sewer Utility Cash -- Treasurer
For the Year Ended December 31, 2015

	<u>Operating</u>	<u>Capital</u>
Balance December 31, 2014	\$ 1,219,097.54	\$ 739,636.17
Increased by Receipts:		
Rents Receivable	\$ 1,446,083.84	
Prepaid Sewer Service Charges	8,025.86	
Miscellaneous Revenue	21,176.23	
Due Sewer Utility Operating Fund:		
Current Year Interest on Deposits		\$ 109.76
2015 Bond Issue		1,845,000.00
Due from New Jersey Infrastructure Loan		1,750,178.00
Reserve for Payment of Debt Service	1,475,285.93	22,250.00
	<u>2,694,383.47</u>	<u>3,617,537.76</u>
Decreased by Disbursements:		
2015 Budget Appropriations	1,452,392.74	
2014 Appropriation Reserves	95,867.86	
Accrued Interest on Loans and Notes	73,720.61	
Due to Current Fund	138,204.04	
Refund of Prior Year Revenue	180.96	
Accounts Payable	1,460.00	
Payment of Bond Anticipation Notes		1,200,000.00
Improvement Authorizations	1,761,826.21	2,264,331.32
	<u>932,557.26</u>	<u>3,464,331.32</u>
Balance December 31, 2015	<u>\$ 932,557.26</u>	<u>\$ 892,842.61</u>

BOROUGH OF PALMYRA
SEWER UTILITY CAPITAL FUND
 Analysis of Sewer Capital Cash and Investments
 For the Year Ended December 31, 2015

	Receipts		Disbursements				Balance (Deficit) Dec. 31, 2015
	Bond Issued	Miscellaneous	Bond Anticipation Notes	Miscellaneous	Improvement Authorizations	Transfers From To	
Capital Fund Balance							\$ 43,526.39
Capital Improvement Fund							30,000.00
Due Sewer Utility Operating		\$ 109.76		\$ 900.00			(6,763.49)
Due General Capital					\$ 36,893.00		(36,893.00)
Due from New Jersey Infrastructure Loan		1,750,178.00					
Encumbrances							
Reserve for Payment of Debt Service		22,250.00			2,192,463.90	\$ 155,393.38	155,393.38
						36,893.00	59,143.00
Improvement Authorizations:							
Ordinance							
Number							
2007-07	19,979.74						19,979.74
2012-15	\$ 192,750.00		\$ 192,750.00				4,946.00
2013-22	300,000.00		300,000.00		5,903.75	10,849.75	
2014-01	350,000.00		350,000.00				201,998.72
	7,818.67		356,350.00		\$ 2,264,331.32	2,181,614.15	421,511.87
	\$ 739,636.17	\$ 1,772,537.76	\$ 1,199,100.00	\$ 900.00	\$ 2,264,331.32	\$ 2,384,750.28	\$ 892,842.61

BOROUGH OF PALMYRA
SEWER UTILITY OPERATING FUND
Statement of Sewer Service Charges Receivable
For the Year Ended December 31, 2015

Balance December 31, 2014		\$	162,993.69
Increased by:			
2015 Sewer Charges			<u>1,460,466.35</u>
			1,623,460.04
Decreased by:			
Receipts	\$	1,446,083.84	
Overpayments Created		(2,120.17)	
Overpayments Applied		2,879.45	
Prior Year Prepaid Sewer Rents Applied		<u>472.23</u>	
		1,447,315.35	
Cancelled		<u>3,983.70</u>	
			<u>1,451,299.05</u>
Balance December 31, 2015		\$	<u><u>172,160.99</u></u>

Exhibit SD-4

SEWER UTILITY OPERATING FUND
Statement of Sewer Service Charge Liens Receivable
For the Year Ended December 31, 2015

Balance December 31, 2014	\$	14,386.71
Increased by:		
Foreclosed		<u>14,021.71</u>
Balance December 31, 2015	\$	<u><u>365.00</u></u>

BOROUGH OF PALMYRA
SEWER UTILITY OPERATING FUND
Statement of Overpaid Sewer Service Charges
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 2,879.45
Increased by:	
Overpayments Created	<u>2,120.17</u>
	4,999.62
Decreased by:	
Applied to Sewer Service Charges	<u>2,879.45</u>
Balance December 31, 2015	<u><u>\$ 2,120.17</u></u>

BOROUGH OF PALMYRA
SEWER UTILITY CAPITAL FUND
Schedule of Fixed Capital
For the Year Ended December 31, 2015

<u>Description</u>	<u>Balance Dec. 31,</u> <u>2014 and 2015</u>
Pumping Station & Structures	\$ 6,148,552.41
Garage	234,650.00
Equalization Tanks	46,350.00
Chlorinator	5,350.00
Filter System	35,000.00
Pick Up Truck & Dump Truck	63,077.00
Sewer Rodder	12,966.00
	<hr/>
	<u>\$ 6,545,945.41</u>

BOROUGH OF PALMYRA
SEWER UTILITY CAPITAL FUND
Schedule of Fixed Capital Authorized and Uncompleted
For the Year Ended December 31, 2015

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date</u>	<u>Ordinance Amount</u>	<u>Balance Dec. 31, 2014 and 2015</u>
2007-07	Improvements to Sewer System	06/11/07	\$ 500,000.00	\$ 500,000.00
2012-15	Acquisition of Equipment	06/11/12	300,000.00	300,000.00
2013-22	Improvements to Sewer System and Acquisition of Equipment	07/15/13	350,000.00	350,000.00
2014-01	Improvements to Sewer System and Acquisition of Equipment	01/21/14	4,529,000.00	<u>4,529,000.00</u>
				<u>\$ 5,679,000.00</u>

BOROUGH OF PALMYRA
SEWER UTILITY OPERATING FUND
Statement of Appropriation Reserves
For the Year Ended December 31, 2015

	<u>Balance Dec. 31, 2014</u>		<u>Balance</u>		<u>Lapsed</u>
	<u>Encumbered</u>	<u>Reserved</u>	<u>After</u>	<u>Disbursed</u>	<u>to Fund</u>
			<u>Transfers</u>		<u>Balance</u>
Operations:					
Salaries and Wages		\$ 46,394.64	\$ 46,394.64		\$ 46,394.64
Other Expenses	\$ 70,954.38	86,285.04	157,239.42	\$ 95,867.86	61,371.56
Statutory Expenditures:					
Contributions to Social Security System (O.A.S.I.)		6,001.93	6,001.93		6,001.93
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)		25,000.00	25,000.00		25,000.00
	<u>\$ 70,954.38</u>	<u>\$ 163,681.61</u>	<u>\$ 234,635.99</u>	<u>\$ 95,867.86</u>	<u>\$ 138,768.13</u>

BOROUGH OF PALMYRA
SEWER UTILITY OPERATING FUND
Statement of Accrued Interest on Loans and Notes
For the Year Ended December 31, 2015

Balance December 31, 2014					\$ 19,346.94
Increased by:					
Charged to Budget Appropriation:					
Interest on Bonds	\$ 48,377.26				
Interest on Loans	32,000.00				
Interest on Notes	8,015.75				
					<u>88,393.01</u>
					107,739.95
Decreased by:					
Interest Paid:					
Interest on Bonds	29,970.00				
Interest on Loans	32,375.00				
Interest on Notes	11,375.61				
					<u>73,720.61</u>
Balance December 31, 2015					<u><u>\$ 34,019.34</u></u>

Analysis of Accrued Interest December 31, 2015

	Principal Outstanding <u>Dec. 31, 2015</u>	Interest Rate	<u>From</u>	<u>To</u>	<u>Period</u>	<u>Amount</u>
Serial Bond						
\$ 600,000.00	4.125%	12/01/15	12/31/15	1 month	\$ 2,085.00	
1,845,000.00	3.000%	09/01/15	12/31/15	4 months	<u>18,819.76</u>	
					<u>20,904.76</u>	
Loans:						
835,000.00	Various	08/01/15	12/31/15	5 months	<u>13,114.58</u>	
					<u>\$ 34,019.34</u>	

BOROUGH OF PALMYRA
SEWER UTILITY CAPITAL FUND
Statement of Improvement Authorizations
For the Year Ended December 31, 2015

Ordinance Number	Improvement Description	Date	Ordinance Amount	Balance Dec. 31, 2014		Prior Year Encumbrances Reclassified	Paid or Charged	Balance Dec. 31, 2015	
				Funded	Unfunded			Funded	Unfunded
2007-07	Improvements to Sewer System	06/11/07	\$ 500,000.00		\$ 19,979.74			\$ 19,979.74	
2012-15	Acquisition of Equipment	06/11/12	300,000.00			\$ 10,849.75	\$ 5,903.75	4,946.00	
2013-22	Improvements to Sewer System and Acquisition of Equipment	07/15/13	350,000.00		201,998.72			201,998.72	
2014-01	Improvements to Sewer System and Acquisition of Equipment	01/21/14	4,529,000.00		653,718.67	2,181,614.15	2,413,820.95	421,511.87	
				\$ -	\$ 875,697.13	\$ 2,192,463.90	\$ 2,419,724.70	\$ 648,436.33	\$ -
	Disbursed						\$ 2,264,331.32		
	Encumbered						155,393.38		
							\$ 2,419,724.70		

BOROUGH OF PALMYRA
SEWER UTILITY CAPITAL FUND
Statement of Reserve for Amortization
For the Year Ended December 31, 2015

Balance December 31, 2014			\$ 5,922,524.22
Increased by:			
Paid by Budget Appropriation:			
Serial Bond Principal	\$	120,000.00	
Loan Principal		165,343.21	
Bond Anticipation Notes		900.00	
			<u>286,243.21</u>
Balance December 31, 2015			<u><u>\$ 6,208,767.43</u></u>

BOROUGH OF PALMYRA
SEWER UTILITY CAPITAL FUND
Schedule of Deferred Reserve for Amortization
For the Year Ended December 31, 2015

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Ordinance Date</u>	<u>Balance Dec. 31, 2014 and 2015</u>
2007-07	Improvements to Sewer System	12/11/06	<u>\$ 300,000.00</u>

BOROUGH OF PALMYRA
SEWER UTILITY CAPITAL FUND
Statement of Bond Anticipation Notes
For the Year Ended December 31, 2015

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Increased</u>	<u>Decreased</u>
2007-07	Improvements to Sewer System	12/20/07	12/10/13	12/09/14	1.25%			
2007-07	Improvements to Sewer System	12/20/07	12/08/14	12/07/15	0.90%	\$ 193,650.00		\$ 193,650.00
2012-15	Acquisition of Equipment	09/12/12	05/06/14	05/05/15	1.00%	300,000.00		300,000.00
2012-15	Acquisition of Equipment	09/12/12	05/05/15	10/06/15	1.50%		\$ 300,000.00	300,000.00
2013-22	Improvements to and Acquisition of Equipment	09/11/13	09/09/14	09/08/15	1.00%	350,000.00		350,000.00
2014-01	Improvements to and Acquisition of Equipment	12/08/14	12/08/14	12/07/15	0.90%	356,350.00		356,350.00
						<u>\$ 1,200,000.00</u>	<u>\$ 300,000.00</u>	<u>\$ 1,500,000.00</u>
	Renewed							
	Paid By:							
	Budget Appropriation						\$ 300,000.00	\$ 300,000.00
	Serial Bonds Issued							900.00
								<u>1,199,100.00</u>
							<u>\$ 300,000.00</u>	<u>\$ 1,500,000.00</u>

BOROUGH OF PALMYRA
SEWER UTILITY CAPITAL FUND
Statement of New Jersey Infrastructure Loan Receivable
For the Year Ended December 31, 2015

Balance December 31, 2014	\$ 1,750,178.00
Decreased by:	
Receipts	<u>\$ 1,750,178.00</u>

BOROUGH OF PALMYRA
SEWER UTILITY CAPITAL FUND
Statement of General Serial Bonds
For the Year Ended December 31, 2015

<u>Purpose</u>	<u>Date of Original Issue</u>	<u>Amount of Original Issue</u>	<u>Maturities of Bonds Outstanding Dec. 31, 2015</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Issued</u>	<u>Paid by Budget Appropriation</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>	<u>Amount</u>				
Sewer Bonds 2005	12/01/05	\$ 1,615,000.00	12/01/16	\$ 120,000.00	4.125%			
			12/01/17	120,000.00	4.125%			
			12/01/18	120,000.00	4.200%			
			12/01/19	120,000.00	4.200%			
			12/01/20	120,000.00	4.200%	\$ 720,000.00	\$ 120,000.00	\$ 600,000.00
Sewer Bonds 2015	09/08/15	1,845,000.00	03/01/16	70,000.00	3.000%			
			03/01/17	70,000.00	3.000%			
			03/01/18	75,000.00	3.000%			
			03/01/19	75,000.00	4.000%			
			03/01/20	75,000.00	4.000%			
			03/01/21	80,000.00	3.000%			
			03/01/22	80,000.00	3.000%			
			03/01/23	80,000.00	3.000%			
			03/01/24	85,000.00	3.000%			
			03/01/25	90,000.00	3.000%			
			03/01/26	90,000.00	3.000%			
			03/01/27	95,000.00	3.000%			
			03/01/28	95,000.00	3.000%			
			03/01/29	100,000.00	3.000%			
			03/01/30	105,000.00	3.125%			
			03/01/31	110,000.00	3.250%			
			03/01/32	110,000.00	3.250%			
			03/01/33	115,000.00	3.250%			
			03/01/34	120,000.00	3.250%			
			03/01/35	125,000.00	3.500%			
						<u>\$ 1,845,000.00</u>		<u>1,845,000.00</u>
					<u>\$ 720,000.00</u>	<u>\$ 1,845,000.00</u>	<u>\$ 120,000.00</u>	<u>\$ 2,445,000.00</u>

BOROUGH OF PALMYRA
SEWER UTILITY CAPITAL FUND
Statement of Loans Payable
For the Year Ended December 31, 2015

<u>Purpose</u>	<u>Date of Original Issue</u>	<u>Amount of Original Issue</u>	<u>Maturities of Bonds Outstanding Dec. 31, 2015</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2014</u>	<u>Paid by Budget Appropriation</u>	<u>Balance Dec. 31, 2015</u>
			<u>Date</u>				
N.J. Environmental Infrastructure Loan	05/21/14	\$ 865,000.00	08/01/16	3.000%			
			08/01/17	5.000%			
			08/01/18	5.000%			
			08/01/19	5.000%			
			08/01/20	5.000%			
			08/01/21	5.000%			
			08/01/22	5.000%			
			08/01/23	5.000%			
			08/01/24	5.000%			
			08/01/25	3.000%			
			08/01/26	3.000%			
			08/01/27	3.000%			
			08/01/28	3.000%			
			08/01/29	3.000%			
			08/02/30	3.000%			
			08/01/31	3.000%			
			08/01/32	3.125%			
			08/01/33	3.250%			
					\$ 865,000.00	\$ 30,000.00	\$ 835,000.00
N.J. Environmental Infrastructure Loan	05/21/14	2,661,750.00	(1)	NIL	2,571,521.19	135,343.21	2,436,177.98
					<u>\$3,436,521.19</u>	<u>\$ 165,343.21</u>	<u>\$ 3,271,177.98</u>

(1) Semiannual Principal Payments due February 1 and August 1.

BOROUGH OF PALMYRA
SEWER UTILITY CAPITAL FUND
Statement of Reserve for Payment of Debt Service
For the Year Ended December 31, 2015

Increased by:

Receipts:

Premium Received on Sale of Prior Year Loans

\$ 22,250.00

Due from General Capital Fund - Collections on-behalf of:

Premium Received on Sale of Bonds

36,893.00

Balance December 31, 2015

\$ 59,143.00

BOROUGH OF PALMYRA
SEWER UTILITY CAPITAL FUND
Statement of Sewer Bonds and Notes Authorized But Not Issued
For the Year Ended December 31, 2015

			<u>Decreased by</u>
Ordinance <u>Number</u>	<u>Improvement Description</u>	Balance <u>Dec. 31, 2014</u>	Bonds <u>Issued</u>
2014-01	Improvements to Sewer System and Acquisition of Equipment	\$ 645,900.00	\$ 645,900.00

PART II
SINGLE AUDIT
FOR THE YEAR ENDED DECEMBER 31, 2015

**REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM AND REPORT ON INTERNAL
CONTROL OVER COMPLIANCE REQUIRED BY THE STATE OF NEW JERSEY CIRCULAR 15-08-OMB**

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Township Council
Township of Palmyra
Palmyra, New Jersey 08065

Report on Compliance for Each Major State Program

We have audited the Township of Palmyra's, in the County of Burlington, State of New Jersey, compliance with the types of compliance requirements described in the *New Jersey State Grant Compliance Supplement* that could have a direct and material effect on the Township of Palmyra's major state program for the year ended December 31, 2015. The Township of Palmyra's major state program is identified in the *Summary of Auditor's Results* section of the accompanying *Schedule of Findings and Questioned Costs*.

Management's Responsibility

Management is responsible for compliance with the state statutes, regulations, and the terms and conditions of its state awards applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the Township of Palmyra's major state program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and State of New Jersey Circular 15-08-OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Those standards and State of New Jersey Circular 15-08-OMB require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Township of Palmyra's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Township of Palmyra's compliance.

Opinion on Each Major State Program

In our opinion, the Township of Palmyra complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major state program for the year ended December 31, 2015.

Report on Internal Control Over Compliance

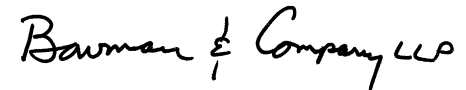
Management of the Township of Palmyra is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Township of Palmyra's internal control over compliance with the types of requirements that could have a direct and material effect on its major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for its major state program and to test and report on internal control over compliance in accordance with the State of New Jersey Circular 15-08-OMB, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Township of Palmyra's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State of New Jersey Circular 15-08-OMB. Accordingly, this report is not suitable for any other purpose.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Robert P. Nehila, Jr.
Certified Public Accountant
Registered Municipal Accountant

Voorhees, New Jersey
June 10, 2016

BOROUGH OF PALMYRA

Schedule of Expenditures of State Financial Assistance
For the Year Ended December 31, 2015

<u>State Grantor/Program Title</u>	<u>State GMIS Number</u>	<u>Program or Award Amount</u>	<u>Matching Contribution</u>	<u>Grant Period</u> <u>From</u> <u>To</u>	
N.J. Department of the Attorney General, Law and Public Safety:					
Body Armor Replacement Program:					
Body Armor Replacement	718-066-1020-001	\$ 1,663.84	N/A	Prior Years	
Body Armor Replacement	718-066-1020-001	2,212.48	N/A	01/01/13	12/31/13
Body Armor Replacement	718-066-1020-001	1,849.62	N/A	01/01/15	12/31/15
Body Armor Replacement (Unappropriated Grant)	718-066-1020-001	1,931.30	N/A	01/01/16	12/31/16
Total Body Armor Replacement Program					
Drunk Driving Enforcement Fund:					
Drunk Driving Enforcement Fund	100-066-6400-xxx	Unknown	N/A	Prior Years	
Drunk Driving Enforcement Fund	100-066-6400-xxx	3,446.30	N/A	01/01/14	12/31/14
Drunk Driving Enforcement Fund	100-066-6400-xxx	4,885.51	N/A	07/01/14	06/30/15
Drunk Driving Enforcement Fund (Unappropriated Grant)	100-066-6400-xxx	4,826.62	N/A	07/01/15	06/30/16
Total Drunk Driving Enforcement Fund					
Juvenile Justice Commission	Not Available	Unknown	N/A	Prior Years	
Total N.J. Department of the Attorney General, Law and Public Safety					
N.J. Department of Health and Senior Services:					
Alcohol, Education, Rehabilitation and Enforcement Trust Fund					
Municipal Court Alcohol Education Rehabilitation Fund	760-046-4240-001	Various	N/A	*	*
Municipal Court Alcohol Education Rehabilitation Fund (Unappropriated)	760-046-4240-001	2,003.73		*	*
Total Alcohol, Education, Rehabilitation and Enforcement Trust Fund					
Exercise Improvement Grant	Not Available	Unknown	N/A	Prior Years	
Total N.J. Department of Health and Senior Services					
N.J. Department of Environmental Protection:					
Municipality Road Mileage					
Clean Communities	765-042-4900-004	13,609.04	N/A	01/01/14	12/31/14
Clean Communities	765-042-4900-004	16,642.00	N/A	01/01/15	12/31/15
Total Municipality Road Mileage					
New Jersey Environmental Infrastructure Trust Program	042-4860-510-009 / S340030-04	3,526,750.00	N/A	05/21/14	Completion
State Recycling					
Recycling Tonnage Grant	752-042-4900-001	Unknown	N/A	Prior Years	
Recycling Tonnage Grant	752-042-4900-001	9,569.62	N/A	01/01/11	Completion
Recycling Tonnage Grant	100-042-4910-224	9,660.84	N/A	01/01/12	Completion
Total State Recycling:					
Clean Shores Grant	Not Available	Unknown	N/A	Prior Years	
Passed through New Jersey Economic Development Authority:					
Hazardous Discharge and Site Remediation	69-022-1644	Unknown	N/A	Prior Years	
Hazardous Discharge and Site Remediation	69-022-1644	1,601,784.00	N/A	01/01/15	Completion
Total Hazardous Discharge Site Remediation:					
Total N.J. Department of the Environmental Protection					
N.J. Department of Transportation:					
State Aid Highway Projects:					
South Broad Street Improvements	480-078-6320-xxx	196,000.00	N/A	Project Completion	
Centers of Place	Not Available	Unknown	N/A	Prior Years	
Total N.J. Department of Transportation					
N.J. Department of Treasury:					
Passed through the County of Burlington					
Municipal Alliance Grant	100-082-2000-044	Various	Various	Prior Years	
Municipal Alliance Grant	100-082-2000-044	7,461.00	1,865.25	01/01/15	12/31/15
Total N.J. Department of Treasury					
Total State Financial Assistance					

Sewer Utility Capital Fund
Federal and State Grant Fund

* Grant award is based on the number of DWI arrests made during the statutorily assigned base year; no award period is assigned by grantor.

The accompanying Notes to the Financial Statements and Notes to the Schedule of Expenditures of State Financial Assistance are an integral part of this schedule.

Balance Dec. 31, 2014	Receipts or Revenue Recognized	Prior Year Encumbrances Reclassified	Disbursements/ Expenditures	Encumbrances	Balance Dec. 31, 2015	(Memo Only) Cash Receipts	Accumulated Expenditures
\$ 1,663.84 2,212.48			\$ 834.90		\$ 828.94 2,212.48 1,849.62		\$ 834.90
	\$ 1,849.62					\$ 1,931.30	
3,876.32	1,849.62	-	834.90	-	4,891.04	1,931.30	834.90
1,207.92 3,446.30	4,885.51		(1,500.79)		2,708.71 3,446.30 4,885.51	4,826.62	
4,654.22	4,885.51	-	(1,500.79)	-	11,040.52	4,826.62	-
9,900.00					9,900.00		
18,430.54	6,735.13	-	(665.89)	-	25,831.56	6,757.92	834.90
9,264.58			850.00		8,414.58	2,003.73	850.00
9,264.58	-	-	850.00	-	8,414.58	2,003.73	850.00
2,052.36			506.00		1,546.36		506.00
11,316.94	-	-	1,356.00	-	9,960.94	2,003.73	1,356.00
8,378.52	16,642.00	\$ 1,409.62	9,788.14 9,680.72	\$ 429.40	6,531.88	16,542.00	13,609.04 10,110.12
8,378.52	16,642.00	1,409.62	19,468.86	429.40	6,531.88	16,542.00	23,719.16
	1,750,178.00		1,750,178.00			1,750,178.00	3,526,750.00
1,584.10 9,569.62	9,660.84	4,634.10	6,218.20 8,949.99	619.63 5,587.22	4,073.62		6,218.20 9,569.62 5,587.22
11,153.72	9,660.84	4,634.10	15,168.19	6,206.85	4,073.62	-	21,375.04
10,446.75					10,446.75		
126,120.87	1,601,784.00		180,150.25	1,421,633.75	126,120.87	1,601,784.00	180,150.25
126,120.87	1,601,784.00	-	180,150.25	1,421,633.75	126,120.87	1,601,784.00	180,150.25
156,099.86	3,378,264.84	6,043.72	1,964,965.30	1,428,270.00	147,173.12	3,368,504.00	3,751,994.45
	196,000.00		84,090.58	111,909.42		147,000.00	196,000.00
24,825.00					24,825.00		
24,825.00	196,000.00	-	84,090.58	111,909.42	24,825.00	147,000.00	196,000.00
19,879.73	9,326.25	30.99		30.99	19,879.73 9,326.25		30.99
19,879.73	9,326.25	30.99	-	30.99	29,205.98	-	30.99
\$ 230,552.07	\$ 3,590,326.22	\$ 6,074.71	\$ 2,049,745.99	\$ 1,540,210.41	\$ 236,996.60	\$ 3,524,265.65	\$ 3,950,216.34
\$ 230,552.07	\$ 1,750,178.00 1,840,148.22	\$ 6,074.71	\$ 1,750,178.00 299,567.99	\$ 1,540,210.41	\$ 236,996.60	\$ 1,750,178.00 1,774,087.65	
\$ 230,552.07	\$ 3,590,326.22	\$ 6,074.71	\$ 2,049,745.99	\$ 1,540,210.41	\$ 236,996.60	\$ 3,524,265.65	

BOROUGH OF PALMYRA
Notes to Schedule of Expenditures State Financial Assistance
For the Year Ended December 31, 2015

Note 1: GENERAL

The accompanying schedules of expenditures of state financial assistance include state award activity of the Borough of Palmyra (hereafter referred to as the "Borough"). The Borough is defined in note 1 to the financial statements. All state awards received directly from state agencies, as well as state financial assistance passed through other government agencies, are included on the schedule of expenditures of state financial assistance.

Note 2: BASIS OF ACCOUNTING

The accompanying schedules of expenditures of federal awards and state financial assistance are presented using the modified accrual basis of accounting as promulgated by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. This basis of accounting is described in note 1 to the financial statements. The information in these schedules is presented in accordance with the requirements of the State of New Jersey Circular 15-08-OMB, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*; therefore, some amounts presented in these schedules may differ from amounts presented in, or used in the preparation of, the basic financial statements.

Note 3: RELATIONSHIP TO FINANCIAL STATEMENTS

Amounts reported in the accompanying schedule agree with amounts reported in the Borough's financial statements. Expenditures from awards are reported in the Borough's financial statements as follows:

<u>Fund</u>	
Current	\$ 299,567.99
Sewer Utility Capital	<u>1,750,178.00</u>
Total Awards and Financial Assistance	<u><u>\$ 2,049,745.99</u></u>

Note 4: RELATIONSHIP TO STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree with the amounts reported in the related state financial reports.

Note 5: MAJOR PROGRAMS

Major programs are identified in the *Summary of Auditor's Results* section of the *Schedule of Findings and Questioned Costs*.

PART III
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2015

BOROUGH OF PALMYRA
Schedule of Findings and Questioned Costs
For the (Fiscal) Year Ended December 31, 2015

Section 1- Summary of Auditor's Results

Financial Statements

Type of auditor's report issued	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	_____ yes <u> X </u> no
Significant deficiency(ies) identified?	_____ yes <u> X </u> none reported
Noncompliance material to financial statements noted?	_____ yes <u> X </u> no

Federal Awards

(THIS SECTION IS NOT APPLICABLE)

Internal control over major programs:	
Material weakness(es) identified?	_____ yes _____ no
Significant deficiency(ies) identified?	_____ yes _____ none reported
Type of auditor's report issued on compliance for major programs	_____
Any audit findings disclosed that are required to be reported in accordance with Section 516 of Title 2 U.S. Code of Federal Regulations Part 200, <i>Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards</i> (Uniform Guidance)?	
	_____ yes _____ no

Identification of major programs:

CFDA Number(s)

Name of Federal Program or Cluster

Dollar threshold used to determine Type A programs	_____
Auditee qualified as low-risk auditee?	_____ yes _____ no

BOROUGH OF PALMYRA
 Schedule of Findings and Questioned Costs
 For the (Fiscal) Year Ended December 31, 2015

Section 1- Summary of Auditor's Results (Cont'd)

State Financial Assistance

Internal control over major programs:

Material weakness(es) identified? _____ yes X no

Significant deficiency(ies) identified? _____ yes X none reported

Type of auditor's report issued on compliance for major programs _____ Unmodified

Any audit findings disclosed that are required to be reported in
 accordance with New Jersey Circular 15-08-OMB? _____ yes X no

Identification of major programs:

GMIS Number(s)

Name of State Program

042-4860-510-009

New Jersey Environmental Infrastructure Grant - S340030-04

Dollar threshold used to determine Type A programs _____ \$750,000

Auditee qualified as low-risk auditee? X yes _____ no

BOROUGH OF PALMYRA
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2015

Section 2 - Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

No current year findings

BOROUGH OF PALMYRA
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2015

Section 3 - Schedule of Federal Award Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major Federal programs, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

This section is not applicable

BOROUGH OF PALMYRA
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2015

Section 4 - Schedule of State Financial Assistance Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major State programs, as required by State of New Jersey Circular 15-08-OMB.

No current year findings

BOROUGH OF PALMYRA
Summary Schedule of Prior Year Audit Findings
and Questioned Costs as Prepared by Management

This section identifies the status of prior year findings related to the financial statements and Federal Awards and State Financial Assistance that are required to be reported in accordance with *Government Auditing Standards*, OMB A-133 and State of New Jersey Circular 04-04-OMB.

This section is not applicable. There were no prior year findings.

BOROUGH OF PALMYRA
Officials in Office and Surety Bonds

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Surety Bond</u>
Karen A. Scheffler	Mayor	
Michele Dobbs	President of Council	
Michelle Arnold	Councilor	
Robert Bostock	Councilor	
Timothy Howard	Councilor	
Gina Tait	Councilor	
Bryan Norcross	Councilor	
John Gural, Jr.	Borough Administrator	
Barbara A. Sheipe	Borough Clerk, Dog License Clerk, Registrar of Vital Statistics	(A)
Donna Condo	Chief Financial Officer, QPA	(A)
Kareemah Press	Payroll/Finance Clerk	(A)
Tanyika L. Johns	Tax Collector	(A)
Mindie Weiner	Deputy Tax Collector	(A)
Marie Nagle	Deputy Municipal Clerk, Deputy Registrar of Vital Statistics	(A)
Rita Jackson	Technical Assistant	(A)
Corey Ahart	Municipal Court Judge	(A)
Tracy McGill	Court Administrator	(A)
Donna Browne	Deputy Court Administrator	(A)
Tracy Kilmer	Construction Code Official, Zoning Officer, Fire Official and Inspector	(A)
Glenn McMahon	Assessor	
Environmental Resolutions, Inc.	Engineer	
Ted Rosenberg, Esq.	Solicitor	

(A) Public Employees Honesty Blanket Bond with Burlington County Municipal Joint Insurance Fund and Municipal Excess Liability Fund of \$1,000,000.00

APPRECIATION

I express my appreciation for the assistance and courtesies rendered by the Borough officials during the course of the audit.

Respectfully submitted,

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

A handwritten signature in black ink, appearing to read "R.P. 3" or "R.P. Jr.", written in a cursive style.

Robert P. Nehila, Jr.
Certified Public Accountant
Registered Municipal Accountant

