

**BOROUGH OF PALMYRA  
BOROUGH COUNCIL MINUTES  
September 19<sup>th</sup>, 2016**

**CALL TO ORDER**

**ROLL CALL**

**Present: Mayor Michelle Arnold, President Bryan Norcross, Mrs. Gina Tait, Mr. Edward Kearney, Mr. Tim Howard, Mr. Lewis Yetter**

**Absent: Ms. Shelby Tucker**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**OPEN PUBLIC MEETING STATEMENT**

Public Notice of this meeting pursuant to the Open Public Meeting Act has been given by the Municipal Clerk in the following manner:

- A. Posting written notice on the Official Bulletin Board at the Palmyra Borough Hall on January 10, 2016.
- B. Mailing written notice to the Burlington County Times, Courier Post newspaper on January 10, 2016.
- C. Notice to all Council.

**INVOCATION**

Mr. John Gural gave the invocation.

**APPROVAL OF MINUTES**

President Norcross made a motion to approve the regular meeting minutes from August 15<sup>th</sup> 2016 with the changes noted by Mr. Kearney, Mrs. Tait seconded the motion. All members present voted in favor of the motion. Mr. Yetter abstained.

President Norcross made a motion to approve the executive meeting minutes from August 15<sup>th</sup>, 2016 with the changes noted by Mr. Kearney, Mr. Howard seconded the motion. All members present voted in favor of the motion. Mr. Yetter abstained

## **PROCLAMATION**

**WHEREAS:** The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

**WHEREAS:** September 17<sup>th</sup>, 2016, marks the two hundred twenty-ninth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS:** It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it: and

**WHEREAS:** Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17<sup>th</sup> through the 23<sup>rd</sup> as Constitution Week,

**NOW, THEREFORE I,** Michelle Arnold by virtue of the authority vested in me as Mayor of the Borough of Palmyra, in the State of New Jersey do hereby proclaim the week of September 17<sup>th</sup> through 23<sup>rd</sup>, 2016 as

## **CONSTITUTION WEEK**

and ask our citizens to reaffirm the ideas the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

**IN WITNESS WHEREOF, I** have here unto set my hand and caused the Seal of the Borough of Palmyra to be affixed this 19<sup>th</sup> day of September the year of our Lord two thousand sixteen.

Mayor Michelle Arnold

### **CORRESPONDENCE**

Mayor Arnold acknowledged receipt of a thank you card, from Susan Tucker thanking the Borough for the flowers recently sent to her.

Mayor Arnold acknowledged a letter received from Mary Meeks thanking the Municipality's Public Works department for a job well done during the storm which took down two trees on Washington Avenue.

Mayor Arnold acknowledged and accepted the resignation letter of Richard Mood, stepping down from his position of crossing guard.

## PROFESSIONAL UPDATES

Anthony Larose – Maser Consulting -Mr. LaRose informed the governing body that the Borough Hall Step project is well under way they should begin laying the bricks weather permitting next week. Two bids were received for the railings, an attempt was made to have the existing railings refurbish however no one was willing to bid that, so Anvil Iron Works will be installing new railings. The project should be wrapped up including the railings being installed in about two to three weeks. The site investigation work at Borough Hall was completed on September 9<sup>th</sup>, 2016, there was no contamination, the next step is the responsive action outcome paper work to be file for the Borough with DEP and that project will be complete. A report was prepared for the Governing Body regarding the condition of the Borough Hall building and Legion Field indicating repairs needed and the overall condition of the structure. With the approval of the governing body that work will get started. A proposal was prepared for the Governing Body to install an additional crosswalk on West 4<sup>th</sup> street. The Governing Body elected not to proceed with that project because the School Board decided to move an existing crosswalk. If the School Board decides to move forward, that proposal may also be used by them. Philadelphia Sign Company did some road repair work on Filmore Street, which is in poor condition, between South Broad and Spring Garden Streets, if governing body would like, we will look into that project. New Jersey American Water did some repaving work last year, the punch list on that project was completed last week. The Riverfront Park Project is moving along and we are planning to advertise at the end of the year or early next year to get a jump on the construction for spring of 2017. A proposal was submitted for some improvements at the bandshell, lighting, refurbishing, landscaping, additionally a concept plan whose sole purpose was to be ready when the county funding begins taking application for projects. We will be working with Community Grants and Planning regarding The TAP Grant streetscape improvements project.

William Kirchner – ERI – The emergency phone in the elevator is now working, and inspections have been scheduled. The community center generator project is complete just waiting for keys to turn over to public works and the sign off of contractor indicating all sub-contractors have been paid so that we can get paper work processed for final payment. Contacted the State Police Department of Emergency Management, who will be sending the paperwork for grant reimbursement, this will be handled as soon as the final payment is made. The new Wi-Fi thermostats are installed in the community center and are up and running, additionally stainless steel locking thermostat covers were installed to protect those thermostats from tampering. The accordion door project has called for final inspections and when completed that project will be done. South Broad Street has the new pole installed however we are still waiting for the agreement between PSEG & NJ Transit to set the guide wire. PSE& G has signed off and returned the agreement to NJ Transit just waiting for it to be returned, additionally Verizon believes it is a billable project for them to move their wires, waiting for response from supervisor. The Charles Street Project is coming up on the end of its 2 year maintenance period, we put together a small list of items to be completed, they have until October 17<sup>th</sup>, 2016 to complete work or I will be recommending to the Governing Body they take action against the bond. The sewer plant contractor has complete the punch list so we are just waiting for release of liens and maintenance bond and we will be able to complete that project.

**John Hogue – ERM – Most of discussion will be in executive session regarding the south side of Rt. 73, there has not been a lot of activity there since June of last year, however we were able to clear the Nature Cove property. Last we were not able to complete all the work at National Amusements due to access issues, however there has been some movement in that.**

**PUBLIC PORTION**

This public portion is for discussion on resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

**President Norcross made a motion to open the public portion, Mr. Howard second the motion. All members present voted in favor of the motion.**

Tom Mc Elwee –Columbia Avenue – When you do the work at the bandshell will you get the clock fixed? Mr. Larose responded it’s on the list.

Sandy Veitenheimer- Rowland Street - Weren’t these inspections at borough hall and legion done already several times? Mr. Gural responded no we have not had any reports done to indicate the overall condition of the entire building and to identify all necessary conditions in need of repair before we enter into and plans and specifications for project repairs. At the Legion field the bulk of work includes the conditions of concession stand and some of other site lighting not large musco lighting around park, in general maintenance repairs to building as it gets a lot of use. Does this have to be done every year? Mr. Gural responded no. These are suggestions of things which need to be done to maintain the buildings. The Borough can pick and choose what things need to be done right away and what things we may have to budget for.

**No one else from the public wishing to be heard, President Norcross made a motion to close the public portion, Mr. Kearney seconded the motion. All members present voted in favor of the motion.**

**ORDINANCE ON SECOND READING**

- A. **Ordinance 2016-14** An Ordinance Of The Borough Of Palmyra Amending Chapter 230: Solid Waste Of The Code Of The Borough Of Palmyra.

Mayor Arnold indicated that since this is an ongoing process which requires additional meetings, she recommends we continue the public hearing to November 21<sup>st</sup>, 2016, to allow the committee to meet again.

**President Norcross made a motion to approve Resolution #2016-226 - Resolution Recommending The Governing Body Of The Borough Of Palmyra Continue The Public Hearing Of Ordinance 2016-14 To November 21<sup>st</sup>, 2016 To Allow The Committee Additional Time To Meet. Mrs. Tait seconded the motion. At the call of the roll, the vote was:**

**AYES: President Norcross, Mrs. Tait, Mr. Howard, Mr. Kearney, Mr. Yetter**

**NAYES: None**

- B. Ordinance 2016-15** An Ordinance Of The Borough Of Palmyra, County of Burlington, State of New Jersey Amending Chapter 90: Vehicles and Traffic Of The Code Of The Borough Of Palmyra Regulating Parking On West Charles Street

**President Norcross made a motion to open to the public regarding questions about ordinance 2016-15, Mr. Kearney seconded the motion. All members present voted in favor of the motion.**

Ms. Weiner – Charles Street - What is going on the parking on West Charles Street?  
Mrs. Tait responded the ordinance was regarding changing the parking in the driveway in front of Charles Street School to no parking instead of 15 minute parking as had been requested by the Board Of Education.

**No one else from the public wishing to be heard, President Norcross made a motion to close the public portion, Mr. Kearney second the motion. All members present voted in favor of the motion.**

**President Norcross made a motion to adopt this ordinance on second and final reading, Mr. Howard seconded the motion. At the call of the roll, the vote was:**

**AYES: President Norcross, Mrs. Tait, Mr. Howard, Mr. Kearney, Mr. Yetter**

**NAYES: None**

**The ordinance was adopted on second and final reading and will take effect after publication according to law.**

**ORDINANCES ON FIRST READING** (Public hearing on October 17<sup>th</sup>, 2016)

- A. Ordinance 2016-16** An Ordinance of the Borough of Palmyra Amending Ordinance No 2015-14 Authorizing The Public Auction Of Real Property Owned By Palmyra That Is No Longer Needed For Public Use By Auction To The Highest Bidder and Authorizing The Private Sale Of Real Property Owned By Palmyra That Is No Longer Needed For Public Use To Certain Organizations Upon Nominal Consideration Pursuant to N.J.S.A. 40A:12-21.

The Mayor indicated she would like to suggest the ordinance be further amended to include a condition of the sale/donation of the property be that; consideration of ownership during the application process be to a veteran for the first three months of consideration before it is opened up to the general public for ownership. After much discussion it was indicated the ordinance should be amended to include this condition. Additionally Habitat for Humanity indicated they might like to potentially construct two homes on that property. Mr. Gural indicated that they could apply to the land use board to subdivide the property after they had ownership. They inquired as to us applying for subdivision and variances needed prior to donation/sale of property. After discussion Mayor Arnold indicated we could potentially earn two COAH credits if that occurred. Mayor Arnold instructed Mr. Burns to look into the Borough applying to the land use board to subdivide the property and to get back to us at the October 3<sup>rd</sup> meeting.

A motion was made by President Norcross to amend the ordinance so as a condition of donation/sale would be the property must be offer to a veteran for first 3 months of availability to purchasers. Mrs. Tait seconded the motion. At the call of the roll, the vote was:

**AYES: President Norcross, Mrs. Tait, Mr. Howard, Mr. Kearney, Mr. Yetter**

**NAYES: None**

**RESOLUTIONS Consent Agenda-** Resolution 2016-212 and Resolution 2016-215 thru Resolution 2016-225 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

**Mrs. Tait requested Resolution 2016-213 be pulled from the consent agenda and President Norcross requested Resolution 2016-214 be pulled from the consent agenda for additional discussion. President Norcross made a motion to approve the consent agenda, Mr. Howard seconded the motion. At the call of the roll, the vote was:**

**AYES: President Norcross, Mrs. Tait, Mr. Howard, Mr. Kearney, Mr. Yetter**

**NAYES: None**

**RESOLUTIONS Consent Agenda-** Resolution 2016-212 and Resolution 2016-215 thru Resolution 2016-225 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

- A. Resolution 2016-212** Resolution Appointing George Moore Janitor For The Borough of Palmyra, Effective September 6<sup>th</sup>, 2016 At An Hourly Rate Of \$15.00 Per Hour Not To Exceed 28 Hours Per Week
- B. Resolution 2016-215** Resolution Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40A: 4-87 (Chapter 159) 2016 Small Cities CDGB Insertion Of Revenue In Budget Year 2016 in the Amount of \$100,000.00
- C. Resolution 2016-216** Resolution Awarding A Contract to Maser Consulting for Environmental Services Regarding Preparation Of A Response Action Outcome Report For The Borough Hall UST Site Investigation Project In The Amount of \$3,000.00.
- D. Resolution 2016-217** Resolution Of the Borough Of Palmyra To Adopt The Revised Personnel Policies And Procedures Manual (PPPM), Supervisory Supplement to the PPPM, Public Works And Sewer Department Safety and Injury Prevention Program, And Drug and Alcohol Policy (CDL)
- E. Resolution 2016-218** Resolution Awarding A Contract To Maser Consulting For Engineering Services Regarding The Borough Hall Facility Inspection In Order To Assess Conditions And Prepare For Improvements In the Amount of \$7,950.00
- F. Resolution 2016-219** Resolution Awarding A Contract To Maser Consulting For Engineering Services Regarding The Legion Field Facility Inspection In Order To Assess Conditions And Prepare For Improvements In The Amount Of \$6,100.00

- G. **Resolution 2016-220** Resolution Authorizing The Capital Purchase Of Recording Equipment For The Police ID/Processing Room From Gramco Business Communications Of Clifton, NJ In The Amount Of \$19,145.00
- H. **Resolution 2016-221** Resolution Of The Borough Of Palmyra Authorizing Adoption Of U.S. General Services Administration Per Diem Rates As Official Rates Reimbursed And/Or Paid To Borough Personnel For Official Authorized Travel
- I. **Resolution 2016-222** Resolution Awarding a Contract to Anvil Iron Works of Philadelphia, PA for The Fabrication And Installation Of New Metal Handrails For The Borough Hall Brick Stairs Replacement Project In The Amount Of \$6,466.00
- J. **Resolution 2016-223** Resolution Of The Borough Of Palmyra Endorsing Submittal And Certifying Maintenance Commitment For The Borough Of Palmyra's 2016 Transportation Alternatives Program (TAP) Application
- K. **Resolution 2016-224** Resolution Appointing Kathleen Deluca And Joanne Logue As Part-Time Substitute Crossing Guards For The Borough Of Palmyra For 2016
- L. **Resolution 2016-225**, Resolution Authorizing the Payment Of Bills In The Amount Of \$1,732,418.61.
  
- M. **Resolution 2016-213** Resolution Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40A: 4-87 (Chapter 159) Municipal Drug Alliance Program Insertion Of Revenue In Budget Year 2016 in The Amount of 7,461.00

**Discussion**

Mrs. Tait inquired who the director of the Municipal Alliance Grant Program is. Mayor Arnold responded the school was no longer running the program and Mr. Gural responded Chief Pearlman would be assuming all the responsibilities as director of that program.

**President Norcross made a motion to approve Resolution 2016-213, Mr. Kearney seconded the motion. At the call of the roll, the vote was:**

**AYES: President Norcross, Mrs. Tait, Mr. Howard, Mr. Kearney, Mr. Yetter**

**NAYES: None**

- N. **Resolution 2016-214** Resolution Authorizing The Cancellation Of Taxes For A Totally Disabled Veteran Located at Blk. 147.02 Lot 2 For Tax Years Partial 2015, 2016 and Thereafter and Refunding Taxes Paid.

**Mr. Yetter made a motion to approve Resolution 2016-214, Mr. Howard seconded the motion. At the call of the roll, the vote was:**

**AYES: Mrs. Tait, Mr. Howard, Mr. Kearney, Mr. Yetter**

**NAYES: None**

**Recuse: President Norcross**

**COMMUNITY SPOTLIGHT**

The Police Department will be hosting a meet and greet at Ethel B Hardy Park on Wednesday September 21<sup>st</sup>, 2016 from 5:00 pm to 7:00 pm. Chief Pearlman indicated the entire department will be there with refreshments, come out and get to know the department.

Mayor Arnold announced the Town Wide Yard Sale was a great success. There were well over 100 homes participating, many thanks to Marie and Tangy for putting the maps together.

Chief Pearlman indicated he attended the Discussion of Relationships in America Today at Epworth United Methodist Church felt it was well received and was a very good program. Mayor Arnold also announced the police department participated and won a contest at the Evergreen Baptist Church Double Dutch Jump rope contest this past weekend.

Mayor Arnold announced the Fire department has a golf outing scheduled for October 24<sup>th</sup>, 2016. Additionally Mayor Arnold indicated the county was having has a shredding event scheduled for September 25<sup>th</sup>, October 23<sup>rd</sup> and December 4<sup>th</sup>, 2016 at the County Resource Recovery Complex on Columbus Road in Florence. Mayor Arnold also announced the Palmyra PTA is selling PAW magnets for \$5.00 as a fund raiser and the Riverton Porch club is selling shopping passes for Boscov's for October 18<sup>th</sup>, 2016, which cost \$5.00 and include 25% discount.

Ms. Weiner indicated the PCCPB fall class schedule has be set and classes will begin soon, additionally she indicated information will be forthcoming regarding the Halloween home decorating contest and possibly a masquerade ball at Curran's.

## **DISCUSSION ITEMS**

The Chief of Police received a request by a resident for consideration of a four a 4 way-stop at Charles and Park Avenue. Mayor Arnold asked Mr. LaRose to look in this request for the Borough.

The Annual NJLM Conference scheduled from November 15<sup>th</sup> thru November 17<sup>th</sup>, 2016, all reservations have been made for those who requested.

Mr. Gural indicated he had spoken with the Islamic center again regarding the handicap parking space which they requested. He explained to them it would have to be on the other side of the street, it would be available to anyone who is handicapped including those using the light rail, and also it would take some time, as the ordinance only address residential requests and would have to be changed. They indicated that would be ok and would still like to pursue it. After additional discussion the governing body indicated it would only be fair to notify and get the opinion of the resident whose home it would be in front of. Mr. Gural was asked to do that and get back to the governing body.

Mr. Gural indicated the operating agreement with non-profit organizations; is the original agreement which was forwarded to the governing body for consideration. It is a very generic document. The agreement, which we are recommending for approval, are the same for all organizations. The Borough would use this operating agreement this year and new ones would be drawn up for next year. President Norcross made a motion to use this agreement as our form of operating agreement. There being no second and not enough members to vote on it, Motion fails. President Norcross requested we table it to next meeting. President Norcross also requested if we can somehow release some portion of additional funding to organizations, as the organizations depend on that money and it's not fair to penalize the organizations because we could not move this forward tonight. Mayor Arnold indicated we would get a copy of Ordinance 2016-12 so that Mr. Burns could review it and the governing body would come back to this discussion.

Community center rules and regulations was carry over from last meeting, we were not taking any action on it as it was tied to the operating agreements. It was discussed we would just let it stand as is until the operating agreements were finalized.

The proposed capital improvement projects and the TAP Grant Program we have already spoken about.

The welcome to Palmyra packets committee has gathered the information from the various departments, and will be having a meeting next week to finalize things so that those packets can be sent out.

Tri-Boro Vets building has already been discussed.

Mr. Burns was asked to look into the current email usage and retention policy. He indicated he planned on doing a joint training session with the clerk regarding the email usage and OPRA it let everyone know what the retention policy is. No one should be deleting any email documents they are not your personal emails they belong to the Borough under the Open Public Record Act anything authored, drafted or received in the context of doing normal business is a government record and should be retained. Borough property should only be used for Borough business as it is all OPRAable as there is no expectation of privacy. Any communication over Borough email should not be deleted and no personal business or activity should be conducted over Borough emails. More information to come.

We received a special assessment bill from Statewide Insurance Fund for deficits which occurred during some of the years when we were a member. It appears that they are only billing former customers, not current members. We are working with the Division of Banking and Insurance to determine if it's legal before we pay anything.

The letter we received from National Amusement International Holding LLC, we will address in executive session.

We have a request from a member of Shade Tree Committee to attend to NJ Shade Tree Federation Conference and to stay overnight, because the conference is two days. Mr. Howard indicated he intended to only attend on Friday as he has a previous engagement on Saturday, however the Conference starts at 8:00 am on Friday, thus the request for the overnight stay. After much discussion regarding the request it was noted the Borough would pay for the registration fee. However approval was need for the overnight stay as well as the per diem for travel regarding an overnight stay. A motion was made by President Norcross to limit fees for travel and expenses. There was no second, no discussion. The motion fails.

Mr. Yetter made a motion to approve the overnight stay of Mr. Howard at the NJ Shade Tree Federation Conference. Mr. Howard seconded the motion. At the call for vote, the vote was:

AYES: Mr. Howard

NAYES: Mrs. Tait, Mr. Yetter, Mr. Kearney, President Norcross

Motion Fails

We have a request for attendance at The National Foundation for Women's Legislators Conference. This is a request to attend currently not requesting any money just approval to go.

The intent is to apply for a scholarship to attend, if the scholarship is not awarded, then the applicant would have to come back to Borough Council for funding approval. A motion was made by Mrs. Tait to allow Mayor Arnold to attend the National Foundation for Women's Legislators Conference. Mr. Howard seconded the motion. The majority of the members present voted in favor of the motion. President Norcross voted no.

Request for relocation of crosswalk mid-block by Superintendent of Board of Education. The information provided to us from our engineers was forwarded to the Superintendent per his request has not heard back from him regarding project. The cost associated with this project would be paid by the Board of Education, just waiting for their response.

We have look at some streets in the Borough which are in need of repaving and repairing additionally we have also look at the potential of dedication of Filbert Street, further discussion will be held in closed session.

The entities which have private sewer collections are required to have a licensed sewer operator. Up until recently Tom Ryan was the licensed sewer operator for the Riverfront. The Riverfront has reached out to Paul Henry and asked if he would be interested at which point he came to Mr. Gural and indicated this would be an opportunity for the Borough to assume that responsibility and we could potentially generate some revenue. More discussion to be had in closed session.

FEMA offers a grant every year for assistance to fire fighters, this year we would like to apply for the grant to assist of firefighters with the cost of their physicals. Mr. Gerkens has agreed to prepare that grant application for the cost of 3,500.00. The award could be upward of 25,000.00. A motion was made by President Norcross to authorized Mr. Gerkens to proceed with the grant application. Mr. Howard seconded the motion. All present voted in favor of the motion.

## **ADMINISTRATORS REPORT**

Mr. Gural, Ms. Condo and Chief Pearlman met with representatives from the Burlington County Municipal Alliance Program, regarding moving that program forward, as you make remember the school district was going to handle that program on our behalf however nothing was done and we lost that funding. The program methodology has change a little, in that with that program now you must identify in advance what area you want to focus on. We agreed that our focus would be illicit drug prevention especially because the police are going to handle that program. The Chief is working on putting together a committee to work on that program and he is the chairman for that committee.

Mr. Gural informed the governing body that they received a copy of the final report which was received from ERI regarding the riverfront road closure. That report was also shared with Toney Sorrentino and their insurance agent. Recommendation included not opening the road unless they take certain precautions, they are not willing to do that right now so there are keeping the road closed. There are some additional conversations regarding ownership of the road which we need to have and they will be addressed in closed session.

Mr. Gural announced that the elected official liability seminar will be held at O'Conner's in Westhampton on Wednesday March 29<sup>th</sup>, 2017. Please avail yourself as there is a 250.00 credit towards our insurance premium for all that attend.

The Swift 911 system is our emergency and non-emergency notification system, you can register online and the information is available on our website where you may also register a cell phone if your desire, all land line are already registered.

We are in the process of getting employee id's for all our staff and the governing body, which will contain their pictures and all necessary identifying information needed.

The Burlington County JIF Program packet is information regarding our participation in the JIP program. You may request a visit if you want to obtain additional information regarding how the program works.

Donna has been working diligently trying to identify a program to insure of volunteer firefighters. Currently we are self-insuring our firefighters in the event of loss of life. We are working on trying to keep or to get the cost in the same area as it was before.

Mr. Henry pointed out that two pieces were the limit which a resident could take to the county complex for recycling, that limit has been temporally lifted for now. As noted by the Mayor the shred event days and this information will be posted on our website.

The fuel distribution system plans and spec were completed today. CME will needed to coordinated with Rita for a bid opening date which should be in the next 30 to 45 days; we should still meet the 2016 ground breaking, if not we would have to do another short term contract with Cinnaminson.

Chief Pearlman indicated that he has been in contact with division of criminal justice regarding the safe and secure grants and it looks like they are in agreement that our numbers are where they should be and that they are going to backdate locally to 2015; if that happens we will be entitled to receive about \$39,000.00 back towards salaries in the police department.

### **COMMITTEE REPORTS**

**Mr. Yetter reported:** Met with Paul Henry and went over the new employees and how well they are working out, we have been able to save a little money as some can repair little things we would normally have to send out for repair. Greg Benson has passed his level 2 sewer operator exam.

**Mr. Howard reported:** The shade tree committee have begun to use the new tree service Green Leaf. The youth and recreation committee to get everyone up to date on things going on at Legion Field. Talked to Paul about marking the field for first game of season, it was done, the little league will be maintaining it from there. Spoke with John about heads of organizations having access to the field lighting so they can turn the lights on and off, He indicated that was not possible, thus notified the organizations that was not a possibility. Kept them up to date with the use of the community center, rules and regulations. The soccer booster club had a hoagie sale which was very successful. Opening day for the football season was great and very well attended.

Mr. Kearney reported: Not able to meet with the construction office, however Tracy put a report together.

Mrs. Tait reported: no comments

President Norcross reported: no comments

Mayor Arnold reported: Attended the Homeowner's Association of Palmyra Harbour, they have reached their limit for rental properties. They are again in discussions about dedicating main harbor drive to the Borough. If something is needed to be placed on the agenda please included the Mayor about the request, also when scheduling various committee meetings please included Mayor Arnold on the list of invitees. Any directions to the staff should go thru Mr. Gural.

**PUBLIC COMMENT.** Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

**President Norcross made a motion to open the public comment, Mr. Yetter seconded the motion. All members present voted in favor of the motion.**

Mrs. Butler – Arch Street – Could we consider allowing the Mosque to have a handicap sign for a limited number of hours on specific days? The 4 way stop at Charles and Park Avenue is needed, because the traffic does move thru there very fast, and there is no crossing guard. In so far as the Vet's situation, for the proposed home which Habitat for Humanity wants to build; we do not have many vets anymore. Wanted to thank the Borough for cleaning up the properties on Arch Street, when I complained something was done and I thank John, code enforcement and whoever had a hand it getting it cleaned up.

Bob Rader –Harbour Drive – Question on discussion item regarding operating agreements per ordinance 2016-12. What was the intent of item six of ordinance 2016-12, which reads any qualifying charitable entity receiving funds from the Borough of Palmyra will be purposed to serve the residents, communities, taxpayers, and inhabitants of Palmyra. Does that mean the nonresidents of the Borough of Palmyra are excluded from the funds which are provided by the Borough of Palmyra? Mr. Burns responded the operating agreements and the ordinance 2016-12 only apply to those charitable entries which operate, manage, coordinate and or supervise the use of Borough-owned facilities properties and resources. Mr. Gural also noted that the ordinance does not address non-residents at all. Non-residents can certainly participate in those organization receiving funding, however the intent of the governing body was to make donations to organizations which benefit the residents of Palmyra. It however does not limit the members of those organizations to resident only, non-resident may participate.

Mr. McElwee – Columbia Avenue – Want to get back to the operating agreement. Will the organizations be able to get the remaining 3<sup>rd</sup> of the funding or will it have to wait until next meeting? Mr. Burns responded the ordinance as it was written says there must be an operating agreement annually in order for them to receive their funding. After much discussion regarding the organizations and how funds have been dispersed thus far and due to the time of year and knowing there are many organizations which have outstanding obligations the governing body decided to pay the additional 3<sup>rd</sup> of the funds.

President Norcross made a motion to approve Resolution 2016-227 Resolution of the Borough of Palmyra Authorizing the release of the final 3<sup>rd</sup> of funding for the charitable organizations as allocated in the approved 2016 adopted budget, recognizing ordinance 2016-12 passed on July 28<sup>th</sup>, 2016. Mr. Yetter seconded the motion. The motion was withdrawn as there were not enough present to vote on this motion.

Mr. McElwee notified the Borough and handed out pictures of the statue to be installed at the War Memorial, he indicated it will be installed shortly. Mr. McElwee requested that the statue be dedicated on November 11, 2016.

Ms. Veitenheimer – Rowland Street – If was are not supposed to put shredded paper in the recycling is it possible to have a location were residents could drop off there shredded paper. Mayor Arnold asked Mr. Yetter to look into that and get back to council at next meeting.

**No one else wishing to be heard, President Norcross made a motion to close the public portion, Mrs. Tait seconded the motion. All members present voted in favor of the motion.**

### **MAYOR AND COUNCIL COMMENTS**

**Mr. Yetter** – Had a great time scheduling the summer concerts, looking forward to doing it again.

**Mr. Howard** – No Comment

**Mr. Kearney** – Didn't make the town wide yard sale however did participate in the clean-up, and was told it was great.

**Mrs. Tait** – No Comment

**President Norcross** – Also heard many comments the yard sale was great. Attended a terrorism awareness class and spoke with Chief Pearlman with the hopes of being able to bring some similar type of class to our community, Also attended the Board of Education meeting.

**Mayor Arnold** -Indicated she had attended the Board of Education meeting and gave a report on behalf of President Norcross. Town wide yard sale was a huge success. Many thanks to all who helped, a great community effort.

### **CLOSED SESSION**

**Motion to close to the public was made by President Norcross, Mrs. Tait seconded the motion at the call of the roll the vote was:**

**AYES: President Norcross, Mrs. Tait, Mr. Howard, Mr. Kearney**

**NAYES: None**

**Resolution 2016-228**, Resolution Excluding the Public From Certain Meetings Pursuant To Section 8 Of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Contracts, Negotiations

**Mr. Yetter made a motion to approve the resolution, President Norcross seconded the motion.**

**At the call of the roll, the vote was:**

**AYES: President Norcross, Mrs. Tait, Mr. Kearney, Mr. Howard, Mr. Yetter**

**NAYES: None**

**Council went into executive session at 9:41 pm**

**Council returned to public session at 10:54 pm**

**President Norcross made a motion to close Executive Session, Mrs. Tait seconded the motion.**

**At the call of the roll, the vote was:**

**AYES: President Norcross, Mrs. Tait, Mr. Kearney, Mr. Howard, Mr. Yetter**

**NAYES: None**

**President Norcross made a motion to open to public, Mr. Howard seconded the motion.**

**At the call of the roll, the vote was:**

**AYES: President Norcross, Mrs. Tait, Mr. Kearney, Mr. Howard, Mr. Yetter**

**NAYES: None**

**President Norcross made a motion to adjourn, Mr. Kearney seconded the motion.**

**All members present voted in favor on the motion.**

**ADJOURNMENT**

**Council adjourned at 10:55 pm.**

Respectfully Submitted,

Doretha R Jackson  
Acting Municipal Clerk

