

Borough of Palmyra
Caucus Meeting, 7:00 PM
Monday October 2nd, 2017

A G E N D A

CALL TO ORDER

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given
By the Municipal Clerk in the following manner:

- A. Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2017.
- B. Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2017.
- C. Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

August 21st, 2017 Regular Council Meeting Minutes

September 12th, 2017 Special Meeting

September 18th, 2017 Regular Council Meeting Minutes and Executive Session Meeting Minutes

CORRESPONDENCE

Letter – Scott A Coffina – Burlington County Prosecutor Office

E-mail –Bernard Schmidt

Right-Tree, Right-Place, Right Way –New Jersey Tree Foundation & P S E & G

Thank-you card- Family of Jim May, Jr.

Resolution 2017-206, Resolution Appointing Michael Hynes to the Borough of Palmyra Police Department effective October 2nd, 2017 with an annual salary of \$37,643.74.

Resolution 2017-207, Resolution Appointing Michael Julia to the Borough of Palmyra Police Department effective October 2nd, 2017 with an annual salary of \$37,643.74

Resolution 2017-208, Resolution Appointing Ms. Ella Graham as a Chaplin to the Borough of Palmyra Police Department effective October 2nd, 2017

PROCLAMATION

Put The Brakes on Fatalities Day October 10th, 2017

PROFESSIONAL UPDATES

William Kirchner, ERI

Gerald DeFelicis, Maser Consulting

PRESENTATION

Palmyra, Cinnaminson, Riverton EMS

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

RESOLUTIONS Consent Agenda

Resolution 2017-209 to Resolution 2017-212 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

- **Resolution 2017-209**, Resolution Authorizing the Cancellation of Municipal Certificate of Sale for Block 107, Lot 24
- **Resolution 2017-210**, Resolution Granting Approval to Submit a Grant Application and to Execute a Grant Contract with the New Jersey Department of Transportation for the Temple Boulevard Reconstruction Project
- **Resolution 2017-211**, Resolution Requesting Approval of Item of Revenue and Appropriation NJSA 40-A: 4-87 (Chapter 159) Click it or Ticket It In the Amount of \$5,252.50
- **Resolution 2017-212**, Resolution Authorizing the Refund of \$451.95 for Tax Sale Certificate #17-00032 Erroneously Sold at Tax Sale

COMMUNITY SPOTLIGHT

- Halloween Parade
- Veterans Day Celebration 11/11/2017

DISCUSSION ITEMS

NEW Business

- Excess "Land Use Claims" Insurance Coverage
- Key Lock Box/Knox Box Ordinance
- Code Enforcement Officer – Full vs Part-time
- Community Center & Borough Hall Keys/door locks & key fobs
- Outdoor Seating/ Dining Ordinance
- Court Room Chairs
- Ladder Truck Purchase

OLD Business

- PSE &G & NJAW gas/water main projects – new paving & curbs – ERI
Horace, Leconey, Third, W. Second, Berkley, Maple, Fifth, Fourth
- Stop Signs and Striping – ERI
Spring Garden, Morgan, Garfield, Park
- Vacant Property Ordinance amendment (2013-20)
- Industrial Area potential road improvements & vacations
Orchard Avenue, Kennedy Street, Filmore Street
- Master Plan 10 year review – proposed arts/ art design language
- Community Center Scheduling Assistants (two)
- Legion Field Improvements – ERI
Baseball infield (lip problem, bases, leveling)
Larger improvement project (building, fencing, etc.)
Water fountain electrical improvements (pump replacement/wiring)
- Donation request – Independence Fire Company No 1

ADMINISTRATOR'S REPORT

- Report of tax sale
- Safe & Secure Communities Act Program Grant
2014/2015 \$39,485.00 previously received
2015/2016 \$39,485.00 Just received
- 2016/2017 pending
- Palmyra Police Association/ CBA negotiations
- Remote Access thermostats in Community Center
- Waterfront Development Permit – additional requirements & fees
- 1006 Cinnaminson Avenue
- NJLM Convention adding President Howard

COMMITTEE REPORTS

PUBLIC COMMENT

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MAYOR AND COUNCIL COMMENTS

Resolution 2017- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Contracts, Negotiations

CLOSED SESSION

ADJOURNMENT

DRAFT