

**Borough of Palmyra**  
**Council Caucus Meeting, 7:00 PM**  
**Monday March 5<sup>th</sup>, 2018**

**A G E N D A**

**CALL TO ORDER**

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**OPEN PUBLIC MEETINGS STATEMENT**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given  
By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2018.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2018.
- Notice to All Council Members.

**INVOCATION**

Police Chaplin David Confer

**APPROVAL OF MINUTES**

February 20<sup>th</sup>, 2018 Regular Council Meeting Minutes

**CORRESPONDENCE**

Letter from Diane Gutierrez-Saccetti Acting Commissioner Dept of Transportation

Resignation Letter- Ptlm. Tyler Main

Thank-you Note – Jim Winckowski

Thank-you Note – John J Gural, Sr.

**PROFESSIONAL UPDATES**

James Winckowski, CME

William Kirchner, ERI

## **PRESENTATIONS**

Erin Nooney, Burlington County Senior Wetlands Specialist

George Softly, Mosquito Squad of Mount Laurel & Greater Washington Twp.

William Kirchner – Temple Blvd and 2018 Road Program

## **PUBLIC PORTION**

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

## **RESOLUTIONS Consent Agenda**

Resolution 2018-75 and Resolution 2018-99 to Resolution 2018-XX will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

- **Resolution 2018-75**, Resolution Authorizing Mayor Michelle Arnold to Execute the Agreement with the Burlington County Department of Public Works, Division of Mosquito Control
- **Resolution 2018-99**, Resolution of Support from Local Governing Body Authorizing the Sustainable New Jersey Grant Application
- **Resolution 2018-100**, Resolution Awarding Contract Change Order #1 to New Jersey Business Systems, Inc. for Equipment and the Installation of Security Camera Equipment per their Proposal Dated 02/05/2018 in the Amount of \$31,141.00 Under NJBS State Wireless Contract 83899 and Utilizing Capital Funds.
- **Resolution 2018-101**, Resolution Awarding a Contract Change Order #1 to SHI International Corp. for the Purchase of Equipment and Warranty for the Security Camera System per the proposal dated January 22, 2018 in the amount of \$4,793.54

## **DISCUSSION ITEMS**

### **NEW Business**

- Sunday hours for alcoholic beverage sales
- Get well, condolence, etc., flowers & fruit baskets
- Housing Rehab contractor's pay-to-play requirements
- New Jersey Division of Fire Safety Fee increases – 29% all fees

### **Old Business**

- Fire Department- Junior Members – Ordinance for review
- 2016 Municipal Park Development Program Grant for Band Shell/Grove Park Project – final design required

## **ADMINISTRATOR'S REPORT**

- DVRPC Smart Growth Grant Program – mandatory information workshop 3/13/2018

- Council background checks
- Borough events for student volunteer's insurance coverage
- Fire Company lease agreement
- FEMA grant update – new information
- BURL CO JIF Elected Officials Liability Seminar – Wednesday March 28<sup>th</sup>, 2018 at 5:30 PM – O'Connor's Restaurant
- Wi-Fi access for laptop computers

## COMMITTEE REPORTS

### COMMUNITY SPOTLIGHT

Free Mammograms – Virtua

Burlington County Board of Chosen Freeholders Shredding Event

### PUBLIC COMMENT

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### MAYOR AND COUNCIL COMMENTS

**Resolution 2018-** Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. **Litigation**

### CLOSED SESSION

### ADJOURNMENT