

Borough of Palmyra
Council Caucus Meeting, 7:00 PM
Monday April 2nd, 2018

A G E N D A

CALL TO ORDER

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order by Mayor Michelle Arnold

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2018.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2018.
- Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

March 5th, 2018 Council Caucus Meeting Minutes

March 17th, 2018 Budget Work Session Minutes

CORRESPONDENCE

Thank You Notes received from Charles Street School – Read Across America

PROFESSIONAL UPDATES

James Winckowski, CME

William Kirchner, ERI

PROCLAMATION

Arbor Day Proclamation 2018

2018 U Drive U Text U Pay – Distracted Driving Proclamation 2018

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

RESOLUTIONS Consent Agenda

Resolution 2018-110 to Resolution 2018-113 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

- **Resolution 2018-110**, Resolution Appointing Glen McMahon as Tax Assessor for the Borough of Palmyra
- **Resolution 2018-111**, Resolution Authorizing the Award of a Contract to Pluta Construction per their Proposals Dated 12/20/17 and 01/03/18 in the total Amount of \$30,500.00 for Rehab Project PLRCAESC-311 Pursuant to CGP& H and CFO's Review and Approval
- **Resolution 2018-112**, Resolution Authorizing the Award of a Contract to Exterior Images per their Proposals Dated 10/31/17 in the total Amount of \$20,160.00 for Rehab Project PLRCAESC-310 Pursuant to CGP& H and CFO's Review and Approval
- **Resolution 2018-113**, Resolution Authorizing the Award of a Contract to Graber Group Construction per their Proposals Dated 2/19/18 and 03/28/18 in the total Amount of \$25,115.00 for Rehab Project PLRCAESC-312 Pursuant to CGP& H and CFO's Review and Approval

DISCUSSION ITEMS

NEW Business

- Palmyra Improvement Association – Spring Clean Up Request
- Mechanical Sub-code Fees
- Downtown/business parking
- 17th Annual Walter & Leah Rand Awards and Scholarship Dinner
- Proposed Ordinance prohibiting puppy and kitten mills

Old Business

- Ordinance 2018-03 Alcoholic Beverages
- Band Shell/Grove park design
- Temple Blvd Traffic Study and Improvements
- PCR EMS Agreement
- Abandoned/ Vacant Property Registration Ordinance

ADMINISTRATOR'S REPORT

- 2018 Stormwater Permit Compliance Training reminder
- Small Cities Interim Monitoring Visit – Terence Schrider
- Trach Collection Update

- NJ Urban & Community Forestry Program Grant opportunity
- Renewal of Joint Purchasing Program for MACCS
- Employee Assistance Program
- Rabies Advisement
- Legion Field restrooms

COMMITTEE REPORTS

COMMUNITY SPOTLIGHT

19th Annual Senior Expo-Masonic Village- May 10th, 2018

Borough of Palmyra-April Business of the Month-Riverton Health & Fitness Center

Free Mammograms – Virtua – April 12th & May 10th, 2018- Tabernacle Baptist Church

Free Home Security Inspection – Burlington County Sheriff's Dept

New Jersey Forest Service/ Arbor Day Foundation – Free Tree Seedlings

PUBLIC COMMENT

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MAYOR AND COUNCIL COMMENTS

Resolution 2018- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Personnel, Contracts

CLOSED SESSION

ADJOURNMENT