

Borough of Palmyra
Regular Council Meeting, 7:00 PM
Monday, May 21st, 2018

A G E N D A

CALL TO ORDER

The Regular Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2018.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2018.
- Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

May 7th, 2018 – Council Caucus Meeting Minutes

May 7th, 2018 – Executive Session Minutes

POLICE DEPARTMENT AWARDS

PROFESSIONAL UPDATES

Dave Gerkens, CGP&H

William Kirchner/Harry Fox, ERI

CORRESPONDENCE

Thank You note received from Reverend Dr. Guy and Deaconess Dorothy Campbell, Evergreen Baptist Church

Thank-you Letters from Charles Street School – Arbor Day Celebration

Mike Longo, PRAA Vice-President

Thank You Note received from Brian McBride

PROCLAMATION

Supporting the Click It or Ticket Mobilization

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. **Please sign in at the podium, state your name and address for the record.** Council will give all comments appropriate consideration. Each citizen will be allotted up to **five (5) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

ORDINANCE ON FIRST READING (Public Hearing to be held June 18th, 2018).

Ordinance 2018-08, An Ordinance of the Borough of Palmyra, County Of Burlington, State Of New Jersey Banning The Sale of Dogs and Cats from Pet Shops.

ORDINANCES ON SECOND READING (Public Hearing)

Ordinance 2018-04, An Ordinance of the Borough of Palmyra, Amending Chapter 70, Alcoholic Beverages – Hours of Operation, of the code of the Borough of Palmyra

Ordinance 2018-05, An Ordinance of the Borough of Palmyra Amending Chapter 121 of the Borough of Palmyra Code captioned “Fire Safety”

Ordinance 2018-06, An Ordinance of the Borough of Palmyra Amending Chapter 95 of the Borough of Palmyra Code captioned “Construction Codes, Uniform”

Ordinance 2018-07, An Ordinance Appropriating the sum of \$31,300.00 now available from the Capital Improvement Fund, of the Borough of Palmyra, for the purchase of outdoor displays, holiday & general decorations, public events/recreation furniture/equipment and for equipment for the Fire Department

RESOLUTIONS Consent Agenda

Resolution **2018-131** and Resolution **2018-137** to Resolution **2018-148** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2018-131, Resolution Authorizing the Purchase of a New Phone System, Which is a Capital Improvement Exceeding \$15,000.00 from AV Business Communication Systems per their Proposal Dated April 18th, 2018

Resolution 2018-137, Resolution Requesting Insertion Approval of item of Revenue and Appropriation N.J.S.A. 40A:-4-87 (Chapter 159) PSE&G Sustainable Jersey Grants Program for \$2,000.00.

Resolution 2018-138, Resolution to Establish the Borough of Palmyra Green Team as an Official Borough Council Committee

Resolution 2018-139, Resolution Approving Mark Bankowski as a Member of the Junior Firefighters Auxiliary to the Palmyra Fire Department

Resolution 2018-140, Resolution Approving James Fries, Jr. as a Member of the Junior Firefighters Auxiliary to the Palmyra Fire Department

Resolution 2018-141, Resolution Authorizing CGPH to Prepare the Outdoor Dining Ordinance per their proposal of May 15th, 2018 in an amount not to exceed \$6,000.00

Resolution 2018-142, Resolution Authorizing the Funding of the Borough of Palmyra's Share of the MACCS Contract Administrator Agreement with AVR Resource Group, Inc.

Resolution 2018-143, Resolution Awarding a non-fair and open contract to Hertrich Fleet Services, Inc. in the amount of \$25,880.60 for the Purchase of a 2018 Dodge Charger 4 Door Police RWD, further Award a Contract to Emergency Accessories Install under State Contract #81336 in the Amount of \$9,697.16 for the Upfit of said Vehicle with total purchase in the amount of \$35,577.76 which shall be financed thru Ford Motor Credit with 3 annual lease payments in the amount of \$12,864.15 which includes Financing Fees.

Resolution 2018-144, Resolution Awarding a Contract to Telesystems (formerly Line Systems) for voice services per their proposal dated April 4th, 2018 in the Amount not to exceed \$1,429.11 per month for 36 months.

Resolution 2018-145, Resolution Appointing Brian Stovall to the Borough of Palmyra Police Department Effective May 21st, 2018 with an Annual Salary of \$37,643.74

Resolution 2018-146, Resolution Appointing Allan Burg as a SLEO II Officer for the Borough of Palmyra Police Department at the rate of \$16.38 per hour Effective May 21st, 2018

Resolution 2018-147, Resolution of the Borough of Palmyra Establishing the Annual Rates of Compensation and/or Hourly Rates Paid to Borough Employees

Resolution 2018-148, Resolution Authorizing the Payment of Bills for the Month of May 2018 In the Amount of \$1,787,431.21

MOTION TO APPROVE TREASURERS REPORTS

- April 2018

DISCUSSION ITEMS

NEW Business

- Public Events
- 2017 Audit and Exit Conference Reports and Conference date – no audit report findings noted
- Merit salary increases – retroactive to 01/01/2018?
- Farmer's Market Furniture – Resolution Required
- Outdoor dining/seating ordinance
- Donation requests:
 1. American Legion Post #156 – Boys & Girls State – \$600.00
 2. War Memorial Committee – \$5000.00

OLD Business

- Legion Field Improvement Project update

- Block 24, Lot 1 & 2 Redevelopment Plan update (Old PNC Bank)
- Marketing Plan for Rt. 73 South Redevelopment Area
- Knox Box Ordinance
- Customer Service training
- Whirl Construction – Final payment

ADMINISTRATOR REPORT

- 703 Pennsylvania Avenue – Public Hearing
- Uncollectable Taxes Report
- Santander Bank parking lot correspondence
- Riverton request for Jetter services – potential shared service update
- Ladder Truck update
- YMCA Summer Camp agreement
- NJT/Bombardier/Conrail ROW – requirements for landscaping, etc.
- BURL CO JIF Quarterly Loss Ratio reports
- Security Camera updates – Chief Pearlman
- NJT/Bombardier Railroad tracks maintenance- Update

COMMUNITY SPOTLIGHT

- Memorial Day Celebration – War Memorial
- Free Interfaith Event – The Islamic Center of South Jersey
- Sustainable Jersey Grant
- Mayor’s Roundtable

COMMITTEE REPORTS

PUBLIC COMMENT Please sign in at the podium and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to **five (5) minutes** to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

MAYOR AND COUNCIL COMMENTS

Resolution 2018-

Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Contracts, Personnel

CLOSED SESSION

ADJOURNMENT