

Borough of Palmyra
Council Caucus Meeting, 7:00 PM
Monday May 7th, 2018

A G E N D A

CALL TO ORDER

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order by Mayor Michelle Arnold

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 10, 2018.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 10, 2018.
- Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

April 2nd, 2018 Council Caucus Meeting Minutes
April 16th, 2018 Regular Council Meeting Minutes
April 16th, 2018 Executive Session Minutes

CORRESPONDENCE

Letter from Cory A Booker, United States Senate
Letter from Vincent Masciadaro, New Jersey Department of Transportation
Letter from Scott Coffina, Burlington County Prosecutor
Letter Terence Schrider, Small Cities CDBG Program
Invitation, Kenneth Holloway, Palmyra High School Principal

PROFESSIONAL UPDATES

James Winckowski, CME
William Kirchner, ERI

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

RESOLUTIONS Consent Agenda

Resolution 2018-126 to Resolution 2018-134 will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

- **Resolution 2018-126**, Resolution Requesting Insertion Approval of item of Revenue and Appropriation N.J.S.A. 40A.-4-87 (Chapter 159) 2018 Distracted Driving Crackdown, U Drive, U Text, U Pay for \$6,6000.00.
- **Resolution 2018-127**, Resolution Approving Francis A Scalise as an Active Member of the Palmyra Fire Department
- **Resolution 2016-128**, Resolution Approving Keith S Gindville as an Active Member of the Palmyra Fire Department
- **Resolution 2018-129**, Resolution of the Borough of Palmyra Authorizing a Handicapped Parking Space for 406 W. Broad Street
- **Resolution 2018-130**, Resolution Authorizing the Mayor to Execute a Lease Agreement with the Independence Fire Company No 1 for the Borough's Use and Storage of Equipment in the Firehouse.
- **Resolution 2018-131**, Resolution Authorizing the Purchase of a New Phone System, Which is a Capital Improvement Exceeding \$15,000.00 from AV Business Communication Systems per their Proposal Dated April 18th, 2018
- **Resolution 2018-132**, Resolution Appointing Drew Lehrian to the Borough of Palmyra Shade Tree Advisory Board
- **Resolution 2018-133**, Resolution Authorizing a Refund of Sewer Overpayment on Account# 1728000-0 ,Block 103 Lot 5, 119 Maryland Avenue in the Amount of \$80.00
- **Resolution 2018-134**, Resolution Authorizing a Refund of Tax Overpayment on Block 60 Lot 5.01 519-521 W Broad Street in the Amount of \$1,682.71

DISCUSSION ITEMS

NEW Business

- Salary Resolution including 2018 salaries for Governing Body
- Public Events
 - Volunteer's Insurance, List of covered events and fingerprinting
 - Scheduled/ planned events
- Outdoor dining/seating

- Smoke-free Ordinance proposed amendments – requests of Chief Pearlman and Green Team
- Riverton request for Jetter – potential shared service
- State Chief’s Training Conference – Atlantic City- June 25th thru 27th,2018
- Green Team – official establishment
- Newsletter

Old Business

- Temple Blvd Traffic Study and proposed Improvements
- 2018 Road Improvement Projects:
 - Filmore Avenue
 - PSEG & NJAW main road projects- Horace, Leconey, 3rd, W 2nd, Berkley, Maple, 5th, 4th Orchard Avenue
- Bandshell/ Grove Park proposed Improvements
- Proposed Ordinance prohibiting puppy/kitten mills
- FEMA Grant – Delaware River outfall project (Reimbursement requested)
- 703 Pennsylvania Avenue Public Hearing
- 400 Arch Street vacancy

ADMINISTRATOR’S REPORT

- NJT/Bombardier railroad maintenance
- Frankford Boat Launch noise complaints
- Mercantile License Application denial
- Surveillance signs
- Sustainable Jersey grant award
- 2018 Stormwater Permit Compliance Training reminder
- NJ Urban & Community Forestry Program Grant application
- PCR EMS Agreement
- Potential Police Hire

COMMITTEE REPORTS

COMMUNITY SPOTLIGHT

19th Annual Senior Expo-Masonic Village- May 10th, 2018

Free Mammograms – Virtua – May 10th, 2018- Tabernacle Baptist Church, Burlington, NJ

Free Home Security Inspections – Burlington County Sheriff’s Dept

Arbor Day Celebration

PUBLIC COMMENT

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MAYOR AND COUNCIL COMMENTS

Resolution 2018- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Personnel, Contracts

CLOSED SESSION

ADJOURNMENT