**BOROUGH OF PALMYRA**

**LAND USE BOARD**

**MAY 16, 2018**

**MINUTES**

**CALL TO ORDER.** The Land Use Board meeting of the Borough of Palmyra is called to order at 7:01 p.m.

**ROLL CALL:**

**PRESENT:** Mr. Gural, Mr. O’Kane, Councilman Yetter, Mayor Arnold, Vice Chairman Beck, Chairwoman Locke.

**ABSENT:** Mr. Blaisdell, Mr. King, Mr. Stokes, Mr. Furrer, Mr. Dreby

**OPEN PUBLIC MEETINGS ACT.**

Public Notice of this meeting pursuant to the Open Public Meetings Act, has been given by the Board Secretary in the following matter:

1. Posting written notice on the Official Bulletin Board at the Palmyra Borough Hall on January 23, 2018.
2. Mailing written notice to the Burlington County Times and Courier Post on January 23, 2018
3. Notice to all Board members.

**PLEDGE OF ALLEGIANCE AND PLEASE SILENCE ALL CELL PHONES.**

**APPROVAL OF THE MINUTES**. Approval of the regular minutes of April 18, 2018. Chairwoman Locke asks for two corrections to the minutes. The first being Mr. Blaisdell being listed as absent, he was present and also for a correction to the third page in the 13th sentence. It should read “80 square feet”, the word “square” was omitted. Chairwoman Locke, receiving no other corrections, requests a motion to approve the minutes with the corrections. Vice Chairman Beck makes the motion to approve the minutes as corrected. Councilman Yetter second the motion. By the call of the Roll:

**AYE:** Mr. Gural, Councilman Yetter, Vice Chairman Beck, Chairwoman Locke.

**NAY:** None

**ABSTAIN:** Mr. O’Kane, Mayor Arnold

**CORRESPONDENCE.**  None.

**BOROUGH COUNCIL UPDATES.** Mayor Arnold reports that a Sustainable New Jersey Grant was given to the Borough of Palmyra in the amount of $2000. The grant was to start and launch the program in Palmyra. The money is going to be used for public education, notifications and the like. She is anticipating interesting projects. Mayor Arnold also reports that there is a proposed change to the Borough Ordinance regarding alcoholic beverage service on Sundays and adjusting the time to 10:00 a.m. It is on the agenda for the Borough Council meeting for a public hearing scheduled for Monday, May 21, 2018. She advises that there is also discussion about outdoor seating and that is being looked into by CGP&H. The Council is also proposing a Resolution to ban puppy mills. Mayor Arnold also reports that the Green Team is going to become an official committee through Borough Council. Councilman Yetter advises that he and our Chief Police are meeting to discuss amending the smoke free Ordinance as it stands to include more things and areas. Mayor Arnold comments that this will include vaping and the like.

**OLD BUSINESS:** Chairwoman Locke advises that the master plan review is ongoing. There will be another meeting scheduled before the next meeting of this Board. She hopes that there will be more information regarding the survey from the County by that time.

**MEMORIALIZATION:**

**Application No. 2018-LUB 1**, 1253 Rt. 73 North (Dunkin Donuts), Block 142 1.01 Application for Sign Variance and Site Plan Waiver. Chairwoman Locke asks if there are any questions, changes or comments. Hearing none Chairwoman Locke asks for a motion to approve as written. Vice Chairman Beck makes a motion to memorialize the Resolution and Councilman Yetter second. At the call of the Roll:

**AYE:** Mr. Gural, Councilman Yetter, Vice Chairman Beck, Chairwoman Locke.

**NAY:** None

**ABSTAIN:** Mr. O’Kane, Mayor Arnold

**NEW BUSINESS:** None.

**OPEN TO THE PUBLIC.**

Chairwoman Locke asks for a motion to open to the public. Mr. Gural makes the motion and Vice Chairman Beck second. All in favor, none opposed.

Kwan Hui, 716 Pennsylvania Avenue. Ms. Hui asks if the next meeting regarding the master plan and the survey will be open to the public and is advised by Chairwoman Locke that it will not, it will be a sub-committee meeting. It is unknown when the public meeting will be scheduled but notification will be published prior to the scheduled date. Ms. Hui comments that she hopes the survey results that she collected from 83 residents was shared with the Board and was helpful. She is advised that it was.

Chairwoman Locke asks for a motion to close the public portion. Mr. O’Kane makes the motion and Vice Chairman Beck second. All in favor, none opposed.

Chairwoman Locke asks the secretary if there are any agenda items yet for the next meeting and is advised that there is an application that has yet to be deemed complete. We are waiting for the completion letter from Mr. Winckowski. Chairwoman Locke asks if the mandatory education items have been completed by the board members and the secretary advises that she has had no confirmation from either party. Chairwoman Locke also asks if all the Financial Disclosure Statements have been completed and if the deadline has passes. The secretary advises that not all members have completed them, the deadline has past and that there is a possibility of fines to the individuals who have not completed them. Chairwoman Locke asks that a reminder e-mail be forwarded to those individuals.

**ADJOURNMENT.**  Chairwoman Locke asks for a motion to adjourn the meeting. Mr. Gural makes a motion to adjourn and Vice Chairman Beck second. All in favor, none opposed.

Meeting adjourned at 7:15 p.m.

Respectfully submitted,

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MARIE L. NAGLE

LAND USE BOARD SECRETARY