

Borough of Palmyra
Council Caucus Meeting, 7:00 PM
Monday, April 1st, 2019

A G E N D A

CALL TO ORDER

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given
By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 11th, 2019.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11, 2019.
- Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

February 4th, 2019 Council Caucus Meeting
February 19th, 2019 Regular Council Meeting

CORRESPONDENCE

Letter –Diane Gutierrez–Scaccetti, Commissioner, State of New Jersey Dept of Transportation
Letter–Kevin Brown, Executive Director, State of NJ Dept of Law and Public Safety
Letter– Charles Richman, Executive Director New Jersey Housing & Mortgage Finance Agency
Letter– Jennifer Hiros, CPM Division Head Community Development and Housing
Letter – Scott Coffina, Burlington County Prosecutor
Letter of Resignation LUB – Richard K Dreby
Thank You Card from Pat Casey & Family
E-mail – Howard Evans of JKS Homes, LLC
E-mail–Derrick Minor, Jr., Juvenile Justice Commission, Office of Local Programs & Services

PROCLAMATION

Arbor Day, April 26th, 2019

PROFESSIONAL UPDATES

William Kirchner, ERI

James Winckowski, CME

Armando Riccio, ESQ

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

RESOLUTIONS Consent Agenda

Resolution **2019-111** to Resolution **2019-113** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2019-111, Resolution To Affirm the Borough of Palmyra's Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that come into contact with Municipal Employees, Officials and Volunteers.

Resolution 2019-112, Resolution Approving LOSAP Eligible Volunteers for 2018 in Accordance with Chapter 21:A1 of the Code of the Borough of Palmyra Entitled "Fire Department Length of Service Awards Point System"

Resolution 2019-113, Resolution Approving Dale Palmer, Maintenance Supervisor as a Salaried Employee to be paid monthly and providing him entitlement and accrual of the same vacation time entitlement as any full-time employee hired after January 1st, 2012.

COMMUNITY SPOTLIGHT

Easter Egg Hunt, April 6th, 2019 Legion Feld at 9:00 am

PAL/RIV Baseball Opening Day April 13th, 2019

Free Rabies Clinic, Saturday, April 6th 1:00 – 3:00 PM

PIA River Cleanup, Saturday, April 6th

Firehouse Pancake Breakfast, Sunday, April 14th 8:00 AM to 1:00 PM

April Spring Cleaning

Palmyra Kindergarten Round-up, Friday April 5th, 2019

PUBLIC REMINDERS

DISCUSSION ITEMS

NEW Business

- Public Events
 - Easter Egg Hunt
- Palmyra & Public Safety Day
- RFPs/Qs for professional services – Bond & Conflicts Counsel
- RFPs for Tree Service Contract
- Approval of Mayor’s Annual Spring Conference attendance Mayor M. Arnold April 24th, 25th, 26th, 2019, Atlantic City, 2 night stay
- Approval of Tax Collector’s Education Conference Attendance for Danielle Lippincott May 14th, 15th, 16th, 2019, Atlantic City, 3 nights stay
- Community Cleanup Day – April Spring Cleanup program
- 214 Garfield Ave
- Arbor Day and 3rd Grade Tree Planting, Friday, April 26th
- Spotted Lanternfly – invasive species
- 2020 Census

Old Business

- YMCA Summer Camp Agreement and meeting – memo & update
- Legion Field and Chief Peyton I. Flournoy Park usage
- Digital sign – event posting
- Tony’s Barber Shop mural
- 620-622 Highland Ave Appraisal (former PNC Bank) – update
- 2018 Sustainable Jersey Grant – update
- PPM; NJ Sick Leave Act & FLA amendments – update
- Military banners – update
- NJLM Mayors Roundtable Events on Cannabis and Affordable Housing
- Borough Newsletter – update
- Sign Ordinance amendments – update
- Governing Body salaries

ADMINISTRATOR’S REPORT

- MS Office 365 migration – questions for Governing Body
- Adult Use Cannabis Bill – update
- SS Rt. 73 Redevelopment Area – update
- Online Cyber-Risk Training – update

PUBLIC COMMENT

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MAYOR AND COUNCIL COMMENTS

Resolution 2019- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to Litigation, Contracts, Personnel

CLOSED SESSION

OPEN SESSION

ADJOURNMENT