

Borough of Palmyra
Council Caucus Meeting, 6:00 PM
Monday, June 3rd, 2019

A G E N D A

CALL TO ORDER

The Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given
By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 11th, 2019.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11, 2019.
- Notice to All Council Members.

APPROVAL OF MINUTES

May 20th, 2019 – Executive Session Meeting Minutes

CORRESPONDENCE

Resignation Letter – Stephen J Wenger

Letter – Carrie Sargeant, Urban & Community Forestry Coordinator

Letter- Diane Gutierrez-Scaccetti, New Jersey Department of Transportation

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

ORDINANCE ON FIRST READING (Public Hearing to be held July 15th, 2019).

Ordinance 2019-06, An Ordinance of the Borough of Palmyra in the County of Burlington, New Jersey, Providing for Various Capital Improvements and related expenses in and for the Borough Appropriating 1,496,700.00 therefore authorizing the Issuance of \$1,387,000.00 in General Improvement Bonds or Notes of the Borough to Finance the same.

Ordinance 2019-07, An Ordinance of the Borough of Palmyra, in the County of Burlington, New Jersey; Providing for Various Capital Improvements for the Borough's Sewer Utility, Appropriating \$132,500.00, Therefore Authorizing the Issuance of \$125,875.00 in Sewer Utility Bonds or Notes of the Borough to Finance the same.

ORDINANCE ON SECOND READING (Public Hearing)

Ordinance 2019-05, An Ordinance Of The Borough of Palmyra to Provide for and Determine the Rates and Ranges of Compensation of Each Employee and Officer of the Borough of Palmyra for years 2019 and 2020. This Ordinance expires on December 31st, 2020 unless otherwise amended.

RESOLUTIONS Consent Agenda

Resolution **2019-151** to Resolution **2019-165** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2019-151, Resolution Authorizing the Refund of Rental Inspection Fees Improperly charged to Dorett Hipplewith in the amount of \$250.00.

Resolution 2019-152, Resolution Authorizing the Finance Officer to Pay Vendor Bills During the Month of June 2019

Resolution 2019-153, Resolution Requesting Approval of item of Revenue and Appropriation N.J.S.A. 40A:4-87 (Chapter 159) 2019 Clean Communities Grant in the amount of \$17,125.92

Resolution 2019-154, Resolution Requesting Approval of item of Revenue and Appropriation N.J.S.A. 40A:4-87 (Chapter 159) Click It or Ticket 2019 Seat Belt Mobilization in the amount of \$5,500.00

Resolution 2019-155, Resolution Requesting Approval of item of Revenue and Appropriation N.J.S.A. 40A:4-87 (Chapter 159) Municipal Court Alcohol Education Rehabilitation and Enforcement Fund in the amount of \$643.00

Resolution 2019-156, Resolution Requesting Approval of item of Revenue and Appropriation N.J.S.A. 40A:4-87 (Chapter 159) Safe & Secure Communities Grant in the amount of \$39,485.00

Resolution 2019-157, Resolution Authorizing the 2019-2020 Liquor License Renewal for John P Grew, Inc. T/A Park Tavern Plenary Retail Consumption License #0327-33-006-004

Resolution 2019-158, Resolution Appointing Joseph Osinski as Part-Time Digital Evidence Technician for the Palmyra Police Department at the Rate of \$22.00 Per Hour not to exceed 28 Hours Per Week Effective July 1st, 2019

Resolution 2019-159, Resolution Authorizing Chief Pearlman to sign proposal with the Rodgers Group, LLC for Accreditation of the Palmyra Police Department per their attached proposal authorizing option 1 Accreditation Consultation Services Program at the cost of \$39,900.00 payable over 12 months.

Resolution 2019-160, Resolution of the Borough of Palmyra Establishing the Annual Rates of Compensation and/ or Hourly rates paid to Borough Employees

Resolution 2019-161, Resolution Awarding a Contract to Pioneer General Contracting Co., for 2019 Miscellaneous Concrete Construction Project per ERI's Recommendation of Award Letter Dated May 13th, 2019 in the amount of \$66,029.00

Resolution 2019-162, Resolution Authorizing the Mayor to Execute an Agreement between the Borough of Palmyra and the YMCA of Philadelphia and Freedom Valley for the 2019 Palmyra Summer Camp Program at the Palmyra Community Center

Resolution 2019-163, Resolution Authorizing the 2019-2020 Liquor License Renewal for Oberg LLC, T/A Curran's Irish Pub/5 West Plenary Retail Consumption License with Broad Package #0327-32-003-007

Resolution 2019-164, Resolution Authorizing the purchase of Dodge Durango Per Cranford CO-OP Contract #47-CPCPS From Carman Jeep in the amount of \$27,872.00

Resolution 2019-165, Resolution Authorizing the 2019-2020 Liquor License Renewal for DHAVAL Inc. T/A Palmyra Liquors Plenary Retail Distribution License #0327-44-004-005

COMMUNITY SPOTLIGHT

Special Olympics Torch Run, June 7th

Palmyra Fire Company 2019 Golf Outing – July 22nd, 2019

PUBLIC REMINDERS

Public Works evening hours – 5/22

DISCUSSION ITEMS

NEW Business

- Public Events
 - Farmers Market guidelines
 - Summer Concerts
 - Borough Newsletter – June/ July 2019 Edition
- Writ of Execution – Fillit Inc. property
- Proposed merit increases
- Friday, July 5th – proposed day in lieu of Columbus Day
- Grant opportunities
- Police Vehicles - Update

Old Business

- Redevelopment updates
 1. Discussion with NJDEP representatives re. meeting with Soil Safe
 2. Soil Safe meeting notes provided by John Hogue, ERM
 3. Conditional Redevelopment Designation & Interim Cost Agreement with P3 Jumbo Redeveloper, LLC
 4. Redevelopment Agreement with Outlaw Investment Group, LLC
- Market St light pole banners – Phase I

- Engraved pavers for Chief Peyton Flournoy Park
- Tony's Barber Shop mural
- Insurance Proposal – Renaissance
- Main Harbour Drive- Update
- Downtown Parking Questioner

ADMINISTRATOR'S REPORT

- Notice of Intent to Request Release of Funds for Housing Rehabilitation Grant
- NJDEP tree grant – update
- Public Works seasonal help – update
- Construction Office Technical Asst. – update
- Spotted Lanternfly- Quarantine Area
- Wastewater overflow – update
- Community Center Laptops

PUBLIC COMMENT

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MAYOR AND COUNCIL COMMENTS

Resolution 2019- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to Litigation, Contracts

CLOSED SESSION

OPEN SESSION

ADJOURNMENT