

Borough of Palmyra
Regular Council Caucus, 7:00 PM
Monday, October 21st, 2019

A G E N D A

CALL TO ORDER

The Regular Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given
By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 11th, 2019.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11, 2019.
- Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

October 7th, 2019 Council Caucus Meeting Minutes

October 7th, 2019- Executive Session Meeting Minutes

CORRESPONDENCE

Letter- Cinnaminson Township Zoning Board of Adjustment

Letter- Linda Doherty, President & CEO NJ Food Council

Letter- Lori Leonard, Habitat for Humanity

Letter- Felicia Hopson, Burlington County Freeholder, County Economic Development Roundtable

Letter- Mark Remsa, Director of Economic Development and Regional Planning at Burlington County
Bridge Commission

PROCLAMATION

October 23rd – A Day Without Water

PROFESSIONAL UPDATES

William Kirchner, ERI

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

ORDINANCE ON SECOND READING - Public Hearing

Ordinance 2019-10, An Ordinance of the Borough of Palmyra in the County of Burlington, State of New Jersey, Amending Chapter 195, of the Code of the Borough of Palmyra regarding the Operation of Business within the Borough of Palmyra.

RESOLUTIONS Consent Agenda

Resolution **2019-230** to Resolution **2019-** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2019-230, Resolution of the Borough of Palmyra Amending the Personnel Policies and Procedures Manual Regarding Bereavement Leave for Part-Time and Seasonal Employees

Resolution 2019-231, Resolution of the Borough of Palmyra Amending the Personal Policies and Procedures Manual Regarding Reimbursement of Travel Expenses

Resolution 2019-232, Resolution of the Borough of Palmyra Amending the Personal Policies and Procedures Manual Regarding Overtime

Resolution 2019-233, Resolution of the Borough of Palmyra incentivizing full-time employees eligible for NJ State Health Benefits to consider Horizon OMNIA Health Plan by offering \$1,000.00 financial incentive per the attached Borough and State program requirements

Resolution 2019-234, Resolution Authorizing the Mayor to Execute a Shared Service Agreement with the Burlington County Freeholders for certain services.

Resolution 2019-235, Resolution Authorizing the Payment of Bills for the Month of October 2019 In the Amount of \$1,352,493.26

Resolution 2019-236, Resolution Authorizing Purchase of Business Directory Kiosk in the amount not-to-exceed \$50,000.00, a capital expense exceeding \$15,000.00

MOTION TO APPROVE TREASURERS REPORTS

- September

BEST PRACTICES INVENTORY

COMMUNITY SPOTLIGHT

Palmyra Harbour Art Festival – October 20th, 2019

The Soup Bar grand opening is scheduled for Sunday, October 27th, 2019 at 2:00 pm

PUBLIC REMINDERS

DISCUSSION ITEMS

NEW Business

- Public Events
 - Farmers' Market – October 24th, 2019
 - Halloween Parade – October 30th, 2019
 - Veterans Day – November 11th, 2019
 - Holiday Event and Santa Visit – December 6th, 2019
- CDL and General Drug and Alcohol Testing Policies
- Designated Employee Representative Training, new CDL requirements including drug/ alcohol testing policies, and national Clearinghouse registration
- Employee Assistance Plan – update
- BCRCC Voice of Business 2020 – Nominations due November 15th, 2019
- Rice Notice – Chief Scott Pearlman

Old Business

- Downtown parking & parking lot – update
- Landscaping for Broad St intersections – one proposal received
- Transform South Jersey – Community Heart & Soul Program
- Sign ordinance regarding political signs
- Social media policy
- Palmyra Riverfront – contract amendment providing salting & brining
- Holiday Lights- Borough Hall
- Sewer valves issues and cost
- 2020 Budget

ADMINISTRATOR'S REPORT

- Did You Know
- JIF Elected Officials Liability Seminar – Thursday, December 5th at O'Connor's and NJLM Convention
- BURLCO JIF dividend check
- PRC Lion's Club plaque
- Quench water coolers – installed
- Downtown New Jersey
- Land Use Liability JIF Training

COMMITTEE REPORTS

PUBLIC COMMENT

Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

MAYOR AND COUNCIL COMMENTS

Resolution 2019- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to Litigation, Contracts

CLOSED SESSION

OPEN SESSION

ADJOURNMENT