

Borough of Palmyra
Council Caucus Meeting, 7:00 PM
Monday, October 7th, 2019

A G E N D A

CALL TO ORDER

The Regular Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given
By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 11th, 2019.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11, 2019.
- Notice to All Council Members.

INVOCATION

David Confer, Palmyra Police Chaplin- Pastor at Bethany Evangelical Lutheran Church

APPROVAL OF MINUTES

May 6th, 2019 – Council Caucus Meeting Minutes
September 16th, 2019 Regular Council Meeting
September 16th, 2019 – 7:24 Executive Session Meeting Minutes
September 16th, 2019- 9:18 Executive Session Meeting Minutes

CORRESPONDENCE

Letter- James Burd, Citizens Improving Affordable Housing
Letter- Dennis McInerney, Judge- Municipal Courts
E-Mail-Felicia Hopson, Freeholder Burlington County-Restaurant Week
Letter – Gary Baldwin, Council President Borough of Tinton Falls– Resolution in Support of Referendum providing Veterans and/or Widowed Spouses residing in New Jersey
Letter of Support – War Memorial Committee for Burl Co Municipal Park Development Program grant application

Letter of Support – Palmyra Improvement Association for Burl Co Municipal Park Development
Program grant application
Email – PSE&G LIHEAP program information and open for intake

PROFESSIONAL UPDATES

Joe Henry, Hardenbergh Insurance – Annual Safety on the Agenda presentation

PROCLAMATION

Put the Brakes on Fatalities Day

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

RESOLUTIONS Consent Agenda

Resolution **2019-220** to Resolution **2019-228** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2019-220, Resolution Appointing Marie Nagle as Registrar for the Borough of Palmyra for a three year term effective August 1st, 2019

Resolution 2019-221, Resolution Requesting Approval of item of Revenue and Appropriation
NJSA 40A: 4-87 (Chapter 159) 2019 Drive Sober or Get pulled Over Statewide Labor Day Crackdown
in the amount of \$5,500.00

Resolution 2019-222, Resolution Authorizing the Cancellation of Taxes for a Totally Disabled Veteran
Located at 2013 Harbour Drive Block 152.1 Lot 2013 Partial Tax Year Beginning August 21st, 2019 and
thereafter also Refunding Taxes Paid

Resolution 2019-223, Resolution of the Borough of Palmyra Appointing Raymond C. Holshue, Jr, as
Electrical Sub-Code Official and Electrical Inspector, Effective September 11th, 2019

Resolution 2019-224, Resolution Appointing Frances Smith as a Substitute Crossing Guard for the
Borough of Palmyra Effective October 3rd, 2019

Resolution 2019-225, Resolution Appointing Gail Marguis as a Substitute Crossing Guard for the
Borough of Palmyra Effective October 3rd, 2019

Resolution 2019-226, Resolution Appointing Howard Dreby as a Crossing Guard for the Borough of
Palmyra Effective October 11th, 2019

Resolution 2019-227, Resolution supporting the Borough of Palmyra's and Palmyra Improvement
Association's Participation in the Community Foundation of South Jersey's Initiative Transform South
Jersey Community Heart and Soul Program

Resolution 2019-228, Resolution Authorizing the Gift, Sale, Auction or Raffle of Property No Longer
Needed for Public Use.

COMMUNITY SPOTLIGHT

Independence Fire Department "Craft Beer Fest"- October 5th, 2019

Palmyra Community Center Program Board -2019 Fall Programs

Palmyra Halloween Parade Fundraiser- Chipotle Dinner- October 15th, 2019

Kaya Robinson – PHS Borough Council Representative

PUBLIC REMINDERS

DISCUSSION ITEMS

NEW Business

- Public Events
 - Farmers Market- October 24th, 2019
 - Halloween Parade- October 30th, 2019
 - Veterans Day- November 11th, 2019
 - Tree Lighting / Santa Visit – December 6th, 2019
- Grant opportunities: Sustainable Jersey – energy conservation & renewable energy- 10K-30K
- 2020 Budget
- Sign Ordinance
- Borough Newsletter October & November issue
- Social Media policy & Facebook posts
- Business Directory Kiosk
- Secure and Fair Enforcement Banking Act (SAFE Banking Act) – provides access to financial services for cannabis industry
- PPM –proposed amendments
 - Bereavement Leave for part-time employees
 - Public Works/Sewer hours and overtime
 - Advance payments for per diem/travel expenses
- PSE & G update – proposed LED Street Lighting

Old Business

- Holiday decorations
- Palmyra Riverfront request for road brining & salting and potential police enforcement of traffic regulations
- Parking Ordinance – proposed amendments
- Transform South Jersey – Community Heart and Soul
- Quench water coolers and reduced use of bottled water
- Spotted Lanternfly – Quarantine Area and public reporting
- Landscaping for Broad St. intersections – ERI design/quotes
- Artificial turf field – additional G-MAX Test Report proposed repairs/improvements
- DeVece & Shaffer deed/sale – Mayor to sign Seller's Residency Statement

ADMINISTRATOR'S REPORT

- Did You Know
- Best Practices Inventory – due October 30th
- JIF Elected Officials Liability Seminar – Thursday, December 5th at O'Connor's
- Police Dept. email addresses
- Burl Co Municipal Park Development Grant application for Veterans Park
- PRC Lion's Club plaque
- Conscientious Employee Protection Act – CEPA/Whistleblower Act – Acknowledgements of Receipt
- Burl Co Regional Chamber of Commerce membership
- Palmyra Ambulance Squad – agreement with Riverside

COMMITTEE REPORTS

PUBLIC COMMENT

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MAYOR AND COUNCIL COMMENTS

Resolution 2019- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to Litigation, Contracts

CLOSED SESSION

OPEN SESSION

ADJOURNMENT