

Borough of Palmyra
Regular Council Caucus, 7:00 PM
Monday, November 18th, 2019

A G E N D A

CALL TO ORDER

The Regular Meeting of the Borough Council of the Borough of Palmyra is hereby called to order

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given
By the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 11th, 2019.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 11, 2019.
- Notice to All Council Members.

INVOCATION

APPROVAL OF MINUTES

October 21st, 2019 Regular Council Meeting Minutes

October 21st, 2019 Executive Session Meeting Minutes

CORRESPONDENCE

Thank-You note – Palmyra Senior Citizens

Thank-You note- the Portella Family

Letter- Palmyra Halloween Committee

PROFESSIONAL UPDATES

William Kirchner, ERI

PUBLIC PORTION

This public portion is for discussion on professional updates, resolutions and ordinances listed on the agenda. Please sign in and state your name and address for the record. Council will give all comments

appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

RESOLUTIONS Consent Agenda

Resolution **2019-239** to Resolution **2019-247** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2019-239, Resolution of the Borough of Palmyra Extending the 2017-2018 Transportation and Disposal of Municipal Waste Water Sludge Contract of FRANC Environmental of New Jersey, Inc. For (1) one additional year at the price of \$0.0835 per gallon.

Resolution 2019-240, Resolution Authorizing the Chief Financial Officer to Make Budget Transfers to the 2019 Budget.

Resolution 2019-241, Resolution authorizing an Agreement with Associates for Life Enhancement, Inc., for Employee Assistance Program services in the amount of \$3,700.00 per their proposal, effective January 1, 2020.

Resolution 2019-242, Resolution of the Borough of Palmyra adopting a Drug and Alcohol Testing Policy for Employees Performing Safety Sensitive Functions

Resolution 2019-243, Resolution of the Borough of Palmyra adopting an Alcohol and Drug-free Workplace Policy Including Alcohol and Drug Testing

Resolution 2019-244, Resolution awarding a contract to ERI for preparation of public bid documents for On-Call Contracting Services in the amount of \$4,500.00 per their proposal dated October 15, 2019

Resolution 2019-245, Resolution awarding a contract to ERI for engineering services for improvements to Madison Street and Rowland Street in the amount of \$23,500.00 per their proposal dated October 2, 2019

Resolution 2019-246, Resolution Approving the Person-to Person Transfer of Plenary Retail Distribution License Number #0327-44-004-005 From DHAVAL Inc. to HARIKRISHNA Liquors Inc.

Resolution 2019-247, Resolution Authorizing the Payment of Bills for the Month of November 2019 In the Amount of \$1,859,452.04

MOTION TO APPROVE TREASURERS REPORTS

- October 2019

COMMUNITY SPOTLIGHT

The Soup Bar – Grand Opening

PUBLIC REMINDERS

DISCUSSION ITEMS

NEW Business

- Public Events

Holiday Event and Santa Visit – December 6th, 2019

- 601 W. 6th St – Pro Capital request for return of vacant property registration fees
- Palmyra Improvement Association PIA Winter Night Market request
- Small Business Saturday – November 30th
- Fire Department – potential shared service with Riverton, etc.
- Independence Fire Co #1 request for waiver of Fire Safety fee
- NJ Tree Recovery Campaign
- Community Center telephones

Old Business

- Redevelopment Rt. 73 South – Notice of Site Access/ Assignment of Lien & Foreclosure Proceedings
- Redevelopment Block 24, Lots 1 & 2 (former PNC Bank) – Verified Complaint/Order to Show Cause
- Knights of Columbus – Preliminary investigation/Determination of Need - update
- Downtown parking – proposed amendments mailed, hand-delivered and on website
- Borough Hall sewer pump pit issues and potential installation of grinder pumps
- Palmyra Riverfront – Municipal Services Act amended agreement for salting/brining
- Transform South Jersey – Community Heart & Soul grant program
- Holiday lights/decorations – Borough Hall & light posts and request for Nutcracker Soldiers
- Facebook comments – Farmers Market page

ADMINISTRATOR'S REPORT

- Did You Know...?
- RFP/RFQs for 2020 on website
- 2020 Budget
- JIF elected Officials Liability Seminar – Thursday, December 5th at O'Connor's and NJLM Convention
- BAN projections and renewal - 12/19/2019
- Tax Collector
- Borough Council transition meeting for newly elected council member

COMMITTEE REPORTS

PUBLIC COMMENT

Please sign in and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Mayor. Each citizen may only speak once during each public portion.

MAYOR AND COUNCIL COMMENTS

Resolution 2019- Resolution Excluding the Public from Certain Meetings Pursuant To

Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to
Litigation, Contracts

ADJOURNMENT