

**BOROUGH OF PALMYRA
REORGANIZATION MEETING
JANUARY 4th, 2020 at 11.00 AM**

CALL TO ORDER

The Annual Reorganization Meeting of Borough Council of the Borough of Palmyra is hereby called to order.

SALUTE TO THE FLAG

MOMENT OF SILENCE

OPEN PUBLIC MEETING STATEMENT

Public Notice of this meeting pursuant to the Open Public Meeting Act has been given by the Municipal Clerk in the following manner:

- A. Posting written notice on the Official Bulletin Board at the Palmyra Borough Hall on November 27th, 2019.
- B. Mailing written notice to the Burlington County Times, Courier Post newspaper on November 27th, 2019.
- C. Notice to all Council Members.

OATH OF OFFICE

- A. Swearing in of Mayor-Gina Ragomo Tait (4 year term) accompanied by her children, Patrick Tait, Liza Tait and Nicholas Tait. Oath of Office given by Ted Rosenberg, Esq.
- B. Swearing in of Councilperson Bernadette Russell (3 year term) accompanied by her husband Mark Russell, son-in-law, Marc Tous, grandchildren, Iris Tous, Callum Tous, AJ Tous and mother-in-law, Patricia Russell. Oath of Office given by daughter, Constance Russell Tous, Esq., Deputy Attorney General.
- C. Swearing in of Councilperson Farrah S. Jenkins (3 year term) accompanied by her husband Calvin Perrin, uncle, John Turner, brother, Dermarc Jenkins, and sisters Telyna Jenkins, Nerrissa Jenkins-Sherrills. Oath of Office given by Jacquelyn Rivers, Esq.

CONVENE NEW COUNCIL

ROLL CALL OF COUNCIL

COUNCIL VACANCY

Mrs. Allie Rossignol, Palmyra Democratic County Committee requested at the December 5th, 2019 Borough Council meeting that council consider the following individuals to fill the unexpired term of Councilwoman Gina Ragomo Tait. (Term to expire December 31st, 2020.)

Dr. Laura Craig Cloud

Dwayne Robinson

Allie Rossignol

COUNCIL VACANCY NOMINATIONS

Oath of Office of Councilperson (filling the unexpired term of Councilwoman Gina Ragomo Tait, term expires December 31st, 2020) by Ted Rosenberg, Esq.

ROLL CALL OF COUNCIL

COUNCIL PRESIDENCY NOMINATIONS

Motion to open nominations.

Motion to close nominations.

ROLL CALL OF COUNCIL

OATH OF OFFICE

Council President Oath of Office given by U.S. Congressman Donald Norcross

ACKNOWLEDGEMENT OF DIGNITARIES

STATE OF THE BOROUGH ADDRESS – Mayor Gina Ragomo Tait

CORRESPONDENCE

Letter – Laine Rankin, NJDOT- Division of Local Aid and Economic Development

Letter- Melanie R. Walter, Chairperson- Local Finance Board, State of New Jersey

Notification – Ivan Alvarez – DEP Emergency Management Program

Email- Erick Estrada – Transform South Jersey, Heart & Soul Application, Site Visit Phase

Thank-You Note – Linda Yansick

REDEVELOPMENT UPDATE (New Feature for every Meeting)

PUBLIC PORTION

This public portion is for discussion on ordinances, resolutions, other items listed on the agenda, and any other matter. Please sign in and state your name and address for the record. Council

will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to ask questions and express their opinions or concerns. Each citizen may only speak once during this public portion.

Please state your name and address for the record.

DISCUSSION ITEMS – NEW BUSINESS

- A. Council Committees Appointments**
- B. Mayor’s Annual Appointments**
- C. Annual Citizen Appointments**
- D. Notice of Annual Borough Council Caucus Meeting and Regular Meeting Dates**

RESOLUTIONS

Consent Agenda– Resolution 2020–1 to Resolution 2020–80 will be enacted as a single motion; if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

1. **Resolution 2020–01**, Resolution to Confirm Council Committee Appointments
2. **Resolution 2020–02**, Resolution to Confirm Mayor’s Annual Appointments
3. **Resolution 2020–03**, Resolution to Confirm Mayor’s Annual Citizen Appointments
4. **Resolution 2020–04**, Resolution Approving the Borough of Palmyra Official Caucus and Regular Monthly Public Meeting Dates for the Borough Council for 2020
5. **Resolution 2020–05**, Resolution Authorizing the Appointment of Ted Rosenberg, Esq., as Municipal Solicitor.
6. **Resolution 2020–06**, Resolution Authorizing the Appointment of Philip A Norcross, Esq. of Parker McCay as Special Counsel/Bond Attorney.
7. **Resolution 2020–07**, Resolution Authorizing the Appointment of Armando Riccio, Esq. as Special Counsel/Labor Attorney.
8. **Resolution 2020–08**, Resolution Authorizing the Appointment of Eric M Bernstein, Esq. of Eric M Bernstein & Associates, LLC as Special Counsel/Conflict Attorneys.
9. **Resolution 2020–09**, Resolution Authorizing the Appointment of Andrew Brewer, Esq. of Maraziti Falcon, LLP as Special Counsel/Municipal Redevelopment Attorney.
10. **Resolution 2020–10**, Resolution Authorizing the Appointment of Robert P. Nehila Jr., of Bowman & Company LLP, as Municipal Auditor
11. **Resolution 2020–11**, Resolution Authorizing the Appointment of William Kirchner of Environmental Resolutions Inc., (ERI) as Municipal Engineer
12. **Resolution 2020–12**, Resolution Authorizing the Appointment of William Kirchner of Environmental Resolutions Inc., (ERI) as Municipal Sewer Engineer

13. **Resolution 2020-13**, Resolution Authorizing the Appointment of John Hogue & Valdimir Raskin of Environmental Resources Management (ERM), as Municipal Environmental Engineer/Consultant and LSRP.
14. **Resolution 2020-14**, Resolution Authorizing the Appointment of Gregory R. Valesi and James Winckowski of Consulting & Municipal Engineers (CME) as Special Projects Engineer
15. **Resolution 2020-15**, Resolution Authorizing the Appointment of David Gerken of Community Grants, Planning and Housing, (CGP&H) as Municipal Planner/Grants Coordinator.
16. **Resolution 2020-16**, Resolution Authorizing the Appointment of Community Grants, Planning and Housing, (CGP&H) as Municipal Affordable Housing/RCA Administrator.
17. **Resolution 2020-17**, Resolution Authorizing the Appointment of James D. Fattorini, Esq., as Municipal Public Defender.
18. **Resolution 2020-18**, Resolution Authorizing the Appointment Greg Perr, Esq. as Municipal Prosecutor.
19. **Resolution 2020-19**, Resolution Authorizing the Appointment of any/all other Municipal Prosecutors In Burlington County, as Substitute Prosecutor
20. **Resolution 2020-20**, Resolution Authorizing the Appointment of Christopher J Powell of Hardenbergh Insurance Group as Insurance Consultant/ JIF Risk Management Consultant and Authorizing JIF Risk Management Consultant Agreement
21. **Resolution 2020-21**, Resolution Authorizing The Mayor to Execute Contracts with All Appointed Professionals After Review and Approval by the Solicitor and the Chief Financial Officer.
22. **Resolution 2020-22**, Resolution Appointing John Gural as Administrator for The Borough Of Palmyra
23. **Resolution 2020-23**, Resolution Appointing John Gural as Burlington County JIF Fund Commissioner.
24. **Resolution 2020-24**, Resolution Appointing John Gural as Burlington County JIF Claims Coordinator
25. **Resolution 2020-25**, Resolution Appointing John Gural as Hearing Officer For Non-Uniformed Employees
26. **Resolution 2020-26**, Resolution Appointing John Gural as Storm Water Coordinator for the Borough of Palmyra
27. **Resolution 2020-27**, Resolution Appointing John Gural as Human Resources Officer for the Borough of Palmyra.
28. **Resolution 2020-28**, Resolution Appointing Scott Pearlman as Burlington County JIF Alternate Fund Commissioner.
29. **Resolution 2020-29**, Resolution Appointing Robert Verry as Hearing Officer for Uniformed Employees

30. **Resolution 2020-30**, Resolution Appointing Tracy Kilmer as Burlington County JIF Safety Coordinator.
31. **Resolution 2020-31**, Resolution Appointing Tracy Kilmer as Housing Official and Housing Inspector for The Borough Of Palmyra
32. **Resolution 2020-32**, Resolution Appointing Tracy Kilmer as Zoning Officer for the Borough of Palmyra.
33. **Resolution 2020-33**, Resolution Appointing Donna Condo as Public Agency Compliance Officer For the Borough of Palmyra
34. **Resolution 2020-34**, Resolution Appointing John Gural, Doretha Jackson and Ernest McGill as DOT/CDL Designated Employer Representatives
35. **Resolution 2020-35**, Resolution Appointing Danielle Lippincott as Alternate Registrar for the Borough of Palmyra
36. **Resolution 2020-36**, Resolution Appointing Doretha R. Jackson As Fair Share Housing Officer For The Borough of Palmyra
37. **Resolution 2020-37**, Resolution Appointing Doretha R. Jackson as Deputy Registrar for the Borough of Palmyra
38. **Resolution 2020-38**, Resolution Appointing Marie Nagle as Board of Health Coordinator for the Borough of Palmyra
39. **Resolution 2020-39**, Resolution Appointing Marie Nagle as Burlington County JIF Wellness Coordinator for the Borough of Palmyra
40. **Resolution 2020-40**, Resolution Appointing Ernest McGill as Recycling Coordinator for the Borough of Palmyra.
41. **Resolution 2020-41**, Resolution Appointing Mark Allen as Clean Communities Coordinator for the Borough of Palmyra.
42. **Resolution 2020-42**, Resolution Appointing Jon Pettite as Tree Officer for the Borough of Palmyra
43. **Resolution 2020-43**, Resolution Appointing the Crossing Guards for The Borough of Palmyra for 2019.
44. **Resolution 2020-44**, Resolution appointing John Yansick as a Part-time Public Works Laborer, effective January 1, 2020 with a term expiring 4/30/2020, not-to-exceed 28 hours per week at \$16.50 per hour.
45. **Resolution 2020-45**, Resolution appointing James Brett as a Part-time Public Works Laborer, effective January 1, 2020 with a term expiring 4/30/2020, not-to-exceed 28 hours per week at \$16.50 per hour.
46. **Resolution 2020-46**, Resolution Appointing the Borough of Palmyra Community Emergency Response Team (C.E.R.T.) Members
47. **Resolution 2020-47**, Resolution Authorizing the Appointment of Richard K. Dreby as Emergency Management Coordinator for the Borough of Palmyra
48. **Resolution 2020-48**, Resolution Authorizing the Appointment Michael Lunemann as Code Enforcement Officer

49. **Resolution 2020-49**, Resolution Appointing Philip Opalski as part-time Housing Inspector, Fire Inspector and RCS Building Inspector not-to-exceed 16 hours per week.
50. **Resolution 2020-50**, Resolution Appointing Dominic Petito as Plumbing Sub-Code Official and Plumbing Inspector
51. **Resolution 2020-51**, Resolution Appointing Raymond Holshue as Electrical Sub-Code Official and Electrical Inspector
52. **Resolution 2020-52**, Resolution Appointing Michael Lunemann as Mechanical Subcode Official and Mechanical Inspector
53. **Resolution 2020-53**, Resolution Appointing Michael Lunemann as Abandoned Property List Public Official for the Borough of Palmyra
54. **Resolution 2020-54**, Resolution Appointing Charles Soper, Wesley Allen, and Ella Graham as Chaplains for the Borough of Palmyra Police Department
55. **Resolution 2020-55**, Resolution Appointing Dale Palmer as part-time Supervisor for Public Buildings and Grounds Department
56. **Resolution 2020-56**, Resolution Appointing George Moore as part-time to Public Buildings and Grounds Department
57. **Resolution 2020-57**, Resolution Appointing Michele Wright-Sykes as part-time Community Center Scheduling Coordinator and Public Events Organizer For the Borough of Palmyra
58. **Resolution 2020-58**, Resolution Appointing Selina Korab and Christiana Quinton as part-time Community Center Scheduling Assistants for the Borough of Palmyra
59. **Resolution 2020-59**, Resolution Appointing Stacey Brugler as part-time Payroll Clerk and Finance Assistant
60. **Resolution 2020-60**, Resolution Appointing Linda Yansick as part-time Tax Clerk and Public Works/Sewer Administrative Assistant
61. **Resolution 2020-61**, Resolution Designating the Burlington County Times and the Courier Post as the Legal Newspapers and GovDeals.com as the Legal Auction Site for Vehicles and Property.
62. **Resolution 2020-62**, Resolution Authorizing the 2020 Temporary Budget Appropriations.
63. **Resolution 2020-63**, Resolution To Approve 2020 Temporary Debt Service for the Borough of Palmyra in the County of Burlington, State of New Jersey
64. **Resolution 2020-64**, Resolution Approving a Cash Management Plan for The Borough Of Palmyra.
65. **Resolution 2020-65**, Resolution Fixing the Rate of Interest to Be Charged On Delinquent Taxes, Sewer Payments and Assessments
66. **Resolution 2020-66**, Resolution Authorizing The Tax Collector to Cancel Debits and Credits of \$10.00 or Less for Tax and Sewer Payments
67. **Resolution 2020-67**, Resolution Authorizing the Tax Assessor to file Rollbacks, Assessments, Added and Omitted Tax Appeals and Assessor's List of Corrections and Errors on behalf of the Borough of Palmyra

68. **Resolution 2020-68**, Resolution Authorizing the Mayor to Execute a Shared Service Agreement with Willingboro Township for 2020 Animal Control Services in the amount of \$14,000.00.
69. **Resolution 2020-69**, Resolution Authorizing a Contract with the Burlington County Municipal Joint Insurance Fund Retrospective Program
70. **Resolution 2020-70**, Resolution Awarding 2020 Maintenance Contract for Sewage Treatment Plant to Municipal Maintenance Company in the amount of \$307,610.00, subject to the Solicitor's review and Chief Financial Officer's certification
71. **Resolution 2020-71**, Resolution Awarding 2020 On-Call Contracting Services Contract to Neri's Construction & Rentals, Inc. in the amount of \$400,079.00 subject to the Solicitor's review and the Chief Financial Officer's certification
72. **Resolution 2020-72**, Resolution Awarding 2020 Sewer Treatment Plant and Pump Station Debris Removal Contract to FRANC Environmental in the amount of \$42,840.00 subject to the Solicitor's review and the Chief Financial Officer's certification
73. **Resolution 2020-73**, Resolution Authorizing a refund in the amount of \$1,532.79 for Overpayment of Taxes on Block 152 Lot 9.02 Qualifier C7505
74. **Resolution 2020-74**, Resolution Authorizing the Cancellation of Taxes for a totally Disabled Veteran at Block 5 Lot 10 Partial Tax Year Beginning November 5, 2019 and Thereafter and Refunding Taxes Paid
75. **Resolution 2020-75**, Resolution Authorizing the Payment of December bills in the amount of \$1,957,426.11.
76. **Resolution 2020-76**, Resolution Authorizing the Chief Finance Officer to Pay Vendor Bills during the Month of January 2020.
77. **Resolution 2020-77**, Resolution Appointing Donna Condo as Secondary Human Resources Officer for the Borough of Palmyra.
78. **Resolution 2020-78**, Resolution Approving Adam Fries as a member of the Junior Firefighters' Auxiliary to the Palmyra Fire Department
79. **Resolution 2020-79**, Resolution Authorizing the Closing of Public Road in Conjunction with the Public Road Pump Station Elimination Project.
80. **Resolution 2020-80**, Resolution Calling for the study Commission to review the Open Records Act.

COMMENTS FROM THE GOVERNING BODY

ADJOURNMENT