

Borough of Palmyra
Regular Council Meeting, 6:30 PM
Monday March 16th, 2020

A G E N D A

CALL TO ORDER

The Regular Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS STATEMENT

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Municipal Clerk in the following manner:

- Posting written notice on the official bulletin board at the Palmyra Borough Hall on January 9th, 2020.
- Mailing written notice to the Burlington County Times, and the Courier Post Newspaper on January 9th, 2020.
- Notice to All Council Members.

APPROVAL OF MINUTES

March 2nd, 2020 – Council Caucus Meeting Minutes

CORRESPONDENCE

Letter – Gary Gubbei, Burlington County Freeholders Director of Public Safety

Letter- Dana Burley, Clerk of New Jersey General Assembly

Thank-You note – Byrem & Berg Families

PROCLAMATION

REDEVELOPMENT

Route 73 South Redevelopment Area -Update

620-622 Highland Avenue Redevelopment Area – Update

Redevelopment Study – Block 80, Lot 6 – 321 E. Broad St – Update

Redevelopment file sharing site – online storage for all documents – maintained by ERM

PALMYRA HIGH SCHOOL – UPDATE (STUDENT REPRESENTATIVES)

Patrick Tait – Senior Class PHS Representative

Kaya Robinson – Senior Class PHS Representative

Andrew Yansick– Junior Class PHS Representative

Elizabeth Lake – Junior Class PHS Representative

PUBLIC PORTION

This public portion is for comment on updates, any item listed on the agenda or any opinion or concern you may wish to express to the Governing Body. Please sign in at the podium and state your name and address for the record. Council will give all comments appropriate consideration. Each citizen will be allotted up to five (5) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

ORDINANCE ON SECOND READING (public hearing)

Ordinance 2020-01 An Ordinance To Exceed Municipal Budget Appropriation Limits And To Establish A CAP Bank (N.J.S.A. 40A:4-45.14).

Ordinance 2020-02 An Ordinance of the Borough of Palmyra, County of Burlington, State of New Jersey, Authorizing the Sale of Real Property (Block 120 Lot 4 on the Tax Map of the Borough of Palmyra) Pursuant to N.J.S.A. 40:12-13(b) 1 Et seg.

RESOLUTIONS Consent Agenda

Resolution **2020-100** to Resolution **2020-105** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2020-100, Resolution amending The Veterans Affairs Council Committee Members for 2020

Resolution 2020-101, Resolution of the Borough of Palmyra rejecting all bids received for the Sanitary Sewer Replacement- Public Road Pump Station Elimination Project as they significantly exceed the Engineer's Estimate per ERI's Recommendation Letter dated March 11th, 2020.

Resolution 2020-102, Resolution refunding Street Opening Permit Fee to Tanya Hamlin in the amount of \$255.63.

Resolution 2020-103, Resolution appointing Mindie Weiner to the Volunteer Citizen Public Events Group.

Resolution 2020-104, Resolution Refunding the Overpayment of Certificate of Occupancy/Resale Inspection Fees to Howard Lipton in the amount of \$80.00

Resolution 2020-105, Resolution Authorizing the Payment of Bills for the Month of March 2020 In the Amount of \$1,882,695.68.

MOTION TO APPROVE TREASURERS REPORTS

- February 2020

COMMUNITY SPOTLIGHT

- Rock the Block – AmeriCorps/ Habitat for Humanity – April 25th, 2020 – volunteer’s wanted
- Mayor’s Advisory Board Meeting– March 12th, 2020

DISCUSSION ITEMS

NEW Business

- Public Events
 - Green Team – documentary film series March 12th, 26th, & April 2nd, 2020
 - Easter Egg Hunt – April 4th at 9:00 AM
 - Rabies Clinic – April 18th - 1:00-3:00 PM
 - Borough of Palmyra Clean-up Day/Earth Day
 - Arbor Day Celebration – April 24th, 2020
 - Palmyra Downtown & Public Safety Day – May 2nd
 - Farmer’s Market – May 21st, 2020
 - Memorial Day Observance – May 25th, 2020
 - 100th Birthday Celebrations – Recognition of all Residents 100 years young or older
- Public Events Committee – volunteer members
- Coronavirus. COVID-19 – Governor declared State of Emergency & Public Health Emergency; OEM to provide workplace policy and ongoing and current information for website; additional sick time requested for staff – if you’re sick stay home!; JIF preparing guidelines for municipalities
- Cell tower/Monopole – AT&T proposed upgrade to include removal of an existing antennae; request for purchase of monopole; Management Agreement with V-COMM being evaluated.
- Grant opportunities:
 - Farmers Market Promotion Program; \$50,000 minimum award – due March 11th
 - Community-based art grant – due March 25th
- PC/laptop password policy
- Cyber Risk Security – Tier 1 & Tier 2 certified; additional requirements due March 31st; new password policy in effect
- Panhandlers at Wawa
- YMCA Summer Camp
- 2019 Annual Financial Statement; filed March 4th
- Riverfront river tidal basin cleanup – prisoner workforce requested
- Trash collection issues with Republic – meeting held with company executives on March 3rd
- Palmyra Police Association; 2020 Collective Bargaining Agreement
- Police Department Accreditation
- BCMCAA Annual Spring Conference – travel approval for Court Administrator for 3 night’s stay in Cape May – June 1-4 at \$498.00
- Sexual Abuse & Molestation Risk Management Program policy and Protecting Children Training – JIF requirement

OLD Business

- Downtown Parking – proposed amendments to Time-Limit Ordinance & meeting with businesses – Update
- Legion Field usage by youth athletic organizations and potential fees – Update
- Former mayor Michelle Arnold investigations – Update
- Sign Ordinance – potential amendments for political/electioneering signs – draft Ordinance provided – Update
- Veteran Friendly Municipality Program – Update
- Grant opportunity – NJAW Environmental Grant Program – Green Team to discuss – March 31st deadline for applications – Update
- Burlington County Records Management System problems – Update
- Downtown landscaping! ERI proposal – work postponed until 2020 – requested add for landscaping around LR Station – to be funded via Fully Funded Capital Ordinance (from Capital Improvement Fund) – Update
- Potential sale of vacant lot- Block 62, Lot 11 – 517 Race Street – Appraisal required & Update
- 2020 US Census – Update
- 307 Veterans Drive- NJAW broke homeowners sewer lateral and are replacing it

ADMINISTRATOR REPORT

- Budget Workshop – March 28th at 8:00 AM-- DRAFT Appropriations, DRAFT Budget Model and proposed salary/hourly rate increases provided
- Chief Payton I. Flournoy Sr. Memorial Park brick paver etchings – Update
- Holiday decorations – Update
- Pro Capital- Registration Fee for 601 W. 6th Street – Update
- Website updates and Did You Know...

COMMITTEE REPORTS

Resolution 2020-

Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975. Litigation, Contracts, Personnel

CLOSED SESSION

OPEN SESSION

ADJOURNMENT