

Borough of Palmyra
Regular Council Meeting, 6:30 PM
Monday April 20th, 2020

A G E N D A

CALL TO ORDER

The Regular Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, the Borough of Palmyra does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and Council will be a Virtual Council Meeting. Members of the public are invited to “attend” the Virtual Council Meeting but all members of the public participating in the meeting may be muted and their video image disabled. Notice of this meeting was published in the Burlington County Times on January 9th, 2020 and notification was sent to the Burlington County Times on April 15th, 2020. Notice was posted on the Municipal Door, Official Bulletin Board and the Borough of Palmyra Website and electronic signs on April 15th, 2020 and notice was given to all Council Members.

**Please see the information at the end of the agenda to attend our Virtual Council Meeting.

APPROVAL OF MINUTES

March 2nd, 2020 – Council Caucus Meeting Minutes

PUBLIC COMMENT

Public comment requires participants to email their questions or comments in advance to Borough Clerk Rita Jackson at djackson@boroughofpalmyra.com. Opportunity to submit comments expires at 4:00 PM on Friday, April 17th, 2020. Include “Meeting Question/ Comment” in the subject line and you must include your name and full address for your comment to be considered valid.

Comments submitted in a timely and complete manner may be reviewed and read during the virtual Council Meeting and/or it may be necessary to follow-up with persons submitting comments at a later date. All comments will become part of the record and included with the Meeting Minutes. Comments should be limited to no more than (2) two minutes.

ORDINANCE ON FIRST READING (Public Hearing May 18th, 2020 at 6:30 pm)

Ordinance 2020-03 An Ordinance of the Borough of Palmyra Appropriating the Sum of \$25,000.00, from the Capital Improvement Fund, For the Intersection Landscaping Improvements in the Borough of Palmyra

ORDINANCE ON SECOND READING (Public Hearing)

Ordinance 2020-01 An Ordinance to Exceed Municipal Budget Appropriation Limits and To Establish A CAP Bank (N.J.S.A. 40A:4-45.14).

Ordinance 2020-02 An Ordinance of the Borough of Palmyra, County of Burlington, State of New Jersey, Authorizing the Sale of Real Property (Block 120 Lot 4 on the Tax Map of the Borough of Palmyra) Pursuant to N.J.S.A. 40:12-13(b) 1 Et seg.

RESOLUTIONS Consent Agenda

Resolution **2020-100** to Resolution **2020-120** will be enacted as a single motion, if any resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2020-100, Resolution amending The Veterans Affairs Council Committee Members for 2020.

Resolution 2020-101, Resolution of the Borough of Palmyra rejecting all bids received for the Sanitary Sewer Replacement- Public Road Pump Station Elimination Project as they significantly exceed the Engineer's Estimate per ERI's Recommendation Letter dated March 11th, 2020.

Resolution 2020-102, Resolution Refunding Street Opening Permit Fee to Tanya Hamlin in the amount of \$255.63.

Resolution 2020-103, Resolution Awarding the Intersection Landscaping Contract to Gower's Landscaping Inc. in the Amount of 24,940.00 per ERI's letter of Award Recommendation dated April 7th, 2020, Subject to Certification of Funds by CFO.

Resolution 2020-104, Resolution Refunding the Overpayment of Certificate of Occupancy/Resale Inspection Fees to Howard Lipton in the amount of \$80.00

Resolution 2020-105, Resolution Certifying Compliance of the Governing Body with the United States Equal Employment Opportunity Title VII of the Civil Rights Act of 1964

Resolution 2020-106, Resolution Authorizing the extension of Amendment to Conditional Redeveloper Designation and Interim Cost Agreement with Stock Development Group, Inc. Pursuant to the Local Redevelopment and Housing Law N.J.S.A. 40A:12A-1 ET, Seq.

Resolution 2020-107, Resolution Authorizing a Mutual Aid Agreement with the Borough of Riverton for Vital Statistics Services due to the COVID-19 Pandemic and shall be in force until terminated by both parties.

Resolution 2020-108, Resolution Authorizing the Palmyra Police Department COVID-19 Mutual Aid Agreement with several municipalities and shall be in force until terminated by all parties

Resolution 2020-109, Resolution Awarding Change Order #6 to Charles Marandino LLC for the 2018 Road Improvement Program Project resulting in a decrease of \$20,766.16 for a New Adjusted Contract Price of \$837,787.64 per ERI'S Letter Dated April 8th, 2020.

Resolution 2020-110, Resolution Appointing James Brett to a full time Public Works Driver/Laborer Position at the Hourly rate of \$17.50 Retroactive to April 6th, 2020.

Resolution 2020-111, Resolution Extending the Appointment of John Yansick as Part-time Public Works Driver/Laborer for 6 months until October 31th, 2020 with no increase in pay.

Resolution 2020-112, Resolution Authorizing Emergency Temporary Appropriations

Resolution 2020-113, Resolution Approving Participation with the State of New Jersey Federal Grant Program Administered by the Division of Criminal Justice, Department of Law and Public Safety

Resolution 2020-114, Resolution Approving LOSAP Eligible Volunteers for the 2019 in Accordance with Chapter 21: A1 of the Code of the Borough of Palmyra Entitled "Fire Department Length of Service Awards Point System"

Resolution 2020-115, Resolution Authorizing the Tax Collector to Process Third Quarter "Estimated" Tax Bills, Due August 1st, 2020

Resolution 2020-116, Resolution Approving the Issuance of Towing Contract Permit to Helmrigh's/ HEI Towing Effective April 20th, 2020 thru December 31st, 2022, in Accordance with Ordinance 2017-06 for the Borough of Palmyra

Resolution 2020-117, Resolution Authorizing the Award of a Contract to South Jersey Turf Consultants, LLC per their various proposals for artificial and natural turf maintenance in the total amount of \$27,541.98 subject to pay-to-play and other state bidding requirements and per the Chief Financial Officer's certification.

Resolution 2020-118, Resolution Approving Ronald Priest III as an Active Member of the Palmyra Fire Department

Resolution 2020-119, Resolution Authorizing the Payment of Bills for the Month of March 2020 in the Amount of \$1,882,695.68.

Resolution 2020-120, Resolution Authorizing the Payment of Bills for the Month of April 2020 in the Amount of \$1,817,010.81.

INTRODUCTION OF 2020 MUNICIPAL BUDGET

(Public Hearing to be held May 18th, 2020 at 6:30 pm)

Resolution 2020-121, Resolution Authorizing the Introducing of the 2020 Budget of the Borough of Palmyra.

MOTION TO APPROVE TREASURERS REPORTS

- February 2020
- March 2020

DISCUSSION ITEM

- Potential adoption of ordinance limiting vacation time payout upon retirement
- Potential grace period for 2nd Quarter Property Taxes (waiting on information from the state) and potential reduction of interest rate charged to delinquent 3rd and/or 4th Quarter Taxes

ADJOURNMENT

To attend the Virtual Council Meeting:

Topic: Borough Council Business Meeting April 20th, 2020

Time: Apr 20, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/745022782?pwd=ZlUwNmkyTEI4UnBHKzliUXU5TmhVUT09>

Meeting ID: 745 022 782

Password: 005920

By mobile phone dial

+1-646-558-8656 US

Meeting ID: 745 022 782

Password: 005920