

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday July 20th, 2020

A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, the Borough of Palmyra does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and Council will be a Virtual Council Meeting. Members of the public are invited to “attend” the Virtual Council Meeting but all members of the public participating in the meeting may be muted and their video image disabled. Notice of this meeting was published in the Burlington County Times on January 9th, 2020 and notification was sent to the Burlington County Times on July 9th, 2020. Notice was posted on the Municipal Door, Official Bulletin Board and the Borough of Palmyra Website and electronic signs on July 9th, 2020 and notice was given to all Council Members.

**Please see the information at the end of the agenda to attend our Virtual Council Meeting.

APPROVAL OF MINUTES

June 15th, 2020 – Regular Council Meeting Minutes

June 15th, 2020 =Executive Session Meeting Minutes

CORRESPONDENCE

Thank-you note- Jayme Livingston

Resignation Letter – Dominic Petito, Plumbing Subcode Official

Letter – Barbara McKinney

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Redevelopment Study Block 80 Lot 6, former Knights of Columbus property

PROFESSIONAL UPDATES

Andrew Brewer, Maraziti Falcon

William Kirchner, ERI

PUBLIC COMMENT

We request those participants wishing to have or make a Public comment, email their questions or comments in advance to Borough Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on Monday July 20th, 2020. You must include “Meeting Question/ Comment” in the subject line and your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be reviewed and read during the virtual Council Meeting; it may be necessary to follow-up with persons submitting comments at a later date. All comments will become part of the record and included with the Meeting Minutes.

For those choose to “attend” the Virtual Meeting, Mayor Tait will open the meeting to the public for comments. Comments should be limited to no more than (2) two minutes. All comments will become part of the record and included with the Meeting Minutes.

ORDINANCES

ORDINANCE ON FIRST READING (Public Hearing August 17th, 2020)

Ordinance 2020-08, An Ordinance Authorizing Special Emergency Appropriations Pursuant to N.J.S.A. 40A:4-53(b) to Fund the Costs Associated with the Execution of Codification for the Borough of Palmyra, County of Burlington, State of New Jersey in an amount not to exceed \$15,000.00.

ORDINANCE ON SECOND READING

Ordinance 2020-06, Bond Ordinance Authorizing the Acquisition of Various Pieces of Equipment and Completion of Various Capital Improvements in and for the Borough of Palmyra, County of Burlington, New Jersey: Appropriating the Sum of \$2,019,800.00 Therefore; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Borough of Palmyra, County of Burlington, New Jersey, In the Aggregate Principal Amount of Up to \$1,918,810.00 Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

Ordinance 2020-07, Bond Ordinance Authorizing the Completion of Various Improvements to the Sewer Utility System in and for the Borough of Palmyra, County of Burlington, State of New Jersey; Appropriating the Sum of \$812,000.00 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Borough of Palmyra, County of Burlington, State of New Jersey in the Aggregate Principal Amount of Up to \$771,400.00; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

RESOLUTIONS

Resolution **2020-144** thru and Resolution **2020-160** will be enacted as a single motion, if either resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2020-144, Resolution Requesting Approval of Item of Revenue and Appropriation N.J.S.A. 40A: 4-87 (Chapter 159) Municipal Court Alcohol Education, Rehab Fund DWI in the Amount of \$1,250.31

Resolution 2020-145, Resolution Requesting Approval of Item of Revenue and Appropriation N.J.S.A. 40A: 4-87 (Chapter 159) Body Armor Replacement Fund Grant in the Amount of \$2,010.82

Resolution 2020-146, Resolution Requesting Approval of Item of Revenue and Appropriation N.J.S.A. 40A: 4-87 (Chapter 159) 2017 Recycling Tonnage Grant in the Amount of \$7,943.70

Resolution 2020-147, Resolution Requesting Approval of Item of Revenue and Appropriation N.J.S.A. 40A: 4-87 (Chapter 159) NJDOT 5th & Arch Street Project in the Amount of \$250,000.00

Resolution 2020-148, Resolution Requesting Approval of Item of Revenue and Appropriation N.J.S.A. 40A: 4-87 (Chapter 159) Clean Communities Grant in the Amount of \$15,442.11

Resolution 2020-149, Resolution Authorizing the Execution of a Contract Renewing Membership in the Burlington County Municipal Joint Insurance Fund

Resolution 2020-150, Resolution Authorizing the Execution of a Contract with Lincoln Retirement Services, LLC and adopting the revised Plan 92-PD- Lincoln- 121316

Resolution 2020-151, Resolution Authorizing the 2020-2021 Liquor License Renewal of Ashburn - Corporation T/A Rodger Wilco Liquor Store Plenary Retail Distribution License #0327-44-005-008

Resolution 2020-152, Resolution Authorizing the 2020-2021 Liquor License Renewal of HARIKRISHNA Liquors Inc. T/A Palmyra Liquors Plenary Retail Distribution License #0327-44-004-006

Resolution 2020-153, Resolution Authorizing the Rescinding of Resolution 2020-115 Authorizing the Tax Collector to Process Third Quarter “Estimated” Tax Bills and Authorizing the Extension of the Grace Period for 2020 Third Quarter Property Tax Payment

Resolution 2020-154, Resolution Authorizing Membership in the Burlington County Mutual Aid and Assistance Agreement with Participating Units

Resolution 2020-155, Resolution Authorizing the acquisition of a Fairbanks submersible pump from Municipal Maintenance Company per the attached quotation dated July 8, 2020 in the amount of

\$31,750 and per ERI's recommendation; this is an emergency acquisition requiring a waiver from soliciting additional formal quotes and was previously authorized in the 2019 Sewer Capital Ordinance **Resolution 2020-156**, Resolution appointing Linda Yansick as a full-time employee as Tax Clerk/Public Works Administrative Assistant at the hourly rate of \$15.28 retroactive to July 3, 2020

Resolution 2020-157, Resolution Authorizing the 2020-2021 Liquor License Renewal of John P Gerew Inc T/A ark Tavern Plenary Retail Consumption License #0327-33-006-004

Resolution 2020-158, Resolution Appointing James Fries Jr. as a Member of the Palmyra Fire Department

Resolution 2020-159, Resolution Authorizing the 2020-2021 Liquor License Renewal for Milmarian Inc. ABC Pocket License #0327-33-002-003

Resolution 2020-160, Resolution Authorizing the Payment of Bills for the Month of July 2020 in the Amount of \$1,433,467.15

MOTION TO APPROVE TREASURERS REPORTS

- May 2020

MOTION TO APPROVE SOCIAL PERMIT

- Social Permit – Palmyra Fire Company- Beer Fest October 3rd, 2020

DISCUSSION ITEMS

- Collective Bargaining Agreement with Palmyra Police Association
- Borough Hall staffing and re-opening to the public
- Willingboro Animal Control Shared Service Agreement
- Former mayor Michelle Arnold – advance travel funds owed the Borough and deleted emails
- 2020 Annual New Jersey State League of Municipalities Conference – November 17-19th, 2020
- Facility Usage Request documents
- Travel policy pursuant to Governor's order re: travel to certain states
- Veterans Parking Only signs
- Additional Sick/PTO days for staff pursuant to previous policy and the ongoing COVID-19 pandemic
- Requests for purchase of two Borough-owned lots
- 2019 Small Cities Public Facilities Grant for installation of ADA compliant crosswalks
- LUB appointment to fill Class IV vacancy
- Grant opportunities:

- NJDOT Local Aid: Reconstruction of Spring Garden Street from Walnut to Park.
- US Economic Development Administration (EDA) Public Works Program: Extension of sewer infrastructure into the Rt. 73 Redevelopment Area.
- Outdoor Seating for establishments with Plenary Distribution Licenses

ADMINISTRATOR'S REPORT

- 2019 Audit
- FEMA COVID-19 reimbursement
- GovDeals.com – auto sales
- Special Franchise Tax – PSE&G

MAYOR AND COUNCIL COMMENTS

Resolution 2020-16 __ Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

Litigation, Contracts

ADJOURNMENT

To attend the Virtual Council Meeting:

Topic: Regular Borough Council Meeting July 20th, 2020

Time: Jul 20, 2020 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting Computer

<https://us02web.zoom.us/j/5694238954?pwd=d25Bd3lRNVVhTHVlEekk1eVcxV2NwUT09>

Meeting ID: 569 423 8954

Password: 3UIxoD

Mobile

1 646 558 8656

Meeting ID: 569 423 8954

Password: 555543