

**Borough of Palmyra**  
**Council Caucus Meeting, 6:30 PM**  
**Monday August 17<sup>th</sup>, 2020**

**A G E N D A**

**CALL TO ORDER**

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS STATEMENT**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, the Borough of Palmyra does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and Council will be a Virtual Council Meeting. Members of the public are invited to “attend” the Virtual Council Meeting but all members of the public participating in the meeting may be muted and their video image disabled. Notice of this meeting was published in the Burlington County Times on January 9<sup>th</sup>, 2020 and notification was sent to the Burlington County Times on August 9<sup>th</sup>, 2020. Notice was posted on the Municipal Door, Official Bulletin Board and the Borough of Palmyra Website and electronic signs on August 9<sup>th</sup>, 2020 and notice was given to all Council Members.

\*\*Please see the information at the end of the agenda to attend our Virtual Council Meeting.

**APPROVAL OF MINUTES**

August 3<sup>rd</sup>, 2020 – Council Caucus Meeting Minutes

**CORRESPONDENCE**

**REDEVELOPMENT**

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project
- Redevelopment Study Block 80 Lot 6, former Knights of Columbus property

## PROFESSIONAL UPDATES

William Kirchner, ERI

## PUBLIC COMMENT

We request those participants wishing to have or make a Public comment, email their questions or comments in advance to Borough Clerk Rita Jackson at [djackson@boroughofpalmyra.com](mailto:djackson@boroughofpalmyra.com). The opportunity to submit comments prior to meeting expires at 12:00 PM on Monday August 17<sup>th</sup>, 2020. You must include “**Meeting Question/ Comment**” in the subject line and your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be reviewed and read during the virtual Council Meeting; it may be necessary to follow-up with persons submitting comments at a later date. All comments will become part of the record and included with the Meeting Minutes.

For those choose to “attend” the Virtual Meeting, Mayor Tait will open the meeting to the public for comments. Comments should be limited to no more than (2) two minutes. All comments will become part of the record and included with the Meeting Minutes.

## ORDINANCES

### ORDINANCE ON FIRST READING (Public Hearing September 21<sup>st</sup>, 2020)

**Ordinance 2020-09**, An Ordinance of the Borough of Palmyra to Amend and Supplement the Route 73 South Redevelopment Plan as Adopted by Ordinance 2003-7 and Ordinance 2005-16A of the Borough of Palmyra

### ORDINANCE ON SECOND READING Public Hearing

**Ordinance 2020-08**, An Ordinance Authorizing Special Emergency Appropriations Pursuant to N.J.S.A. 40A:4-53(b) to Fund the Costs Associated with the Execution of Codification for the Borough of Palmyra, County of Burlington, State of New Jersey in an amount not to exceed \$15,000.00.

## RESOLUTIONS

Resolution **2020-169** and Resolution **2020-172** will be enacted as a single motion, if either resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

**Resolution 2020-169**, Resolution Authorizing the Tax Collector to Transfer the \$300.00 Premium Due to Foreclosure to the Borough of Palmyra Current Fund Account for Certificate #15-00031.

**Resolution 2020-170**, Resolution Authorizing a Refund of Fees Charged for Tax Sale Certificate 18-00021 Erroneously Sold at Tax Sale November 16<sup>th</sup>, 2018

**Resolution 2020-171**, Appointing Stanford Risk Management Services, Inc. as Environmental Insurance Consultant at the hourly rate of \$175.00 and authorizing a retainer in the amount of \$2,500.00, which will be credited towards invoices for services and expenses.

**Resolution 2020-172**, Resolution Authorizing the Payment of Bills for the Month of August 2020 in the Amount of \$1,732,441.06.

### MOTION TO APPROVE TREASURERS REPORTS

- July 2020

### DISCUSSION ITEMS

- Borough Hall staffing and re-opening to the public
- Collective Bargaining Agreement with Palmyra Police Association
- Former mayor Michelle Arnold – advance travel funds owed the Borough and deleted emails
- Outdoor seating for establishments with Plenary Retail Distribution Licenses
- Public Safety Committee and Police Department matters
- Audit complete – Exit Conference 8/13
- Requests for purchase of Borough-owned lots – update
- Veterans Memorial Park Enhancements – Freeholders Award - \$75,000.00.
- Nuisance Wild Turkeys

### ADMINISTRATORS REPORT

- Volunteer accident policy renewal and working with minors
- PSE&G Special Franchise Tax – update
- PSE&G energy audit of Community Center
- State Aid to municipalities – Budget update
- New dog waste stations – installed
- Next Council Meeting – 9/21
- Donation request Palmyra Senior Citizens organization
- New Laptop Install – August 20<sup>th</sup>, 2020

### MAYOR AND COUNCIL COMMENTS

**Resolution 2020-1 \_\_** Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

**Litigation, Contracts**

## ADJOURNMENT

### To attend the Virtual Council Meeting:

**Topic:** Borough Council Caucus Meeting August 17th, 2020

**Time:** August 17<sup>th</sup>. 2020 06:30 PM Eastern

### Join Zoom Meeting by computer

<https://us02web.zoom.us/j/5694238954?pwd=d25Bd3lRNVVhTHVEekk1eVcxV2NwUT09>

Meeting ID: 569 423 8954

Password: 3UIxoD

### By mobile phone dial

1 646 558 8656 US

Meeting ID: 569 423 8954

Password: 555543