

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday October 5th, 2020
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, the Borough of Palmyra does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and Council will be a Virtual Council Meeting. Members of the public are invited to “attend” the Virtual Council Meeting but all members of the public participating in the meeting may be muted and their video image disabled. Notice of this meeting was published in the Burlington County Times on January 9th, 2020 and notification was sent to the Burlington County Times on October 1, 2020. Notice was posted on the Municipal Door, Official Bulletin Board and the Borough of Palmyra Website and electronic signs on September 25th, 2020 and notice was given to all Council Members.

**Please see the information at the end of the agenda to attend our Virtual Council Meeting.

APPROVAL OF MINUTES

September 21, 2020 – Regular Council Meeting Minutes

CORRESPONDENCE

Letter of Resignation- Land Use Board – Mindie Weiner

Letter of Resignation- Land Use Board – Bryan Norcross

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Redevelopment Study Block 80 Lot 6, former Knights of Columbus property- Update

PROFESSIONAL UPDATES

William Kirchner, ERI

PUBLIC COMMENT

We request those participants wishing to have or make a Public comment, email their questions or comments in advance to Borough Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on Monday October 5th, 2020. You must include “**Meeting Question/ Comment**” in the subject line and your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be reviewed and read during the virtual Council Meeting; it may be necessary to follow-up with persons submitting comments at a later date. All comments will become part of the record and included with the Meeting Minutes.

For those choose to “attend” the Virtual Meeting, Mayor Tait will open the meeting to the public for comments. Comments should be limited to no more than (2) two minutes. All comments will become part of the record and included with the Meeting Minutes.

RESOLUTIONS

Resolution **2020-190** and Resolution **2020-199** will be enacted as a single motion, if either resolution needs additional discussion it will be removed from the consent agenda and voted on separately.

Resolution 2020-190, Resolution Authorizing the Tax Collector to transfer the \$12,900.00 Premium due to Foreclosure to the Borough of Palmyra Current Account for Certificate #15-00043

Resolution 2020-191, Resolution Authorizing the Cancellation of Municipal Certificate #19-00001 for Block 26, Lot 7

Resolution 2020-192, Resolution Awarding a contract to Environmental Resolutions, Inc. for the Engineering Services for the HVAC System Preventative Maintenance Contract-2021 per their proposal dated September 29th, 2020 in the amount of \$4,500.00.

Resolution 2020-193, Resolution Awarding a Contract to Environmental Resolutions, Inc. for the Preparation of Public Bid Documents for the On-Call Contracting Services in the amount of \$5,000.00

Resolution 2020-194, Resolution Authorizing an Adjustment to Sewer Account #1376000-0 Resolution.

Resolution 2020-195, Resolution Appointing Josiah Murphy to Lieutenant of the Borough of Palmyra Police Department Effective 07/01/2020 with an annual salary of \$112,200.00

Resolution 2020-196, Resolution Appointing Mindie Weiner as Part-Time Deputy Tax Collector for the Borough of Palmyra, Effective 10/05/2020 at the rate of \$35.00 per hour until 12/31/2020.

Resolution 2020-197, Resolution Appointing Doretha R. Jackson as Borough of Palmyra Co-Land Use Board Secretary at the annual rate of \$3,183.62 until 12/31/2020

Resolution 2020-198, Resolution Awarding a contract to Motorola Solutions care of Midstate Mobile Radio per quotes QU0000512770 and QU0000512457 per New Jersey State Contract # 83909 in the amount of \$26,334.40 Subject to Certification of CFO

Resolution 2020-199, Resolution Appointing Renay Montgomery to full-time Police Secretary at the hourly rate of \$18.65 effective October 5, 2020

DISCUSSION ITEMS

- Public Events
 - Halloween
 - Police Department - Firearms Basic Training Seminar
- Borough Hall staffing and re-opening to the public
- Collective Bargaining Agreement with Palmyra Police Association
- Former Mayor Michelle Arnold – advance travel funds owed the Borough and deleted emails
- Traffic signaling at Broad Street and Cinnaminson Avenue and Traffic Study
- 105th Annual NJLM Virtual Conference November 16th, 2020 thru November 20th, 2020
- Panhandling
- Outdoor seating for establishments with Plenary Retail Distribution Licenses
- Requests for purchase of Borough-owned lots - update
- Veterans Park Improvements Project – update
- Telecommunications fiber optic cable installation - Borough consent requested
- Payton I Flournoy Park Usage request
- Animal Control Officers
- Protecting Children from Abuse Training for Managers/Supervisors/Elected Officials
- Columbus Day and Sewer fee extension
- Employee Assistance Program - update
- Plumbing Sub-Code Official/Plumbing Inspector - update
- Police Sergeants Exam
- Student Representatives to Borough Council Program - update

ADMINISTRATORS REPORT

- Salary Resolution and Salary Ordinance
- Trash Carts

- Brush & limb and Leaf Collections

MAYOR AND COUNCIL COMMENTS

Resolution 2020- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

Contracts, Negotiations

ADJOURNMENT

To attend the Virtual Council Meeting:

Topic: Borough Council Caucus Meeting October 5th, 2020 **Time:** October 5th, 2020 06:30 PM Eastern

Join Zoom Meeting by computer

<https://us02web.zoom.us/j/5694238954?pwd=d25Bd3lRNVVhTHVEekk1eVcxV2NwUT09>

Meeting ID: 569 423 8954

Password: 3UIxoD

By mobile phone dial

1 646 558 8656 US

Meeting ID: 569 423 8954

Password: 555543