

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday December 7th, 2020
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, and in response to Executive Order No. 196 issued by Governor Murphy on November 16 2020 the Borough of Palmyra does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and Council will be a Virtual Council Meeting. Members of the public are invited to “attend” the Virtual Council Meeting but all members of the public participating in the meeting may be muted and their video image disabled. Notice of this meeting was published in the Burlington County Times on January 9th, 2020 and notification was sent to the Burlington County Times on November 19, 2020. Notice was posted on the Municipal Door, Official Bulletin Board and the Borough of Palmyra Website and electronic signs on November 19, 2020 and notice was given to all Council Members.

**Please see the information at the end of the agenda to attend our Virtual Council Meeting.

APPROVAL OF MINUTES

November 16th, 2020 - Regular Council Meeting Minutes

November 16th, 2020 - Executive Session Meeting Minutes

CORRESPONDENCE

Letter – Fred J. DeAndrea – Senior Director of Government & Regulatory Affairs of Comcast

Email – Charlie Soper- Pastor, Epworth United Methodist Church

Letter- Diane Gutierrez-Scaccetti – Commissioner, N.J. Department of Transportation

Email- Tiziana A Johnson – Division of Local Government Services

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Redevelopment Study Block 80 Lot 6, former Knights of Columbus property- Update

PROFESSIONAL UPDATES

William Kirchner, ERI

PUBLIC COMMENT

We request those participants wishing to have or make a Public comment, email their questions or comments in advance to Borough Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on Monday December 7th, 2020. You must include “**Meeting Question/ Comment**” in the subject line and your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be reviewed and read during the virtual Council Meeting; it may be necessary to follow-up with persons submitting comments later. All comments will become part of the record and included with the Meeting Minutes.

For those choose to “attend” the Virtual Meeting, Mayor Tait will open the meeting to the public for comments. Comments should be limited to no more than (2) two minutes. All comments will become part of the record and included with the Meeting Minutes.

ORDINANCE ON SECOND READING **Public Hearing**

Ordinance 2020-10 An Ordinance of the Borough of Palmyra to Provide for and Determine the Rates and Ranges of Compensation of Each Employee and Officer of the Borough of Palmyra for Years 2021 and 2022. This Ordinance Expires December 31st, 2022 Unless Otherwise Amended.

RESOLUTIONS

Resolution **2020-222** and Resolution **2020-231** will be enacted as a single motion, if either resolution needs additional discussion it will be removed from the consent agenda and voted on separately

Resolution 2020-222, Resolution Authorizing Assignment of Municipal Tax Lien Certificates

Resolution 2020-223, Resolution Authorizing a Refund of Various Overpayments

Resolution 2020-224, Resolution Awarding Change Order #1 to Coastline Construction LLC for the Sanitary Sewer Replacement/Public Road Elimination Project Resulting in a Decrease Amount of \$4,500.00 for a new Adjusted Contract Price of \$901,333.50 per ERI’s Letter Dated October 26, 2020

Resolution 2020-225, Resolution Approving the Place-to-Place transfer of Plenary Retail Distribution License number #0327-44-004-005 for HARIKRISHNA Liquors Inc.

Resolution 2020-226, Resolution Authorizing the Chief Financial Officer to Make Budget Transfers to the 2020 Budget

Resolution 2020-227, Resolution Authorizing the Purchase of Paper Vision Capture Software System thru Accu Scan Digital for record retention of the Borough of Palmyra Per proposal dated July 30, 2020 in the amount of \$38,250.00; this being a Capital Item Exceeding \$15,000.00.

Resolution 2020-228, Resolution Authorizing the Finance Officer to Pay Vendor Bills During the Month of December 2020

Resolution 2020-229, Resolution Authorizing the Cancellation of Outstanding Checks from the Borough of Palmyra Payroll Account

Resolution 2020-230, Resolution Authorizing the Cancellation of Outstanding Checks from the Borough of Palmyra Current Fund Account

Resolution 2020-231, Resolution Authorizing the Cancellation of Grant Appropriations and Grant Receivables

DISCUSSION ITEMS

- Public Events
 - Santa – Town visit
 - Holiday Decorations
- Borough Hall staffing and re-opening to the public -Covid-19 update, Legion Field, Executive Orders
- Collective Bargaining Agreement with Palmyra Police Association
- Requests for purchase of Borough-owned lots/Sale of properties– update
- General Obligation Bond Report
- Reorganization Meeting date and time and December 21st, 2020 Council Meeting
- 2021 Budgets
- Outdoor seating for establishments with Plenary Retail Distribution Licenses
- Veterans Park Improvements – update
- Palmyra Senior Citizens Program – update
- Affordable Housing
 - Discussion with Palmyra BOE representative and Superintendent McBride
 - Proposed Resolution demanding action by state Legislature
- Grant Opportunities
 - Juvenile Justice Commission
 - 2021 Local Efficiency Achievement Program Grant

ADMINISTRATORS REPORT

- Traffic signaling at Broad Street and Cinnaminson Avenue and Traffic Study - Update
- NJ Local Government Emergency Fund Grant Application
- Senior Freeze Extension - 12/31/2020
- Veterans Tax Deductions
- RFP/RFQ Proposals
- Tax Sale Report

MAYOR AND COUNCIL COMMENTS

Resolution 2020- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

ADJOURNMENT

To attend the Virtual Council Meeting:

Topic: Borough Council Caucus Meeting December 7th, 2020 **Time:** December 7th, 2020 **6:30** PM

Join Zoom Meeting by computer

<https://us02web.zoom.us/j/5694238954?pwd=d25Bd3lRNVVhTHVEekk1eVcxV2NwUT09>

Meeting ID: 569 423 8954

Password: 3UIxoD

By mobile phone dial

1 646 558 8656 US

Meeting ID: 569 423 8954

Password: 555543