

Borough of Palmyra
Council Caucus Meeting, 6:30 PM
Monday February 1st, 2021
A G E N D A

CALL TO ORDER

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS STATEMENT

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey and in response to Executive Order No 196 issued by Governor Murphy on November 16, 2020. Please be advised the Borough of Palmyra does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and Council will be a Virtual Council Meeting. Members of the public are invited to “attend” the Virtual Council Meeting but all members of the public participating in the meeting may be muted and their video image disabled. Notice of this meeting was published in the Burlington County Times on January 12th, 2021. Notice was posted on the Municipal Door, Official Bulletin Board and electronic signs on January 5th, 2021. Notice was also posted on the Borough of Palmyra Website on January 29th, 2021 and notice was given to all Council Members.

**Please see the information at the end of the agenda to attend our Virtual Council Meeting.

APPROVAL OF MINUTES

December 7th, 2020 – Council Caucus Meeting Minutes

January 4th, 2021 – Reorganization Meeting Minutes

CORRESPONDENCE

Thank-You Card- Lorraine Miller

Letter- Erin Nooney- Senior Wetlands Specialist, Mosquito Control, Burlington County Freeholders

E-mail – Dave Gerken

REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update

- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Redevelopment Study Block 80 Lot 6, former Knights of Columbus property- Update

PROFESSIONAL UPDATES

William Kirchner, ERI

PUBLIC COMMENT

We request those participants wishing to have or make a Public comment, email their questions or comments in advance to Municipal Clerk Rita Jackson at djackson@boroughofpalmyra.com. The opportunity to submit comments prior to meeting expires at 12:00 PM on Monday February 1st, 2021. You must include “**Meeting Question/ Comment**” in the subject line and your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be reviewed and read during the virtual Council Meeting; it may be necessary to follow-up with persons submitting comments at a later date. All comments will become part of the record and included with the Meeting Minutes.

For those choose to “attend” the Virtual Meeting, Mayor Tait will open the meeting to the public for comments. Comments should be limited to no more than (2) two minutes. All comments will become part of the record and included with the Meeting Minutes.

ORDINANCE ON FIRST READING (Public Hearing March 1st, 2021)

Ordinance 2021-1 An Ordinance of the Borough of Palmyra, County of Burlington, State of New Jersey resending Chapter 236 “Stormwater Management” Ordinance 2006-11, of the Code of the Borough of Palmyra and replacing with New Chapter 236, “ Stormwater Control Regulations”

Ordinance 2021-2 An Ordinance of the Borough of Palmyra, County of Burlington and the State of New Jersey Adopting The “Redevelopment Plan” for Block 80 Lot 6 Former Knight’s of Columbus Site, Dated January, 2021, in Accordance with the Local Redevelopment and Housing Law N.J.S.A. 40A: 12A-7 et seq.

Ordinance 2021-3, An Ordinance of the Borough of Palmyra, County of Burlington and State of New Jersey Amending Chapter 215 of the Code of the Borough of Palmyra Entitled “Sewers”

RESOLUTIONS

Resolution **2021-79** and Resolution **2021-92** will be enacted as a single motion, if either resolution needs additional discussion it will be removed from the consent agenda and voted on separately

Resolution 2021-79, Resolution Appointing Kelly Grant, Esq., of Malamut & Associates as Special Counsel/COAH Attorney

Resolution 2021-80, Resolution Authorizing Mayor Gina Ragomo Tait to Execute the Agreement with the Burlington County Department of Public Works, Division of Mosquito Control

Resolution 2021-81, Resolution Awarding Change Order #2 to Coastline Construction, LLC for the Sanitary Sewer Replacement/ Public Road Pump Station Elimination Project Resulting in a Decrease Amount of \$14,603.00 for a New Adjusted Contract Price of \$886,730.50

Resolution 2021-82, Resolution Authorizing Refund Due to Approved Veterans Deduction for Block 152 Lot 9.02 Qualifier C4405 in the amount of \$250.00

Resolution 2021-83, Resolution authorizing the payment to John Wright for Sewer pipe Cleanout due to blockage at 606 Washington Avenue in the amount of \$58.37

Resolution 2021-84, Resolution Authorizing Contact Persons for the Employment Practices Liability Attorney Consultation Service of Burlington County Municipal Joint Insurance Fund

Resolution 2021-85, Resolution Rejecting all proposals for Financial Consultant and to reissue revised Request for Proposals/Qualifications to reflect current requirements

Resolution 2021-86, Resolution Appointing Kyle McGill as Zoom Coordinator for Municipal Court effective January 14th, 2021 at the rate \$75.00 per session until February 12th, 2021

Resolution 2021-87, Resolution Appointing Amanda Schwartz as full-time tax clerk effective January 25, 2021 at 14.50 per hour

Resolution 2021-88, Resolution Awarding A Contract to Environmental Resolutions, Inc. (ERI) for the Engineering Design Services and Construction Services for the Charles Street, Hubbs Drive, and Park Avenue Improvements – Addition to Public Road Pump Station Elimination Project per their Proposal dated December 15, 2020 in the Amount of \$20,000.00

Resolution 2021-89, Resolution Awarding a Contract to Environmental Resolution, Inc. (ERI) for Engineering Services per their Proposal dated December 15, 2020 in the amount of \$80,500.00

Resolution 2021-90, Resolution Approving Participation with the State of New Jersey Federal Grant Program Administered by the Division of Criminal Justice, Department of Law and Public Safety

Resolution 2021-91, Resolution Appointing Jarmilla Sheppard, Joyce Alessandro, Michael Humes as Crossing Guards for the Borough of Palmyra Effective February 1, 2021

Resolution 2021-92, Resolution Authorizing the Payment of January bills in the amount of \$1,776,151.81.

DISCUSSION ITEMS

- Borough Hall staffing and re-opening to the public – COVID-19 Update and Field Usage
- Field usage Ordinance
- Collective Bargaining Agreement with Palmyra Police Association
- Police Department personnel - update
- LifeLock identity theft and SSN protection - request
- New RFP/RFQ for Financial Consultant
- COVID-19 Sick Time under CARES ACT

- COVID-19 employee vaccinations
- Wellness Coordinator
- Vacation carryover - 2021
- Purchase Orders - Council signature policy
- Parking Ordinance and “crosswalks”
- Veterans Park improvement project - update
- Sober Living Residences and call for Police service volume
- Cannabis - legalization of possession and recreational use
- YMCA Summer Camp program - update
- 2021 Budgets – Budget Workshop Saturday March 27, 2021 at 8:00 am

ADMINISTRATORS REPORT

- PSEG Special Franchise Tax - update
- Comcast Certificate of Approval/Renewal
- Crossing Guards
- Misc. items as necessary

MAYOR AND COUNCIL COMMENTS

Resolution 2021- Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

Contracts, Negotiations

ADJOURNMENT

To attend the Virtual Council Meeting:

Topic: Borough Council Caucus Meeting February 1, 2021 **Time:** February 1, 2021 **6:30** PM

Join Zoom Meeting by computer

<https://us02web.zoom.us/j/5694238954?pwd=d25Bd3lRNVVhTHVFEkk1eVcxV2NwUT09>

Meeting ID: 569 423 8954

Password: 3UIxoD

By mobile phone dial

1 646 558 8656 US

Meeting ID: 569 423 8954

Password: 555543