

**Borough of Palmyra**  
**Council Caucus Meeting, 6:30 PM**  
**Monday May 3<sup>rd</sup>, 2021**  
**A G E N D A**

**CALL TO ORDER**

The Council Caucus Meeting of the Borough Council of the Borough of Palmyra is hereby called to order.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS STATEMENT**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey and in response to Executive Order No 196 issued by Governor Murphy on November 16, 2020. Please be advised the Borough of Palmyra does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and Council will be a Virtual Council Meeting. Members of the public are invited to “attend” the Virtual Council Meeting but all members of the public participating in the meeting may be muted and their video image disabled. Notice of this meeting was published in the Burlington County Times on January 12<sup>th</sup>, 2021. Notice was posted on the Municipal Door, Official Bulletin Board and electronic signs on April 27<sup>th</sup>, 2021. Notice was also posted on the Borough of Palmyra Website on April 30<sup>th</sup>, 2021 and notice was given to all Council Members.

\*\*Please see the information at the end of the agenda to attend our Virtual Council Meeting.

**APPROVAL OF MINUTES**

March 27<sup>th</sup>, 2021 - Budget Workshop Meeting Minutes

April 19<sup>th</sup>,2021 - Regular Council Meeting Minutes

April 19<sup>th</sup>,2021 – Executive Session Meeting Minutes

April 26<sup>th</sup>, 2021 – Special Council Meeting Minutes

**CORRESPONDENCE**

Thank- You Card – Beatrice Dore

Thank- You Card – Glenn McMann

Email- Tanyika Johns, Tax Collector

## REDEVELOPMENT

- Rt. 73 South Redevelopment Area- Update
- Outlaw Training & Fitness/620-622 Highland Ave Redevelopment Project – Update
- Redevelopment Study Block 80 Lot 6, former Knights of Columbus property- Update

## PROFESSIONAL UPDATES

William Kirchner, ERI

## PUBLIC COMMENT

We request those participants wishing to have or make a Public comment, email their questions or comments in advance to Municipal Clerk Rita Jackson at [djackson@boroughofpalmyra.com](mailto:djackson@boroughofpalmyra.com). The opportunity to submit comments prior to meeting expires at 12:00 PM on Monday May 3<sup>rd</sup>, 2021. You must include “**Meeting Question/ Comment**” in the subject line and your name and full address for your comment to be considered valid. Comments submitted in a timely and complete manner will be reviewed and read during the virtual Council Meeting; it may be necessary to follow-up with persons submitting comments at a later date. All comments will become part of the record and included with the Meeting Minutes.

For those choose to “attend” the Virtual Meeting, Mayor Tait will open the meeting to the public for comments. Comments should be limited to no more than (2) two minutes. All comments will become part of the record and included with the Meeting Minutes.

## 2021 MUNICIPAL BUDGET

Resolution 2021-122, Resolution to Read the 2021 Budget by Title Only

**Public Hearing 2021 Municipal Budget**

Resolution 2021-123, Resolution Authorizing the Adoption of the 2021 Municipal Budget

## RESOLUTIONS

**Resolution 2021-124 and Resolution 2021-125** will be enacted as a single motion, if either resolution needs additional discussion, it will be removed from the consent agenda and voted on separately

Resolution 2021-124, Resolution Awarding a Contract to Environmental Resolutions, Inc. (ERI) for the engineering design and Construction Services on 2<sup>nd</sup>. Street per their proposal dated April 13<sup>th</sup>, 2021 in the amount of \$11,750.00

**Resolution 2021-125**, Resolution Authorizing the Award of a Contract to South Jersey Turf Consultants. LLC Per their Various Proposals dated December 2020 for Artificial and Natural Turf Maintenance in the amount of \$25, 876.69 Subject to Pay-to-Play and Other State Bidding Requirements and Per the Chief Financial Officer's Certification

### DISCUSSION ITEMS

- Borough Hall staffing and re-opening to the public – COVID-19 Update and Field Restroom Usage
- Field usage Ordinance
- Collective Bargaining Agreement with Palmyra Police Association
- Public Works new hires
- Police Department new hires/ Class I Police Officers
- Purchase Orders - Council signature requirement
- Sidewalk/snow & ice removal ordinance
- Marijuana legalization
- Riverton Jetter Agreement
- Fire Company Lease
- Sewer lateral responsibility Ordinance and Sewer bills
- Salary review Committees
- Additional Parking Ordinance
- Handicap Parking Sign Ordinance
- Rt. 130/Delaware River Corridor Plan Endorsement Committee appointees
- Veterans Memorial Park Improvement Project- update
- Grant Opportunities
  - DCA Local Recreation Improvement Grant
  - DCA Shared Service Grant- explore potential Fire Department/EMS merger
  - NJ DOT 2022 Municipal Aid
- Sewer Plant generator replacement

### ADMINISTRATORS REPORT

- JIF Elected Officials Training Seminar
- Safe Treatment and Protection of Minors Training Webinar

- Misc. items as necessary

## MAYOR AND COUNCIL COMMENTS

**Resolution 2021-** Resolution Excluding the Public from Certain Meetings Pursuant To Section 8 of the Open Public Meeting Act C. 231 P. L. 1975 for matters relating to:

## ADJOURNMENT

### **To attend the Virtual Special Council Meeting:**

**Topic:** Borough Council Special Meeting May 3<sup>rd</sup>, 2021   **Time:** May 3<sup>rd</sup>, 2021 **6:30** PM

Join Zoom Meeting by computer

<https://us02web.zoom.us/j/5694238954?pwd=d25Bd3lRNVVhTHVEekk1eVcxV2NwUT09>

Meeting ID: 569 423 8954

Password: 3UIxoD

By mobile phone dial

1 646 558 8656 US

Meeting ID: 569 423 8954

Password: 555543